

CORRECTED—see last page of agenda

**ADJOURNED SESSION OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
TUESDAY, JANUARY 18, 2022
6:00 P.M.**

**Sunnyview Expo Center, 500 East County Road Y, Oshkosh, Wisconsin
And virtual via ZOOM**

To join this meeting via Zoom, use this link:

<https://us02web.zoom.us/j/83434622305?pwd=SGc1SmgxTzBBZUw2Y25LbHhLSjV0Zz09>

Passcode (if needed) – W1NNE

To join this meeting by telephone, dial (312) 626-6799. Enter the Meeting ID: 834 3462 2305

Passcode (if needed) – 823893

- Roll Call
- Pledge of Allegiance
- Invocation
- Adopt agenda

Time will be allowed for persons present to express their opinion on any resolution or ordinance that appears on the agenda, as well as, any matter over which this body has jurisdiction.

- Correspondence
 - Petition for Zoning Amendments:
 - 001 – Craig Loey, Town of Winneconne, rezone from R-1 (Rural Residential) to R-2 (Suburban Residential)
- Reports from Committees, Commissions & Boards
- Approval of proceedings from the December 14, 2021 board meeting
- County Executive's Report
- County Board Chairman's Report
- UWO, Fox Cities Campus Presentations by Dr. Martin Rudd and JoAnn L. Rife, Executive Director of Facilities Management:
 - Food Service/Student Union Project – Feasibility Study Results
 - UWO, Fox Cities Campus 2021 Capital Projects Presentation
 - Science Room, Fume Hood Replacement
 - Nature Center Updates
 - Accurate Appraisal Building Land Purchase—1428 Midway Road

ZONING REPORTS & ORDINANCES

- Report No. 001 – Kimberly Quandt, et al; Town of Omro
 - Amendatory Ordinance No. 01/01/22 – Rezoning from A-2 (General Agriculture) to R-2 (Suburban Low Density Residential) for tax parcel no. 016-0383
- Amendatory Ordinance No. 01/02/22 – Town of Winchester on behalf of Brian Keller, et al; rezoning from I-1 (Light Industrial) to A-2 (General Agriculture District) for tax parcel no. 028-0663-05-02
- Amendatory Ordinance No. 01/03/22 – Town of Winchester on behalf of Leo M. Mohnen for rezoning from A-2 (General Agricultural District) to R-1 (Rural Residential District) for tax parcel no. 028-0348-02

RESOLUTIONS AND ORDINANCES

- RESOLUTION NO. 250-012022: Authorize a Budget Transfer of \$40,000 from the Finance Department Labor Account to the Contracted Services Account for the Fiscal Year 2022 Budget. Funds will Provide for Recruitment of the Finance Director and Associated Cost of Position Replacement, including but not Limited to Delegating Authority for Day to Day Administration of Winnebago County Investments.
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Two-thirds of membership)
- RESOLUTION NO. 251-012022 Commendation for Luann Rodriguez
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 252-012022 Commendation for Donna Depies
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 253-012022 Commendation for AmySue Hartman
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 254-012022 Commendation for Helen Ibbotson
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 255-012022 Commendation for Patti Houston
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 256-012022 Commendation for Debra Guenther
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 257-012022 Commendation for Mary Durant
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)

- RESOLUTION NO. 258-012022 Commendation for Peter Rausch
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 259-012022 Commendation for Jeff Leichtfuss
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 260-012022 Commendation for Karyn Redeker
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 261-012022 Adopting Revisions to Winnebago County Compensation Schedule for
2022
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 262-012022 Authorize the Winnebago County District Attorney's Office to Accept a
Department of Justice Grant in the Amount of \$339,563 and Approve
the Transfer of \$335,562 into Various Accounts as Described in the
Attached Budget Transfer Form
Submitted by:
PERSONNEL & FINANCE COMMITTEE
JUDICIARY & PUBLIC SAFETY COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 263-012022 Vacate Remnant Parcel of "Old County Road W" in the Town of
Winchester
Submitted by:
HIGHWAY COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 264-012022 Authorizing the Hiring of Kontext Architects to Perform the
Architectural Engineering Work Related to the Capital Project to
Design the Evidence Garage
Submitted by:
FACILITIES & PROPERTY MANAGEMENT COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 265-012022 Authorize Renewal of Airport Facilities Use Agreement Between
Oshkosh Corporation and Winnebago County
Submitted by:
AVIATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)

- RESOLUTION NO. 266-012022 Execute Easement Agreement Between Winnebago County and the City of Oshkosh
Submitted by:
AVIATION COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 267-012022 Approve Values on In-Rem (Tax Deeded) Properties
Submitted by:
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 268-012022 Approve Diversity Affairs By-laws and Strategic Plan
Submitted by:
UW EDUCATION, EXTENSION AND AGRICULTURE COMMITTEE
(Majority of Those Present)
- ~~RESOLUTION~~ NO. 269-012022 Amend Winnebago County General Code Sections 19.01 and 19.24 a
ORDINANCE Definition and Policy for Special Events Within the Winnebago County Parks System
Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
(Majority of Those Present)
- RESOLUTION NO. 270-012022 Authorize the Winnebago County Parks Department to Accept \$1,980 for the Maintenance of County-Owned and Leased Snowmobile Trails from the Wisconsin Department of Natural Resources and Approve \$1,980 for Grounds Maintenance
Submitted by:
PARKS & RECREATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
(Two-Thirds of Membership)

Respectfully submitted:
Susan T. Ertmer
Winnebago County Clerk
920-232-3432

Upon request, provisions will be made for people with disabilities.

(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)

**PROCEEDINGS OF THE
WINNEBAGO COUNTY BOARD OF
SUPERVISORS**

**Regular Session
December 14, 2021**

**Winnebago County Sunnyview Exposition Center
500 E. County Road Y
Oshkosh, Wisconsin**

**Printed by authority of the Winnebago County Board
Shiloh Ramos, Chairman Susan T. Ertmer, Clerk**

**ADJOURNED SESSION
WINNEBAGO COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, DECEMBER 14, 2021**

Chairman Shiloh Ramos called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Sunnyview Exposition Center, 500 East County Road Y, Oshkosh, Wisconsin and by Virtual ZOOM.

The meeting was opened with the Pledge of Allegiance and the invocation by Supervisor Powers.

The following Supervisors were present: 32 - Konetzke, Brunn, Borchart, Eisen, Ramos, Defferding, Lenz, Wise, Nussbaum, Stafford, Albrecht, Gabert, Binder, Konrad, Schorse, Gordon, Wingren, Lautenschlager, Norton, Hinz, Zellmer, Schellenger, Powers, Cox, Finch, Youngquist, Farrey, Rasmussen, Keller, Egan, Ellis, and Snider; EXCUSED: 2 – Buck and Joas; ABSENT: 1 – Locke; VACANCIES: 1

Motion by Supervisor Albrecht and seconded by Supervisor Ellis to adopt the amended agenda for tonight's meeting. CARRIED BY VOICE VOTE.

PUBLIC HEARING

No one from the public addressed the board.

COMMUNICATIONS & PETITIONS

Susan Ertmer, County Clerk, presented the following communications:

- Petition for Zoning Amendments:
 - 001 – Mike Scharpf, Town of Nekimi, to rezone from A2 (General Agriculture) to R-1 (Rural Residential) was referred to the Planning & Zoning Committee.
 - 002 – Jason Quandt, Town of Omro, to rezone from A-2 (General Agriculture) to R-2 (Suburban Residential) was referred to the Planning & Zoning Committee.
 - 003 – Jennifer Zingsheim, Town of Oshkosh, to rezone from R-1/R-2 (Rural Residential/Suburban Residential) to R-1 (Rural Residential) was referred to the Planning & Zoning Committee.
- Sawyer County Resolution No. 2021-107, "Affirmation to Denounce Healthcare Choice Discrimination Against Citizens by Sawyer County Government, Businesses, and Employers" was referred to the Legislative Committee.

REPORTS FROM COMMITTEES, COMMISSIONS & BOARDS

Supervisor Farrey reported that the United Conservation Committee and the Land Conservation Department have started a process to identify conservation projects where Covid19 money can be used. The intent would be to identify projects then present them as resolutions to the full county board.

Supervisor Norton announced that they met the newest member to the Aging & Disability Resource (ADRC) Committee—Frederick Rudy.

Supervisor Norton reported that a housing study will be done in May. Paul Janty and Beth Roberts from the Human Services Department are working study.

Supervisor Norton announced that he would like to highlight April as National County Government month and to plan government activities for that month. He would like to bring this forward as a resolution at the January County Board meeting.

Supervisor Binder announced that the Parks Department has secured a grant for \$400,000.00 for rebuilding boat landings. This will be helpful in completing some of their projects.

Motion by Supervisor Cox, seconded by Supervisor Albrecht to approve the proceedings from the November 1, 2 & 3, 2021 Budget meetings and the November 16, 2021 Winnebago County Board meeting. CARRIED BY VOICE VOTE.

COUNTY EXECUTIVE'S REPORT

Because Executive Doemel could not be at tonight's meeting, Mike Collard, Director of Human Resources, read the County Executive's report.

In his report Executive Doemel explained his absence from tonight's meeting.

He then thanked Vicky Fitzgerald, Winnebago County Finance Director, for her hard work and dedication to the county and wished her the best of luck in her new endeavors.

Executive Doemel announced the following:

- how the County and his office are spreading holiday cheer
- Executive Doemel touched on his ideas for the strategic plan to use ARPA (American Rescue Plan Act) funds.

He stated that the County has applied for ARPA grants for homelessness, the Park View Ancillary building and for Grundman Boat Launch.

- Executive Doemel plans to meet with Winnebago County Department Heads to put together objectives for the year 2022. He will present the results to the full County Board when their plans are complete.
- Executive Doemel reported on the opioid litigation and opioid deaths. The Emergency Management Department and his office were able to lease a temporary trailer to use. The Coroner's office and Emergency Management are looking for a permanent solution. The Public Health Department and the Human Services Department are looking for ways to help those that are addicted.

COUNTY EXECUTIVE'S APPOINTMENTS

In Executive Doemel's absence, Mike Collard, Director of Human Resources announced the appointments for the following committees:

- **Aging & Disability Resource Committee (ADRC)** – Executive Doemel asked for the Board's approval of his appointment of Frederick Rudy, Oshkosh; to the ADRC Committee. This is a three-year term which expires on August 31, 2024. Motion by Supervisor Norton, seconded by Supervisor Farrey to accept. CARRIED BY VOICE VOTE.
- **Human Services Board** – Executive Doemel asked for the Board's approval of his appointment of Supervisors Larry Lautenschlager, Karen Powers & Jerry Finch to the Human Services Board. This term will expire December 31, 2024, unless ineligible to serve due the requirement of five sitting county board members on the Human Services Board. Motion by Supervisor Norton, seconded by Supervisor Wise to accept. CARRIED BY VOICE VOTE.
- **Human Services Board** – Executive Doemel asked for the Board's approval of his re-appointment of Chris Kniep, Oshkosh; to the Human Services Board. This term expires December 31, 2024. Motion by Supervisor Norton, seconded by Supervisor Wise to accept. CARRIED BY VOICE VOTE.
- **Veterans Service Commission** – Executive Doemel asked for the Board's approval of his re-appointments of Supervisor Tom Snider; Roy Rogers, Menasha; & Tim Patterson, Oshkosh; to the Veterans Service Commission. This term expires December 31, 2024. Motion by Supervisor Egan, seconded by Supervisor Farrey to accept. CARRIED BY VOICE VOTE.
- **Winnefox Library System Board of Trustees** – Executive Doemel asked for the Board's approval of his appointment of Noah Cypher, Omro; to the Winnefox Library System Board of Trustees. Mr. Cypher replaces Di-Anne Rengstorf. This term expires December 31, 2024. Motion by Supervisor Ellis, seconded by Supervisor Egan to accept. CARRIED BY VOICE VOTE.
- **Local Emergency Planning Committee** – Executive Doemel asked for the Board's approval of his re-appointment Supervisor Doug Zellmer; Doug Gieryn – Public Health Director; Kaylin Van Stappen, Clayton; Allison Vaccaro, Kimberly Clark Corporation; & Andy Radig, Oshkosh Community Media Services; to the Local Emergency Planning Committee. These terms expire on December 31, 2024. Motion by Supervisor Albrecht, seconded by Supervisor Powers to accept. CARRIED BY VOICE VOTE.
- **Local Emergency Planning Committee** – Executive Doemel asked for the Board's approval of his appointment of Del Volper, Generac Power Systems, to the Local Emergency Planning Committee. He will replace Michael Erdmann. This term will expire on December 31, 2024. Motion by Supervisor Egan, seconded by Supervisor Schorse to accept. CARRIED BY VOICE VOTE.
- **Diversity Affairs Commission** – Executive Doemel asked for the Board's approval of his appointment of Jared Longsine, Oshkosh; & Sohrab Tyrone Akhavein, Oshkosh; to the Diversity Affairs Commission. This term will expire on April 19, 2022. Motion by Supervisor Norton, seconded by Supervisor Albrecht to accept. CARRIED BY VOICE VOTE.

COUNTY BOARD CHAIRMAN'S REPORT

Chairman Ramos reported that Supervisors Buck and Joas are excused from this meeting.

Chairman Ramos noted that the January 4, 2022 Special Orders will be via ZOOM only. The regular County Board meeting on January 18, 2022 will be in-person and via ZOOM, not sure of the location.

Chairman Ramos commented on the County Executive's report regarding ARPA. He feels that the county might need a committee at some point to develop ideas.

Chairman Ramos updated the board on the District 16 position. The position has been posted twice. He did receive the name of a possible applicant late last week.

Chairman Ramos congratulated Vicky Fitzgerald, Director of Finance, for her new position. He stated that she has been wonderful to work with. She had a knack for making hard things easy to understand. He wished her the best in her new position in the City of Omro.

Chairman Ramos announced that he will not be seeking re-election for the next term. He has participated in government opportunities for the past sixteen years and would like to take some time for his family and other things.

Chairman Ramos wished everyone Happy Holidays and Merry Christmas and that everyone should take time to be with their families.

COUNTY BOARD CHAIRMAN'S APPOINTMENTS

- **Information Systems Committee** – Chairman Ramos asked for the Board's approval of his appointment of Supervisors Jim Wise and John Hinz to the Information Systems Committee. Supervisor Wise will replace Nicole Neuhoff who resigned from the board. Supervisor Hinz will replace Alyssa Bolante who resigned from the board. Motion by Supervisor Ellis, seconded by Supervisor Cox to accept. CARRIED BY VOICE VOTE.

REACH COUNSELING AGENCY UPDATES

Noelle Fenwick - Reach Development and Marketing Manager, Kim Hlavka – Clinic Manager & Lead Therapist and Anna Bunker – Prevention Education manager and Youth and Teen Advocate provided an update on Reach Counseling.

The mission for Reach Counseling is to provide sexual assault service for children and adults that need culturally responsive outreach, prevention education, victim advocacy, trauma counseling and sex offender treatment. They strive to heal lives and transform communities.

The victim advocacy program provides:

- Accessible Services – Free of charge and 24/7 coverage on their crisis line.
- Culturally Sensitive, Tailored Services – Services provided for everyone in need of this type of help.
- Wrap-around Services – Provide support during both medical and legal services relating to the assault as well as crisis intervention and advocacy-based counseling.

The Reach Counseling Program provides expert care, it is accessible for all incomes, and provides effective therapy services.

Their Prevention Education Program extend services by doing school presentations to over seventy schools throughout Winnebago County. They provide emotional support to youth and teens when a child discloses abuse after attending one of their presentations. The team also provides community education and informative presentations within the area.

The Sex Offender Treatment Program addresses offenders by providing a treatment program and they provide treatment for juvenile offenders. Their recidivism study shows that only a 7% re-offense rate over 15 years after completing Reach's treatment program have occurred. This makes it one of the most successful programs in Wisconsin.

Reach Counseling is evolving to meet the growing need for these services by recruiting new board members, strategic planning and financial sustainability.

In 2021, Reach Counseling has provided healing services to 200 Winnebago County residents, 60 of which were children. They have provided prevention presentations to 2,676 children to date. They collaborate with many different organizations in Winnebago County.

Ms. Fenwick, Ms Hlavka and Ms. Bunker then took questions from the board. A copy of this presentation is available in the County Clerk's office located at 112 Otter Avenue, Oshkosh.

ZONING REPORTS AND ORDINANCES

- Report No. 001 – A report from the Planning & Zoning Committee regarding a requested zoning change from Peter Kellner, et al; Town of Poygan; for a zoning change from B-2 Community Business to R-2 Suburban Low Density Residential. Motion by Supervisor Egan, seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
 - Amendatory Ordinance No. 12/001/21 – A request to rezone from B-2 Community Business to R-2 Suburban Low Density Residential for tax parcel no. 020-0130-01. Motion by Supervisor Egan, seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: December 20, 2021)
- Amendatory Ordinance No. 12/02/21 – A request from the Town of Winchester on behalf of Darrell Budde; for a zoning change from R-1 Rural Residential to R-3 Two-Family Residential for tax parcel nos. 028-0398-04 & 028-0398-05. Motion by Supervisor Egan, seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: December 20, 2021)

RESOLUTIONS AND ORDINANCES

RESOLUTION NO. 237-112021: In Support of Legislative Changes to Wis. Stat. Ch. 980 – Supervised Release

WHEREAS, Wis Stat. Ch. 980 currently provides for the supervised release of certain sex offenders to various properties that meet statutory criteria, and for notice of said release to be provided to certain individuals once the Court orders supervised release; and

WHEREAS, the Winnebago County Supervised Release Committee is tasked with identifying properties in Winnebago County that meet statutory criteria, and with submitting a report regarding said properties to the Wisconsin Department of Health Services for use in court, but neither the Supervised Release Committee nor its members are Parties to the court action where placement is determined; and

WHEREAS, it is desirable for the Wisconsin Legislature to revise the Ch. 980 definition of "Youth Center" which is currently defined as "... any center that provides, on a regular basis, recreational, vocational, academic, or social services activities for persons younger than 18 years old or for those persons and their families," in order to specify whether the definition of a "Youth Center": 1) may include a private residence; or 2) only includes licensed centers and facilities, such as a Boys & Girls Club, and/or a YMCA or YWCA; and

WHEREAS, it is desirable for the Wisconsin Legislature to add an additional notice requirement to Ch. 980, requiring that the State fund and provide written notice to any and all households within 1,500 feet of the property in which a court places a Ch. 980 offender, with said notice including: 1) the name, address and recent headshot of the offender; 2) the sex-related crimes for which the offender being released has been convicted of; 3) the restrictions placed on the offender; and 4) how to report a violation of the restrictions placed on the offender.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby requests that Wisconsin Legislators make changes to Ch. 980 as described above in this Resolution; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent via email to the Governor of the State of Wisconsin, to the Winnebago County Legislative Delegation and to all Wisconsin County Clerks.

Submitted by:

LEGISLATIVE COMMITTEE

Motion by Supervisor Egan, seconded by Supervisor Ellis to adopt. After discussion, motion by Supervisor Wingren, seconded by Supervisor Eisen to postpone indefinitely. Vote on Postponement: FAILED BY VOICE VOTE. AYES: 1 – Eisen. Vote on Resolution as Presented: CARRIED BY VOICE VOTE. NAYES: 1 – Wingren; ABSTAIN: 1 – Eisen.

RESOLUTION NO. 242-122021: Authorizing Winnebago County to Enter into the Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceuticals, Inc., Agree to the Terms of the MOU Allocating Settlement Proceeds, and Authorize Entry into the MOU with the Attorney General

WHEREAS, in Resolution No. 230-122017, the Winnebago County Board of Supervisors authorized Winnebago County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC (the "Law Firms") to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the "Opioid Defendants") in an effort to hold the Opioid Defendants financially responsible for Winnebago County's expenditure of vast money and resources to combat the opioid epidemic; and

WHEREAS, on behalf of Winnebago County, the Law Firms filed a lawsuit against the Opioid Defendants; and

WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the "Litigation"); and

WHEREAS, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and Walworth) hired separate counsel and joined the Litigation; and

WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and Walworth Counties) to prepare Winnebago County's case for trial and engage in extensive settlement discussions with the Opioid Defendants; and

WHEREAS, the settlement discussions with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (the "Settling Defendants") resulted in a tentative agreement as to settlement terms pending agreement from Winnebago County and other plaintiffs involved in the Litigation; and

WHEREAS, copies of the Distributors Settlement Agreement and Janssen Settlement Agreement (collectively "Settlement Agreements") representing the terms of the tentative settlement agreements with the Settling Defendants are available at this link <https://nationalopioidsettlement.com/>; and

WHEREAS, the Settlement Agreements provide, among other things, for the payment of certain sums to Participating Subdivisions (as defined in the Settlement Agreements) upon the occurrence of certain events detailed in the Settlement Agreements; and

WHEREAS, Winnebago County is a Participating Subdivision in the Settlement Agreements and has the opportunity to participate in the benefits associated with the Settlement Agreement provided Winnebago County (a) approves the Settlement Agreements; (b) approves the Memorandum of Understanding allocating proceeds from the Settlement Agreements among the various Wisconsin Participating Subdivisions, a copy of which is attached to this Resolution (the "Allocation MOU"); (c) approves the Memorandum of Understanding with the Wisconsin Attorney General

regarding allocation of settlement proceeds, a copy of which is attached to this Resolution (the "AG MOU"); and (d) the Legislature's Joint Committee on Finance approves the terms of the Settlement Agreements and the AG MOU; and

WHEREAS, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes relating to the settlement of all or part of the Litigation; and

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the Legislature's Joint Committee on Finance is required to approve the Settlement Agreements and the AG MOU; and

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all or part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to the Litigation and 30% to the State; and

WHEREAS, Wis. Stat. § 165.12(4)(b)2. provides the proceeds from the Settlement Agreement must be deposited in a segregated account (the "Opioid Abatement Account") and may be expended only for approved uses for opioid abatement as provided in the Settlement Agreements; and

WHEREAS, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government against the Opioid Defendants filed after June 1, 2021; and

WHEREAS, the definition of Participating Subdivisions in the Settlement Agreements recognizes a statutory bar on claims such as that set forth in Wis. Stat. § 165.12(7) and, as a result, the only Participating Subdivisions in Wisconsin are those counties and municipalities that were parties to the Litigation (or otherwise actively litigating a claim against one, some, or all of the Opioid Defendants) as of June 1, 2021; and

WHEREAS, the Legislature's Joint Committee on Finance is not statutorily authorized or required to approve the allocation of proceeds of the Settlement Agreements among Wisconsin Participating Subdivisions; and

WHEREAS, the Law Firms have engaged in extensive discussions with counsel for all other Wisconsin Participating Subdivisions resulting in the proposed Allocation MOU, which is an agreement between all of the entities identified in the Allocation MOU as to how the proceeds payable to those entities under the Settlement Agreements will be allocated; and

WHEREAS, there is provided with this Resolution a summary of the essential terms of the Settlement Agreements, the deadlines related to the effective dates of the Settlement Agreements, the ramifications associated with Winnebago County's refusal to enter into the Settlement Agreements, the form of the Allocation MOU, the form of the AG MOU, and an overview of the process for finalizing the Settlement Agreements; and

WHEREAS, Winnebago County, by this Resolution, shall establish the Opioid Abatement Account for the receipt of the proceeds of the Settlement Agreements consistent with the terms of this Resolution; and

WHEREAS, Winnebago County's Opioid Abatement Account shall be separate from Winnebago County's general fund, shall not be commingled with any other County funds, and shall be dedicated to funding opioid abatement measures as provided in the Settlement Agreements; and

WHEREAS, pursuant to Winnebago County's engagement agreement with the Law Firms, Winnebago County shall pay up to an amount equal to 25% of the proceeds from successful resolution of all or part of the Litigation, whether through settlement or otherwise, plus the Law Firms' costs and disbursements, to the Law Firms as compensation for the Law Firms' efforts in the Litigation and any settlement; and

WHEREAS, the Law Firms anticipate making application to the national fee fund established in the Settlement Agreements seeking payment, in whole or part, of the fees, costs, and disbursements owed the Law Firms pursuant to the engagement agreement with Winnebago County; and

WHEREAS, it is anticipated the amount of any award from the fee fund established in the Settlement Agreements will be insufficient to satisfy Winnebago County's obligations under the engagement agreement with the Law Firms; and

WHEREAS, Winnebago County, by this Resolution, and pursuant to the authority granted Winnebago County in the applicable Order emanating from the Litigation in relation to the Settlement Agreements and payment of attorney fees, shall execute an Escrow Agreement, which shall among other things direct the escrow agent responsible for the receipt and distribution of the proceeds from the Settlement Agreements to establish an account for the purpose of segregating funds to pay the fees, costs, and disbursements of the Law Firms owed by Winnebago County (the "Attorney Fees Account") in order to fund a state-level "backstop" for payment of the fees, costs, and disbursements of the Law Firms; and

WHEREAS, in no event shall payments to the Law Firms out of the Attorney Fees Account and the fee fund established in the Settlement Agreements exceed an amount equal to 25% of the amounts allocated to Winnebago County in the Allocation MOU; and

WHEREAS, the intent of this Resolution is to authorize Winnebago County to enter into the Settlement Agreements, the Allocation MOU, and the AG MOU, establish Winnebago County's Opioid Abatement Account, and establish the Attorney Fees Account; and

WHEREAS, Winnebago County, by this Resolution, shall authorize Winnebago County's corporation counsel to finalize and execute any escrow agreement and other document or agreement necessary to effectuate the Settlement Agreements and the other agreements referenced herein.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves:

1. The execution of the Distributors Settlement Agreement and any and all documents ancillary thereto and authorizes the Winnebago County Executive to execute same.
2. The execution of the Janssen Settlement Agreement and any and all documents ancillary thereto and authorizes the Winnebago County Executive to execute same.

3. The final negotiation and execution of the Allocation MOU in form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Winnebago County Executive to execute same upon finalization provided the percentage share identified as allocated to Winnebago County is substantially similar to that identified in the Allocation MOU provided to the Board with this Resolution.
4. The final negotiation and execution of the AG MOU in form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Winnebago County Executive to execute same.
5. The corporation counsel's negotiation and execution of the Escrow Agreement for the receipt and disbursement of the proceeds of the Settlement Agreements as referenced in the Allocation MOU.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that Winnebago County hereby establishes an account separate and distinct from Winnebago County's general fund which shall be titled "Opioid Abatement Account." All proceeds from the Settlement Agreements not otherwise directed to the Attorney Fees Account established under the Escrow Agreement shall be deposited in the Opioid Abatement Account. The Opioid Abatement Account shall be administered consistent with the terms of this Resolution, Wis. Stat. § 165.12(4), and the Settlement Agreements.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the escrow agent under the Escrow Agreement to establish an account separate and distinct from any account containing funds allocated or allocable to Winnebago County which shall be referred to by Winnebago County as the "Attorney Fees Account." The escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of Winnebago County's proceeds from the Settlement Agreements into the Attorney Fees Account. If the payments to Winnebago County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the proceeds from the Settlement Agreements attributable to Local Governments (as that term is defined in the Allocation MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between Winnebago County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from the fee fund established in the Settlement Agreements and allocable to Winnebago County. The Law Firms may make application for payment from the Attorney Fees Account at any time and Winnebago County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that all actions heretofore taken by the Winnebago County Board of Supervisors and other appropriate public officers and agents of Winnebago County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Submitted by:
 PERSONNEL & FINANCE COMMITTEE
 JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Rasmussen, seconded by Supervisor Ellis to adopt. Corporation Counsel spoke in reference to this resolution and to the timeliness in which it needs to be acted on. Vote on Resolution: CARRIED BY VOICE VOTE. NAYES: Wingren and Farrey.

RESOLUTION NO. 243-122021: Commendation for Kathy Glander

WHEREAS, Kathy Glander has been employed with the Winnebago County Park View Health Center for the past twenty-seven years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Kathy Glander has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation is extended to Kathy Glander for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Kathy Glander.

Submitted by:
 PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 244-122021: Commendation for Tom Geske

WHEREAS, Tom Geske has been employed with the Winnebago County Park View Health Center for the past forty years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Tom Geske has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation is extended to Tom Geske for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Tom Geske.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 245.122021: Disallow Claim of Peter J. Long

WHEREAS, your Personnel and Finance Committee has had the claim of Peter J. Long referred to it for review; and

WHEREAS, your Committee has investigated the claim and recommends it be disallowed by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of Peter J. Long, filed with the County Clerk on Peter J. Long, is hereby disallowed since there is no basis for liability on the part of Winnebago County.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 246-122021: Authorize a Budget Transfer of \$40,000 from the Finance Department Labor Account to the Contracted Services Account to Provide for Assistance in Recruiting for an Interim Finance Director, Preparation of Year-End Financial Statements, Investment Management, and Consulting Regarding the Finance Department's Organizational Needs for the Fiscal Year 2022 Budget

WHEREAS, the Winnebago County Director of Finance has submitted her resignation and her last day of employment will be January 4, 2022; and

WHEREAS, the Assistant Finance Director position is also vacant as the incumbent has transferred to a position in another county department; and

WHEREAS, the Finance Department needs in the coming months include year-end closing and preparation of financial statements, investment management, and other varied operational items; and

WHEREAS, the Finance Department does not have the internal resources to meet the county needs for the first few months of 2022; and

WHEREAS, \$40,000 must be transferred from the Labor Account to the Contracted Services Account to meet the Finance Department upcoming needs.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a transfer of \$40,000 from the Finance Department Labor Account to the Contracted Services Account.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Rasmussen, seconded by Supervisor Cox to adopt.

Motion by Supervisor Rasmussen, seconded by Supervisor Egan to amend the title of this resolution to read as follows: "Authorize a Budget Transfer of \$40,000 from the Finance Department Labor Account to the Contracted Services Account to Provide for Assistance in Recruiting the Replacement for the Finance Director for the Fiscal Year 2022 Budget" and lines 16 – 17 to read: "The current Finance Department staff will meet the basic operational needs for the period of time required to replace these positions".

After discussion on this resolution, motion by Supervisor Finch, seconded by Supervisor Wingren to postpone indefinitely.

After more discussion on this resolution, motion by Supervisor Norton, seconded by Supervisor Snider to refer back to the Personnel and Finance Committee.

After further discussion on this resolution, motion by Supervisor Farrey, seconded by Supervisor Defferding to call for the question.

Before the vote was taken, Supervisor Rasmussen withdrew the resolution.

RESOLUTION NO. 247-122021: Ratifying Memorandum of Understanding with Deputies' Association

WHEREAS, recruitment and retention of sheriff's deputies has become increasingly difficult; and

WHEREAS, pay rates for patrol deputies, as determined by a collective bargaining agreement covering calendar years 2021, 2022, and 2023, are relatively low when compared to other jurisdictions; and

WHEREAS, a pay increase of \$3.00 per hour, effective January 1, 2021, for sworn deputy positions in the category of Police Officer, GPS Deputy, Detective, Court Services Officer, and Sergeant, and for Correction Officers while performing Police Officer duties, has been negotiated with the Deputies Association; and

WHEREAS, this negotiated agreement is reflected in a Memorandum of Understanding, which has been ratified by members of the Deputies' Association;

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the Memorandum of Understanding with the Winnebago County Deputies' Association, Wisconsin Professional Police Association, is ratified, and the Director of Human Resources is authorized to execute the Memorandum of Understanding on behalf of Winnebago County.

Submitted by:
PERSONNEL & FINANCE COMMITTEE
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Rasmussen, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 248-122021: Approving Pay Increases for Certain Sheriff's Office Employees and Increasing Pay Differential for Dispatcher in Charge

WHEREAS, a pay increase of \$3.00 per hour for sworn deputy positions in the category of Police Officer, GPS Deputy, Detective, Court Services Officer, and Sergeant, and for Correction Officers while performing Police Officer duties, has been negotiated with the Deputies Association; and

WHEREAS; special pay increases of \$3.00 per hour, or \$6,240 per year, for the Chief Deputy, Captains, Lieutenants, and Internet Crime Investigator would prevent compression with Police Officer, Detective, and Sergeant pay rates, and would bring pay for those individuals in line with comparable positions in other jurisdictions, thereby improving retention of employees; and

WHEREAS, Dispatchers assigned as Dispatcher in Charge currently receive a pay differential of \$1.00 per hour; while an increase to \$2.00 per hour, would better reflect the greater responsibilities of that assignment;

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it approves special pay increases of \$6,240 per year or \$3.00 per hour for Chief Deputy, Captains, Lieutenants, and Internet Crime Investigator in the Sheriff's Office, effective January 1, 2022; and

BE IT FURTHER RESOLVED, that the pay differential for Dispatchers in Charge in the Sheriff's Office be increased from \$1.00 per hour to \$2.00 per hour, effective January 1, 2022.

Submitted by:
PERSONNEL & FINANCE COMMITTEE
JUDICIARY & PUBLIC SAFETY COMMITTEE

Motion by Supervisor Rasmussen, seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

RESOLUTION NO. 249-122021: Authorize the Creation of a Winnebago County Scholarship Committee

WHEREAS, the Winnebago County Board of Supervisors established a scholarship program in 1999 to promote good citizenship and an awareness and understanding of County Government for Winnebago County residents who are high school seniors planning to attend a post-secondary education institution; and

WHEREAS, your undersigned proposes to create a Scholarship Committee comprised of 5 supervisors appointed by the County Board Chair; and

WHEREAS, this Committee shall meet at a minimum of four dates prior to the awarding of scholarships; and

WHEREAS, meetings are subject to the same rules and regulations of other Winnebago County Committees; and
WHEREAS, duties and responsibilities of the Scholarship Committee shall include but not be limited to the

following:

- 1) Contacting University of Wisconsin Oshkosh- Fox Cities Campus
- 2) Determining the amount of Money in account number
- 3) Spear heading protocol to reach potential reception

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the creation of a Scholarship Committee for the purpose of ensuring all Winnebago County residents who are high school seniors have an opportunity to receive a scholarship.

Submitted by:
Karen D. Powers, District 25
Julie Gordon, District 17
Steven Binder, District 13
Brian Defferding, District 6

Motion by Supervisor Powers, seconded by Supervisor Finch to adopt. After discussion, motion by Supervisor Eisen, seconded by Supervisor Nussbaum to refer this resolution to the Judiciary and Public Safety Committee for change of rules. Vote to Refer: CARRIED BY VOICE VOTE. NAYES: 1 – Powers.

Chairman Ramos thanked Lighthouse Productions, the Facilities Department, the Sheriff's Department, the Park's Department, Dia Yang of the Information Systems Department and the County Clerk's office for their part in organizing the County Board to have their meeting both in-person and virtually.

Motion by Supervisor Albrecht, seconded by Supervisor Farrey to adjourn until the January 4, 2022 Special Orders meeting at 6:00 p.m. The meeting was adjourned at 8:22 p.m.

Submitted by:
Julie A. Barthels
Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held December 14, 2021.

Julie A. Barthels
Winnebago County Deputy Clerk

TO THE WINNEBAGO COUNTY BOARD SUPERVISORS

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Map Amendment 2021-ZC-5980 filed with the County Clerk by: QUANDT, JASON W; QUANDT, KIMBERLY M, Town of OMRO and referred to the Planning and Zoning Committee on December 21, 2021 and

WHEREAS, a Public Hearing was held on December 22, 2021, pursuant to mailed and published notice as provided by law on the following:

PROPERTY INFORMATION:

Owner(s) of Property: QUANDT, KIMBERLY et al

Agent(s): SEHLOFF, JAMES DAVEL ENGINEERING & ENVIRONMENTAL

Location of Premises Affected: 5312 NOTRE DAME DR

Legal Description: Being all of Lot 2 of CSM-7839, located in the NE 1/4 of the NE 1/4 of Section 14, Township 18 North, Range 15 East, Town of Omro, Winnebago County, Wisconsin.

Tax Parcel No.: 016-0383

Sewer: Required; Municipal

Overlay: NONE

WHEREAS, Applicant is requesting a rezoning to R-2 Suburban Low Density Residential and

WHEREAS, we have received notification from the Town of OMRO recommending APPROVAL and

WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, make the following findings:

1. The Town of Omro has approved.
2. There were no objections.
3. Proposed use is compatible with adjacent lands.

Findings were made in consideration of Section 23.7-5(b)(1), (2) & (3)

NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending APPROVAL by a vote of 3-0.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed ordinance is hereby: ADOPTED DENIED

For the Planning and Zoning Committee

AMENDATORY ORDINANCE # 01/01/22

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2021-ZC-5980 as follows:

Being all of Lot 2 of CSM-7839, located in the NE 1/4 of the NE 1/4 of Section 14, Township 18 North, Range 15 East, Town of Omro, Winnebago County, Wisconsin.

FROM: A-2 General Agriculture
TO: R-2 Suburban Low Density Residential

Adopted / Denied this _____ day of _____, 20____
Shiloh Ramos, Chairperson

ATTEST:
Susan T. Ertmer, Clerk

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF
_____ 2022.

JON DOEMEL, COUNTY EXECUTIVE

County Board Supervisory district: 34 ELLIS

Certified Survey Map No. _____

All of the Northeast 1/4 of the Northeast 1/4 of Section 14,
Township 18 North, Range 15 East,
Town of Omro, Winnebago County, Wisconsin.

0 250 500

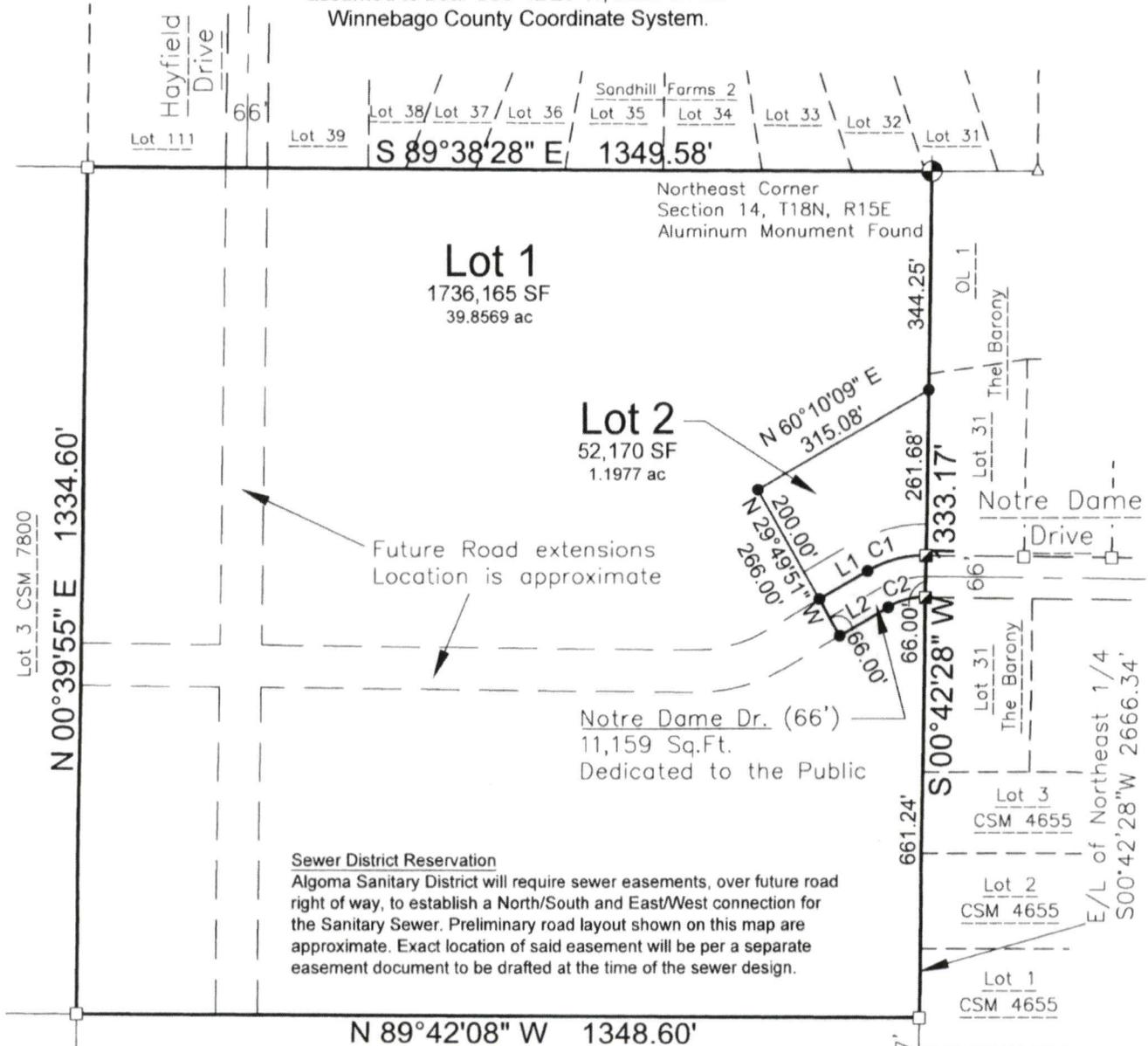


Scale: 1" = 250'

Survey for:

Jason Quandt
3676 Hickory Ridge Road
Oshkosh, WI 54904

Bearings are referenced to the East line of the
Northeast 1/4, Section 14, T18N, R15E,
assumed to bear S00°42'28"W, base on the
Winnebago County Coordinate System.



Lot 3 CSM 7800

N 00°39'55" E 1334.60'

S 89°38'28" E 1349.58'

Lot 1
1736,165 SF
39.8569 ac

Lot 2
52,170 SF
1.1977 ac

Future Road extensions
Location is approximate

Notre Dame Dr. (66')
11,159 Sq.Ft.
Dedicated to the Public

Sewer District Reservation
Algoma Sanitary District will require sewer easements, over future road right of way, to establish a North/South and East/West connection for the Sanitary Sewer. Preliminary road layout shown on this map are approximate. Exact location of said easement will be per a separate easement document to be drafted at the time of the sewer design.

N 89°42'08" W 1348.60'

Lot 2 CSM 7800

1333.17'

East 1/4 Corner
Section 14, T18N, R15E
Per Ties

LEGEND

- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- 1" x 18" Steel Pipe @ 1.68lbs/LF SET
- △ 1 1/4" Rebar Found
- 3/4" Rebar Found
- 1.3" O.D. Iron Pipe Found
- ▣ 2.3" O.D. Iron Pipe Found
- ⊙ Government Corner
- () Recorded As

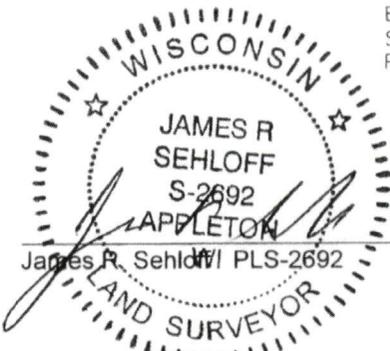
Survey Notes

1. 2" Iron Pipe on North right of way of Notre Dame Drive Found 0.3 feet South and 0.1 foot East of Actual Corner.
2. 2" Iron Pipe on South right of way of Notre Dame Drive Found 0.5 feet South of Actual Corner on line.



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors

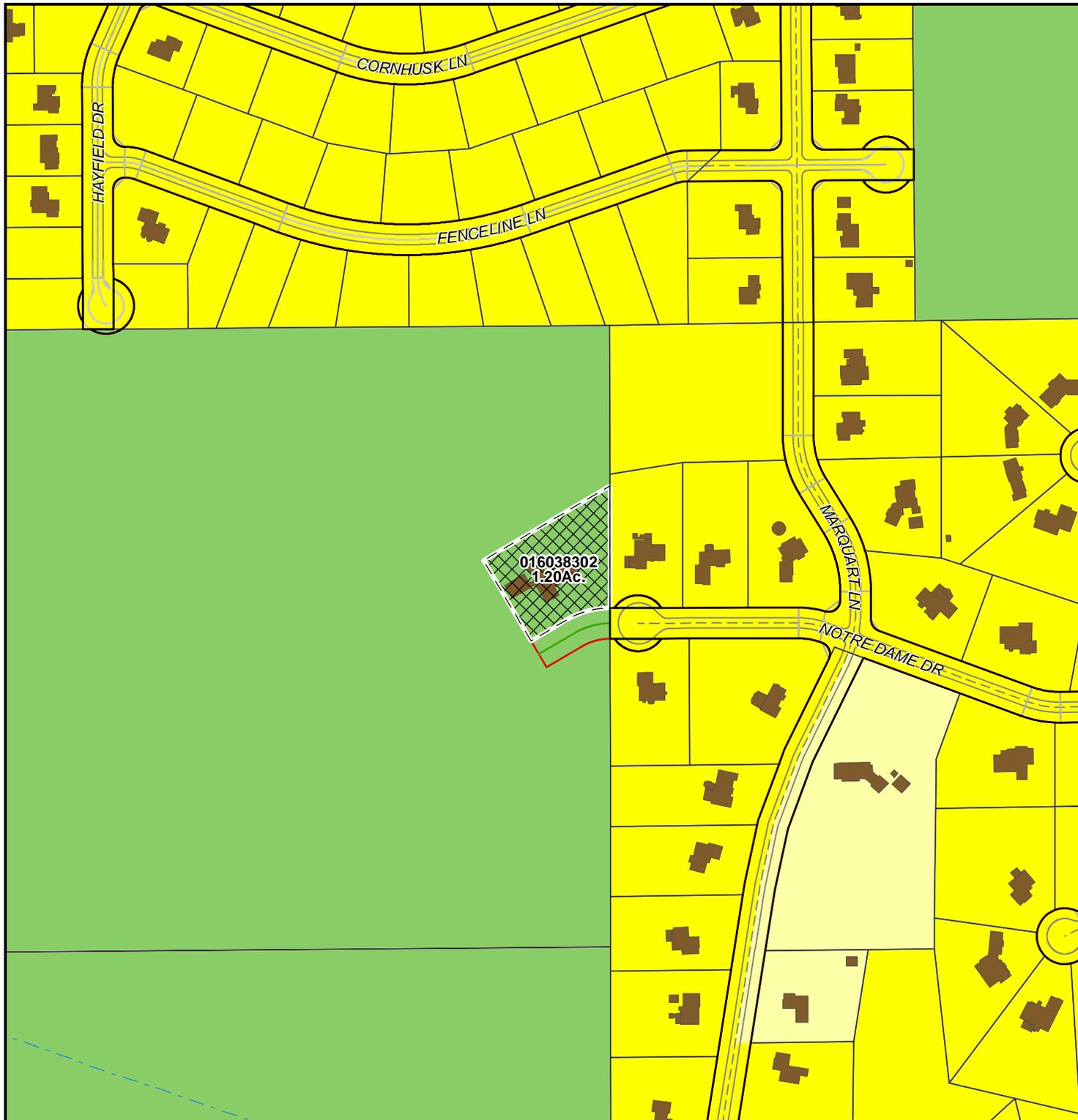
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro



17 SEPT 2021

Date

File: 6737CSM.dwg
Date: 09/16/2021
Drafted By: Jim



Application #21-ZC-5980

Date of Hearing:

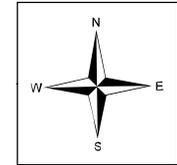
December 22, 2021

Owner(s):

QUANDT, JASON W /
QUANDT, KIMBERLY M

Subject Parcel(s):

016038302



Winnebago County
WINGS Project

Scale

1 inch : 300 feet

County Zoning Districts

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

*City of Oshkosh Extraterritorial
Zoning Jurisdiction*

Incorporated Area

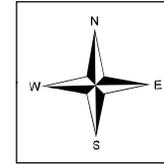
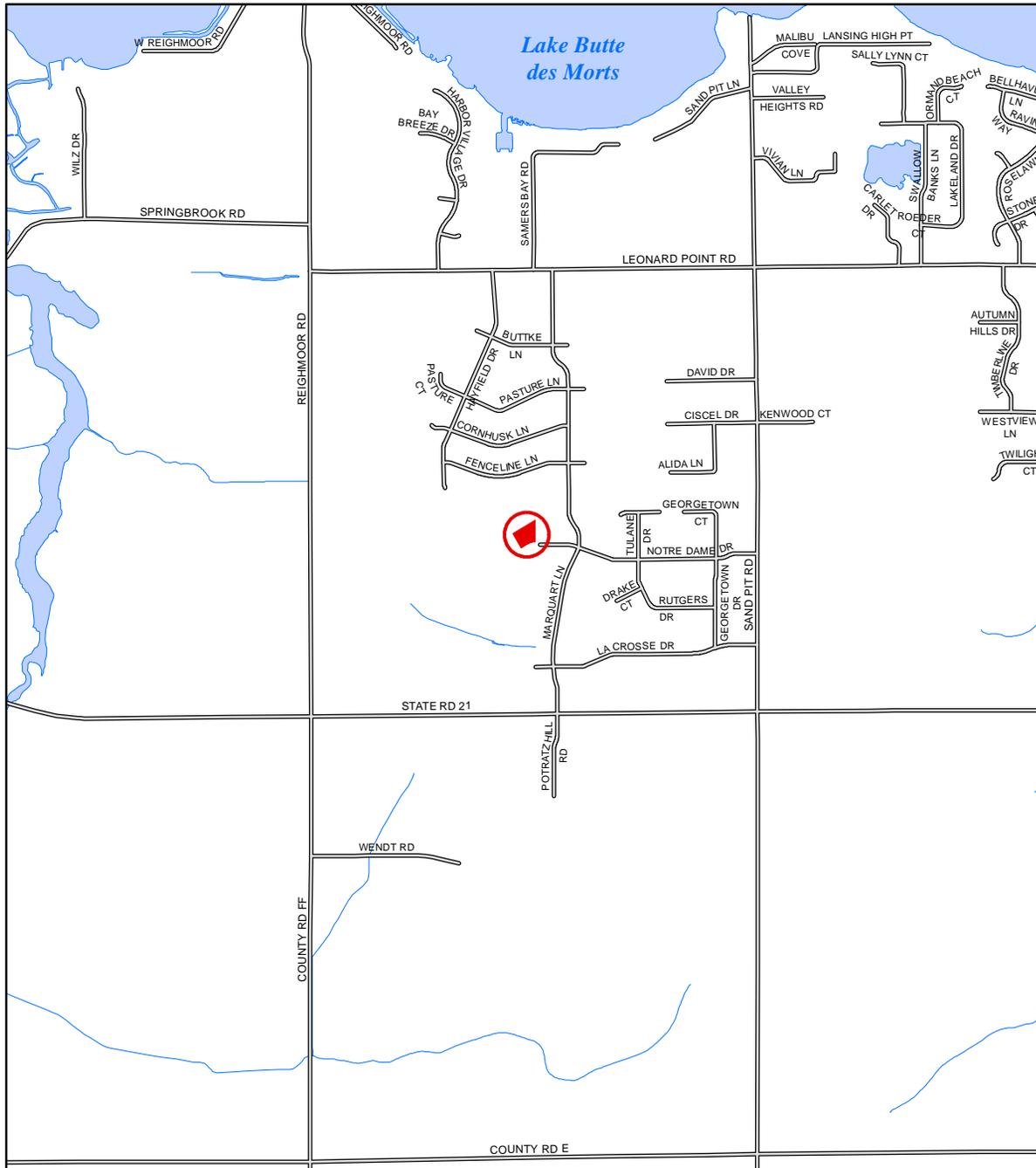
○ = SITE

Application #21-ZC-5980

Date of Hearing:
December 22, 2021

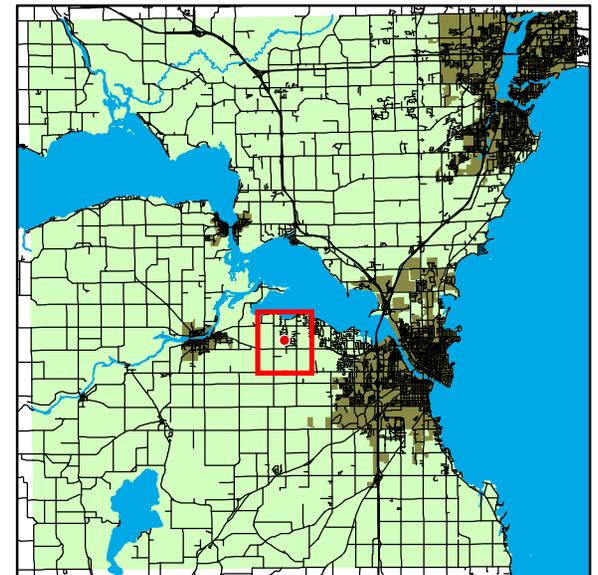
Owner(s):
QUANDT, JASON W /
QUANDT, KIMBERLY M

Subject Parcel(s):
016038302



Winnebago County
WINGS Project

● = SITE



1 inch : 2,000 feet

WINNEBAGO COUNTY

DATE: 1/18/2022

R E S O L U T I O N

No. 002

To The Board of Supervisors of Winnebago County, Wisconsin:

AMENDATORY ORDINANCE 01/02/22

WHEREAS, it is desirable to amend the Zoning Map of the TOWN OF WINCHESTER in accordance with the petition of Brian Keller et al and

WHEREAS, said request is in compliance with the adopted Winnebago County Land Use Plan.

NOW, THEREFORE, the County Board of Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the TOWN OF WINCHESTER, be and the same, are amended to provide that the attached described property be changed from the classification of **I-1 (Light Industrial)** of said ordinance, which it now and heretofore had, to the zoned district of **A-2 (General Agricultural District)**.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby **ADOPTED** OR **DENIED**.

County Board Supervisor
(Town of Winchester)

PARCEL NO: **028-0663-05-02**; FROM **I-1 (Light Industrial)** to **A-2 (General Agricultural District)**

COUNTY DISCLAIMER:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, 2022.

Jon Doemel

MEMO FOR P & Z MEETING AGENDA OF JANUARY 7, 2022

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Changes

1. Leo M. Mohnen - Town Zoning Change (Tax ID No: 028-0348-02) – Town of Winchester.

The town zoning change for Leo M. Mohnen is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from A-2 (General Agricultural District) to R-1 (Rural Residential District) and Winnebago County's future land use plan shows future land use as Environmental.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

BD, RK₂ 4-0

2. Brian and Meghan Keller - Town Zoning Change (Tax ID No: 028-0663-05-02) – Town of Winchester.

The town zoning change for Brian and Meghan Keller is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from I-1 (Light Industrial) to A-2 (General Agricultural District) and Winnebago County's future land use plan shows future land use as Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

BD, MG₂ 4-0

Town of Winchester *I-1 to A-2; Res*

Ordinance 2021-09

Ordinance to Amend the Official Town of Winchester Zoning Ordinance Map

WHEREAS, One or more applications for amendments to the Map of the Town of Winchester Zoning Code of Ordinances have been filed with the Town Clerk as described herein; and

WHEREAS, following the requisite Notices and Public Hearings, the proposed amendment(s) have been reviewed and recommended to the Town Board by the Town's Plan Commission; and

WHEREAS, the application(s) for amendment(s) to the Map of the Town of Winchester Zoning Code of Ordinances does comply with both the Town's existing land use and future land use elements of the CY 2016 update to the Town's Comprehensive Plan; and

WHEREAS, all other procedural requirements have been met for purposes of consideration of the amendment(s) as provided in Section 17.59 of the Town of Winchester Zoning Code of Ordinances:

Section 1: The Official Zoning Map of the Town of Winchester is amended as follows:

A. Property Owner: Brian and Meghan Keller

Legal description of property: The property located at 9090 North Loop Road, Larsen, being specifically described as Tax ID 028-0663-0502, in Section 23, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to re-zone a portion of the property from I-1 (Light Industrial District) to A-2 (General Agricultural District).

Findings of Fact:

1. The Town of Winchester has an adopted Land Use Plan
2. The Adopted 20-year Future Land Use Map in the Land Use Plan shows the Lot as Highway Commercial
3. A-2 (General Agricultural) zoning is consistent with the aforementioned land use district.
4. Therefore, a zoning change from I-1 to A-2 is consistent with the adopted Land Use Plan.
5. The zoning change is compatible with adjacent land uses.

The above-described property is hereby rezoned from:

I-1 (Light Industrial) to A-2 (General Agricultural District)

Section 2: This Ordinance shall be submitted to the Winnebago County Board for approval. The amendment to the Town of Winchester Zoning Code of Ordinances shall be effective upon approval by the Winnebago County Board.

Adopted this 6th, day of December 2021

Vote: Yes: 3 No: 0 Absent: 0 Abstain: 0

Matthew J. Olson
Matthew J Olson, Chairman

Attest:
Holly Stevens
Holly Stevens, Clerk

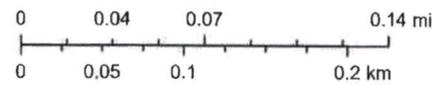
ReZoning 028-0663-0502



12/16/2021, 4:07:30 PM

1:4,140

- | | |
|--------------------------------------|------------------------------------|
| Adjacent Counties | Navigable - Permanent (checked) |
| Lakes, Ponds and Rivers | Navigable - Intermittent (checked) |
| Navigable Waterways | |
| Navigable - Permanent (unchecked) | Navigable - Stream (checked) |
| Navigable - Intermittent (unchecked) | Tax Parcel Boundary |
| Navigable - Stream (unchecked) | Road ROW |
| | Municipal Boundary |



Winnebago County GIS, Imagery Date: April 2020



Town of Winchester

8522 Park Way, Larsen, WI 54947
920.836.2948

December 6, 2021

County Zoning Office
Attn: Cary A. Rowe
112 Otter Avenue
Oshkosh, WI 54901

Re: Town Board approved amendment to the Town's Zoning Code of Ordinances Map.

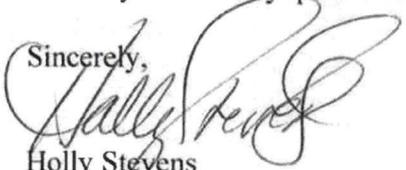
Dear Mr. Rowe,

Enclosed please find the material relative to the following amendment(s) to the Zoning Code of Ordinances, Zoning Map in the Town of Winchester:

Re-zoning application submitted by Brian and Meghan Keller, 8355 Mud Creek Road, Larsen, for the property located at Mud Creek Road Road, Larsen, being specifically described as Tax ID 028-0663-0502, in Section 23, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to re-zone a portion of the property from I-1 (Light Industrial District) to A-2 (General Agricultural District).

Should you have any questions relative to this request, please feel free to call or email me.

Sincerely,



Holly Steyens
Town of Winchester Clerk

CC County Clerk, Sue Ertmer

DATE: 1/18/2022

R E S O L U T I O N

No. 003

To The Board of Supervisors of Winnebago County, Wisconsin:

AMENDATORY ORDINANCE 01/03/22

WHEREAS, it is desirable to amend the Zoning Map of the TOWN OF WINCHESTER in accordance with the petition of Leo M Mohnen and

WHEREAS, said request is in compliance with the adopted Winnebago County Land Use Plan.

NOW, THEREFORE, the County Board of Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the TOWN OF WINCHESTER, be and the same, are amended to provide that the attached described property be changed from the classification of **A-2 (General Agricultural District)** of said ordinance, which it now and heretofore had, to the zoned district of **R-1 (Rural Residential District)**.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby **ADOPTED** OR **DENIED**.

County Board Supervisor
(Town of Winchester)

PARCEL NO: **028-0348-02**; FROM **A-2 (General Agricultural District)** to **R-1 (Rural Residential District)**

COUNTY DISCLAIMER:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, 2022.

Jon Doemel

County Board Supervisory District 36 - Joas

MEMO FOR P & Z MEETING AGENDA OF JANUARY 7, 2022

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Changes

1. Leo M. Mohnen - Town Zoning Change (Tax ID No: 028-0348-02) – Town of Winchester.

The town zoning change for Leo M. Mohnen is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from A-2 (General Agricultural District) to R-1 (Rural Residential District) and Winnebago County's future land use plan shows future land use as Environmental.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

BD, RK₂ 4-0

2. Brian and Meghan Keller - Town Zoning Change (Tax ID No: 028-0663-05-02) – Town of Winchester.

The town zoning change for Brian and Meghan Keller is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from I-1 (Light Industrial) to A-2 (General Agricultural District) and Winnebago County's future land use plan shows future land use as Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

BD, MG₂ 4-0

A-2 to R-1, **FLU: Environmental**

Town of Winchester

Ordinance 2021-08

Ordinance to Amend the Official Town of Winchester Zoning Ordinance Map

WHEREAS, One or more applications for amendments to the Map of the Town of Winchester Zoning Code of Ordinances have been filed with the Town Clerk as described herein; and

WHEREAS, following the requisite Notices and Public Hearings, the proposed amendment(s) have been reviewed and recommended to the Town Board by the Town's Plan Commission; and

WHEREAS, the application(s) for amendment(s) to the Map of the Town of Winchester Zoning Code of Ordinances does comply with both the Town's existing land use and future land use elements of the CY 2016 update to the Town's Comprehensive Plan; and

WHEREAS, all other procedural requirements have been met for purposes of consideration of the amendment(s) as provided in Section 17.59 of the Town of Winchester Zoning Code of Ordinances:

Section 1: The Official Zoning Map of the Town of Winchester is amended as follows:

A. Property Owner: Leo M. Mohnen (Randy Mohnen, Personal Representative)

Legal description of property: The portion of the property located at 9090 North Loop Road, Larsen, being specifically described as Tax ID 028-0348-02, in Section 11, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to re-zone a portion of the property from A-2 (General Agricultural District) to R-1 (Rural Residential District).

Findings of Fact:

1. The Town of Winchester has an adopted Land Use Plan
2. The Adopted 20-year Future Land Use Map in the Land Use Plan shows the Lot as Single Family Residential and Woodlands
3. R-1 (Rural Residential District) zoning is consistent with the aforementioned land use district.
4. Therefore, a zoning change from A-2 to R-1 is consistent with the adopted Land Use Plan.
5. The zoning change is compatible with adjacent land uses.

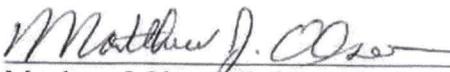
The above-described property is hereby rezoned from:

A-2 (General Agricultural District) to R-1 (Rural Residential District)

Section 2: This Ordinance shall be submitted to the Winnebago County Board for approval. The amendment to the Town of Winchester Zoning Code of Ordinances shall be effective upon approval by the Winnebago County Board.

Adopted this 15th, day of November, 2021

Vote: Yes: 3 No: 0 Absent: 0 Abstain: 0


Matthew J Olson, Chairman

Attest:

Holly Stevens, Clerk

Town of Winchester

8522 Park Way, Larsen, WI 54947
920.836.2948

November 16, 2021

County Zoning Office
Attn: Cary A. Rowe
112 Otter Avenue
Oshkosh, WI 54901

Re: Town Board approved amendment to the Town's Zoning Code of Ordinances Map.

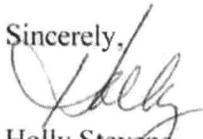
Dear Mr. Rowe,

Enclosed please find the material relative to the following amendment(s) to the Zoning Code of Ordinances, Zoning Map in the Town of Winchester:

Re-zoning application submitted by Randy Mohnen, 5278 County Road II, Larsen, for a portion of the property located at 9090 North Loop Road, Larsen, being specifically described as Tax ID 028-0348-02, in Section 11, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to re-zone a portion of the property from A-2 (General Agricultural District) to R-1 (Rural Residential District).

Should you have any questions relative to this request, please feel free to call or email me.

Sincerely,



Holly Stevens
Town of Winchester Clerk

CC County Clerk, Sue Ertmer

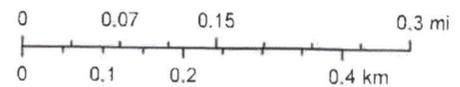
028-0348-02 Rezoning 9090 N Loop Road



10/13/2021, 6:52:06 PM

1:8,746

- Adjacent Counties
- Lakes, Ponds and Rivers
- Navigable Waterways
- Navigable - Permanent (unchecked)
- Navigable - Intermittent (unchecked)
- Navigable - Stream (unchecked)
- Tax Parcel Boundary
- Road ROW
- Municipal Boundary
- Navigable - Permanent (checked)
- Navigable - Intermittent (checked)
- Navigable - Stream (checked)



Winnebago County GIS Imagery Date: April 2020

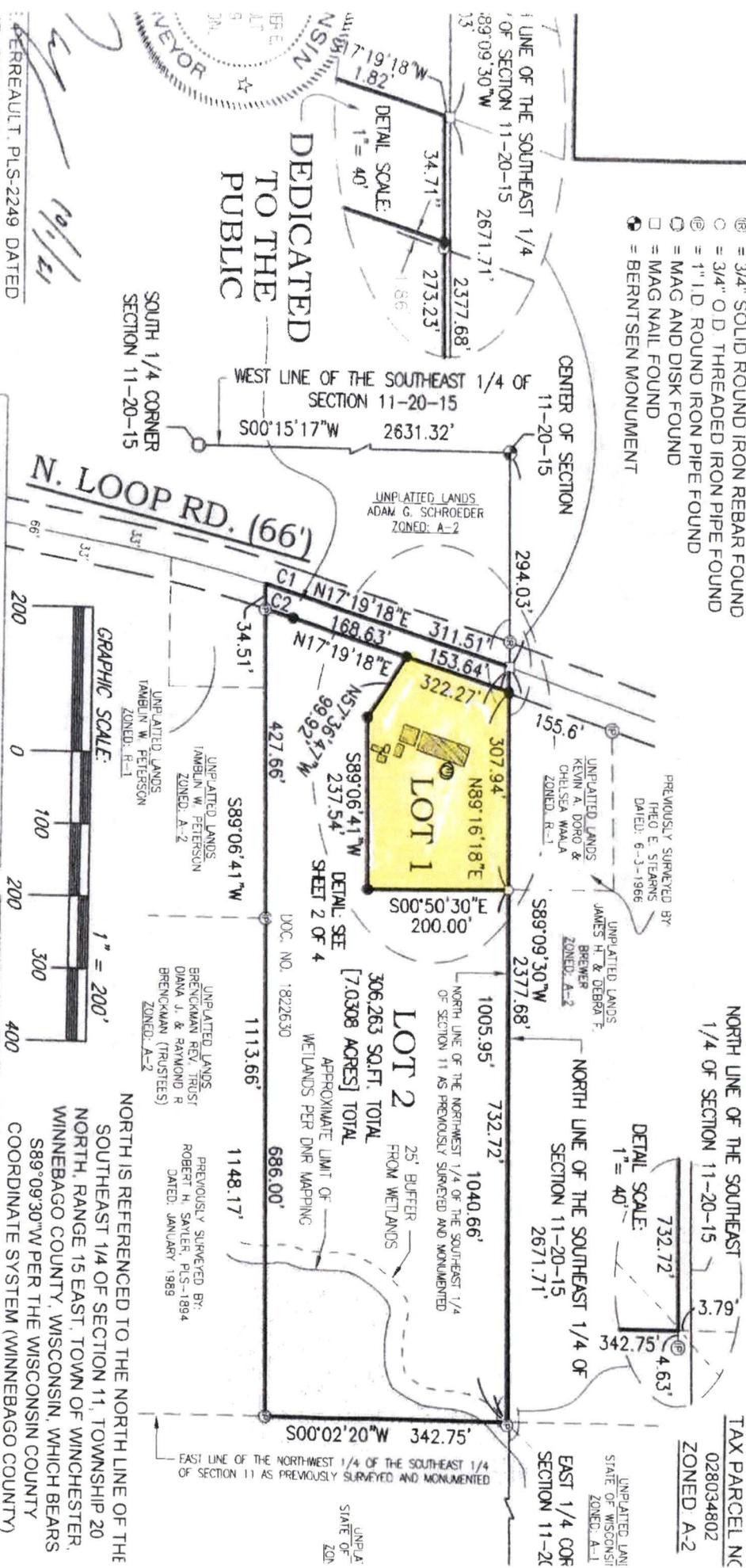
CERTIFIED SURVEY MAP NO. _____

BEING PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 20 NORTH, RANGE 15 EAST, TOWN OF WINCHESTER, WINNEBAGO COUNTY, WISCONSIN.

OWNERS OF REC
LEO N. MOHNER (DECE
RANDY MOHNER (EXECUTIVE
9090 N. LOOP RD LARSEN

TAX PARCEL NC
028034802
ZONED A-2

- LEGEND**
- = 3/4" X 18" SOLID ROUND IRON REBAR SET, WEIGHING 1.502 LBS. PER LIN. FT.
 - ⊙ = 3/4" SOLID ROUND IRON REBAR FOUND
 - = 3/4" O.D. THREADED IRON PIPE FOUND
 - ⊖ = 1" I.D. ROUND IRON PIPE FOUND
 - ⊕ = MAG AND DISK FOUND
 - ⊗ = MAG NAIL FOUND
 - ⊙ = BERNTSEN MONUMENT



CURRENT A-2 BUILDING SET BACK TABLE:

STREET YARD:	30'	REAR YARD:	25'
SIDE YARD:	20'	PRINCIPAL BLDG. DETACHED:	15'
PRINCIPAL BLDG. ACCESSORY BLDG.:	15'	ACCESSORY BLDG.:	15'

CURVE TABLE:

CURVE	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH	TANGENT BEARING
C1	2219.46	01°20'44"	52.13	N16°38'56"E	52.13	S15°58'34"W
C2	2186.46	01°05'00"	41.34	N16°46'48"E	41.34	S16°14'18"W

PREPARED BY: J. REVEYING CO., INC.
E. DR. P.O. BOX 1297
CONNSIN 54912-1297
4168
9-29-2021
J-MRH

GRAPHIC SCALE: 1" = 200'
0 100 200 300 400

NORTH IS REFERENCED TO THE NORTH LINE OF THE SOUTHEAST 1/4 OF SECTION 11, TOWNSHIP 20 NORTH, RANGE 15 EAST, TOWN OF WINCHESTER, WINNEBAGO COUNTY, WISCONSIN, WHICH BEARS S89°09'30"W PER THE WISCONSIN COUNTY COORDINATE SYSTEM (WINNEBAGO COUNTY)

2
3 **RESOLUTION: Authorize a Budget Transfer of \$40,000 from the Finance Department Labor**
4 **Account to the Contracted Services Account for the Fiscal Year 2022 Budget.**
5 **Funds will Provide for Recruitment of the Finance Director and associated cost of**
6 **position replacement, including but not limited to Delegating Authority for Day to**
7 **Day Administration of Winnebago County Investments.**

8
9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **WHEREAS**, the Winnebago County Director of Finance has submitted her resignation and her last day of
11 employment was January 4, 2022; and

12 **WHEREAS**, the Assistant Finance Director position is also vacant as the incumbent has transferred to a
13 position in another county department; and

14 **WHEREAS**, the Finance Department needs in the coming months include year-end closing and preparation
15 of financial statements, investment management, and other varied operational items; and

16 **WHEREAS**, the Finance Department does not have the internal resources to meet the county needs for the
17 first few months of 2022; and

18 **WHEREAS**, \$40,000 must be transferred from the Labor Account to the Contracted Services Account to
19 meet the Finance Department upcoming needs.

20
21 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
22 authorizes a transfer of \$40,000 from the Finance Department Labor Account to the Contracted Services Account.

23
24 **Fiscal Impact:** While the two vacant positions continue, there will be labor savings of approximately \$24,000 per
25 month, less a vacation pay out of \$7,000. Accordingly, the labor savings needed to cover this
26 transfer will be realized by March 2022.

27
28 Respectfully submitted by:

29 **PERSONNEL & FINANCE COMMITTEE**

30 Committee Vote: **5-0**

31 Vote Required for Passage: **Two-Thirds of Membership**

32
33 Approved by the Winnebago County Executive this ____ day of _____, 2022.

34
35 _____
36 Jonathan D. Doemel
37 Winnebago County Executive
38

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: *January 18, 2022*
TO: Winnebago County Board
FROM: *Mike Collard, Director of Human Resources*
RE: Budget transfer Finance Department – move \$40,000 from labor to contracted services

Background:

The Winnebago County Director of Finance has given notice and her last day was January 4, 2022. The position of Assistant Finance Director is also vacant, as the incumbent has transferred to a position in another County Department. The needs of the Finance Department in the coming few months will include year-end closing and preparation of financial statements, investment management, and many other operational items. Finance directors are easily among the most difficult positions to recruit in county government.

Policy Discussion:

The Finance Department does not and will not have the internal resources to meet the County's needs for at least the first few months of 2022. There are many issues to be addressed, and this requested transfer is not expected to be a final number, but will enable us to get started and to assure that the most essential items are being covered. While the two vacancies continue, there will be labor savings of approximately \$24,000 per month, less a vacation payout of about \$7,000, so the labor savings needed to cover this transfer will be realized by early March 2022.

Requested Action:

To approve a budget transfer in the Finance Department moving \$40,000 from labor to contracted services.

Committee Action:

At Personnel & Finance Committee December 2, 2021, moved by Schorse, second by Cox, passed 3 – 0. At the County Board meeting of December 13, 2021, the resolution was pulled by Chairman Rasmussen because of concerns about the language of the resolution. At a Personnel & Finance Committee meeting on December 16, 2021 there was further discussion regarding the Committee's intent and the language of the resolution, and Supervisor Schorse, seconded by Supervisor Binder, moved to authorize the budget transfer for the 2022 budget. At the Personnel & Finance Committee December 16, 2021, moved by Schorse, seconded by Binder, and passed 5 – 0.

Attachments:

None

3 **RESOLUTION: Commendation for Luann Rodriguez**

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Luann Rodriguez has been employed with the Winnebago County Department of Human
7 Services, for the past twenty-three years, and during that time has been a most conscientious and devoted County
8 employee; and

9 **WHEREAS**, Luann Rodriguez has now retired from those duties, and it is appropriate for the Winnebago
10 County Board of Supervisors to acknowledge her years of service.

11 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that sincere
12 appreciation and commendation be and is hereby extended to Luann Rodriguez for the fine services she has rendered
13 to Winnebago County.

14 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the Winnebago County
15 Clerk send a copy of this Resolution to Luann Rodriguez.

17 Respectfully submitted by:

18 **PERSONNEL AND FINANCE COMMITTEE**

19 Committee Vote: **5-0**

20 Vote Required for Passage: **Majority of Those Present**

22 Approved by the Winnebago County Executive this ____ day of _____, 2022.

24 _____

25 Jonathan D. Doemel

26 Winnebago County Executive

2

3 **RESOLUTION: Commendation for Donna Depies**

4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Donna Depies has been employed with the Winnebago County Department of Human Services,
7 for the past thirty-three years, and during that time has been a most conscientious and devoted County employee;
8 and

9 **WHEREAS**, Donna Depies has now retired from those duties, and it is appropriate for the Winnebago County
10 Board of Supervisors to acknowledge her years of service.

11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that sincere
12 appreciation and commendation be and is hereby extended to Donna Depies for the fine services she has rendered
13 to Winnebago County.

14 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the County Clerk send a
15 copy of this Resolution to Donna Depies.

16

17 Respectfully submitted by:

18 **PERSONNEL AND FINANCE COMMITTEE**

19 Committee Vote: **5-0**

20 Vote Required for Passage: Majority of Those Present

21

22 Approved by the Winnebago County Executive this ____ day of _____, 2022.

23

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25 _____
Jonathan D. Doemel

26 Winnebago County Executive

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3 **RESOLUTION: Commendation for AmySue Hartman**

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5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, AmySue Hartman has been employed with the Winnebago County Department of Human
7 Services, for the past twenty-four years, and during that time has been a most conscientious and devoted County
8 employee; and

9 **WHEREAS**, AmySue Hartman has now retired from those duties, and it is appropriate for the Winnebago
10 County Board of Supervisors to acknowledge her years of service.

11 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that sincere
12 appreciation and commendation be and is hereby extended to AmySue Hartman for the fine services she has rendered
13 to Winnebago County.

14 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the Winnebago County
15 Clerk send a copy of this Resolution to AmySue Hartman.

16

17 Respectfully submitted by:

18 **PERSONNEL AND FINANCE COMMITTEE**

19 Committee Vote: **5-0**

20 Vote Required for Passage: **Majority of Those Present**

21

22 Approved by the Winnebago County Executive this ____ day of _____ 2022.

23

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25 _____
Jonathan D. Doemel

26 Winnebago County Executive

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3 **RESOLUTION: Commendation for Helen Ibbotson**

4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Helen Ibbotson has been employed with the Winnebago County Department of Human
7 Services, for the past twenty-five years, and during that time has been a most conscientious and devoted County
8 employee; and

9 **WHEREAS**, Helen Ibbotson has now retired from those duties, and it is appropriate for the Winnebago County
10 Board of Supervisors to acknowledge her years of service.

11 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors, that sincere
12 appreciation and commendation be and is hereby extended to Helen Ibbotson for the fine services she has rendered
13 to Winnebago County.

14 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors, that sincere appreciation and
15 commendation be and it hereby is extended to Helen Ibbotson for the fine services she has rendered to Winnebago
16 County.

17 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the Winnebago County
18 Clerk send a copy of this Resolution to Helen Ibbotson.

19

20 Respectfully submitted by:

21 **PERSONNEL AND FINANCE COMMITTEE**

22 Committee Vote: 5-0

23 Vote Required for Passage: Majority of Those Present

24

25 Approved by the Winnebago County Executive this ____ day of _____, 2022.

26

27

28 _____
Jonathan D. Doemel

29 Winnebago County Executive

2

3 **RESOLUTION: Commendation for Patti Houston**

4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Patti Houston has been employed with the Winnebago County Department of Human Services,
7 for the past twenty-three years, and during that time has been a most conscientious and devoted County employee;
8 and

9 **WHEREAS**, Patti Houston has now retired from those duties, and it is appropriate for the Winnebago County
10 Board of Supervisors to acknowledge her years of service.

11 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that sincere
12 appreciation and commendation be and is hereby extended to Patti Houston for the fine services she has rendered to
13 Winnebago County.

14 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the Winnebago County
15 Clerk send a copy of this Resolution to Patti Houston.

16

17 Respectfully submitted by:

18 **PERSONNEL AND FINANCE COMMITTEE**

19 Committee Vote: **5-0**

20 Vote Required for Passage: **Majority of Those Present**

21

22 Approved by the Winnebago County Executive this ____ day of _____, 2022.

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Jonathan D. Doerr el

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Winnebago County Executive

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3 **RESOLUTION: Commendation for Debra Guenther**

4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Debra Guenther has been employed with Park View Health Center, for the past forty years, and
7 during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Debra Guenther has now retired from those duties, and it is appropriate for the Winnebago County
9 Board of Supervisors to acknowledge her years of service.

10 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that sincere
11 appreciation and commendation be and is hereby extended to Debra Guenther for the fine services she has rendered
12 to Winnebago County.

13 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the Winnebago County
14 Clerk send a copy of this Resolution to Debra Guenther.

15

16 Respectfully submitted by:

17 **PERSONNEL AND FINANCE COMMITTEE**

18 Committee Vote: **5-0**

19 Vote Required for Passage: **Majority of Those Present**

20

21 Approved by the Winnebago County Executive this ____ day of _____ 2022.

22

23 _____

24 Jonathan D. Doemel

25 Winnebago County Executive

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3 **RESOLUTION: Commendation for Mary Durant**

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Mary Durant has been employed with Park View Health Center, for the past thirty-seven years,
7 and during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Mary Durant has now retired from those duties, and it is appropriate for the Winnebago County
9 Board of Supervisors to acknowledge her years of service.

10 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that sincere
11 appreciation and commendation be and is hereby extended to Mary Durant for the fine services she has rendered to
12 Winnebago County.

13 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the Winnebago County
14 Clerk send a copy of this Resolution to Mary Durant.

16 Respectfully submitted by:

17 **PERSONNEL AND FINANCE COMMITTEE**

18 Committee Vote: **5-0**

19 Vote Required for Passage: **Majority of Those Present**

21 Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel

Winnebago County Executive

3 **RESOLUTION: Commendation for Peter Rausch**

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Peter Rausch has been employed with Wittman Regional Airport, for the past thirty years, and
7 during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Peter Rausch has now retired from those duties, and it is appropriate for the Winnebago County
9 Board of Supervisors to acknowledge his years of service.

10 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors, that sincere
11 appreciation and commendation be and is hereby extended to Peter Rausch for the fine services he has rendered to
12 Winnebago County.

13 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the Winnebago County
14 Clerk send a copy of this Resolution to Peter Rausch.

16 Respectfully submitted by:

17 **PERSONNEL AND FINANCE COMMITTEE**

18 Committee Vote: **5-0**

19 Vote Required for Passage: **Majority of Those Present**

21 Approved by the Winnebago County Executive this ____ day of _____, 2022.

24 _____
Jonathan D. Doemel

25 Winnebago County Executive

3 **RESOLUTION: Commendation for Jeff Leichtfuss**

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Jeff Leichtfuss has been employed with Wittman Regional Airport, for the past thirty years, and
7 during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Jeff Leichtfuss has now retired from those duties, and it is appropriate for the Winnebago
9 County Board of Supervisors to acknowledge his years of service.

10 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors, that sincere
11 appreciation and commendation be and is hereby extended to Jeff Leichtfuss for the fine services he has rendered to
12 Winnebago County.

13 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the Winnebago County
14 Clerk send a copy of this Resolution to Jeff Leichtfuss.

16 Respectfully submitted by:

17 **PERSONNEL AND FINANCE COMMITTEE**

18 Committee Vote: **5-0**

19 Vote Required for Passage: **Majority of Those Present**

21 Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel

Winnebago County Executive

2

3 **RESOLUTION: Commendation for Karyn Redeker**

4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Karyn Redeker has been employed with the Lake Winnebago Area MEG Unit for the past twenty-
7 one years, and during that time has been a most conscientious and devoted County employee; and

8 **WHEREAS**, Karyn Redeker has now retired from those duties, and it is appropriate for the Winnebago County
9 Board of Supervisors to acknowledge her years of service.

10 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that sincere
11 appreciation and commendation be and is hereby extended to Karyn Redeker for the fine services she has rendered
12 to Winnebago County.

13 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that the Winnebago County
14 Clerk send a copy of this Resolution to Karyn Redeker.

15

16 Respectfully submitted by:

17 **PERSONNEL AND FINANCE COMMITTEE**

18 Committee Vote: 5-0

19 Vote Required for Passage: Majority of Those Present

20

21 Approved by the Winnebago County Executive this ____ day of _____, 2022.

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24 _____
Jonathan D. Doemel

25 Winnebago County Executive

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1 261-012022

2 RESOLUTION: Adopting Revisions to Winnebago County Compensation Schedule
3 for 2022

6 TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

7 WHEREAS, it is advisable to consider adjustments to the pay ranges for County employees periodically, to
8 make sure that our wage rates remain at a level sufficient to allow us to attract and retain good employees; and

9 WHEREAS, adjusting the minimums, control points, and maximums of pay ranges will not directly increase
10 the pay of County employees, except for those at the minimum and not eligible for a merit increase, but will allow
11 employees at the maximum of their pay ranges to participate in the merit pay program and to receive merit pay
12 increases if they do earn them, up to the new maximum of their pay ranges; and

13 WHEREAS, the Personnel and Finance Committee believes that an increase of 2.0% represents a
14 reasonable adjustment of our non-union pay schedules; and

15 WHEREAS, the 2022 county labor budgets were built with the assumption that there would be a
16 compensation schedule increase of 2.0% for 2022;

17
18 NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors, that the
19 minimums, control points, and maximums of each pay grade in the Winnebago County Compensation Schedule may
20 be increased by 2.0%, as indicated on the attached schedule, effective immediately.

21
22 Respectfully submitted by:

23 PERSONNEL AND FINANCE COMMITTEE

24 Committee Vote: 5 – 0

25
26
27
28 Vote Required for Passage: Majority of Those Present

29
30 Fiscal Note: No budget transfer is needed. Pay raises have been determined by the merit pay plan. The
31 increases to pay minimums have been incorporated into the approved 2022 county budget.

32
33 Approved by the Winnebago County Executive this ____ day of _____, 2022.

34
35 _____
36 Jonathan D. Doemel
37 Winnebago County Executive
38

2022 Winnebago County Compensation Schedule

Submitted to County Board January 18, 2022 (proposed)

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
10	Grade 10		\$13.48	\$14.16	\$14.86	\$16.54	\$16.84
10	Hospitality Aide	Park View Health Center					
11	Grade 11		\$14.16	\$14.86	\$15.61	\$17.36	\$17.69
11	Administrative Aide	Child Support					
11	Custodian	Facilities					
11	Administrative Aide	Park View Health Center					
11	Custodian	Park View Health Center					
11	Food Service Assistant	Park View Health Center					
12	Grade 12		\$14.86	\$15.61	\$16.38	\$18.23	\$18.58
12	Cook	Park View Health Center					
12	Unit Assistant	Park View Health Center					
12	Transportation Aide	Park View Health Center					
13	Grade 13		\$15.37	\$16.15	\$16.95	\$18.87	\$21.23
13	Administrative Associate I	Child Support					
13	Administrative Associate I	Clerk of Courts					
13	Administrative Associate I	District Attorney					
13	Administrative Associate I	Facilities					
13	Facilities Assistant	Facilities					
13	Administrative Associate I	Finance					
13	Administrative Associate I	Human Services - AD					
13	Administrative Associate I	Human Services - ES					
13	Tax Listing Associate	Planning and Zoning					
13	Public Health Aide	Public Health					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
14	Grade 14		\$16.38	\$17.21	\$18.06	\$20.10	\$22.60
14	Tax Listing Specialist	Planning and Zoning					
14	Records Associate	Register of Deeds					
15	Grade 15		\$17.29	\$18.15	\$19.06	\$21.22	\$23.86
15	Administrative Associate II	Circuit Courts					
15	Administrative Associate II	Clerk of Courts					
15	Administrative Associate II	County Clerk					
15	Facilities Specialist	Facilities					
15	Financial Associate I	Highway					
15	Administrative Associate II	Human Services - BH					
15	C.N.A.	Park View Health Center					
15	Restorative Aide	Park View Health Center					
15	Corrections Financial Associate	Sheriff					
15	Financial Associate I	Sheriff					
15	Financial Associate I	Treasurer					
16	Grade 16		\$17.98	\$19.06	\$20.01	\$22.28	\$24.81
16	Financial Associate II	Child Support					
16	Administrative Associate III	Circuit Courts					
16	Administrative Associate III	Clerk of Courts					
16	Financial Associate II	Clerk of Courts					
16	Jury Clerk	Clerk of Courts					
16	Administrative Associate III	Corporation Counsel					
16	Administrative Associate III	County Clerk					
16	Financial Associate II	Finance					
16	Administrative Associate III	Highway					
16	Bridgetender	Highway					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
16	Administrative Associate III	Human Resources					
16	Administrative Associate III	Human Services - AD					
16	Financial Associate II	Human Services - AD					
16	Transcriptionist Associate	Human Services - AD					
16	Financial Associate II	Park View Health Center					
16	Zoning Associate	Planning and Zoning					
16	Administrative Associate III	Public Health					
16	Records Specialist	Register of Deeds					
16	Records & Transcription Associate	Sheriff					
16	Traffic and Warrant Associate	Sheriff					
16	Warrant & Electronic Monitoring Associate	Sheriff					
16	Solid Waste Associate	Solid Waste					
16	Financial Associate II	Treasurer					
16	Administrative Associate III	UW Extension					
16	Grandparents Raising Grandchildren Coord.	UW Extension					
17	Grade 17		\$18.88	\$20.01	\$21.01	\$23.39	\$26.05
17	Mental Health Technician	Human Services - BH					
17	Peer Support Specialist	Human Services - BH					
17	Crisis Center Specialist	Human Services - BH					
17	Economic Support Specialist I	Human Services - ES					
17	Activity Specialist	Park View Health Center					
17	WIC Breastfeeding Peer Counselor	Public Health					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
18	Grade 18		\$19.82	\$21.01	\$22.07	\$24.56	\$27.36
18	Administrative Associate - Airport	Airport					
18	Child Support Specialist	Child Support					
18	Court Record Associate	Clerk of Courts					
18	Administrative Associate - Coroner	Coroner					
18	Deputy County Clerk	County Clerk					
18	Painter-Facilities	Facilities					
18	Human Resource Associate I	Human Resources					
18	Case Aide	Human Services - CW					
18	Administrative Associate - Human Services	Human Services - AD					
18	Administrative Associate IV	Human Services - AD					
18	Administrative Associate IV - SUD	Human Services - AD					
18	Mental Health Technician - Lead	Human Services - BH					
18	Economic Support Specialist II	Human Services - ES					
18	Problem Resolution Specialist	Human Services - ES					
18	Administrative Associate - LWCD	Land and Water Conservation					
18	Painter	Park View Health Center					
18	Administrative Associate - Planning	Planning and Zoning					
18	Booking Security Associate	Sheriff					
18	Civil Process Associate	Sheriff					
18	Public Safety Records Associate	Sheriff					
18	Deputy County Treasurer	Treasurer					
18	Administrative Associate - UW Extension	UW Extension					
18	Administrative Associate IV-Veterans	Veterans					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D	
19	Grade 19							\$29.00
19	Child Support Specialist - Lead	Child Support	\$21.01	\$22.28	\$23.39	\$26.03		
19	Deputy Register in Probate	Circuit Courts						
19	Administrative Associate V	Clerk of Courts						
19	Court Assistant	Clerk of Courts						
19	Paralegal	Corporation Counsel						
19	Administrative Associate V	District Attorney						
19	Legal Secretary	District Attorney						
19	Paralegal	District Attorney						
19	Victim Witness Specialist	District Attorney						
19	Emergency Management Associate	Emergency Management						
19	Human Resource Associate II	Human Resources						
19	Paralegal	Human Services - AD						
19	Home Consultant	Human Services - CW						
19	Juvenile Restitution Program Coordinator	Human Services - CW						
19	Activity Specialist - Lead	Park View Health Center						
19	C.N.A. Coordinator	Park View Health Center						
19	Lead Cook	Park View Health Center						
19	Lead Food Service Assistant	Park View Health Center						
19	Medical Records Associate	Park View Health Center						
19	Purchasing Associate	Park View Health Center						
19	WI Well Woman Program Specialist	Public Health						
19	Inmate Classification Associate	Sheriff						
19	Veterans Benefits Specialist	Veterans						

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
20	Grade 20						
20	Maintenance Equipment Operator	Airport	\$22.07	\$23.39	\$24.56	\$27.34	\$30.44
20	Judicial Associate - Lead	Clerk of Courts					
20	Accounting Associate	Facilities					
20	Maintenance Technician	Facilities					
20	Equipment Operator I	Highway					
20	Payroll and Benefits Specialist	Human Resources					
20	Economic Support Specialist - Lead	Human Services - ES					
20	Staff Development Specialist	Human Services - ES					
20	Disability Benefit Specialist	Human Services - LTS					
20	Elder Benefit Specialist	Human Services - LTS					
20	IS Accountant	Information Systems					
20	User Support Specialist	Information Systems					
20	Accounting Associate	Park View Health Center					
20	Nursing Scheduler	Park View Health Center					
20	Parks Caretaker	Parks					
20	Accounting Associate	Public Health					
20	GPS Coordinator	Sheriff					
20	Equipment Operator	Solid Waste					
21P	Grade 21P						
21P	LPN	Park View Health Center	\$24.28	\$25.72	\$27.02	\$28.63	\$30.33
21P	LPN-Unit Assistant	Park View Health Center					
21	Grade 21 - Hourly						
21	Executive Assistant	County Executive	\$24.28	\$25.72	\$27.02	\$30.07	\$33.50
21	Crime Data Analyst	District Attorney	\$50,481	\$53,510	\$56,186	\$62,535	\$69,663
	Grade 21 - Salaried						

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
21	Risk Assessment Specialist	District Attorney					
21	Victim Witness Program Coordinator	District Attorney					
21	Equipment Operator II	Highway					
21	Human Resource Generalist	Human Resources					
21	SUD Counselor-In Training	Human Services - BH					
21	LPN - Psychiatric Nurse	Human Services - BH					
21	Prevention Services Coordinator	Human Services - BH					
21	User Support Specialist - Lead	Information Systems					
21	Administrative Coordinator	Park View Health Center					
21	Environmental Services Supervisor	Park View Health Center					
21	Program and Marketing Coordinator	Parks					
21	Erosion Control Technician	Planning and Zoning					
21	Communications Specialist	Public Health					
21	WIC Program Nutritionist	Public Health					
21	Register of Deeds Supervisor	Register of Deeds					
21	Dispatcher	Sheriff					
21	Communications/Program Development Specialist	Solid Waste					
21	Environmental Technician	Solid Waste					
22		<i>Grade 22 - Hourly</i>	\$25.48	\$27.02	\$28.36	\$31.57	\$35.17
22		<i>Grade 22 - Salaried</i>	\$53,005	\$56,186	\$58,995	\$65,660	\$73,147
22	Mechanic	Airport					
22	Carpenter	Facilities					
22	Accountant	Finance					
22	Foreman	Highway					
22	Mechanic	Highway					
22	Accountant	Human Services - AD					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
22	Case Manager - Justice Programs	Human Services - BH					
22	Case Manager - Safe Streets	Human Services - BH					
22	Agronomist	Land and Water Conservation					
22	Conservation Technician	Land and Water Conservation					
22	GIS Technician	Land and Water Conservation					
22	Clinical Dietitian	Park View Health Center					
22	Parks Maintenance Foreman	Parks					
22	Code Enforcement Officer	Planning and Zoning					
22	Real Property Listing Supervisor	Planning and Zoning					
22	Community Health Strategist	Public Health					
22	Environmental Health Specialist I	Public Health					
22	Accountant	Sheriff					
22	Evidence and Records Supervisor	Sheriff					
22	Records Administrative Supervisor	Sheriff					
22	Work Release Unit Supervisor	Sheriff					
22	Foreman	Solid Waste					
22	Solid Waste Mechanical Technician	Solid Waste					
22	Educator - 4H Youth & Science	UW Extension					
23		<i>Grade 23 - Hourly</i>	\$27.02	\$28.36	\$29.78	\$33.32	\$37.25
23		<i>Grade 23 - Salaried</i>	\$56,186	\$58,995	\$61,944	\$69,303	\$77,536
23	Register in Probate	Circuit Courts					
23	Accounting Supervisor	Clerk of Courts					
23	Deputy Coroner	Coroner					
23	Investigator	District Attorney					
23	Deputy Director of Emergency Management	Emergency Management					
23	Electrician	Facilities					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
23	Maintenance Supervisor	Facilities					
23	Stockroom Coordinator	Highway					
23	Substance Use Disorder Counselor	Human Services - BH					
23	Case Manager	Human Services - BH					
23	Crisis Center Specialist - Lead	Human Services - BH					
23	Family Support Crisis Worker	Human Services - BH					
23	Intensive In-Home Case Specialist	Human Services - BH					
23	Mental Health Crisis Specialist	Human Services - BH					
23	Crisis Center Professional	Human Services - BH					
23	Youth CCS Case Specialist	Human Services - BH					
23	Juvenile Intake Specialist	Human Services - CW					
23	Social Work Specialist	Human Services - CW					
23	ADRC Specialist	Human Services - LTS					
23	APS Specialist	Human Services - LTS					
23	Dementia Care Specialist	Human Services - LTS					
23	Social Work Specialist	Human Services - LTS					
23	Network Technician	Information Systems					
23	GIS Specialist	Land and Water Conservation					
23	Resource Conservationist	Land and Water Conservation					
23	Social Worker - Medical	Park View Health Center					
23	GIS Specialist I	Planning and Zoning					
23	Environmental Health Specialist II	Public Health					
23	Health Programs Evaluator	Public Health					
23	Veterans Services Supervisor	Veterans					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
24	Grade 24 - Hourly		\$28.63	\$30.07	\$31.57	\$35.31	\$39.50
24	Grade 24 - Salaried		\$59,557	\$62,535	\$65,660	\$73,462	\$82,189
24	Maintenance & Operations Manager	Airport					
24	Assistant Child Support Attorney	Child Support					
24	Office Supervisor	Child Support					
24	Family Court Services Mediator	Circuit Courts					
24	Chief Deputy Clerk of Courts	Clerk of Courts					
24	Chief Deputy Coroner	Coroner					
24	Diversion Program Coordinator	District Attorney					
24	Office Supervisor	District Attorney					
24	HVAC Specialist	Facilities					
24	Master Electrician	Facilities					
24	Plumber	Facilities					
24	Purchasing Manager	Finance					
24	Office Supervisor	Highway					
24	Highway Maintenance Supervisor	Highway					
24	Traffic Operations Supervisor	Highway					
24	Human Resource Advisor	Human Resources					
24	Risk Manager	Human Resources					
24	Office Supervisor	Human Services - AD					
24	Special Projects Coordinator	Human Services - AD					
24	Case Manager - Lead	Human Services - BH					
24	Psychiatric Nurse	Human Services - BH					
24	Qualified Therapist - In Training	Human Services - BH					
24	Youth CCS Lead Specialist	Human Services - BH					
24	Systems Analyst	Information Systems					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
24	Food and Nutrition Services Manager	Park View Health Center					
24	GIS Specialist II	Planning and Zoning					
24	Land Use Planner	Planning and Zoning					
24	Lead Abatement Project Coordinator	Public Health					
24	Mental Health Project Coordinator	Public Health					
24	Public Health Nurse	Public Health					
24	Public Health Preparedness Specialist	Public Health					
24	Suicide Prevention Project Coordinator	Public Health					
24	WIC Program Nutritionist - Lead	Public Health					
24	Public Safety Application Administrator	Sheriff					
24	Office Supervisor	Solid Waste					
24P		<i>Grade 24P - Hourly</i>	\$29.92	\$31.43	\$32.99	\$34.98	\$37.39
24P		<i>Grade 24P - Salaried</i>	\$62,236	\$65,349	\$68,615	\$72,733	\$77,795
24P	Registered Nurse	Park View Health Center					
25		<i>Grade 25 - Hourly</i>	\$31.50	\$33.07	\$34.73	\$38.84	\$43.46
25		<i>Grade 25 - Salaried</i>	\$65,513	\$68,789	\$72,227	\$80,807	\$90,408
25	Deputy Airport Director	Airport					
25	Family Court Services Manager	Circuit Courts					
25	Special Investigator	District Attorney					
25	Budget Manager	Finance					
25	Payroll and Benefits Manager	Human Resources					
25	Psychotherapist	Human Services - BH					
25	Economic Support Supervisor	Human Services - ES					
25	System Analyst - Lead	Information Systems					
25	Admissions Coordinator	Park View Health Center					
25	Parks and Expo Grounds Manager	Parks					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
25	Expo Manager	Parks					
25	GIS System Analyst/ Administrator	Planning and Zoning					
25	Zoning Administrator	Planning and Zoning					
25	Environmental Health Manager	Public Health					
25	Epidemiologist	Public Health					
25	Public Health Planner	Public Health					
25	Public Health Policy Coordinator	Public Health					
25	Internet Crime Investigator	Sheriff					
25	Environmental Manager	Solid Waste					
25	Solid Waste Operations Manager	Solid Waste					
26			\$33.55	\$35.22	\$36.99	\$41.37	\$46.29
26			\$69,771	\$73,259	\$76,923	\$86,060	\$96,283
26	Child Support Attorney	Child Support					
26	Facilities Superintendent	Facilities					
26	Bridge and Engineering Manager	Highway					
26	Highway Equipment Superintendent	Highway					
26	Financial Supervisor	Human Services - AD					
26	Clinical Diversion Programs Supervisor	Human Services - BH					
26	Clinical Supervisor	Human Services - BH					
26	Crisis Center Supervisor	Human Services - BH					
26	CSP/CCS Supervisor	Human Services - BH					
26	Youth Mental Health Supervisor	Human Services - BH					
26	Program Supervisor	Human Services - CW					
26	Program Supervisor	Human Services - LTS					
26	Network Administrator	Information Systems					
26	Social Wellness Manager	Park View Health Center					
26	Staff Development Coordinator	Park View Health Center					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
27	<i>Grade 27 - Hourly</i>		\$35.60	\$37.36	\$39.24	\$43.91	\$49.11
27	<i>Grade 27 - Salaried</i>		\$74,030	\$77,731	\$81,617	\$91,312	\$102,160
27	Assistant Corporation Counsel	Corporation Counsel					
27	Director of Emergency Management	Emergency Management					
27	Assistant Finance Director	Finance					
27	Highway Maintenance Superintendent	Highway					
27	Human Resource Manager	Human Resources					
27	Deputy Division Manager - Behavioral Health	Human Services - BH					
27	Cyber Security Architect	Information Systems					
27	Development Supervisor	Information Systems					
27	Technical Support Supervisor	Information Systems					
27	RN Neighborhood Supervisor	Park View Health Center					
27	RN Shift Supervisor	Park View Health Center					
27	RN Quality Assurance Supervisor	Park View Health Center					
27	Public Health Supervisor	Public Health					
27	Lieutenant	Sheriff					
27	Director of Veterans' Services	Veterans					
28	<i>Grade 28 - Hourly</i>		\$40.92	\$42.97	\$45.11	\$50.48	\$56.49
28	<i>Grade 28 - Salaried</i>		\$85,132	\$89,390	\$93,860	\$105,010	\$117,484
28	Airport Director	Airport					
28	Director of Child Support	Child Support					
28	Court Commissioner	Circuit Courts					
28	Family Court Commissioner	Circuit Courts					
28	Division Manager - Administrative Services	Human Services - AD					
28	Division Manager - Behavioral Health	Human Services - BH					
28	Division Manager - Child Welfare	Human Services - CW					

Grade	Current Title	Dept	Minimum	Top of Range A	Control Point Top of Range B	Top of Range C	Top of Range D
28	Division Manager - Economic Support	Human Services - ES					
28	Division Manager - Long-Term Support	Human Services - LTS					
28	Director of Land and Water Conservation	Land and Water Conservation					
28	Financial Services Manager	Park View Health Center					
28	Captain	Sheriff					
29	<i>Grade 29- Hourly</i>		\$45.01	\$47.27	\$49.64	\$55.53	\$62.13
29	<i>Grade 29 - Salaried</i>		\$93,647	\$98,330	\$103,245	\$115,512	\$129,232
29	Director of Facilities	Facilities					
29	Deputy Director of Human Services	Human Services - AD					
29	Director of Information Systems	Information Systems					
29	Director of Nursing	Park View Health Center					
29	Director of Parks and Expo Center	Parks					
29	Director of Planning and Zoning	Planning and Zoning					
29	Director of Public Health	Public Health					
29	Chief Deputy Sheriff	Sheriff					
29	Director of Solid Waste	Solid Waste					
30	<i>Grade 30 - Hourly</i>		\$48.61	\$51.06	\$53.62	\$59.99	\$67.11
30	<i>Grade 30 - Salaried</i>		\$101,138	\$106,196	\$111,506	\$124,752	\$139,571
30	Director of Finance	Finance					
30	Highway Commissioner	Highway					
30	Director of Human Resources	Human Resources					
30	Administrator	Park View Health Center					
31	<i>Grade 31 - Hourly</i>		\$52.51	\$55.14	\$57.91	\$64.77	\$72.46
31	<i>Grade 31 - Salaried</i>		\$109,230	\$114,691	\$120,426	\$134,732	\$150,738
31	Corporation Counsel	Corporation Counsel					
31	Director of Human Services	Human Services - AD					

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: JANUARY 18, 2022
TO: WINNEBAGO COUNTY BOARD
FROM: MIKE COLLARD, DIRECTOR OF HUMAN RESOURCES
RE: ADJUSTMENT TO COMPENSATION SCHEDULE

Background:

The Winnebago County Compensation Schedule provides pay ranges for most non-elected regular positions other than those covered by the collective bargaining agreement with the Deputies' Association. The schedule includes a minimum, a control point, and a maximum for each pay grade. The 2022 budget was built using the assumption that the schedule amounts will be increased by 2.0% for 2022.

Policy Discussion:

An increase to the schedule is not the same as an across-the-board increase, and the requested resolution will not result directly in 2.0% pay raises. Pay raises have been determined primarily by the merit pay system. The only employees who will receive pay increases as a result of this change will be those at the minimum of the range for their pay grades.

It is important to adjust the pay schedule periodically, in order to keep the schedule in line with the labor market. However, it is important that merit pay increases remain larger than adjustments to the schedule, so that pay for new employees who started at the minimum can move toward the control point as they gain experience. Average merit pay increases of 3.0% were included in the 2022 budget.

For your reference, the CPI rate providing the maximum percentage increase that would be applicable to labor contracts for general employees starting January 1, 2022 is 2.30%. The CPI for the Midwest region, all urban consumers, shows a 3.68% increase from mid-2020 to mid-2021, with greater increases in late 2021. Recent labor data shows that wages recently have not kept pace with inflation overall. The most recent Employment Cost Index from the U.S. Department of Labor shows that nationally wages and salaries for state and local government workers increased an average of 2.4% during the 12 months ending September 2021. Relevant increases in comparable jurisdictions include:

Brown County	2.0%
Outagamie County	1.0% (plus possible lump sum)
Fond du Lac County	2.5%
Walworth County	2.0%
Jefferson County	3.0%
City of Oshkosh	2.5%
City of Appleton	2.5%

Requested Action:

Approval of a resolution increasing all rates on the Winnebago County Compensation Schedule by 2.0% effective immediately.

Committee Action:

Approved by the Personnel & Finance Committee on January 6, 2022, vote 5 – 0.

Attachments:

2022 Winnebago County Compensation Schedule (Proposed).

2 **RESOLUTION: Authorize the Winnebago County District Attorney's Office to**
3 **accept a Department of Justice Grant in the amount of \$339,563**
4 **and approve the transfer of \$335,562 into various accounts as**
5 **described in the attached Budget Transfer Form**

6
7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Winnebago County District Attorney's Office applied for a grant from the
9 Department of Justice to develop and produce analytic and visualization tools to improve its ability to
10 address crime and victimization in Winnebago County; and

11 **WHEREAS**, on December 2, 2021, the Winnebago County District Attorney's Office was notified
12 that it was awarded a grant in the amount of \$339,563 effective October 1, 2021 through September 30,
13 2023. The grant was titled "Prosecuting Smartly and Fairly Using Data We Can Act on and Share With
14 Our Community"; and

15 **WHEREAS**, this grant will allow the Winnebago County District Attorney's Office to access its
16 own data in an understandable format and in real time. This grant will enhance transparency, fairness
17 and justice in Winnebago County through data informed prosecution and community engagement; and

18 **WHEREAS**, this grant will support the creation of sustainable data infrastructure and improved in-
19 house research capacity.

20 **WHEREAS**, \$4,001 in indirect costs were awarded with this grant, but are not being utilized at
21 this time.

22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it
23 hereby authorizes the Winnebago County District Attorney's Office to accept a Department of Justice
24 grant in the amount of \$339,563 for analytic and visualization tools to improve its ability to address crime
25 and victimization in Winnebago County and approves the transfer of \$335,562 into the various accounts
26 as described in the attached Budget Transfer Form.

27
28 **Fiscal Impact:** A budget transfer of \$335,562 into the various accounts as described in the attached
29 Budget Transfer Form is needed, but the net budget impact is neutral.

30
31 Respectfully submitted by:

32 **Committee Vote: 5 – 0**

PERSONNEL AND FINANCE COMMITTEE

33 **Committee Vote: 4 – 0 (1 abstained)**

JUDICIARY AND PUBLIC SAFETY COMMITTEE

34 Vote Required for Passage: **Majority of Those Present**

35
36
37 Approved by the Winnebago County Executive this ____ day of _____
38 _____, 2022

39
40
41 _____
42 Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: January 18, 2022
TO: Winnebago County Board
FROM: District Attorney
RE: Acceptance and Budget Transfer of Prosecuting Smartly and Fairly Using Data We Can Act on and Share With Our Community grant

Background:

The District Attorney's Office has applied for a new grant from the Department of Justice on April 26, 2021. The purpose of this grant would be to work with New York University to develop and produce analysis and visualization tools (internal and public-facing) for the Winnebago County District Attorney's Office to improve its ability to address crime and victimization within Winnebago County, promoting public safety, fairness and transparency.

On December 2, 2021, the District Attorney's Office was notified that they were awarded a grant from the Department of Justice, titled "Prosecuting Smartly and Fairly Using Data We Can Act on and Share With Our Community". The grant that has been awarded is in the amount of \$339,563.00 for a total of two years to run from October 1, 2021 through September 30, 2023.

Policy Discussion:

The District Attorney's Office of Winnebago County, Wisconsin, in close collaboration with New York University, to support a project titled *Prosecuting Smartly and Fairly Using Data We Can Act on and Share With Our Community*. This application to BJA is to help us address a critical challenge in our office: access to our own data, in a format we can make sense of and use, in real time. The project will enhance transparency, fairness, and justice in Winnebago Co. through data-informed prosecution and community engagement.

Without access to real-time data, we will never be able to serve our community as well as we should, both in addressing serious crime and in avoiding unnecessary justice-system processing and incarceration. And, very importantly, without timely access to data, we will never be able to reliably see and address disparities as they happen and will instead have to be content making excuses and apologizing for them in the future.

This project will support the creation of sustainable data infrastructure and improved in-house research capacity, enhancing our ability to engage with data to better understand our processes and improve them. Project activities include: (1) needs assessment, (2) creation of customized software to automate analysis and visualization of the data that are maintained in our statewide databases, (3) creation of a public-facing website that hosts data tools to inform the public and to hold us accountable for our performance in meeting the goals of our office, (4) community engagement in two Qualified Opportunity Zones (QOZs) in the City of Oshkosh, which are high-poverty and impacted with disproportionate crime rates. In

establishing ourselves as an office that uses data to inform our operations and measure performance, members of our community should have a voice in deciding what counts. Community members will offer their perspectives on what success looks like for a prosecutor office and on what should be counted. Their input and feedback will also be solicited on public-facing data tools that aim to keep our community informed.

By the end of the project, we will have substantially increased the use of data in our office. Our county will benefit beyond the project period and, as we draw on statewide systems, the benefits will extend beyond our county; data- and caseflow-management tools developed under this award will be available to prosecutor offices throughout Wisconsin.

Requested Action:

Motion to approve acceptance of the funds from the US Department of Justice and budget transfer for the expenditure of the funds in 2022.

Committee Action:

Personnel and Finance committee, 5-0

Judiciary & Public Safety, 4-0 (1 abstained)

Attachments:

- Budget Transfer

1 **263-012022**

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RESOLUTION: Vacate Remnant Parcel of "Old County Road W" in the Town of Winchester

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Highway Commission was approached by the Town of Winchester and Point of Beginning, Inc. requesting that a remnant parcel of old County Road W be vacated to allow for a proposed business development; and

WHEREAS, this remnant parcel is of no use to Winnebago County nor the Wisconsin Department of Transportation for future projects; and

WHEREAS, if this remnant parcel is vacated, both abutting land owners will benefit from additional land for their existing businesses and a potential site for a future business; and

WHEREAS, this parcel is unusable and creating no revenue for Winnebago County, but once vacated this parcel could be developed for future business and returned to the local tax roll; and

WHEREAS, similar remnant parcels have been vacated in like fashion.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby vacates the remnant parcel of Old County Road W in the Town of Winchester as reflected in the attached exhibits.

Respectfully submitted by:

HIGHWAY COMMITTEE

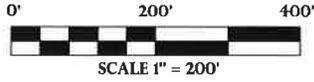
Committee Vote: **5 - 0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathon D. Doemel
Winnebago County Executive

C.T.H. "W" VACATION EXHIBIT MAP



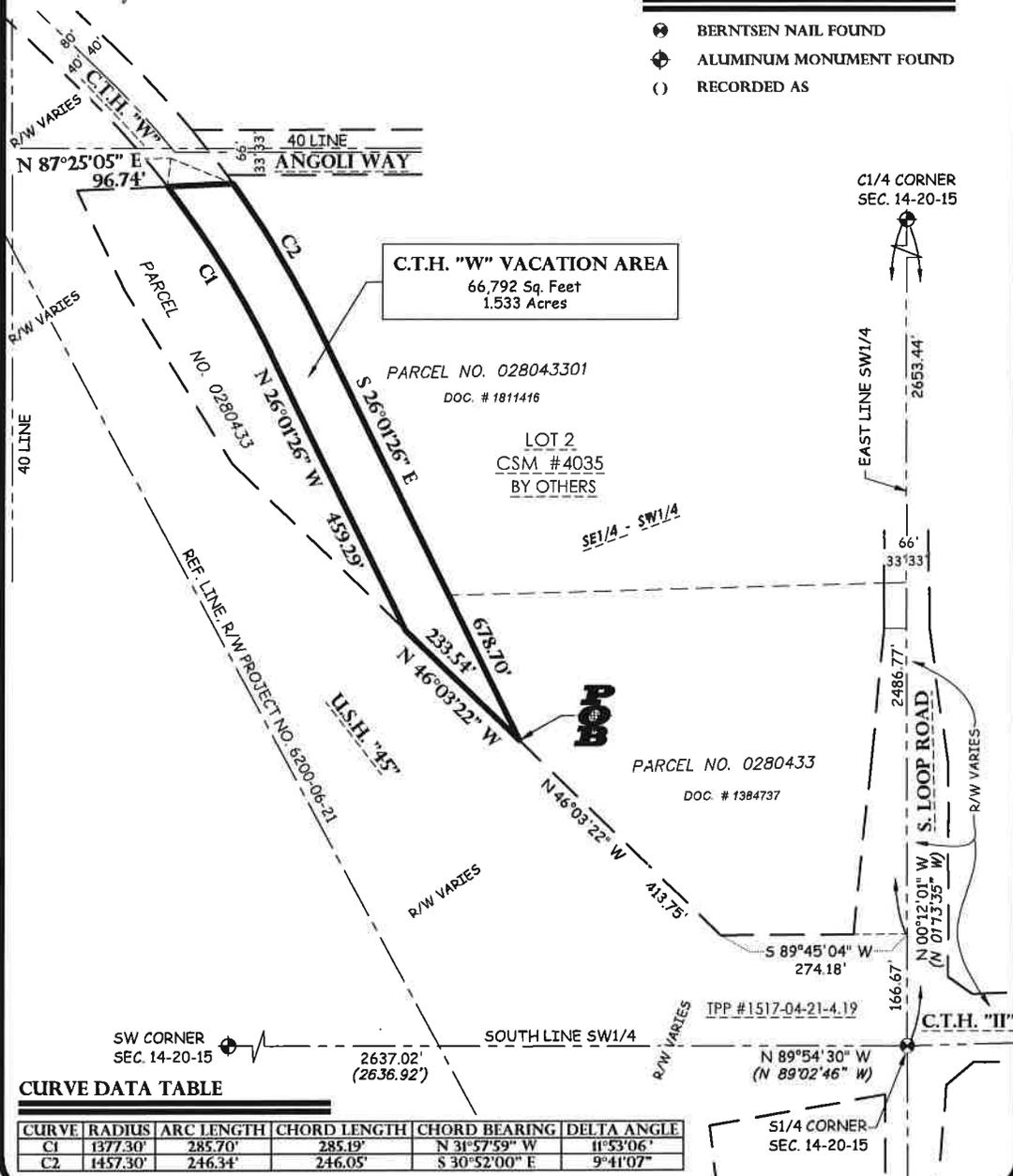
FIELDWORK COMPLETED
ON JUNE 16-18, 2021

BASIS OF BEARINGS

THE EAST LINE OF THE SW1/4 OF SEC. 14, T.20N, R.15E, BEARS N 00°12'01"W AS REFERENCED TO THE WINNEBAGO CO. CRD SYSTEM, NAD 83 (2010).

LEGEND

- BERNTSEN NAIL FOUND
- ALUMINUM MONUMENT FOUND
- RECORDED AS



CURVE DATA TABLE

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	1377.30'	285.70'	285.19'	N 31°57'59" W	11°53'06"
C2	1457.30'	246.34'	246.05'	S 30°52'00" E	9°41'07"



Point of Beginning

Land Surveying
Civil Engineering
Landscape Architecture
Jordan G. Brost, PLS #3009
4941 Kirschling Court
Slevens Point, WI 54481
715.344.9999(FH) 715.344.9922(FX)

THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST
AND DRAWN BY TRAVIS PLANTICO

FIELD BOOK _____ PAGE _____
JOB # 21.056

SHEET 1 OF 1 SHEETS

C.T.H. "W" VACATION EXHIBIT LEGAL DESCRIPTION

C.T.H. "W" Vacation Legal Description

Located in part of the Southeast 1/4 of the Southwest 1/4 of Section 14, Township 20 North, Range 15 East, Town of Winchester, Winnebago County, Wisconsin, described as follows:

Commencing at the South 1/4 corner of Section 14, Township 20 North, Range 15 East.
Thence N 00°12'01" W along the East line of the Southwest 1/4 of said Section 14, 166.67 feet;
Thence S 89°45'04" W, 274.18 feet to the easterly right-of-way line of U.S.H. "45";
Thence N 46°03'22" W along said easterly right-of-way line of U.S.H. "45", 413.75 feet to the easterly right-of-way line of C.T.H. "W", said point also being the Point of Beginning (P.O.B.) of the parcel to be described;
Thence N 46°03'22" W along said easterly right-of-way line of U.S.H. "45", 233.54 feet to the westerly right-of-way line of C.T.H. "W";
Thence N 26°01'26" W along said westerly right-of-way line of C.T.H. "W", 459.29 feet;
Thence northwesterly 285.70 feet along the arc of a curve, along said westerly right-of-way line of C.T.H. "W", concave southwesterly, having a radius of 1377.30 feet and whose long chord bears N 31°57'59" W, 285.19 feet;
Thence N 87°25'05" E, 96.74 feet to the easterly right-of-way line of C.T.H. "W";
Thence southeasterly 246.34 feet along the arc of a curve, along said easterly right-of-way line of C.T.H. "W", concave southwesterly, having a radius of 1457.30 feet and whose long chord bears S 30°52'00" E, 246.05 feet;
Thence S 26°01'26" E along said easterly right-of-way line of C.T.H. "W", 678.70 feet to the Point of Beginning.

Containing: 66,792 Square Feet - 1.533 Acres



Land Surveying
Civil Engineering
Landscape Architecture
Jordan G. Brost, PLS #3009
4941 Kirschling Court
Stevens Point, WI 54481
715.344.9999 (Ph) 715.344.9922 (Fax)

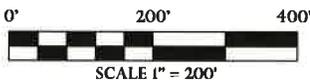
THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST
AND DRAWN BY TRAVIS PLANTICO

FIELD BOOK _____ PAGE _____
JOB # 21.056

SHEET 1 OF 1 SHEETS

CERTIFIED SURVEY MAP

BEING A PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 20 NORTH, RANGE 15 EAST, TOWN OF WINCHESTER, WINNEBAGO COUNTY, WISCONSIN.



BASIS OF BEARINGS

THE EAST LINE OF THE SW1/4 OF SEC. 14, T.20N, R.15E, BEARS N 00°12'01" W AS REFERENCED TO THE WINNEBAGO CO. CRD SYSTEM, NAD 83 (2010).

FIELDWORK COMPLETED ON JUNE 16-18, 2021

SURVEYOR'S NOTE

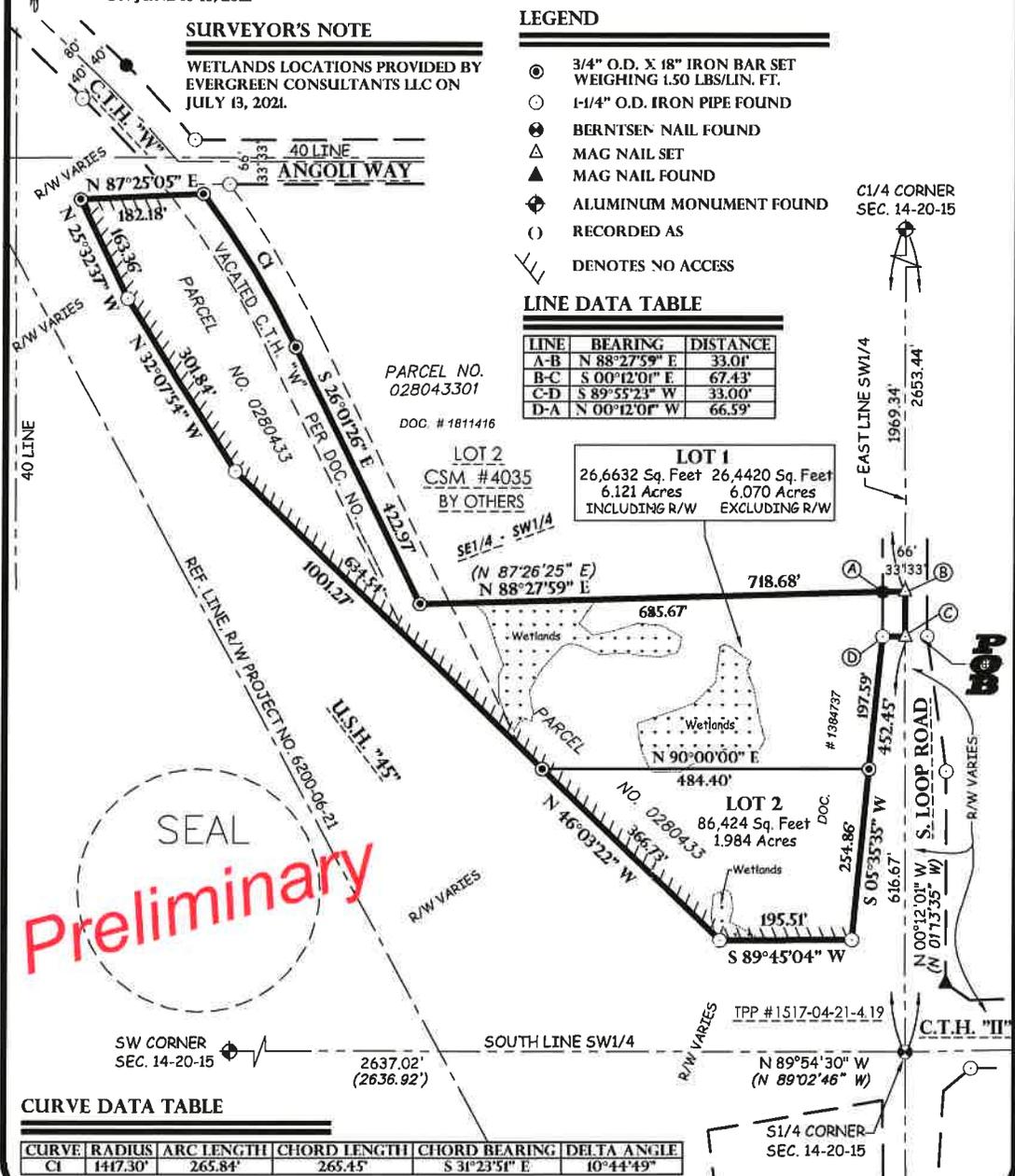
WETLANDS LOCATIONS PROVIDED BY EVERGREEN CONSULTANTS LLC ON JULY 13, 2021.

LEGEND

- ⊙ 3/4" O.D. X 18" IRON BAR SET WEIGHING 1.50 LBS/LIN. FT.
 - 1-1/4" O.D. IRON PIPE FOUND
 - ⊕ BERTNSEN NAIL FOUND
 - △ MAG NAIL SET
 - ▲ MAG NAIL FOUND
 - ◆ ALUMINUM MONUMENT FOUND
 - RECORDED AS
 - DENOTES NO ACCESS
- C1/4 CORNER SEC. 14-20-15

LINE DATA TABLE

LINE	BEARING	DISTANCE
A-B	N 88°27'59" E	33.01'
B-C	S 00°12'01" E	67.43'
C-D	S 89°55'23" W	33.00'
D-A	N 00°12'01" W	66.59'



CURVE DATA TABLE

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
CI	1417.30'	265.84'	265.45'	S 31°23'51" E	10°44'49"



Point of Beginning

Land Surveying
Civil Engineering
Landscape Architecture
Jordan G. Brost, PLS #3009
4941 Kirschling Court
Stevens Point, WI 54481
715.344.9999(Ph) 715.344.9922(Fx)

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FIELD BOOK _____ PAGE _____
JOB # 21.056

SHEET 1 OF 3 SHEETS

CERTIFIED SURVEY MAP

BEING A PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4
OF SECTION 14, TOWNSHIP 20 NORTH, RANGE 15 EAST, TOWN OF
WINCHESTER, WINNEBAGO COUNTY, WISCONSIN.

Surveyor's Certificate

I, Jordan G. Brost, Professional Land Surveyor, hereby certify:

That I have surveyed, divided and mapped part of the Southeast 1/4 of the Southwest 1/4 of Section 14, Township 20 North, Range 15 East, Town of Winchester, Winnebago County, Wisconsin, described as follows:

Commencing at the South 1/4 corner of Section 14, Township 20 North, Range 15 East;
Thence N 00°12'01" W along the East line of the Southwest 1/4 of said Section 14, 616.67 feet to the Point of Beginning (P.O.B.) of the parcel to be described;
Thence S 89°55'23" W, 33.00 feet to the West right-of-way line of S. Loop Road;
Thence S 05°35'35" W along said West right-of-way line of S. Loop Road, 452.45 feet to the North right-of-way line of C.T.H. "II";
Thence S 89°45'04" W along said North right-of-way line of C.T.H. "II", 195.51 feet to the East right-of-way line of U.S.H. "45";
Thence N 46°03'22" W along said East right-of-way line of U.S.H. "45", 1001.27 feet;
Thence N 32°07'54" W along said East right-of-way line of U.S.H. "45", 301.84 feet;
Thence N 25°32'37" W along said East right-of-way line of U.S.H. "45", 163.36 feet;
Thence N 87°25'05" E along said East right-of-way line of U.S.H. "45", 182.18 feet to the center line of vacated C.T.H. "W";
Thence Southeasterly 265.84 feet along the arc of a curve, along said center line of vacated C.T.H. "W", concave southwestwardly, having a radius of 1417.30 feet and whose long chord bears S 31°23'51" E, 265.45 feet;
Thence S 26°01'26" E along said center line of vacated C.T.H. "W", 422.97 feet;
Thence N 88°27'59" E, 718.68 feet to the East line of the Southwest 1/4 of said Section 14;
Thence S 00°12'01" E along said East line, 67.43 feet to the Point of Beginning (P.O.B.).

Containing 353,056 Square Feet - 8.105 acres.

Subject to (if any) covenants, conditions, restrictions, right-of-ways and easements of record.

That I have made such survey, land division and plat by the direction of DGI-Winchester, LLC
That such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made.
That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the Subdivision Ordinance of the Town of Winchester in surveying, dividing and mapping the same.

Dated this _____ day of _____, 2021.

Jordan G. Brost
PLS No. S-3009

SEAL

Preliminary

Winnebago County Planning and Zoning Certificate

Pursuant to the Land Subdivision Regulations of the County of Winnebago, Wisconsin, all the requirements for approval have been fulfilled. This Minor Subdivision was approved by the Winnebago County Planning and Zoning Committee on this _____ day of _____, 2021.

Chairperson, Planning and Zoning Committee

PREPARED BY:

Point of Beginning, Inc.
4941 Kirschling Court
Stevens Point, WI 54481

OWNER:

M7 Investment Group LLC
926 Jacobson Road
Neenah, WI 54956

CLIENT:

DGI-Winchester, LLC
200 E. Washington ST., Suite 2a
Appleton, WI 54911



Land Surveying
Civil Engineering
Landscape Architecture
Jordan G. Brost, PLS #3009
4941 Kirschling Court
Stevens Point, WI 54481
715.344.9999 (PH) 715.344.9922 (FX)

THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST
AND DRAWN BY TRAVIS PLANTICO

FIELD BOOK _____ PAGE _____
JOB # 21.056

SHEET 2 OF 3 SHEETS

CERTIFIED SURVEY MAP

BEING A PART OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 20 NORTH, RANGE 15 EAST, TOWN OF WINCHESTER, WINNEBAGO COUNTY, WISCONSIN.

Owner's Certificate

As owner, I hereby certify that I caused the land described on this certified survey map to be surveyed, divided and mapped as represented on the map. I also certify that this certified survey map is required by s236.34 to be submitted to the following for approval or objections:

Town of Winchester
Winnebago County

Witness the hand and seal of said owner this _____ day of _____, 2021.

M7 Investment Group LLC Representative, Owner

STATE OF WISCONSIN)
COUNTY OF WINNEBAGO)

Personally came before me this _____ day of _____, 2021, the above named M7 Investment Group Representative, to me known to be the person who executed the foregoing instrument and hereby acknowledge the same.

_____, Notary Public, _____, Wisconsin.

My commission expires _____.

Town of Winchester Board Resolution

Resolved that this certified survey map is approved for recording by the town board of the Town of Winchester.

I hereby certify that the foregoing is a resolution presented and adopted by the town board of the Town of Winchester on this _____ day of _____, 2021.

Town Chairperson

Town Clerk

Treasurer's Certificate

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands shown hereon.

Town Treasurer

Date

County Treasurer

Date

PREPARED BY:

Point of Beginning, Inc.
4941 Kirschling Court
Stevens Point, WI 54481

OWNER:

M7 Investment Group LLC
926 Jacobson Road
Neenah, WI 54956

CLIENT:

DGI-Winchester, LLC
200 E. Washington St., Suite 2a
Appleton, WI 54911

SEAL

Preliminary



Land Surveying
Civil Engineering
Landscape Architecture
Jordan G. Brost, PLS #3009
4941 Kirschling Court
Stevens Point, WI 54481
715.344.9999(PH) 715.344.9922(FX)

THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST
AND DRAWN BY TRAVIS PLANTICO

FIELD BOOK _____ PAGE _____
JOB # 21.056

SHEET 3 OF 3 SHEETS



Agenda Item Report



Winnebago County
The Wave of the Future

DATE: *January 18, 2022*
TO: *County Board of Supervisors*
FROM: *County Executive Jon Doemel & Highway Commissioner Bob Doemel*
RE: *Vacate remnant parcel of "Old County Road W" in the Town of Winchester*

Background:

The Highway Commission was approached by the Town of Winchester and Point of Beginning, Inc., requesting the vacation of the remnant parcel located in the Town of Winchester to allow a proposed business development. Prior to the construction of the WisDOT 10/45 interchange, County Road W was vacated which allowed for the construction of this project, and after construction was finished remnant parcels remained unusable to WisDOT and Winnebago County. With numerous conversations with WisDOT, it was determined this remnant parcel was of no use to WisDOT nor Winnebago County for future projects. If this remnant parcel is vacated, both abutting land owners will benefit equally with additional land for their existing business, and a potential site for another future business.

Policy Discussion:

Over the years similar remnant parcels have been created from State/County road projects and have been vacated in similar fashion. This parcel is unusable and is creating no revenue for Winnebago County, but once vacated this parcel could be developed for future business, and returned to the local tax roll.

Requested Action:

We ask the County Board to support the vacating of the remnant parcel of the old County Road W located in the Town of Winchester. Vacating this remnant parcel will allow the adjacent property owners to acquire the property and return it local tax rolls.

Committee Action:

The Highway Committee discussed vacating old County Road W located in the Town of Winchester at their December meeting, and after their discussion, with a motion from Supervisor Rasmussen and a second from Supervisor Farrey unanimously passed the requested action. Motion carried 5-0.

Attachments:

Please find illustrative documentation attached to this memo.

1 264-012022

2

3 **RESOLUTION: Authorize the Hiring of Kontext Architects to Perform the Architectural**
4 **Engineering Work related to the Capital Project to Design the Evidence Garage**

5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the current facilities for the Sheriff to store additional evidence consisting of
8 large items and vehicles are inadequate for the current and future needs; and

9 **WHEREAS**, the County Board has previously approved the Capital Project and funding to
10 hire an architect to accomplish the detailed design; and

11 **WHEREAS**, several architectural firms have submitted proposals through the Request for
12 Proposal process; and

13 **WHEREAS**, it is the recommendation of the Facilities and Property Management
14 Committees and County Executive Jon Doemel that Kontext Architects be hired to perform the
15 architectural engineering work on the new Sheriff Evidence and Vehicle Storage Facility; and

16 **WHEREAS**, Kontext Architects shall be paid a fee not to exceed \$38,200.

17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that
18 it hereby approves the hiring of Kontext Architects to be funded from the previously approved
19 funding for the design of the Capital project.

20 Respectfully submitted by:

21 Committee Vote: **Facilities and Property Management Committee**

22 Vote Required for Passage: **Majority of Those Present**

23 Approved by Winnebago County Executive this ____ day of _____, 2022.

24

25

26

27

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: January 12, 2022
TO: FACILITIES AND PROPERTY MANAGEMENT COMMITTEE/COUNTY BOARD
FROM: MIKE ELDER
RE: HIRING OF KONTEXT ARCHITECTS FOR THE EVIDENCE BUILDING DESIGN

Background:

At the April 20, 2021 County Board meeting a capital project for the construction of an additional evidence storage facility at the Jail complex was presented and approved by the County Board. This project requires the services of an architect and engineers to develop a design and bid documents for State design review and permitting and to go out to bid by building contractors. Subsequent to the project approval a Request for Proposal for design services was issued. Six design firms submitted proposal. Design costs ranged from \$37,500 to \$77,000. Each proposal had exclusions and additions to their proposed costs. Each proposal was reviewed for completeness, experience with the type of project, experience with the County, the proposed schedule, scope of services provided and cost. A summary of the findings was provided to the County Executive and Sheriff. A consensus was reached that Kontext Architects was acceptable at the least cost.

Policy Discussion:

It is the policy of the County that the County Board approve the selection of the architect for Capital Projects.

Requested Action:

It is requested that the Facilities and Property Management Committee and the County Board approve the selection of Kontext Architects for the design of the evidence storage facility.

Committee Action:

Attachments:

Attached is a proposed resolution for the selection of Kontext Architects.

2 **RESOLUTION: Authorize Renewal of Airport Facilities Use Agreement Between Oshkosh**
3 **Corporation and Winnebago County**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Oshkosh Corporation desires to renew an Airport Facilities Use Agreement with Winnebago
8 County permitting Oshkosh Corporation to use certain taxiways and ramp areas at Wittman Regional Airport for the
9 purpose of motor vehicle testing as designated in the proposed Agreement; and

10 **WHEREAS**, said Agreement shall be for a period of three (3) years, from November 1, 2021, through
11 October 31, 2024; and

12 **WHEREAS**, Oshkosh Corporation agrees to pay Winnebago County \$180 per vehicle test hour for each
13 vehicle tested; and

14 **WHEREAS**, parties to this Agreement have executed similar agreements in the past.

15
16 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
17 authorizes the Winnebago County Executive and the Winnebago County Clerk to enter into a three (3)-year Airport
18 Facilities Use Agreement between Winnebago and Oshkosh Corporation that would allow Oshkosh Corporation to
19 use certain taxiways and ramp areas at Wittman Regional Airport to test large motor vehicles, pursuant to those
20 terms contained within the attached Agreement, which is made a part of this Resolution and incorporated herein by
21 reference.

22
23 ***Fiscal Impact:** The total revenue is uncertain, but it is estimated to be \$50,000 per year, which is incorporated into
24 the 2022 budget.

25
26 Respectfully submitted by:

27 **AVIATION COMMITTEE**

28 Committee Vote: **5 - 0**

29 **PERSONNEL AND FINANCE COMMITTEE**

30 Committee Vote: **4 - 1**

31 Vote Required for Passage: **Majority of Those Present**

32
33 Approved by the Winnebago County Executive this ____ day of _____, 2022.

34
35 _____
36 Jonathan D. Doemel
37 Winnebago County Executive

AIRPORT FACILITIES USE AGREEMENT
WITTMAN REGIONAL AIRPORT
WINNEBAGO COUNTY, WISCONSIN

THIS AGREEMENT, made and entered into this 29th day of October, 2021, by and between Winnebago County Wisconsin, hereinafter referred to as the "Lessor", and Oshkosh Corporation, hereinafter referred to as the "Operator".

WITNESSETH;

WHEREAS, the Lessor owns and operates an airport which includes all aviation navigation facilities, said airport being known as Wittman Regional Airport, located in the City of Oshkosh, Winnebago County, Wisconsin, and the Lessor is desirous of allowing the Operator to use certain premises hereinafter more fully described, located on said airport, together with the right to use and enjoy individually and in common with others the facilities referred to; and,

WHEREAS, the Operator will use a portion of the airport for limited testing of large motor vehicles associated with the manufacture of such units, and for this purpose desires to lease certain property and rights from the Lessor.

NOW, THEREFORE, in consideration of the rents, covenants, and agreements herein contained, the Lessor does hereby lease, demise and let to the Operator, and the Operator does hereby hire, take and lease from the Lessor, the following terms and conditions:

1. Premises Leased. Operator will be permitted to use certain taxiways and apron areas as designated in the attached document, JNT-PROC-GPD012, for the purpose of motor vehicle testing. Such testing will be in accordance with the procedures and guidelines set forth in JNT-PROC-GPD012. Said procedures, guidelines and operational areas may be amended from time to time as necessary to ensure safe and efficient operational practice on the Airport.
2. Use Fee. The operator will pay to the Lessor a use fee for the leased premises hereunder as follows:

Premises (A) Vehicle Test Areas

One-Hundred Eighty Dollars (\$180.00) per vehicle per test hour. Total hours to be reported to the Lessor by the tenth day of each calendar month for the preceding calendar month.

Fee for use of said premises will be due monthly within 30 days of receipt of invoice.

Payment shall be made to: Winnebago County Treasurer, Courthouse - 415 Jackson Street, P. O. Box 2808, Oshkosh, WI 54903. Failure to pay any invoice within 60 days of receipt of that invoice shall cause cancellation of this agreement, provided Operator has failed to cure such failure to pay within 30 days of written notice from Lessor.

3. Term. The term of this agreement shall be for three (3) years beginning on November 1, 2021 and ending October 31, 2024. Upon expiration, the parties may renew this Agreement on like terms and may negotiate in good faith reasonable changes to the Use Fee upon such renewal. Lessor reserves the right to cancel this agreement at any time at Lessor's sole discretion.
4. Operator shall, at its own expense, install and maintain an appropriate access road and access gate to the north/south service road for the purpose of test vehicle access.
5. Insurance. Operator agrees, at its own cost and expense, to furnish County with a Certificate of Insurance indicating proof of the following insurance from companies licensed in the State:
 - (a) Commercial General Liability Insurance (non-aircraft) - Oshkosh Corporation maintains a commercial general liability policy (occurrence form) providing the following limits:
 - i. \$1,000,000 Each Occurrence (bodily injury/property damage
 - ii. \$2,000,000 Products/Completed Operations Aggregate
 - iii. \$5,000,000 General Aggregate
 - iv. \$1,000,000 Personal/Advertising Injury Liability
 - v. \$ 500,000 Damage to Rented Premises
 - (b) Automobile Liability Insurance with a minimum limit of \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include Bodily Injury and Property Damage for the following coverage:
 - i. Owned Vehicles
 - ii. Hired Vehicles
 - iii. Non-Owned Vehicles

Such insurance shall include Winnebago County as an additional insured as pertains to the negligence of the user or lessee. Operator will provide a thirty (30) day notice prior to cancellation or material policy change, which notice shall be given to the Winnebago County Insurance Administrator, c/o Courthouse, 415 Jackson Street, Oshkosh, WI 54903. All such notices will name the user or lessee and identify the contract. Operator shall provide evidence, as necessary, of workers compensation insurance's as required by state law.

6. Operator to Obey Rules. The Operator shall abide by any and all rules and regulations of the City, County, State, and Federal authorities respecting safety measures to be taken and observed in the use of the said premises. The Operator shall be subject to such written rules and regulations as the Winnebago County Board or its Aviation Committee may legally adopt. Such rules and regulations shall not, however, be in conflict with the terms of this Agreement.
7. Hold Harmless. Each party agrees to hold the other free and harmless from loss from each and every claim and demand of whatever nature, made on behalf of or by any person or persons, for any wrongful, careless, or negligent act or omission on the part of such party, agents, servants, and employees, and from all loss and damage by reason of such acts or omissions.
8. Compliance with Civil Rights Act of 1964. The Operator, in the use of the leased premises for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the premises that (1) no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvements on, over, or under such premises and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination; (3) that the premises shall be used in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation,

Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

Operator shall have the right and privilege to engage in, and conduct all business operations authorized under the terms of this Agreement, provided, however, that this agreement shall not be construed in any manner to grant the Operator, or those claiming under him the exclusive right to use the premises leased exclusively to the Operator hereunder.

9. Breach of Conditions. If the Operator shall violate any of the restrictions in this Agreement, or shall fail to keep any of its covenants after written notice to cease such violation, and shall fail to correct such violation within thirty (30) days, the Lessor may at once, if it so elects, terminate the same and take possession of the premises.
10. Conditions of the Parties Obligations.
 - (a) This contract is contingent upon authorization of Federal and Wisconsin laws. Any material amendment or repeal of laws or judicial action affecting the authority of Winnebago County to execute this agreement shall serve to terminate this contract, except as further agreed to by the parties hereto.
 - (b) Nothing contained in this contract shall be construed to supersede the lawful powers or duties of either party.
 - (c) It is understood and agreed that the entire contract between the parties is contained herein, and that this contract supercedes all oral agreements and negotiations between the parties relating to the subject matter thereof.
11. Truck testing shall not be conducted between 10:00 p.m. and 6:00 a.m. daily. No truck testing shall be permitted beginning five business days prior to the official commencement of the annual EAA Fly-in Convention and ending two business days after the official conclusion of the Fly-in Convention. Official Fly-in dates are established at least 1 year in advance by the Experimental Aircraft Association.

12. Operator shall train drivers to regularly inspect the test area for foreign objects (FOD). FOD will be removed promptly or reported to the FAA control tower personnel on duty.
13. As necessary, Operator shall meet with Lessor to review and/or amend OSH-PROC-ENG007.
14. Operator shall not permit drivers to test vehicles on the airport if they have not completed an airfield driver orientation course and passed a written certification examination as administered by Operator.
15. Resolution of Disputes. This agreement shall be covered by the laws of the State of Wisconsin. Claims, disputes, and other matters in question between the parties to this Agreement arising out of, or relating to this Agreement or the breach thereof, shall be decided by arbitration in accordance with the Arbitration Rules of the American Arbitration Association then pertaining, upon the express written consent of all parties to this Agreement. In the event the parties proceed to arbitration, the following shall govern any such proceedings.
 - A. The American Arbitration Association shall submit a panel of five arbitrators to the parties. The parties shall alternate strikes until one arbitrator remains who shall arbitrate the dispute. The party initiating the first strike shall be determined by the winner of a coin flip.
 - B. The costs of the arbitration proceeding except the filing fee, which shall be borne equally by the parties. Each party shall pay their own legal fees and expenses incurred in connection with the proceeding.
 - C. Any arbitration shall take place in the City of Oshkosh, Winnebago County, Wisconsin.
 - D. Unless otherwise agreed by the parties, the arbitration hearing in this matter shall be limited to one day in length with the arbitrator providing each side equal time to present its case during the day.
 - E. Any discovery proceeding shall be limited to the thirty (30) day period prior to the date of the arbitration hearing. The party requesting the discovery shall pay for all costs

incurred by the opposite party, except for attorney's fees, related to the discovery procedure, including but not limited to witness and reporter's fees related to depositions, photocopying fees, postage fees, and delivery fees.

- F. The arbitrator, in issuing any ruling with regard to any arbitration matter, shall issue a written decision which shall include written finding of fact and conclusions of law.
- G. The proceeding and arbitration shall be governed by the laws of the State of Wisconsin, including specifically, Chapter 788 of the Wisconsin Statutes.

SIGNATURE PAGE FOLLOWS:

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day
and year first above written.

Winnebago County (Lessor)

By: _____
Jon Doemel
County Executive

Susan Ertmer
County Clerk

Oshkosh Corporation
(Operator)

By: _____
Andrew Gratton

By: _____
Chad Krueger



MEMORANDUM

TO: Winnebago County Board of Supervisors

FROM: Jim Schell, Airport Director

RE: Oshkosh Corp. Airport Facilities Use Agreement

DATE: January 18, 2022

SCOPE: For approval is a renewal of the Airport Facilities Use Agreement for Oshkosh Corporation truck testing. Oshkosh Corporation has long utilized the airport to test and develop new products and modifications to vehicles. Truck testing occurs in locations on the airport that have minimal impact to aircraft operations. The only changes that have been made to this agreement renewal are dates and a new reference number to Oshkosh Corporation's unchanged internal training procedures.

TERM: November 1, 2021 – October 31, 2024 (3-year)

RATE: \$180/hour, per vehicle

AVIATION COMMITTEE VOTE: 5-0

PERSONNEL & FINANCE COMMITTEE VOTE: 4-1

RECOMMENDATION: Approve the Facilities Use Agreement between Oshkosh Corporation and Winnebago County.

1 266-012022

2 **RESOLUTION: Execute Easement Agreement between Winnebago County and the City**
3 **of Oshkosh**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, The City of Oshkosh desires an easement on, underneath and through Wittman Regional
8 Airport property for the purpose of constructing, installing, operating and maintaining a landmark sign promoting and
9 identifying the Aviation Business Park land; and

10 **WHEREAS**, the cost of installation, operation, repair, and maintenance of the landmark sign will be borne
11 solely by the City of Oshkosh; and

12 **WHEREAS**, the Aviation Committee has reviewed the attached easement agreement and believes that its
13 execution would be in the best interest of the citizens of Winnebago County.

14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
15 approves execution by the Winnebago County Executive and Winnebago County Clerk of the attached easement
16 agreement (91411220100) between Winnebago County and the City of Oshkosh for the purpose of providing ingress
17 and egress to and installation, operation and maintenance of a landmark sign on Wittman Regional Airport property.
18
19

20 Respectfully submitted by:

21 **AVIATION COMMITTEE**

22 Committee Vote: **4-0**

23 Vote Required for Passage: **Majority of Those Present**

24
25 Approved by the Winnebago County Executive this ____ day of _____, 2022.
26

27 _____
28 Jonathan D. Doemel
29 Winnebago County Executive

Easement Agreement

Document Number

Document Title

THIS INDENTURE, made this _____ day of _____, 2021,
by **WINNEABAGO COUNTY, WISCONSIN**, County or Grantor, and **CITY OF OSHKOSH, WISCONSIN** a municipal corporation, located in Winnebago County, Wisconsin, City or Grantee,

1. **PURPOSE:** The City, County, and other community partners have worked together to establish an aviation-related business park in the City and adjacent to the County's Wittman Regional Airport. The City seeks to construct an entrance and identifying sign at the entrance to the Aviation Business Park on property owned by the County.

Recording Area

Name and Return Address

City Attorney's Office

PO Box 1130

Oshkosh, WI 54903-1130

2. The County, its successors and assigns, gives and grants to the City, and the City, its successors and assigns, accepts, an Easement over, under, and through the Easement Property described in this Easement Agreement. The Easement may be used for all purposes related to the construction and maintenance of a sign benefitting the Aviation Business Park.

91411220100
Parcel Identification Number (PIN)

3. **GRANTOR'S PROPERTY:** The larger parcel owned by the County upon which the Easement is located is described as follows:

Lot One (1), CERTIFIED SURVEY MAP NO. 6925, recorded as Document Number 1682250 and Document Number 1699360 (affidavit of correction), located in the west 1.2 of the Northeast ¼ of Section 11, Township 18 North, Range 16 East, 14th Ward, City of Oshkosh, Winnebago County, Wisconsin.

4. **EASEMENT PROPERTY:** The Aviation Business Park entrance sign shall be constructed, operated, and maintained within an Easement over, under, and through property described as follows:

5.

Easement Property Legal Description Attached and Incorporated as Exhibit A

6. **LOCATION OF EASEMENT:** Maps identifying the location of the Easement for the Aviation Business Park sign are attached and incorporated into this Easement Agreement as Exhibit B. A rendering of a sign that may be initially installed in the Easement is attached as Exhibit C. The form, message, and materials of the sign may change from time to time at the discretion of the City.

7. **ACCESS RIGHTS:** Grantee shall have the complete right to access and use the Easement Property as described in this Easement Agreement.

8. **USE AS EASEMENT FOR PUBLIC MESSAGE SIGNAGE PURPOSES:** The Grantee will be installing a sign within the Easement Property acting as an entrance, informational, and promotional sign for the Aviation Business Park. Grantee shall have the right to fully use the Easement Property for all purposes associated with this sign. The sign may be lighted, and the Grantee shall be allowed to install any facility or utility necessary to have a lighted sign. The Grantee shall have the right to access, survey, lay, construct, use, operate, maintain, repair, replace, relocate, and/or remove a sign, and all appurtenances related to the sign, that may be appropriate for the stated purpose of this Easement. The actual sign that is installed, along with its maintenance and continued use shall be at the discretion of the Grantee

9. **CONSTRUCTION/MAINTENANCE:** Grantee will install at its expense the footings, foundations, structures, and appropriate utilities for the sign on the Easement Property. The construction and installation shall be according to Grantee's specifications and at its discretion. Once the sign structure is installed, Grantee will be responsible for all

of its subsequent maintenance, repair, and replacement, except to the extent caused by the willful or negligent actions of Grantor. Grantee will grade and seed the remainder of the Easement Property. Grantee shall retain all maintenance obligations for the sign. Grantor shall retain all maintenance obligations for the grass surrounding the sign within the Easement Property. Grantee may, at its discretion, move or remove snow from the Easement Property to ensure a desired visual effect of the sign.

10. **INTERFERENCE WITH EASEMENT:** The Grantor, its agents or assigns, shall not interfere in any way with the Grantee's use of the Easement, and in particular shall not alter the vegetation associated with the Easement Property, or install or construct any structures or improvements within the Easement Property. Grantor shall not place, pile, or move snow or ice on to the Easement Property. Prohibited structures or improvements include, but are not limited to, temporary or permanent building structures, driveways, parking areas, sheds, change in elevations, vegetation except grass, landscaping or fences. Grantor shall be expected to promptly remove any materials or objects it is directly, or inadvertently responsible for locating in the Easement Property and interfering with the Easement Property. If Grantor fails to remove these improper materials or objects, Grantee may remove them at Grantor's expense.
11. **USE OF EASEMENT BY OTHERS:** The Grantor and the Grantee agree that the parties may temporarily assign the construction and maintenance rights identified herein to any contractor, third party, or other assignee who demonstrates a sufficient competence and gives adequate assurances that any work to be performed in or around the Easement Property will be conducted in a skillful manner, and that the parties' interests in the Easement Property shall be protected to the same extent as if the respective party was itself performing the construction and maintenance.
12. **DEFAULT:** If either Grantor or Grantee reasonably believes that the terms of this Easement have been breached, then written notification of the alleged breach shall be delivered to the other party. Any party in breach shall have thirty (30) days to cure any actual breach. However, Grantee may immediately remedy any circumstance when it believes that the circumstance materially interferes with the lawful use of the Easement Property and/or poses a danger or hazard to the public. The cost of such remedies shall be the responsibility of the party causing the circumstance to arise.
13. **TERM:** This Easement is being granted in perpetuity for public purposes and uses as described in this Agreement. All rights, title and privileges herein granted, including benefits and burdens, shall run with the land and shall be binding upon and inure to the benefit of the Grantor and Grantee, their respective heirs, executors, administrators, successors, assigns, and legal representatives.
14. **WAIVER:** No delay or omission by any party to this agreement in exercising any right or power arising out of any default under any of the terms or conditions of this Easement Agreement shall be construed as a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Easement Agreement.
15. **INVALIDITY:** If any term or condition of this Easement Agreement, or the application of this Easement Agreement to any person or circumstance, shall be invalid or unenforceable, the remainder of this Easement Agreement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.
16. **NO THIRD PARTY BENEFICIARY:** The terms of this Easement Agreement are for the benefit of the two parties identified, and it is not the intention of either the Grantor or Grantee that other parties shall acquire any rights to enforce or benefit through this Easement Agreement.
17. **GOVERNMENTAL IMMUNITIES/ LIABILITY:** Both parties to this Agreement as of the date the Agreement is entered into are governmental bodies that benefit from certain statutory and common law immunities and limitations of liability. Nothing in this Easement Agreement is intended as a waiver of either party's right or opportunity to rely upon the governmental limitations and immunities contained within Wisconsin law. Damage limits, caps and immunities are intended to be preserved by the Grantor and Grantee and incorporated into this agreement by the entity, and its agents, offices, and employees. Such limitations and immunities shall apply to any dispute related to this Easement Agreement, even if the statutory and/or common law limitation is based upon a tort. The foregoing limitations do not apply to any successors in interest that are not governmental entities.

18. **GOVERNING LAW:** This Easement Agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin. Venue for any action regarding this Agreement shall be the Winnebago County, Wisconsin, Circuit Court or, if a federal court action, then the appropriate district and/or branch within which Winnebago County is located.
19. **NOTICES:** Any notices required by this Easement Agreement shall be in writing and delivered via certified mail, return receipt requested, as follows. Changes to these addresses shall be in writing. In addition to formal notification, both parties agree to take reasonable measures to keep the other party informed of issues or questions regarding the Easement Property.

FOR THE GRANTOR:

Winnebago County
c/o Director, Wittman Regional Airport
525 W 20th Ave
Oshkosh, WI 54902

FOR THE GRANTEE:

City of Oshkosh
c/o Director, Dept. of Community Development
P.O. Box 1130
Oshkosh, WI 54903-1130

20. **AUTHORITY:** The Grantee affirms that all necessary boards and elected officials have approved the acceptance of this Easement, and that the undersigned have the authority to sign this Easement Agreement on behalf of the Grantee. Grantor affirms that it has the authority without limitation to enter into this Easement Agreement. The undersigned assert and affirm that they have they have the authority without limitation to enter into this Easement Agreement on behalf of the Grantor.

SIGNATURE PAGE(S) FOLLOW

IN WITNESS WHEREOF, said Grantor and Grantee have hereunto set their hand and seal the day and year first above written.

GRANTOR

WINNEBAGO COUNTY

By: _____
Jonathan Doemel, County Executive

By: _____
Sue Ertmer, County Clerk

By: _____
Jim Schell, Director of Wittman Regional Airport

STATE OF WISCONSIN)
) ss.
WINNEBAGO COUNTY)

Personally came before me this _____ day of _____, 2021, the above named Jonathan Doemel, to me known to be such person who executed the foregoing instrument and acknowledged the same, for the purpose herein contained.

Notary Public, State of Wisconsin
My Commission expires: _____

STATE OF WISCONSIN)
) ss.
WINNEBAGO COUNTY)

Personally came before me this _____ day of _____, 2021, the above named Sue Ertmer, to me known to be such person who executed the foregoing instrument and acknowledged the same, for the purpose herein contained.

Notary Public, State of Wisconsin
My Commission expires: _____

STATE OF WISCONSIN)
) ss.
WINNEBAGO COUNTY)

Personally came before me this _____ day of _____, 2021, the above named Jim Schell, to me known to be such person who executed the foregoing instrument and acknowledged the same, for the purpose herein contained.

Notary Public, State of Wisconsin
My Commission expires: _____

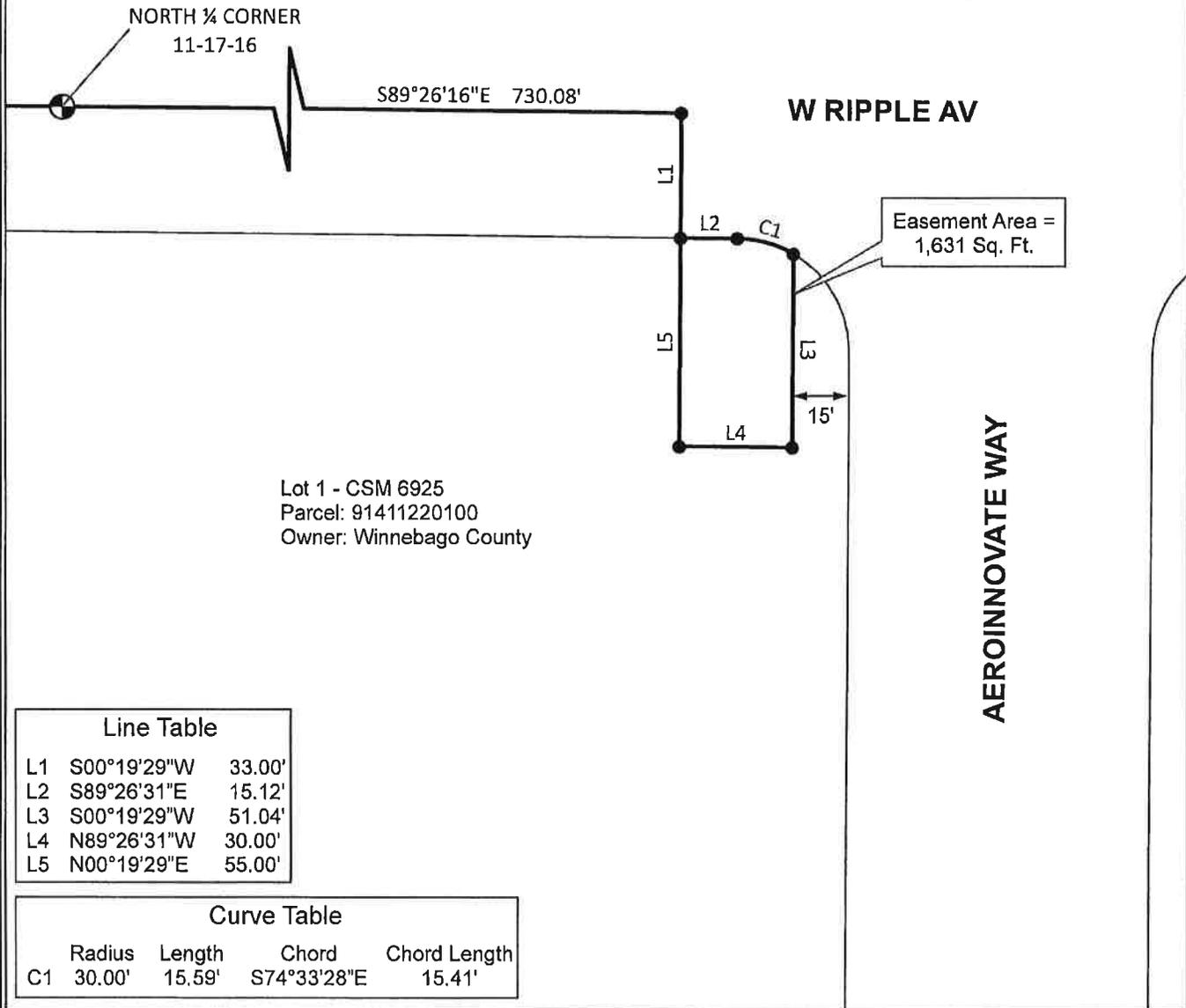
AVIATION BUSINESS PARK SIGN EASEMENT FROM WINNEBAGO COUNTY

PART OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 6925, RECORDED AS DOCUMENT NUMBER 1682250, WINNEBAGO COUNTY REGISTER OF DEEDS, LOCATED IN THE NORTHWEST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 11, TOWNSHIP 17 NORTH, RANGE 16 EAST, 14TH WARD, CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING FROM THE NORTH $\frac{1}{4}$ CORNER OF SAID SECTION 11; THENCE S89°26'16"E, 730.08 FEET ALONG THE NORTH LINE OF SAID SECTION 11 TO A POINT; THENCE S00°19'29"W, 33.00' TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF W. RIPPLE AVENUE AND POINT OF BEGINNING; THENCE S89°26'31"E, 15.12 FEET ALONG SAID NORTH LINE TO THE BEGINNING OF 30.00-FOOT RADIUS ARC OF A CURVE TO THE RIGHT; THENCE 15.59 FEET ALONG SAID NORTH LINE AND ARC OF CURVE WITH A CHORD WHICH BEARS S74°33'28"E, 15.41 FEET TO A POINT; THENCE S00°19'29"W, 51.04 FEET TO A POINT; THENCE N89°26'31"W, 30.00 FEET TO A POINT; THENCE N00°19'29"E, 55.00 FEET TO THE POINT OF BEGINNING. SAID AREA CONTAINS 1,631 SQUARE FEET OR 0.374 ACRES, MORE OR LESS.

PART OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 6925, RECORDED AS DOCUMENT NUMBER 1682250, WINNEBAGO COUNTY REGISTER OF DEEDS, LOCATED IN THE NORTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 11, TOWNSHIP 17 NORTH, RANGE 16 EAST, 14TH WARD, CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS:

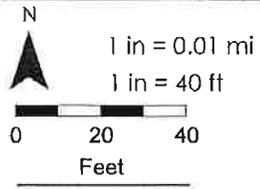
COMMENCING FROM THE NORTH ¼ CORNER OF SAID SECTION 11; THENCE S69°26'16"E, 730.08 FEET ALONG THE NORTH LINE OF SAID SECTION 11 TO A POINT; THENCE S00°19'29"W, 33.00' TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF W. RIPPLE AVENUE AND POINT OF BEGINNING; THENCE S89°26'31"E, 15.12 FEET ALONG SAID NORTH LINE TO THE BEGINNING OF 30.00-FOOT RADIUS ARC OF A CURVE TO THE RIGHT; THENCE 15.59 FEET ALONG SAID NORTH LINE AND ARC OF CURVE WITH A CHORD WHICH BEARS S74°33'28"E, 15.41 FEET TO A POINT; THENCE S00°19'29"W, 51.04 FEET TO A POINT; THENCE N89°26'31"E, 30.00 FEET TO A POINT; THENCE N00°19'29"E, 55.00 FEET TO THE POINT OF BEGINNING. SAID AREA CONTAINS 1,631 SQUARE FEET OR 0.374 ACRES, MORE OR LESS.



Line Table		
L1	S00°19'29"W	33.00'
L2	S89°26'31"E	15.12'
L3	S00°19'29"W	51.04'
L4	N89°26'31"W	30.00'
L5	N00°19'29"E	55.00'

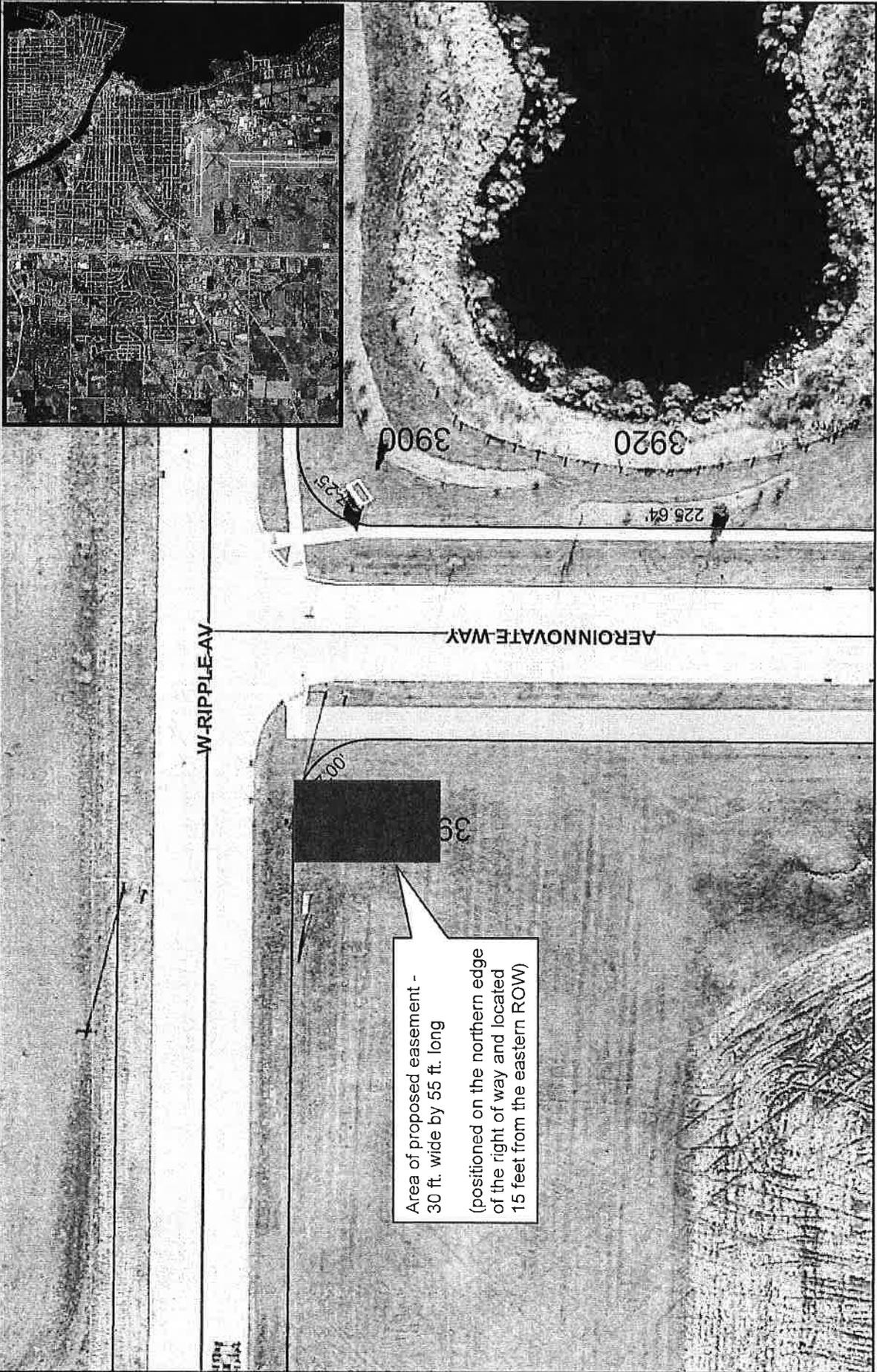
Curve Table				
Radius	Length	Chord	Chord Length	
C1	30.00'	15.59'	S74°33'28"E	15.41'

Exhibit ___
 Sign Easement - Aviation
 Business Park



City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISDisclaimer

Printing Date: 8/18/2021 Prepared by: City of Oshkosh, WI



Aviation Business Park - Proposed Sign Easement

The City of Oshkosh creates and maintains GIS maps and data for its own use. They may show the approximate relative location of property, boundaries and other feature from a variety of sources. These map(s)/datasets are provided for information purposes only and may not be sufficient or appropriate for legal, engineering, or surveying purposes. They are provided "AS-IS" without warranties of any kind and the City of Oshkosh assumes no liability for use or misuse. Any flood information shown on this map DOES NOT represent the official adopted FEMA boundaries. It is the responsibility of the user to determine flood boundaries from the existing Flood Insurance Rate Maps.

1 in = 0.01 mi
 1 in = 50 ft

Printing Date: 8/17/2021

Prepared by: City of Oshkosh, WI



CSC TO PROVIDE POLES, SET FOUNDATION, AND INSTALL MONUMENT.

MON-2: LOC-2
LOCATION TBD
OPTION C



400 WASHINGTON BLVD, SUITE 1000, WILMINGTON, DE 19801
 302.333.8900 GREENBAYSIGNS.COM

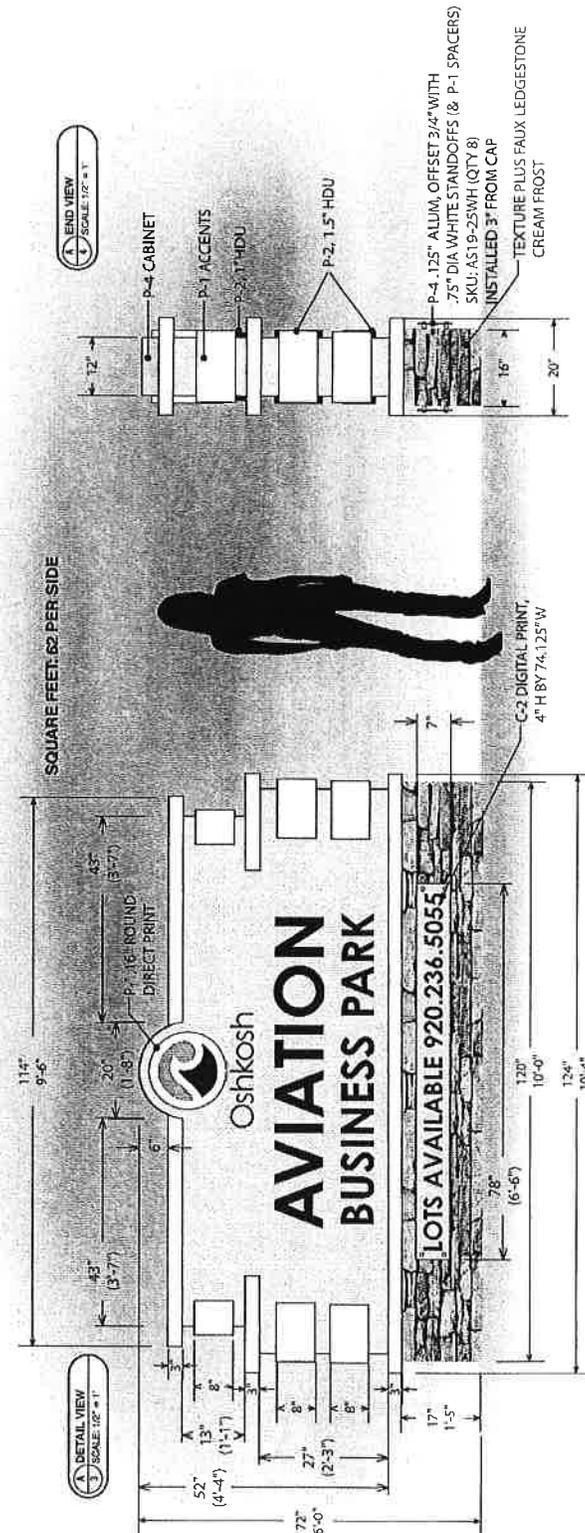
CLIENT: OSHKOSH, CITY OF
LOCATION: VARIOUS IN OSHKOSH
DRAWN BY: BRIDGET N
SALESPERSON: KELSEY H
DATE: 05/22/2021
DESIGN #: DT7805
PAGE: 2/2

REVISION LOG: INTL DATE DESCRIPTION

QTY	DESCRIPTION
1	MONUMENT
1	QUANTITY: 1
	SIDES: D/F
	CABINET: FABRICATED ALUM (12')
	LIGHTING: NON-LIT
	FACES: 125" ALUMINUM
	LETTERS: INSET 1 1/2" HOLLOW DIMENSIONALLY ROUTED
	GRAPHICS: DIRECT PRINT, 1ST SURFACE, (NON)
	DIGITAL PRINT & CUT (LOTS AVAILABLE)
	VINYL: PREMIUM WITH GLOSS LAM
	OTS PANEL: 125" ALUMINUM OFFSET 3/4" W/
	POLE COVER: TEXTURE PLUS FAUX STONE LEDGESTONE
	FONT: CENTURY GOTHIC BOLD
	CAP: 3" ALUM
	POLE COVER: TEXTURE PLUS FAUX STONE LEDGESTONE
	CREAM FROST
	MOUNTING: DIRECT EMBEDMENT, CSC TO INSTALL & SET FOUNDATION.
	INSTRUCTION: CSC TO PRODUCE AND INSTALL NON-LIT HDU MONUMENT SIGN (POLES PROVIDED BY OSHKOSH)
	SQUARE FEET: MONUMENT IS 62 SQUARE FEET ON EACH SIDE (72 ALLOWED)
	COLORS:
	<input type="checkbox"/> P-1 WHITE (MATE)
	<input type="checkbox"/> P-2/C-2 TO MATCH PMS 7686 C (MATE) PMS 7686
	<input type="checkbox"/> C-3 PMS 2169 C
	<input type="checkbox"/> P-4 TO MATCH PMS COOL GRAY 1C (MATE)

CUSTOMER SIGNATURE FOR DESIGN APPROVAL:

SIGNATURE _____ DATE _____



THIS DRAWING IS THE PROPERTY OF CREATIVE SIGN CO., INC.
 This is an original, unpublished drawing by Creative Sign Co., Inc. It is for your personal use, in conjunction with a purchase of a sign by Creative Sign Co., Inc. It is not to be shown to anyone outside of your organization and it is to be kept confidential. If you wish to use this design for any other company, without the expressed written permission of Creative Sign Co., Inc., it is forbidden by law and carries a civil forfeiture of up to 25% of the purchase price of the sign.
 CONTACT YOUR SIGN CONSULTANT TO PURCHASE THE RIGHTS TO THIS DESIGN.

CUSTOMER RESPONSIBILITIES
 Please review all drawings carefully, as Creative Sign will produce signs as approved drawing indicates. Some changes may occur based on production needs. While Creative Sign will make every effort to accommodate your requests, we cannot guarantee that the final product will be identical to the drawing. We cannot guarantee that the above copy, including names and sizes, appear as desired. Creative Sign will make every effort to closely match colors, including PMS, where specified. We cannot guarantee exact matches due to varying compatibility of substrate materials and paints used.



MEMORANDUM

TO: Winnebago County Board of Supervisors

FROM: Jim Schell, Airport Director

RE: Easement for Business Park sign between Winnebago County and City of Oshkosh

DATE: January 18, 2022

SCOPE: Sean Fitzgerald with the City of Oshkosh is looking into a landmark sign for the county side of the Aviation Business Park property. The City has funding available in their existing budget to construct the sign. The easement area proposed will allow equipment in to construct, operate and maintain the sign. At the October 6th, 2021 Aviation Committee meeting, Supv. Konetze moved to recommend the approval of the easement, seconded by Supv. Lautenschlager. Motion carried 4/0.

SPACE: 1,631 Sq. Ft. on the southwest corner of W Ripple Ave and Aeroinnovate Way, on Winnebago County Aviation Business Park land. Parcel ID Number 91411220100.

RECOMMENDATION: Approve the easement for a business park landmark sign between Winnebago County and the City of Oshkosh

2 **RESOLUTION: Approve Values on In-Rem (Tax Deeded) Properties**

3
4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, Section 3.03(1)(a), of the General Code of Winnebago County requires that all tax
7 deeded lands have their appraised values determined by the Winnebago County Personnel and Finance
8 Committee and approved by the Winnebago County Board of Supervisors; and

9 **WHEREAS**, the municipality name, parcel number, description, and suggested appraised value
10 of said tax deeded properties are as follows:

11 TOWN OF RUSHFORD	CITY OF OSHKOSH
12 Parcel No. 022-1491-01-01	Parcel No. 904-0347
13 3085 County Rd E, Eureka	Vacant lot on E Parkway Ave/Grand St, Oshkosh
14 Appraised Value \$22,800.00	Appraised Value \$5,000.00
15	
16 CITY OF MENASHA	CITY OF OSHKOSH
17 Parcel No. 701-0008	Parcel No. 911-0235
18 333 First St, Menasha	Vacant lot on Bowen St, Oshkosh
19 Appraised Value \$200,000.00	Appraised Value \$12,000.00
20	
21 CITY OF NEENAH	CITY OF OSHKOSH
22 Parcel No. 802-0052	Parcel No. 913-0084
23 160 Tyler St, Neenah	Vacant lot on W 14 th Ave, Oshkosh
24 Appraised Value \$15,000.00	Appraised Value \$5,000.00
25	
26 CITY OF OSHKOSH	
27 Parcel No. 903-0316	
28 34 W 12 th Ave, Oshkosh	
29 Appraised Value \$32,500.00	

30
31 and

32 **WHEREAS**, the appraised values of said properties as provided by the Treasurer have been
33 approved by the Committee as is required by Section 3.03(1)(a) of the General Code of Winnebago
34 County and are herewith submitted to the Winnebago County Board of Supervisors for approval.

35
36 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it
37 hereby approves the appraised values of the parcels of property listed above, which were acquired by the
38 Winnebago County Treasurer for tax delinquency pursuant to an *In Rem* judgment.

39
40 Respectfully submitted by:
41 **PERSONNEL AND FINANCE COMMITTEE**

42
43 **Committee Vote: 5 - 0**
44 Vote Required for Passage: **Majority of Those Present**

45
46

47 Approved by the Winnebago County Executive this ____ day of _____
48 _____, 2022

49
50
51
52

Jonathan D. Doemel
Winnebago County Executive

TAX DEEDS OWNED BY WINNEBAGO COUNTY

MUNICIPALITY TOWN OF RUSHFORD
 PARCEL NO. 022-1491-01-01
 ASSESSED VALUE \$54,850 (\$7,550 LAND, \$47,300 IMPROVEMENTS)
 ESTABLISHED VALUE

DESCRIPTION EUREKA ASSESSORS PLAT NO 1
 LOT 11 EXC CSM-6831 & EXC CSM-7002

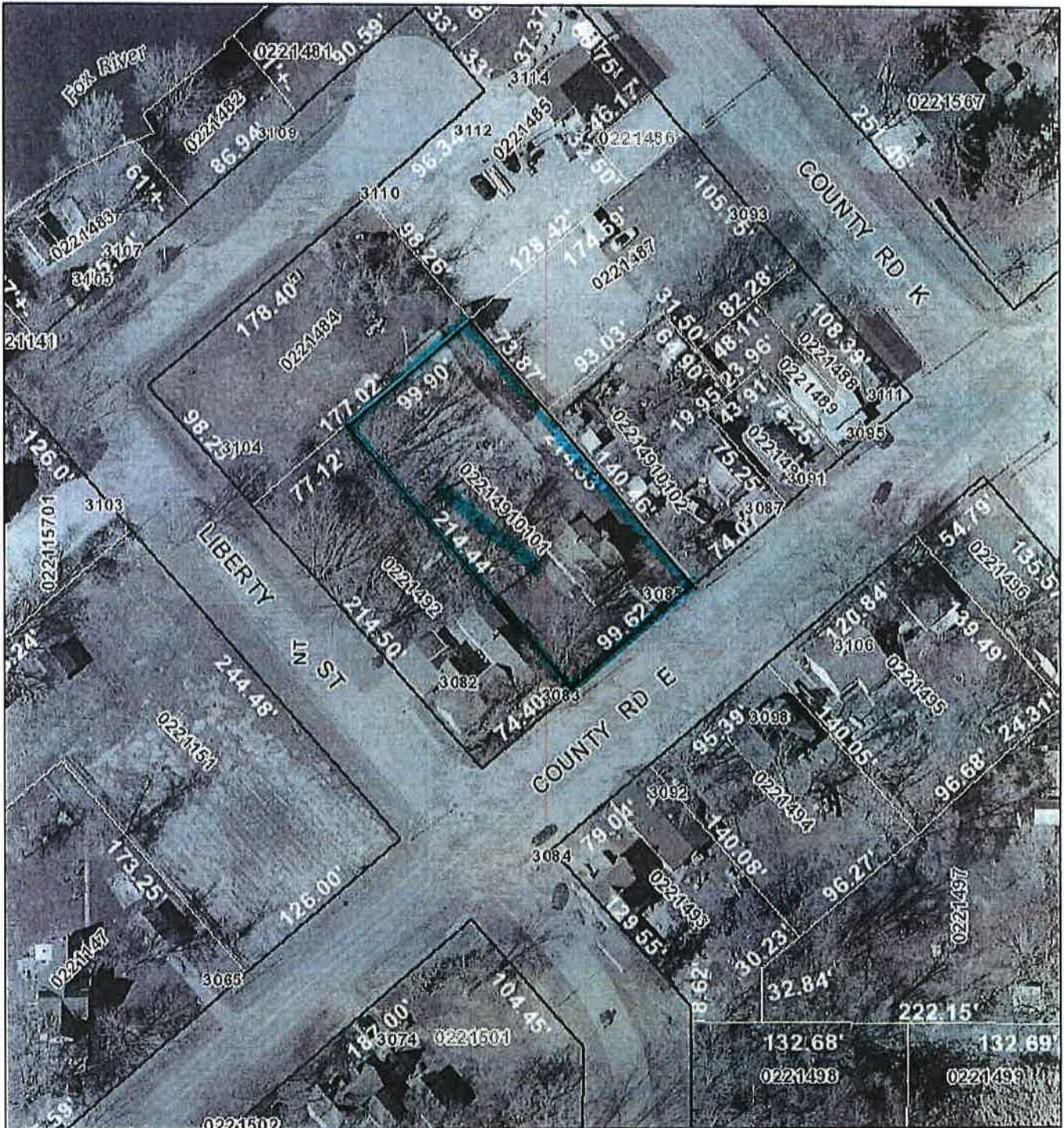
PREVIOUS OWNER
 MERYLE LANGEBERG
 3085 COUNTY RD E
 OMRO WI 54963

JUDGMENT CASE NO.	DATE OF DEED	RECORDED		NO. OF CERTIFICATE	YEAR OF SALE	TAXES	SPECIALS	INTEREST	FEES	TOTAL	REMARKS
		6VOL.	PAGE								
21GF0007	09/17/21	1863321		17112	2018	843.33	179.50	439.82		1,462.65	
				18966	2019	878.54	182.00	328.77		1,389.31	
				22085	2020	873.23	179.00	199.92		1,252.15	
				23565	2021	889.85	192.10	75.74		1,157.69	
				2021 TAX BILL		883.94	176.10			1,060.04	
										0.00	
										0.00	
										0.00	
										0.00	
										0.00	
										0.00	
									0.00	0.00	Winterize Plumbing
									200.00	200.00	Search & notice fees
									189.00	189.00	Guardian ad litem
									4.29	4.29	Filing fees
									0.00	0.00	Advertise for bids
									0.00	0.00	Photo
									0.00	0.00	Grass/Snow
									0.00	0.00	Appraisal
									0.00	0.00	Utilities
									0.00	0.00	Clean Out
									0.00	0.00	Change Locks
TOTAL						4,368.89	908.70	1,044.25	393.29	6,715.13	

DISPOSITION	SOLD FOR
TO	PROFIT (LOSS)

DATE RECEIPT NO.

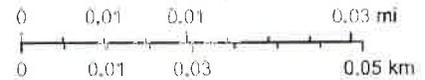
Site Map



12/17/2021, 2:28:51 PM

1:1,038

- Adjacent Counties
- Lakes, Ponds and Rivers
- Navigable Waterways**
 - Navigable - Permanent (unchecked)
 - Navigable - Intermittent (unchecked)
 - Navigable - Stream (unchecked)
 - Navigable - Permanent (checked)
 - Navigable - Intermittent (checked)
 - Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW



Winnebago County GIS, Imagery Date: April 2020

TAX DEEDS OWNED BY WINNEBAGO COUNTY

MUNICIPALITY CITY OF MENASHA
 PARCEL NO. 701-0008
 ASSESSED VALUE \$318,700 (\$73,700 LAND, \$245,000 IMPROVEMENTS)
 ESTABLISHED VALUE

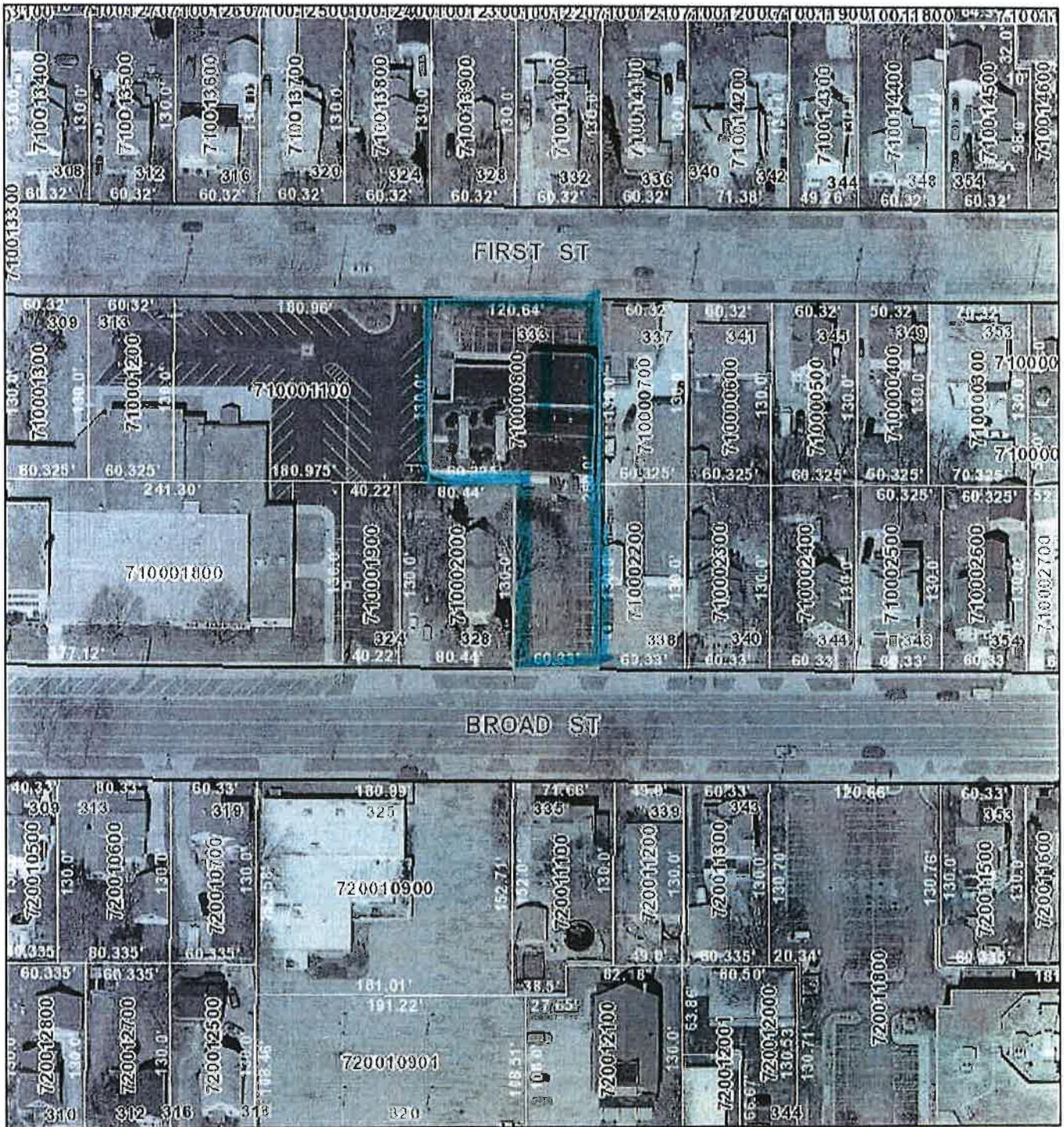
DESCRIPTION ORIGINAL PLAT OF MENASHA PREVIOUS OWNER
 LOTS 8, 9 & 26 OF BLOCK 16 JAMES P MERRITT
 333 FIRST ST
 MENASHA WI 54952

JUDGMENT CASE NO.	DATE OF DEED	RECORDED VOL. PAGE	NO. OF CERTIFICATE	YEAR OF SALE	TAXES	SPECIALS	INTEREST	FEES	TOTAL	REMARKS
21GF0007	09/17/21	1863321	15347	2017	3,305.72	0.00	1,818.15		5,123.87	
			17253	2018	7,473.42	55.83	3,237.58		10,766.83	
			19067	2019	7,645.81	2,136.59	3,032.54		12,814.94	
			20205	2020	7,688.36	13,117.97	3,953.20		24,759.53	
			22406	2021	7,783.66	17,869.52	1,795.72		27,448.90	
			2021 TAX BILL		7,439.46	12,532.31			19,971.77	
									0.00	
									0.00	
									0.00	
									0.00	
									0.00	
								0.00	0.00	Winterize Plumbing
								200.00	200.00	Search & notice fees
								189.00	189.00	Guardian ad litem
								4.29	4.29	Filing fees
								0.00	0.00	Advertise for bids
								0.00	0.00	Photo
								0.00	0.00	Grass/Snow
								0.00	0.00	Appraisal
								3,617.47	3,617.47	Utilities
								0.00	0.00	Clean Out
								0.00	0.00	Change Locks
TOTAL					41,336.43	45,712.22	13,837.19	4,010.76	104,896.60	

DISPOSITION	SOLD FOR
TO	PROFIT (LOSS)

DATE RECEIPT NO.

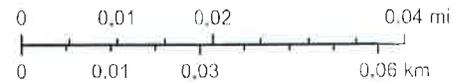
Site Map



12/17/2021, 2:30:24 PM

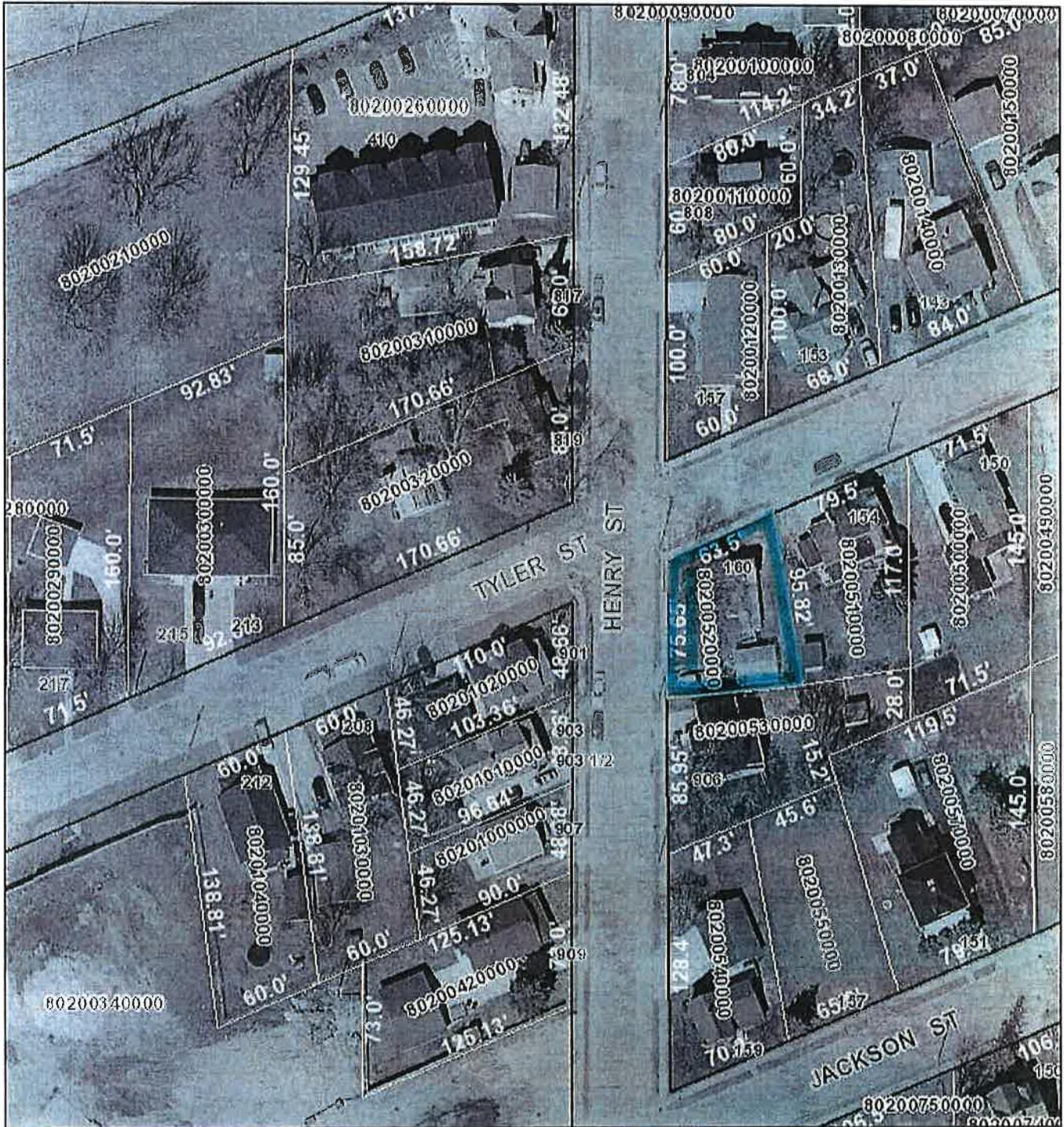
1:1,192

- Adjacent Counties
- Lakes, Ponds and Rivers
- Navigable Waterways
 - Navigable - Permanent (unchecked)
 - Navigable - Intermittent (unchecked)
 - Navigable - Stream (unchecked)
- Navigable - Permanent (checked)
- Navigable - Intermittent (checked)
- Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW



Winnebago County GIS, Imagery Date: April 2020

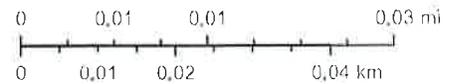
Site Map



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- Adjacent Counties
- Lakes, Ponds and Rivers
- Navigable Waterways
 - Navigable - Permanent (unchecked)
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 - Navigable - Stream (unchecked)
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- Navigable - Intermittent (checked)
- Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW



Winnesh County GIS, Imagery Date: April 2020

TAX DEEDS OWNED BY WINNEBAGO COUNTY

MUNICIPALITY CITY OF OSHKOSH
 PARCEL NO. 903-0316
 ASSESSED VALUE \$79,600 (\$12,500 LAND, \$67,100 IMPROVEMENTS)
 ESTABLISHED VALUE

DESCRIPTION PLAT OF ORIGINAL 3RD WARD
 LOT 15, BLK 26

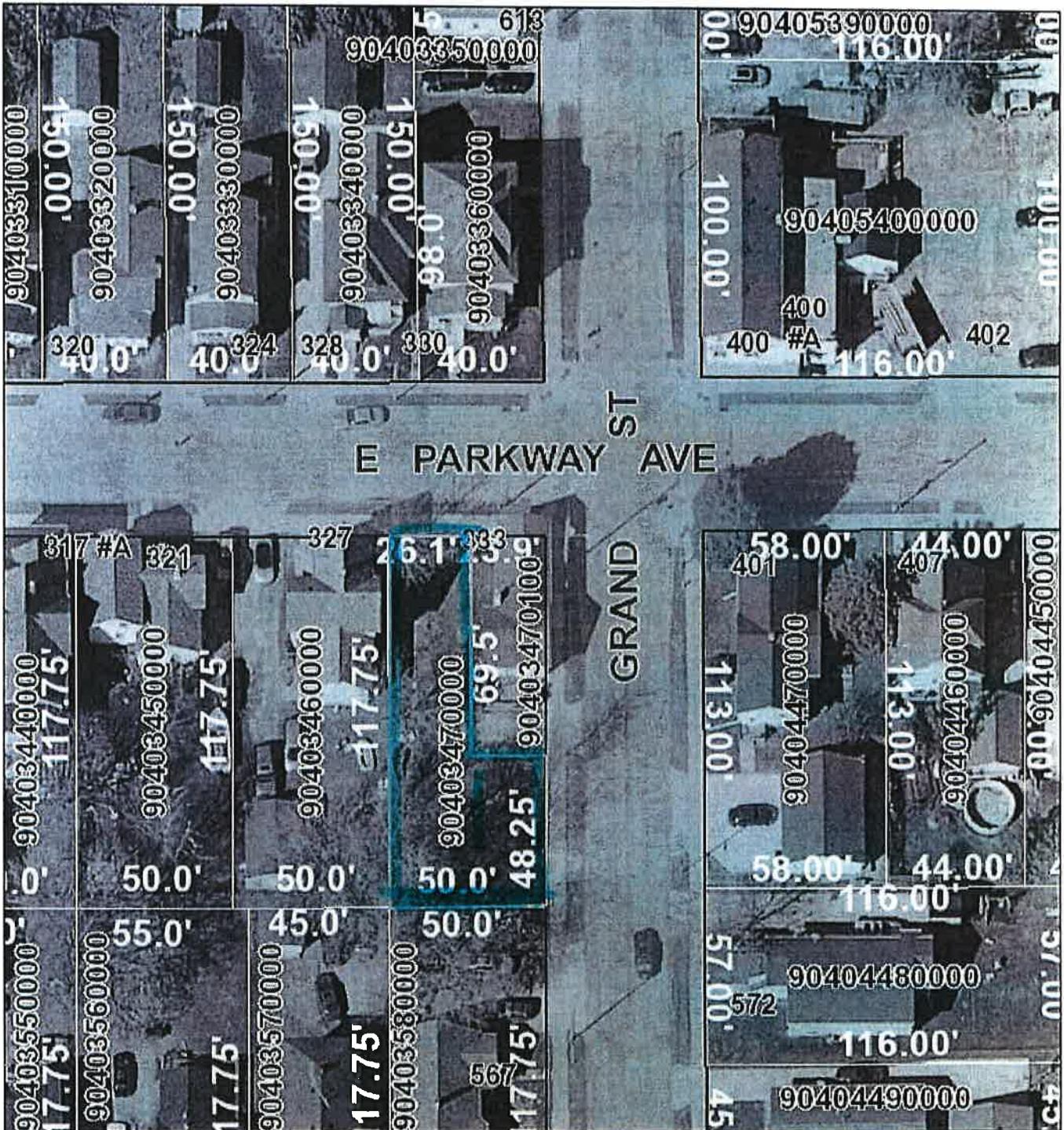
PREVIOUS OWNER
 ESTHER RAMIRIZ
 34 W 12TH AVE
 OSHKOSH WI 54902

JUDGMENT CASE NO.	DATE OF DEED	RECORDED VOL. PAGE	NO. OF CERTIFICATE	YEAR OF SALE	TAXES	SPECIALS	INTEREST	FEES	TOTAL	REMARKS
21GF0007	09/17/21	1863321	15819	2017	1,443.34	1,176.46	1,440.89		4,060.69	
			17692	2018	1,930.67	1,984.13	1,683.36		5,598.16	
			19537	2019	1,907.29	17,155.86	5,909.58		24,972.73	
			20738	2020	1,966.93	3,698.09	1,076.35		6,741.37	
			22843	2021	2,004.55	2,345.95	304.54		4,655.04	
			2021	TAX BILL	2,141.95	70.00			2,211.95	
									0.00	
									0.00	
									0.00	
									0.00	
								0.00	0.00	Winterize Plumbing
								200.00	200.00	Search & notice fees
								189.00	189.00	Guardian ad litem
								4.29	4.29	Filing fees
								0.00	0.00	Advertise for bids
								0.00	0.00	Photo
								1,310.49	1,310.49	Grass/Snow
								0.00	0.00	Appraisal
								652.59	652.59	Utilities
								0.00	0.00	Clean Out
								0.00	0.00	Change Locks
TOTAL					11,394.73	26,430.40	10,414.72	2,356.37	50,596.31	

DISPOSITION	SOLD FOR
TO	PROFIT (LOSS)

DATE RECEIPT NO.

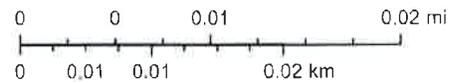
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- Lakes, Ponds and Rivers
- Navigable Waterways**
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 - Navigable - Intermittent (unchecked)
 - Navigable - Stream (unchecked)
 - Navigable - Permanent (checked)
 - Navigable - Intermittent (checked)
 - Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW



Winnebago County GIS, Imagery Date: April 2020

TAX DEEDS OWNED BY WINNEBAGO COUNTY

MUNICIPALITY CITY OF OSHKOSH
PARCEL NO. 911-0235
ASSESSED VALUE \$15,000
ESTABLISHED VALUE

DESCRIPTION EVANS 2ND ADDN
 LOT 10, BLK 64

PREVIOUS OWNER
 DOUGLAS G PENTERMAN
 BOWEN ST
 OSHKOSH WI 54901

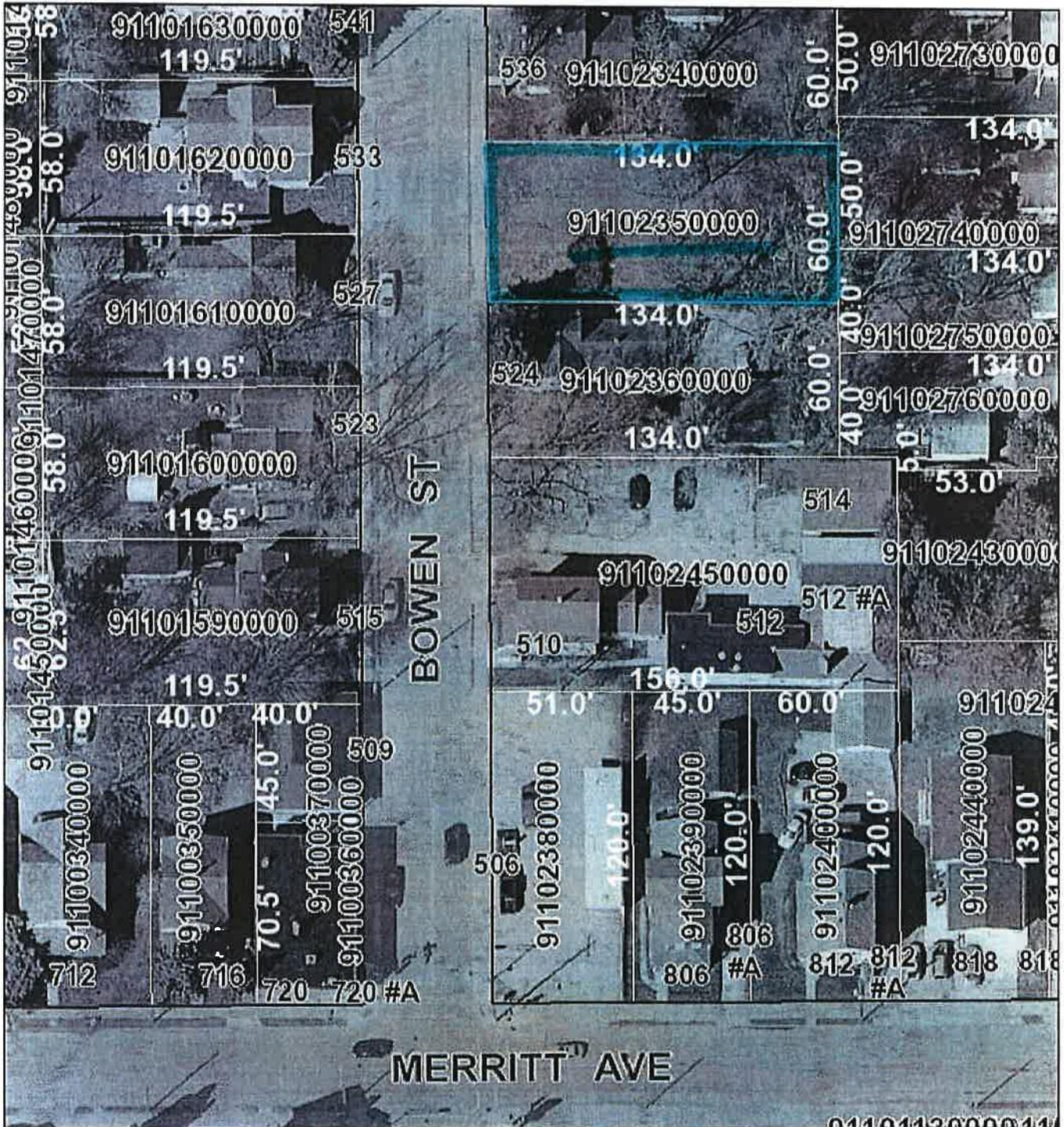
JUDGMENT CASE NO.	DATE OF DEED	RECORDED VOL. PAGE	NO. OF CERTIFICATE	YEAR OF SALE	TAXES	SPECIALS	INTEREST	FEES	TOTAL	REMARKS
21GF0007	09/17/21	1863321	18006	2018	376.11	335.65	306.06		1,017.82	
			19829	2019	371.20	85.49	141.57		598.26	
			21137	2020	382.98	104.21	92.57		579.76	
			23101	2021	389.68	0.00	27.28		416.96	
			2021	TAX BILL	416.92	155.59			572.51	
									0.00	
									0.00	
									0.00	
									0.00	
									0.00	
								0.00	0.00	Winterize Plumbing
								200.00	200.00	Search & notice fees
								189.00	189.00	Guardian ad litem
								4.29	4.29	Filing fees
								0.00	0.00	Advertise for bids
								0.00	0.00	Photo
								132.00	132.00	Grass/Snow
								0.00	0.00	Appraisal
								0.00	0.00	Utilities - NONE
								0.00	0.00	Clean Out
								0.00	0.00	Change Locks
TOTAL					1,936.89	680.94	567.48	525.29	3,710.60	

DISPOSITION	SOLD FOR
TO	PROFIT (LOSS)

DATE

RECEIPT NO.

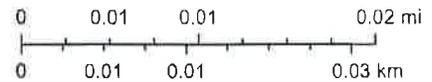
Site Map



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- Navigable Waterways
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 - Navigable - Intermittent (unchecked)
 - Navigable - Stream (unchecked)
- Navigable - Permanent (checked)
- Navigable - Intermittent (checked)
- Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW



Winnebago County GIS, Imagery Date: April 2020

TAX DEEDS OWNED BY WINNEBAGO COUNTY

MUNICIPALITY CITY OF OSHKOSH
 PARCEL NO. 913-0084
 ASSESSED VALUE \$7,500
 ESTABLISHED VALUE

DESCRIPTION PLAT OF THE ORIGINAL THIRD WARD
 S 50 FT OF LOT 16, BLK 104

PREVIOUS OWNER
 ERIKA & WILLIAM KEOWN
 W 14TH AVE
 OSHKOSH WI 54902

JUDGMENT CASE NO.	DATE OF DEED	RECORDED		NO. OF CERTIFICATE	YEAR OF SALE	TAXES	SPECIALS	INTEREST	FEES	TOTAL	REMARKS
		VOL.	PAGE								
21GF0007	09/17/21	1863321		16220	2017	226.73	718.68	519.98		1,465.39	
				18109	2018	162.95	690.54	367.00		1,220.49	
				19934	2019	162.63	361.55	162.50		686.68	
				21361	2020	166.87	10,057.58	1,942.65		12,167.10	
				23215	2021	194.84	848.66	73.05		1,116.55	
				2021 TAX BILL		208.46	391.06			599.52	
										0.00	
										0.00	
										0.00	
										0.00	
										0.00	
									0.00	0.00	Winterize Plumbing
									200.00	200.00	Search & notice fees
									189.00	189.00	Guardian ad litem
									4.29	4.29	Filing fees
									0.00	0.00	Advertise for bids
									0.00	0.00	Photo
									559.45	559.45	Grass/Snow
									0.00	0.00	Appraisal
									0.00	0.00	Utilities - NONE
									0.00	0.00	Clean Out
									0.00	0.00	Change Locks
TOTAL						1,122.48	13,068.07	3,065.18	952.74	18,208.47	

DISPOSITION

SOLD FOR

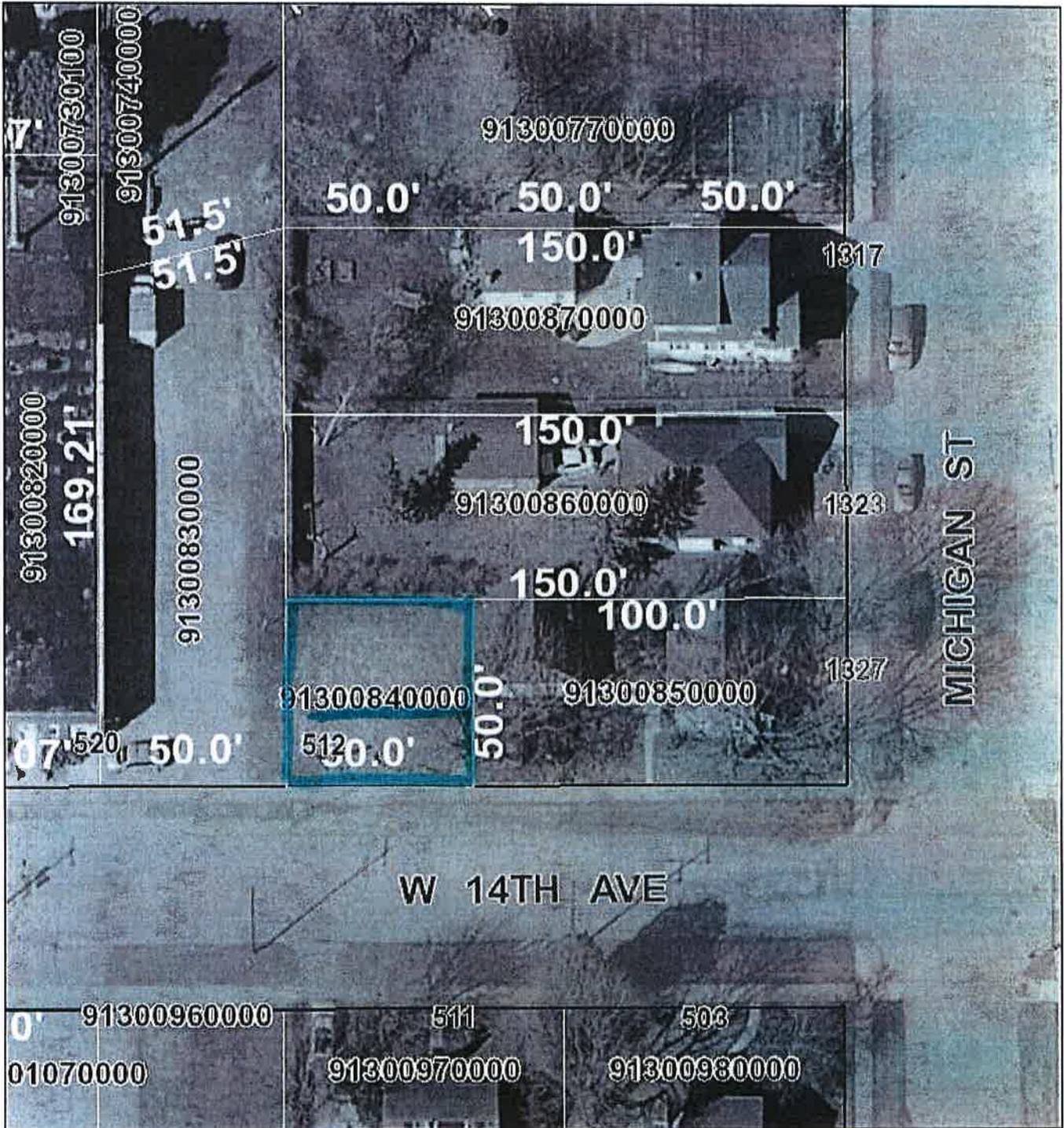
TO

PROFIT (LOSS)

DATE

RECEIPT NO.

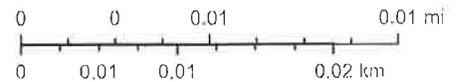
Site Map



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 - Navigable - Stream (unchecked)
- Navigable - Permanent (checked)
- Navigable - Intermittent (checked)
- Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW



Winnebago County GIS, Imagery Date: April 2020

MARY E KRUEGER
County Treasurer

DIANA HELLMANN
Deputy Treasurer



112 OTTER AVE., PO BOX 2806
OSHKOSH WI 54903-2806

(920) 232-3420

treasurer@co.winnebago.wi.us

Winnebago County

Office of the County Treasurer

The Wave of the Future

Date: 01/18/2022

To: Winnebago County Board of Supervisors

From: Mary E. Krueger, Winnebago County Treasurer

Re: Establish values on In-Rem properties (tax foreclosure property)

Background:

Per Section 3.03(1)(a), of the General Code of Winnebago County the appraised price of tax deeded lands shall be determined by the Personnel and Finance Committee of the Winnebago County Board of Supervisors and approved by the County Board.

Policy Discussion:

I have obtained a realtor's comparative market analysis on the properties with an improved value (structure on the property). I have set the Suggested Appraised Value of those properties a bit below the low end of the analysis due to the fact that the last time I set them at the low end we didn't receive a bid and had to re-advertise. I have set the Suggested Appraised Value of the vacant lots a bit below the municipal assessed value as well. I would rather start a bit lower and let the bids raise the amount.

Requested Action:

I asked the committee approve the resolution establishing values for the recently tax foreclosed properties.

Committee Action: On January 6, 2022 I provided information on the properties to the Personnel & Finance Committee. A motion was made by Supervisor Binder and seconded by Supervisor Schorse to approve the resolution as presented. The resolution was unanimously passed.

Attachments:

Attached is information on properties Winnebago County foreclosed on for non-payment of property taxes. Also attached is the resolution to be presented to the County Board after the P&F Committee determines a value (appraised value) on each property.

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RESOLUTION: Approve Diversity Affairs By-laws and Strategic Plan

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Diversity Affairs Commission was established by Resolution 107-122020; and

WHEREAS, the Diversity Affairs Commissions Committee of Jurisdiction is the UW Education, Extension, and Agriculture Committee; and

WHEREAS, the Diversity Affairs Commission is mandated to have a set of by-laws and strategic plan adopted by the Winnebago County Board of Supervisors; and

WHEREAS, the Diversity Affairs Commission has completed the strategic planning process and developed proposed by-laws, copies of which are attached.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves the by-laws and strategic plan forwarded by the Diversity Affairs Commission.

Respectfully submitted by:
**UW EDUCATION, EXTENSION AND AGRICULTURE
COMMITTEE**

Committee Vote: **4 - 0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this ____ day of _____ 2022.

Jonathan D. Doemel
Winnebago County Executive

Winnebago County Diversity Affairs Commission Bylaws

Article I

Name

The name of this organization shall be the Winnebago County Diversity Affairs Commission.

Article II

Section I: Mission Statement

“The Winnebago County Diversity Affairs Commission embraces diversity, inclusion, and belonging by bringing the community together to listen to one another, learn together, and encourage our community to act in ways that help people thrive.” "We support justice, equity and compassion in human relations. We affirm the inherent worth and dignity of every person."

Section II: Purpose of Organization

The purpose of the Winnebago County Diversity Affairs Commission is to create an equitable and inclusive Winnebago County that fosters thriving communities for all who reside and work in Winnebago County. "We will make a greater effort to treat all people with the same respect we expect to receive."

Article III

Representation

Section I: Membership

There are two engagement opportunities for the Winnebago County Diversity Affairs Commission. These two opportunities are a steering committee representative or community members are invited to provide input by means of regular, scheduled public engagement opportunities. Interested community members will serve to provide information, outreach, engagement, direction, and support to the steering committee in order to execute the strategic plan. Steering committee members will make final decisions and are responsible for the general oversight of the commission.

Section II: Steering Committee Membership

By February 15 of an odd year, a new steering committee interest form will be available on Winnebago County Board website and by sharing with the public through email and

social media. Additionally, committee members will be directly emailed and asked to share the form with anyone they feel might be interested. There will be a plan for widespread sharing of the recruitment designed to ensure the widest reach; this plan will be formed by community input and approved by the steering committee in January of each year. All members are responsible for sharing the recruitment documents. After a minimum of two weeks the steering committee shall review interest forms and recommend the number of candidates that corresponds with the number of needed candidates based upon terms that are completed. The Winnebago County Executive may appoint these recommended members or others to the steering committee subject to the confirmation of the Winnebago County board. The steering committee shall comprise of five members of the public who live in Winnebago County, a Winnebago county board supervisor selected at large, and a Winnebago county board supervisor who serves on the UW Education, Extension and Agriculture Committee. Vacancies shall be filled in a similar fashion to complete the vacant term.

Section III: Terms of Steering Committee Members

All officer terms will be 2 years (after the founding steering committee board) with a two-term limit. After the two-year term limit, interested parties may take one year off and reapply for a steering committee position. During this year's hiatus, they may be active members of the larger commission.

Section IV: Training

Training (REMOVE ONBOARDING) of all steering committee members shall be arranged with consultation amongst the membership, steering committee, and Extension professional engaged as a technical advisor to the commission.

Article IV

Duties of Officers

Chair

The chair shall be responsible for coordinating the oversight of the entire commission. This includes the direct oversight or delegation of meeting scheduling and coordination, ensuring all county rules are followed. Additionally, the chair shall work with the steering committee membership to create and publish agendas and minutes, assign committee work, and manage the overall function of the commission.

Vice Chair (if chosen)

The vice chair shall work with the chair and other steering committee members to

support the overall function of the commission.

Secretary

The secretary shall ensure that all meetings have minutes and agendas and they are all on the calendar as deemed necessary by county rules and regulations."The Secretary shall ensure that all meetings and agendas are noticed and posted as required by law and Winnebago County Board Rules and Regulations. The Secretary shall ensure that minutes are taken of all meetings and promptly posted."

Membership Steward

The membership steward shall reach out to all interested parties and provide them access to the meeting agendas, records, and documents. Additionally, they will make sure that all interested members have the meeting invitations and details.

Extension Liaison

The Extension liaison shall attend meetings and provide connection to University resources, serve as a facilitator when requested, and work to coordinate all educational and outreach efforts of the commission. This position is not elected and shall serve as needed in partnership with the steering committee. The Extension liaison shall be responsible for reporting to the overseeing University of Wisconsin Education, Extension and Agriculture Committee three times per calendar year.

The Community Liaison

This position shall serve the larger commission by identifying potential educational, outreach, and collaboration opportunities. This is a non-elected position that will engage on an "as-needed" basis.

Article V

Meetings

All meetings of the Diversity Affairs Commission shall be held at a location designated by the steering committee. A majority of steering committee members need to be present to hold a meeting. The commission will also host no less than six public engagement and educational opportunities per calendar year. Additionally, the steering committee should schedule regular and published planning meetings in order to fulfill their roles as designated above. This yearly calendar shall be determined and posted no later than the January meeting of each year. Commission meetings are open to the public. Anyone showing an

interest in the commission and its activities will be encouraged to attend. Persons interested in presenting at a commission meeting may request to be put on the agenda by contacting the steering committee chair at least one week prior to the scheduled commission meeting.

Annual Meetings: The annual meeting of the commission shall take place in June of each year in order to assess progress and welcome new commission steering committee members. This is when new steering committee members will assume their duties and roles shall be determined within the steering committee.

Article VI

Decision Making

Each steering committee member has one vote, which is indicated by saying aye. A simple majority of the commission steering committee members entitled to vote shall be necessary and sufficient to constitute a quorum for the transaction of any business. The chair and vice chair of the commission may vote on all actions placed before the committee. A tie vote will be tabled to the next scheduled meeting.

Article VII

Amendments

To take effect, this document must be ratified by a two-thirds vote of the Winnebago County Diversity Affairs Commission. These bylaws may be amended at any regular meeting of the commission by a majority vote of those present, provided that the specific amendments have been introduced at a prior meeting, included in the minutes of that meeting, and are listed on the agenda for the current meeting.

These bylaws and any amendments thereto, shall become effective immediately upon their adoption.

Approved:

DATE: 12/15/2021

Mission Statement (Our cause, actions, impact)

Winnebago County's Diversity Affairs Commission embraces diversity, inclusion, and belonging by bringing the community together to listen to one another, learn together, and encourage our community to act in ways that help people thrive. (Winnebago County Diversity Affairs Commission Aug. 5, 2021)

See Process in [Appendix A](#)

Environmental Scan: April 1, 2021 Winnebago County Data Presentation by Niki Euhardy, MPH
 Policy & Equity Coordinator,
 Winnebago County Health Department

Purpose Statement

Create an equitable and inclusive Winnebago County that fosters thriving communities for all who reside and work in Winnebago County (Winnebago County Diversity Affairs Commission Bylaws)

Goals and Strategies

Strategic Goal	Prioritized Objectives
<p>Strategic Goal 1: Develop bylaws and strategic plan</p>	<p><i>List, in order of priority, two to four objectives per goal.</i> 1.1 Draft and approve bylaws for Diversity Affairs Commission by Dec. 2021</p>
<p>Desired Outcome: Finalized bylaws and strategic plan, approved by Winnebago County Board of Supervisors</p>	<p>1.2 Draft and approve 2-year strategic plan by Dec. 2021 1.3 Identify strategic initiatives and action plan</p>
<p>Rationale: Resolution to form Diversity Affairs Commission was approved by Winnebago County Board in December 2020</p> <p>Goal Sponsor:</p>	<p>Metrics: Identify metrics to measure and monitor progress toward goal.</p> <ul style="list-style-type: none"> • Progress on plans; % complete • Approved by County Board

WINNEBAGO COUNTY DIVERSITY AFFAIRS COMMISSION STRATEGIC PLAN 2021-2022

Tasks/Action Steps <small>(Implementation team will develop action steps.)</small>	Responsible Persons	Dates		Status	Comments
		Start	End		
1. Draft bylaws	Mandi Dornfeld County Executive Steering Committee	Jan 2021 April 2021 Sept 2021	Oct 2021 Dec 2021	complete 70%	Ready for approval
2. Draft 2-year Strategic Plan	Steering Committee & Heidi Keating DA Commission	Jul 2021 May 2021	Oct 2021 Aug 2021	Draft complete complete	Ready for approval Heidi Keating will facilitate
A. Develop mission statement	Steering Committee with input from DA Commission	Aug 2021	Dec 2021	complete	Marketing, Education & Outreach
B. Develop strategic initiatives	Steering Committee	Sept 2021	Dec 2021	30%	Identify speakers and plan events
C. Create action plan	Steering Committee	Sept 2021	Dec 2021		

Strategic Goal		Prioritized Objectives
Strategic Goal 2: Promote purpose of Diversity Affairs Commission and inclusivity among county residents through marketing and educational events		<p><i>List, in order of priority, two to four objectives per goal.</i></p> <p>1.1 Increase awareness of the purpose of the Diversity Affairs Commission</p> <p>1.2 Promote diversity forums, festivals and events in Winnebago County and around the region</p> <p>1.3 Organize no less than 6 educational events around diversity & inclusion per year</p>
Desired Outcome: Increase awareness & understanding about diversity & inclusion in Winnebago County		
Rationale: Prior to formal Diversity Affairs Commission Resolution, an ad		Metrics: Identify metrics to measure and monitor progress toward goal.

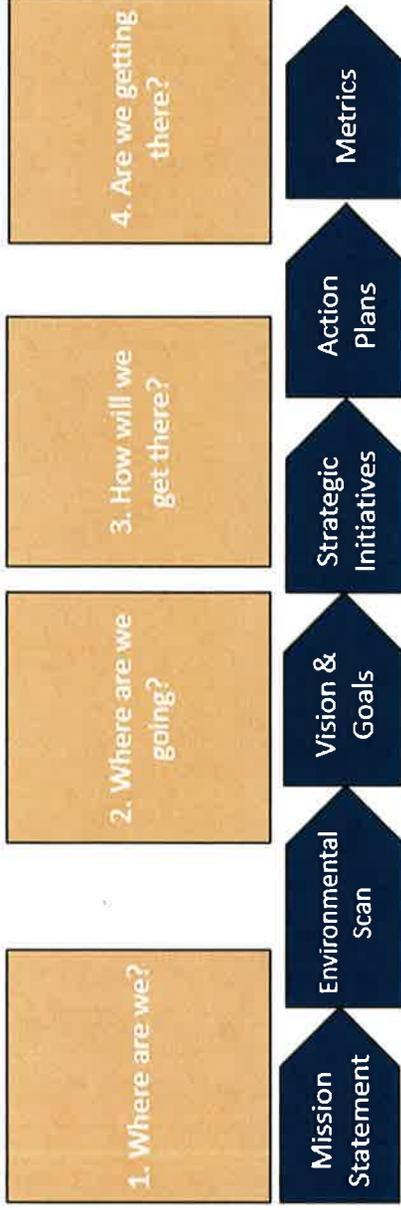
WINNEBAGO COUNTY DIVERSITY AFFAIRS COMMISSION STRATEGIC PLAN 2021-2022

<p><i>hoc Diversity Affairs group organized educational events and group discussions.</i></p> <p>Goal Sponsor:</p>	<ul style="list-style-type: none"> • Number of educational events promoted by DA Commission • Number of educational events organized by DA Commission • Evaluation results
---	---

Tasks/Action Steps (Implementation team will develop action steps.)	Responsible Persons	Dates		Status	Comments
		Start	End		
1. Promote Winnebago County DA Commission					
A. Create brochure for DA Commission for print and social media	Beth Roberts	Aug 2021	Dec 2021	90%	Approved, waiting on email to add to brochure
B. Print brochures, limited amount until Steering Committee is full.	Beth Roberts	Oct 2021	On-going		
C. Distribute brochure throughout county and on social media sites	Beth Roberts and Steering Committee	Oct 2021	On-going	Not started	
2. Host no less than 6 public engagement and educational opportunities per calendar year					
A. Develop list of speakers	Steering Committee and input from DA Commission	April 2021	ongoing		
B. Organize public engagement and educational events with speakers	Steering Committee	April 2021	ongoing		
C. Conduct evaluations after events	Steering Committee	April 2021			

Appendix A

Strategic Planning Process



Developing a Mission Statement exercise June 3, 2021

Purpose of Organization is to create an equitable and inclusive Winnebago County that fosters thriving communities for all who reside and work in Winnebago County. (from bylaws)

Mission: Provide actionable opportunities for members of the community with an emphasis on equitable learning and growth (draft statement 5-6-2021)

Diversity-inclusive of age, sexual orientation, disabilities, gender, race, minority populations, under-represented, not in the majority population

People, Places, Organization	Making a difference	Results
<p>Our Cause (Who, What, Where)</p> <ul style="list-style-type: none"> All Winnebago County Youth WC residents A diverse county Members of the community 	<p>Our Action (What we do)</p> <ul style="list-style-type: none"> Provide Education and information Opportunity for elders to engage with youth Focus on youth Education, webinars around diversity 	<p>Our Impact (Change for the better)</p> <ul style="list-style-type: none"> to create a more equitable community more equality, more visibility around diversity, a welcoming community around diversity for economic growth,

<ul style="list-style-type: none"> • Elders • Winnebago County • Winnebago Co residents who live and work here • Winnebago County as a workplace • All who reside and work in Winnebago County • Government agency • Community • Diversity Affairs Commission 	<ul style="list-style-type: none"> • Providing information • Education • Equitable learning and growth • Provide actionable opportunities • Awareness of disparities • Addressing inequities in Winnebago Co • action towards equity, • voice for the voiceless • accountability • Addressing inequities • Model actions • Implement culturally friendly systems • Statistics showing we are not an equitable community • Create equity and inclusion • Opportunities to thrive • Provide education & information on website, in brochures 	<ul style="list-style-type: none"> • Success for youth • recognize diversity is a strength, benefit, asset to our county • Inclusion • Sense of belonging • Culturally friendly • Inclusive culture • Transparency – Same opportunities for everyone • Equity • Equitable learning and growth • Fairness • Accountability • Thriving communities (good education, good job, college, opportunities-home ownership) • Equitable and inclusive Winnebago County • Diverse county • Winnebago County to grow
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May Mission Statement:

“Provide actionable opportunities for members of the community with an emphasis on equitable learning and growth” .

Doesn't pass the "grandma test" (easy to understand)

June Mission Statement

“To create experiences for all residents and employees in Winnebago County to engage in celebrating our diversity and create, promote, and support a more equitable community.”

July Discussion

Additional suggestions and ideas:

- Suggestion: "A community that is committed to accepting and celebrating our differences in Winnebago County".
- Suggestion: "Embracing diversity in Winnebago County." Do we need to include the next level of engagement in addition to this? It's one thing to embrace/appreciate diversity but another to provide equity.
- First goal is to inform/educate on how diverse this community is and then work on making things more equitable.
- "Provide educational opportunities to Winnebago County residents to encourage belonging, equitability and to see diversity as an asset."
- Suggestion: "To create experiences for all residents and employees in Winnebago County to engage in celebrating our diversity and creating a more equitable and inclusive community."
- Maybe "create" is wrong word...maybe enhancing? Or promoting? Support? Drive engagement?

The mission of Winnebago County is to economically and efficiently provide and manage delivery systems for diverse programs and services to meet basic human needs.

To carry out this mission, the following roles are required:

- To serve as an agent for the Federal and State Government to fulfill mandated programs.
- To provide optional community services as determined by the County Board.
- To provide programs and services in the most cost-effective manner.
- To encourage citizens awareness, participation, and involvement in county government.
- To encourage cooperation among business, government, labor, and education to solve common problems.
- To utilize community resources as a vehicle for good government.

Diversity Affairs Commission (DAC) formed as a commission within the Winnebago County Board organization.

Winnebago County's Diversity Affairs Commission embraces diversity and inclusion by coming together to listen to one another, learn together, and act in ways so that all people to feel like they belong here.

OR

Winnebago County's Diversity Affairs Commission embraces diversity, inclusion, and belonging by bringing the community together to listen to one another, learn together and act in way that helps people thrive.

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 12/17/2021

TO: Winnebago County Executive

FROM: Chris Viau, Director-Extension Winnebago County

RE: Diversity Affairs Bylaws and Strategic Plan for County Board Approval

Background:

The Diversity Affairs Commission was established by resolution 107-122020. The resolution states that the commission is accountable to the UW (University of Wisconsin) Extension Education and Agriculture committee and is to have a set of bylaws and strategic plan adopted by the county board of supervisors.

The Winnebago County Diversity Affairs Commission has completed the strategic planning process for a one-year plan to frame and organize the work of the group and proposed by-laws have been developed. The bylaws have been reviewed by Winnebago County Corporation Counsel and the amended version attached has been approved by the Diversity Affairs Commission on 12/15/2021 and The UW Extension Education and Agriculture committee on 12/16/2021.

Policy Discussion:

The requested action below completes the actions set in the enabling resolution noted above for review and approval by the County Board of Supervisors.

Requested Action:

The board of supervisors move to approve the bylaws and the strategic plan of the Diversity Affairs Commission.

Committee Action:

During their October 21, 2021, meeting of the UW Education, Extension and Agriculture committee the committee voted 4-0 to recommend the adoption of the by-laws and strategic plan by the county board. The amended bylaws were reviewed and approved by the same committee on December 16, 2021.

Attachments:

Proposed by-laws and draft strategic plan.

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ORDINANCE: AMEND WINNEBAGO COUNTY GENERAL CODE SECTIONS 19.01 AND 19.24 A DEFINITION AND POLICY FOR SPECIAL EVENTS WITHIN THE WINNEBAGO COUNTY PARKS SYSTEM.

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the Winnebago County Parks and Recreation Committee has reviewed and recommends approval of the following amendments to Section 19.01 and Section 19.24 of the General Code of Winnebago County containing the establishment of a special event policy for the Winnebago County Park System; and

WHEREAS, several large events that presently take place at the Community Park require a significant amount staff time, materials, and equipment in order to set-up and execute the event; and

WHEREAS, the Parks Department recommends charging event organizers for the additional staff time, materials, and equipment in order to properly execute the events; and

WHEREAS, Parks Department staff will be working with each event organizer to minimize the fee that will be charged for each event by encouraging the use of minimal Winnebago County resources.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WINNEBAGO DOES ORDAIN AS FOLLOWS:

That Section 19.01 and Section 19.24 of the General Code of Winnebago County be expanded to include the definition for a special event as well as the corresponding policy for special events that occur within the Winnebago County Park System (see attached Exhibit A).

BE IT FURTHER ORDAINED by the County Board of Supervisors of the County of Winnebago that said amendment to the General Code of Winnebago County shall become effective on the date following the date of publication.

***Fiscal Note:** Additional revenue will depend on the event that is occurring and how much time, materials, and equipment is required.

Respectfully submitted by:
PARKS AND RECREATION COMMITTEE

Committee Vote: **5-0**

Respectfully submitted by:
PERSONNEL AND FINANCE COMMITTEE

Committee Vote: **3-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive

Exhibit A

19.01 **DEFINITIONS:** Unless otherwise stated, the following terms shall have the meaning as defined in this section.

- (1) ARCHEOLOGICAL SITE.** Archeological site means any tract of land owned or acquired by Winnebago County due to the unusual or unique historical or archeological significance that the area possesses.
- (2) CAMPGROUND.** Campground includes those tracts of county park land specifically designed for camping purposes.
- (3) CAMPING UNIT.** Camping unit means any single shelter used for a camp by a camping party, except sleeping bags, hammocks and shelters used exclusively for dining purposes.
- (4) CAMPSITE.** Campsite refers to a section of a campground which is designated for camping use by a camping unit or camping party.
- (5) COMMITTEE.** Committee means the County Parks and Recreation Committee.
- (6) DIRECTOR.** Means the Director of County Parks.
- (7) NATURE AREA.** Nature area shall include all tracts of County Park land specifically set aside for environmental preservation, nature study and for environmental interpretation purposes.
- (8) PARK.** Park shall include the grounds, buildings thereon, waters therein, of the parks, river and lake access sites and other recreational areas which are now or may hereafter be under the control of the County Parks and Recreation Committee.
- (9) PERSON.** Person includes any individual, firm, partnership, corporation or association of persons and the singular number includes the plural.
- (10) PICNIC AREA.** Picnic area means any tract of land developed and maintained for picnicking including adjacent playground and playfield areas containing not less than five picnic tables.
- (11) RECREATION TRAIL.** Recreation trail designates any parcel of land owned or obtained by easement by the County which is used for snowmobiling, hiking or bicycling purposes.
- (12) SERVICE CENTER.** Building located adjacent to the Community Park Swimming Lake facilities providing outreach services that help support Parks Department program functions.

(13) SERVICE CENTER STAFF. Service Center Staff means the assigned individual(s) (or appointed substitute when needed) designated by the Director who facilitate the operation of the Service Center.

(14) SPECIAL EVENT. Special event means any planned occurrence on county owned park land including but not limited to parades, gatherings, festivals, and athletic events which is not within the normal and ordinary use of the public premises or place or which, by nature of the event, may have a greater impact on County services or resources than would have occurred had the event not taken place. Whether the event is considered within the normal, ordinary, or intended use of the park land shall be determined by the County. Special events are typically an event where the event organizers invite the general public to participate in the event whether or not the event charges a fee.

(15) SWIMMING LAKE. Refers to the water and beachfront area of the Community Park contained within a fenced enclosure and designated as a swim and leisure activity area by standard regulatory markers and posted notices.

(16) SUNNYVIEW EXPOSITION CENTER. Specifically means the County- owned land officially designated as the exposition center site and operated as such.

(17) VEHICLE. Vehicle means any device by which a person or property may be transported and which is self-propelled.

19.24 FEES AND CHARGES.

(1) No person shall use any facility, land, or area for which a fee has been established by the Committee without payment of such fee.

(2) The following fees shall apply for the reserved use of picnic shelter buildings at the Community Park:

(a) COMMUNITY PARK SHELTER RENTAL FEE SCHEDULE

Facility	Group Size	Weekday Charge Mon-Thurs	Weekend Charge Fri-Sun
Shelters 1 & 2	Up to 150	\$50.00	\$60.00
	151-300	\$80.00	\$80.00
	301-1000	\$140.00	\$140.00
	Over 1000	Negotiable Minimum \$220.00)	Negotiable (Minimum \$220.00)
Shelters 3 & 4	Up to 50	\$35.00	\$40.00
	51-300	\$80.00	\$80.00
	301-1000	\$140.00	\$140.00
	Over 1000	Negotiable Minimum \$220.00)	Negotiable (Minimum \$220.00)

Pavilion	Up to 150	\$120.00	\$145.00
	151-300	\$180.00	\$180.00
	301-1000	\$220.00	\$220.00
	Over 1000	\$265.00	\$265.00
Soccer Shelter	Up to 150	\$200.00	\$225.00
	151-300	\$300.00	\$325.00
	301-1000	\$400.00	\$425.00
	Over 1000	Negotiable minimum \$500.00	Negotiable minimum \$550.00

(b) A security deposit of not less than \$100.00 may be required at the discretion of the Parks Director.

- (3)** The availability for partial rental of the Community Park Pavilion shall be at the discretion of the Director and shall be a negotiated price with a minimum charge starting at \$30.00 for the initial hour of use.
- (4)** As defined in Sec. 19.10(5)(b), a \$3.00 fee shall be required for Keg Beer Permits.
- (5)** As defined in Sec. 19.10(5)(h), a minimum \$25.00 security deposit may be required with the Keg Beer Permit.
- (6)** As defined in Sec. 19.11(4), a use fee of \$25.00 per day shall be required for baseball diamonds reserved for weekend tournaments, etc.
- (7)** The following fees shall apply for building, equipment, and grounds rental: (All fees are daily fees unless otherwise indicated).

SEE EXHIBIT "A"

- (8)** The Winnebago County Parks Director is hereby authorized to establish procedures for the administration of the marquee message board at the Winnebago County Sunnyview Exposition Center and Fairgrounds. Included within said procedures shall be a fee schedule for the rental of advertisement space upon the marquee message board. Such procedures and fee schedule shall be effective upon approval of the Parks Committee of the Winnebago County Board of Supervisors.

The following fees shall apply for rental of advertising space on the marquee message board at the Winnebago County Sunnyview Exposition Center and Fairgrounds:

 (a) 1st Tier Message. Free advertisement of up to 70-characters for 14-days (advertisements subject to editing or elimination at County's discretion).

 (b) 2nd Tier Message. Base fee of \$25.00 per advertisement of up to 70-

characters for 14-days. In addition, \$1.00 charge per character over first 70-characters.

(c) 3rd Tier Message. \$1.00 charge per character for a 14-day block in excess of initial 14-day period.

(d) 4th Tier Message. Per character charge for each 28-day block in excess of initial 14-day period.

1. \$1.75 per character for a 28-day block
2. \$2.50 per character for a 56-day block
3. \$3.25 per character for a 84-day block
4. \$4.00 per character for a 112-day block
5. \$4.75 per character for a 140-day block
6. \$5.50 per character for a 168-day block

(e) Change Fee - \$25.00

(9) Wisconsin sales tax shall be added to all fees.

(10) A key and access card deposit of not less than \$25.00 per item may be required at the discretion of the Parks Director.

(11) BOAT LANDING TRAILER PARKING PERMIT FEES.

(a) No person shall park a boat trailer, whether attached or detached to a vehicle, in any Winnebago County Park or at any Winnebago County boat launch facility without first paying the applicable daily, annual or multi-year parking fee. Such fees may be waived upon the written approval of the Winnebago County Parks Director.

(b) Annual Permits: Annual permits shall be valid from the date of issuance through December 31 of the same calendar year. Multi-year permits shall be valid for three (3) years from the date of issuance through December 31 of the third calendar year after issuance. Annual and multi-year permits shall be sold through the Parks Department and/or other outlets as are designated by the Director of Finance for Winnebago County.

(c) Daily Permits. Daily permits may be purchased through the self-registration facilities available at each boat launch site. Such permits may be reused at any boat launch site in Winnebago County and shall only be valid during the same purchase day.

(d) Fees. The annual boat trailer parking permit shall be \$35.00 for residents and \$45.00 for non-residents. The annual boat trailer permit fee for senior residents' citizens age 55 years or older shall be \$30.00 for residents. A multi-year boat trailer parking permit shall be \$75.00 for residents and \$100.00 for

non-residents. The multi- year (3-year) boat trailer parking permit fee for senior citizens age 55 or older shall be \$60.00 for residents. For purposes of this ordinance, "resident" status shall be considered as either one of the following:

1. An individual currently residing in Winnebago County as is indicated by that person's driver's license.
2. An individual currently owning property within Winnebago County as is indicated by a tax receipt for the prior year.

Along with the purchase of an initial boat trailer parking permit, an individual shall have the option of acquiring an additional permit for a second automobile, motor home, or truck registered to the same individual to use to pull a boat trailer. The additional one-year supplemental permit shall cost \$5.00 for residents and \$10.00 for non-residents. An additional multi-year supplemental permit shall cost \$10.00 for residents and \$20.00 for non-residents. At any time following the initial transaction, a supplemental permit or replacement permit may be acquired at the Winnebago County Parks Department or Winnebago County Clerk's Office for the corresponding permit period. Proof of vehicle registration shall be required for such transactions. Annual and multi-year stickers shall be prominently displayed and permanently affixed to the lower corner of the interior of the windshield on the driver's side of the automobile, motor home, or truck utilized to pull the boat trailer. The daily boat trailer parking permit fee shall be \$7.00. The side of the daily envelope stub displaying the vehicle license plate number shall be placed face up on the driver's side dash board such that it can be easily read from outside the vehicle.

(e) Vehicles attached to or pulling boat trailers shall have displayed and/or affixed on them an annual, multi-year or daily boat trailer parking permit receipt and/or sticker when parking in the following areas:

1. Lake Butte Des Morts Boat Launch
 - a. Parking Lot and permissible turf areas
2. Eureka Boat Launch
 - a. Parking lot and permissible turf areas
3. Black Wolf Boat Launch
 - a. Parking lot and permissible turf areas
4. Boom Bay Boat Launch
 - a. Parking lot and permissible turf areas

5. Lake Poygan Boat Launch
 - a. Parking lot and permissible turf areas
 - b. Both sides of County Trunk B from Poygan Shores Lane to Lake Poygan Road
6. Grundman Park Boat Launch
 - a. Parking lot and permissible turf areas
7. Asylum Point Park Boat Launch
 - a. Parking lot and permissible turf areas
 - b. Both sides of Sherman Road from Snell Road south until its terminus
- (f) Authorized Traffic Officers. For purposes of enforcing this section of the Winnebago County General Code, employees in the Winnebago County Parks Department are hereby designated as “traffic officers” within the meaning of [§ 340.01\(70\)](#) and [349.13](#), Wis Stats, and are hereby authorized to issue citations for non-moving violations of this section.
- (g) Responsibility of Owner. The owner of a vehicle involved in a violation of this Ordinance shall be liable for the violation. It shall be no defense to a violation of this Ordinance that the owner was not operating the vehicle cited at the time of the violation or that the owner did not personally park the boat trailer in a prohibited area.
- (h) Enforcement of Parking Restrictions. Traffic officers observing violations of parking restrictions specified within this chapter may issue parking tickets that shall be attached to the vehicle parked in violation. Each parking ticket shall specify:
 1. The location of the vehicle parked in violation of provisions of this section.
 2. The license number and state of licensing of the vehicle
 3. The time that such vehicle was parked in violation of the provisions of this chapter.
 4. Any other facts or knowledge which is necessary for a thorough understanding of the circumstances attending to the violation
- (i) Basic Penalty for a Violation. Basic penalty for violation of this section shall be Thirty-five Dollars (\$35.00).

- (j) **Payment of Violation: Time Limits; Failure to Pay.** Each owner or operator shall, within 48 hours after 8:00 p.m. of the violation, pay to the County as a penalty for and in full satisfaction of such violation, the basic penalty as stated within this section. Each such owner or operator shall, after said 48-hour period, pay a penalty of Fifty Dollars (\$50.00). If the penalty is not paid within five (5) days after 8:00 p.m. of the day of the violation, each owner or operator shall then pay a penalty of Seventy-five Dollars (\$75.00). The failure of such owner/operator to make such payments shall render such owner/operator subject to the penalties hereinafter provided for each violation of the provisions of this section.
- (k) **Non-Moving Violations Registration Program.** In addition to all other methods of collecting parking fines provided for in this section, the proper County officials are hereby authorized and directed to use the procedures provided for in § [345.28](#), Wis Stats, and to take all actions authorized under said section with regard to suspension of the registration of motor vehicles with unpaid citations.
- (l) **Alternate Procedure.** In lieu of the foregoing provisions, a person that has been issued a parking ticket for violation of this section may request a hearing regarding such violation. This person shall be issued a summons and citation and such proceedings shall thereafter be governed by §§ [345.34](#) through [345.47](#), Wis Stats.
- (m) **Use of Permit Fee Revenue.** The net revenue resulting from the sale and enforcement of trailer boat parking permits after the deduction of the cost of collection, enforcement, administration and operation shall be used to establish, maintain and improve County-owned boat launch facilities.
- (n) **Effective Date.** This ordinance shall be effective as of March 31, 2003.

(12) SPECIAL EVENT FEES

(a) The Winnebago County Parks Department is hereby authorized to charge a special event fee for the additional staff time, equipment, and consumable materials above and beyond the standard maintenance practices of the department for a special event.

(b) Prior to the event, a special event cost estimate will be provided to the event organizers. This cost estimate will be created through a discussion with the event organizers and County staff as well as through analyzing past event costs. This cost estimate will be included in the event contract as an addendum.

(c) Following the event, within 2 weeks of the conclusion of the event, a final invoice will be created and sent to the event organizers. The invoice will be due within 30 days of it being post marked or emailed.

(d) The fee for equipment time will be determined by the most recent State of Wisconsin "Classified Equipment Rates Standard and Special Rated Units." Hours and minutes will be rounded to the nearest quarter hour.

(e) The fee for materials will be any consumable material that is utilized above and beyond standard use. An example of a consumable material would be grass seed for restoring turf due to damage cause by an event.

(f) These event fees would not pertain to events located on the Sunnyview Exposition Center grounds. All Sunnyview Exposition Center fees will follow the fee table in "Exhibit A."

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: JANUARY 18, 2021
TO: COUNTY BOARD
FROM: DIRECTOR OF PARKS AND EXPO CENTER
RE: AMEND CHAPTER 19 - SPECIAL EVENT POLICY

Background:

Throughout the year, the Winnebago County Parks Department works with many event organizers to utilize county park land in order to host large special events. These large events bring in thousands of users from within Winnebago County and beyond. Currently, the Parks Department charges the special event organizer for the use of any shelter within the event area. However, the department does not charge for the time, materials, and equipment to perform additional tasks such as providing additional garbage cans, additional mowings, placement of barricades, etc.

Due to the extra time and materials that these events require, staff recommends allowing flexibility to negotiate the potential charging for these additional costs associated with some events.

On October 4, 2021 park staff emailed the user groups which have traditionally utilized the Community Park on a yearly basis for special events. We informed them of this proposed policy change. We asked for their input and feedback. We received minimal feedback from the organizers.

Policy Discussion:

Fundamental to this policy debate is how many county resources should be utilized for special events which cause greater burden on parks staff. County park resources are allocated for the general use of county park facilities. Larger special events which cause additional staff time and resources detract from projects and necessary items to ensure all park users have a positive park experience.

Currently, the Park Department charges for each event's specific needs at the Sunnyview Expo Center. While this ordinance change would not be identical to Sunnyview's practices, it is substantially similar. This policy will not affect rates and policies associated with the Sunnyview Expo Center itself.

It is common for a city, village, or county to charge for the cost to put on a special event. The Parks Department would like to continue to work with both current and future event organizers to provide quality events to the residents of Winnebago County. The Parks Department will provide a cost estimate for the special event and work with the event organizers to ensure that they are aware of the proposed cost. We will also work to find alternative solutions to the way we set up for events to find cost saving measures that benefit both the County and event organizers.

Requested Action:

Motion to recommend changes to Chapter 19 of the county code to allow for Special Event Fees as presented by staff.

Committee Action:

After discussing the item at multiple committee meetings, the Parks and Recreation Committee recommended the Chapter 19 revisions as listed at their November 23 meeting 5-0.

On December 2, 2021, the Personnel and Finance Committee approved the Chapter 19 revisions as listed 3-0.

Attachments:

- Ordinance
- Exhibit A

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3 **RESOLUTION: Authorize the Winnebago County Parks Department to Accept \$1980 for the**
4 **Maintenance of County-Owned and Leased Snowmobile Trails from the**
5 **Wisconsin Department of Natural Resources and approve \$1980 for Grounds**
6 **Maintenance**

7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, Winnebago County is interested in maintaining County owned and leased lands for public
10 snowmobile trail use; and

11 **WHEREAS**, The Parks Department applied for a \$41,250 grant with the WI DNR for the maintenance of
12 137.5 miles of snowmobile trails within Winnebago County; and

13 **WHEREAS**, The Winnebago County Board approved a resolution on August 17, 2021 to accept these funds;
14 and

15 **WHEREAS**, in August of 2021 the Winnebago County Parks Department applied for an additional \$1,980 in
16 funding with the WI DNR to fund an additional 6.6 miles of snowmobile trails located within Winnebago
17 County; and

18 **WHEREAS**, the Winnebago County Parks Department would now be responsible for maintaining 144.1 miles
19 of snowmobile trails within Winnebago County; and

20 **WHEREAS**, the additional grant funding for the 6.6 miles of trails supports the 10 snowmobile clubs located
21 within Winnebago County.

22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
23 authorizes the Winnebago County Parks department to accept an amended agreement with the WI DNR in the
24 amount of \$43,230.00 to pay for the maintenance of the Winnebago County snowmobile trails.

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26 **Fiscal Impact:** A budget transfer of \$1,980 will be necessary to account for this additional revenue and expense. The
27 total additional cost is \$0.

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29 Respectfully submitted by:

30 **PARKS & RECREATION COMMITTEE**

31 Committee Vote: **5 - 0**

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32 Respectfully submitted by:

33 **PERSONNEL & FINANCE COMMITTEE**

34 Committee Vote: **5 - 0**

35 Vote Required for Passage: **Two-Thirds of Membership**

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37 Approved by the Winnebago County Executive this ____ day of _____, 2022

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Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: JANUARY 18, 2022
TO: WINNEBAGO COUNTY BOARD OF SUPERVISORS
FROM: DIRECTOR OF PARKS AND EXPO CENTER
RE: WI DNR Snowmobile New Miles – Grant Amendment

Background:

On August, 17, 2021 the County Board accepted a grant from with WI DNR in the amount of \$41,250 to support the maintenance and operation of 137.5 miles of snowmobile trails located within Winnebago County.

The Winnebago County Parks Department applied for additional maintenance funding with the WI DNR to fund an addition 6.6 miles of snowmobile trails located within Winnebago County. The WI DNR approved these additional miles and is allocating an additional \$1980 for our 2021-2022 snowmobile season. The additional funding would be an amendment to our existing grant. The total additional cost to the county will be \$0.

Requested Action:

Staff recommended to the Parks and Recreation Committee that it approve the budget transfer of \$1980 to allow for \$1980 in additional expense while also accounting for the additional \$1980 in revenue within the Parks Department's budget.

Committee Action:

Parks and Recreation Committee 5 – 0

Personnel and Finance Committee 5 – 0

Attachments:

- Resolution
- Budget Transfer Form