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Passcode: 764849

Via telephone- dial (312) 626 6799

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Passcode: 764849

NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

**NAME OF COMMISSION,
BOARD OR COMMITTEE:** ARPA STRATEGY AND OUTCOMES COMMISSION

DATE OF MEETING: Tuesday, September 27, 2022

TIME OF MEETING: 3:00 P.M.

PLACE OF MEETING: Winnebago County Administrative Building
112 Otter Avenue, Oshkosh WI
Room 120

SUBJECT MATTER OF THE MEETING

1. Public Comments
2. Consider resolution authorizing Winnebago County to accept the second tranche of State and Local Fiscal Recovery Funds established by the American Rescue Plan Act ("ARPA") in the amount of \$16,695,459, with expenditures to be appropriated at a future time.
3. Consider resolution recognizing \$33,390,918 in ARPA State and Local Fiscal Recovery Funds as replacement of lost revenue for the calendar years 2020, 2021, and 2022, and identifying expenditures incurred for general government services in general fund departments, the Highway Department, and Park View Health Care Center between March 3, 2021 and September 30, 2022 as the use of those funds.
4. Consider resolution transferring \$175,000 from the undesignated general fund balance, to the County Executive's Office for use in contracted services to provide strategic planning and development of a priority-based budgeting system.
5. Discussion of potential County internal uses of ARPA funds, and potential division of funds between County internal uses and community projects.
6. Set next meeting date and time.

****This meeting is also being posted as a committee meeting for:**

- Park View Health Center Committee
- Highway Committee
- Winnebago County Board of Supervisors

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: (920) 232-3430

WINNEBAGO COUNTY
ARPA Strategy and Outcomes Commission

Minutes

DATE: Tuesday, July 12, 2022
TIME: 3:00 p.m.
PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh WI 54901
Room 120
PRESENT: Jon Doemel
Tom Egan
Morris Cox
Chuck Farrey
Tom Borchart
Bob Poeschl
Tom Belter
Mike Collard

ALSO PRESENT: Conley Hanson
Tricia Rathermel

Tom Egan called the meeting to order at 3:00 p.m.

Public Comments

Supervisor Hanson addressed the Commission regarding a potential project.

Introduction and discussion regarding the role of the Commission. Mike Collard outlined the resolution creating the Commission and its role in making recommendations to the County Board regarding how ARPA State and Local Fiscal Recovery Funds given to the County would be used.

Update regarding status of Winnebago County SLFRF allocation and allowable uses of funds.

The Commission reviewed a NACo publication regarding use of ARPA fiscal recovery funds by counties. Funds may be used in any of four broad categories: to replace public sector lost revenue, to respond to public health needs and negative economic impacts, to provide premium pay for essential workers, and to invest in broadband, sewer, and water infrastructure.

Mike Collard explained that under the latest guidance from the U.S. Treasury Department, a formula could be used to determine an amount of revenue that the County would be presumed to have lost as a result of the pandemic. Under this formula, we will be able to designate all of our SLFRF funds, in the amount of \$33,390,918, as replacement of lost revenue.

Once the funds have been designated as replacement for lost revenue, under the Treasury rules we will be able to use those funds to pay for a wide range of government services. This will free up funds that have been, or would otherwise be, used to pay for government services, which the County Board can then spend as it chooses. The end result will be that we will have fewer limitations on how the money is spent, fewer reporting requirements, and no time limit for using the funds.

After further discussion, the consensus of the Commission was that the funds would be treated as replacement of lost revenue, but then the funds freed up by allocating the money to general government services for various

projects that are within the spirit of the ARPA rules. Until spent this money will be maintained in a separate fund and not comingled with other County funds.

Discussion regarding strategic planning, priority and outcome setting, and methods the Commission will use to consider spending and appropriation requests.

Bob Poeschl suggested that we set up a typical submission process for projects, with an application form, and soliciting proposals from various entities. He also thought that a portion of the ARPA dollars should be allocated to creating a strategic plan for the County. There was considerable further discussion by the Commission regarding a wide variety of community needs

Set next meeting date and time.

The commission agreed to meet next on August 9 at 3:00 p.m.

Chuck Farrey moved to adjourn, seconded by Morris Cox. All members voting in favor, the meeting was adjourned at 5:00 p.m.

Submitted by
Mike Collard

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: September 27, 2022
FROM: Mike Collard
RE: Resolution Accepting Second Tranche of ARPA SLFRF Funds

General Description: This resolution will formally accept the second tranche of ARPA funds in the amount of \$16,695,000, which was received on July 11, 2022.

Requested Action:

Motion to approve draft resolution to Authorize Winnebago County to Accept the Second Tranche of State and Local Fiscal Recovery Funds Established by the American Rescue Plan Act (ARPA) in the Amount of \$16,695,459, and submit to the Winnebago County Board for approval

Procedural Steps:

ARPA Strategy and Outcomes Commission
Action taken:
County Board
Action Taken

Meeting date: 9/27/22
Vote:
Meeting Date: 10/18/22
Vote:

Background:

The American Rescue Plan Act of 2021 (ARPA) established State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Of the \$350 billion earmarked, Winnebago County was allocated \$33,390,918, to be disbursed in two tranches of \$16,695,459 each. The first tranche was received by the County on May 19, 2021, and was accepted by the Board through Resolution 196-082021, adopted on August 17, 2021. The second tranche of \$16,695,459 was received by the County on July 11, 2022.

Justification:

Under Chapter 59.52(19) of the Wisconsin Statutes, " The board may accept donations, gifts or grants for any public governmental purpose within the powers of the county."

This resolution will simply accept the second installment of funds. It will not determine how the funds will be used.

Attachments:

- Draft resolution

1 xxx-102022

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RESOLUTION: Authorize Winnebago County to Accept the Second Tranche of State and Local Fiscal Recovery Funds Established by the American Rescue Plan Act (ARPA) in the Amount of \$16,695,459

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, in order to support the pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 (ARPA) established State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and tribal governments to bolster their response to the COVID-19 emergency and its economic impacts; and

WHEREAS, of the \$350 billion earmarked, Winnebago County was allocated \$33,390,918, to be disbursed in two tranches of \$16,695,459 each. The first tranche was received by the County on May 19, 2021, and was accepted by the Board through Resolution 196-082021, adopted on August 17, 2021; and

WHEREAS, the second tranche of \$16,695,459 was received by the County on July 11, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes Winnebago County to accept the second tranche of State and Local Fiscal Recovery Funds established by the American Rescue Plan Act in the amount of \$16,695,459, with expenditures to be appropriated at a later time.

Fiscal Note: *The funds of \$16,695,459 will be recognized as revenue to the County when it has been allocated to a particular use in accordance with federal regulations.*

Respectfully submitted by:
ARPA STRATEGY AND OUTCOMES COMMISSION

Commission Vote: ____

Vote Required for Passage: Two-Thirds of Membership

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive

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3 **RESOLUTION: Recognizing State and Local Fiscal Recovery Funds Established by the**
4 **American Rescue Plan Act (ARPA) in the Amount of \$33,390,918 as**
5 **Replacement of Lost Public Sector Revenue, Identifying General**
6 **Government Expenditures as Having Been Funded by this Revenue**
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9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **WHEREAS**, in order to support the pandemic response, bring back jobs, and lay the groundwork for a strong
11 and equitable recovery, the American Rescue Plan Act of 2021 (ARPA) established State and Local Fiscal Recovery
12 Funds, designed to deliver \$350 billion to state, local, territorial, and tribal governments to bolster their response to
13 the COVID-19 emergency and its economic impacts; and

14 **WHEREAS**, one of the allowable uses of these funds is to replace lost public sector revenue, and regulations
15 promulgated by the U.S. Department provide a formula which may be used determine a presumed amount of
16 revenue lost by the governmental entity as a result of the pandemic; and

17 **WHEREAS**, application of this formula shows that Winnebago County's entire allocation of \$33,390,918 may
18 be claimed as recovery of lost revenue resulting from the pandemic; and

19 **WHEREAS**, with certain exceptions, ARPA funds which represent replacement of lost revenue may be used
20 for general government services performed after March 3, 2021;

21
22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it recognizes
23 State and Local Fiscal Recover Funds in the amount of \$33,390,918 as replacement of lost public sector revenue for
24 Winnebago County.

25 **BE IT FURTHER RESOLVED** that Winnebago County hereby identifies expenses incurred and paid in the
26 form of regular wages incurred between March 4, 2021 and September 30, 2022 in the following general fund
27 departments: Sheriff, Coroner, Emergency Management, Parks, Information Systems, and Facilities and Property
28 Management, and in Park View Health Center, as general government services which have been funded through the
29 use of ARPA SLFRF funds, and recognizes revenue in those departments in amounts totaling \$33,390,918 in 2022.

30 **BE IT FURTHER RESOLVED** that the eventual use of the fund balances created by recognition of this
31 revenue will await further action by the Board.
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33 **Fiscal Note:** *Revenue totaling \$33,390,918 will be recognized in 2022, and will be identified has having funded prior*
34 *expenses in the same amount. The fund balances created by this recognition will be subject to future action by the*
35 *Board.*
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37 Respectfully submitted by:

38 **ARPA STRATEGY AND OUTCOMES COMMISSION**

39 Commission Vote: ____

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41 Vote Required for Passage: Two-Thirds of Membership
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Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive

DRAFT

Agenda Item Report



Winnebago County

The Wave of the Future

DATE: September 20, 2022

FROM: Winnebago County Executive Jon Doemel and Director of Administration Mike Collard

RE: Appropriation of funds for Strategic Planning and Outcomes Based Budgeting tool

General Description:

Request for the ARPA Commission on Strategies and Outcomes to approve \$175,000 to begin strategic planning and acquire Resource X budgeting tool.

Action Requested:

Motion to recommend \$175,000 from the ARPA fund for Strategic planning and budget planning tool.

Procedural Steps:

Committee of Jurisdiction: ARPA Commission

Meeting date: September 27, 2022

County Board of Supervisors

Meeting date: October 21, 2022

Background:

Going back several decades, Winnebago County as a whole of government has not had a strategic plan, which would clearly define a mission, vision and priorities. Additionally, the strategic plan would outline specific goals and objectives to guide staff.

Without a strategic plan, Winnebago County lacks direction on how to allocate and spend ARPA resources let alone maintain and invest in other priorities. Communities with robust strategic plans have been to more quickly identify areas of investment.

Specifically, under ARPA, counties may spend resources on planning, consultants, and other expenses to ensure proper allocation of the resources. Treasury has been actively encouraging governments to go through this process to ensure ARPA is spent effectively.

The County Executive has been discussing the need for a strategic plan since arriving in office in 2021. A strategic plan is crucial for an organization to set overall goals and develop a plan to achieve these stated outcomes. Not having a strategic plan in Winnebago County makes decision more difficult This document will greatly assist us in direction and purpose of all that we do.

Measuring outcomes has not been a strength of Winnebago County. A budget planning tool will focus our thinking to outcomes-based budgeting, prioritize our programs within the County to help us determine effectiveness, and review mandated services. It can provide the data we need to make fully informed decisions for both short- and long-term goals within our County structure.

Policy Discussion:

ARPA funds need to be seen as investment dollars for a better future and not simply money to be spent on projects. We know the pandemic caused challenges such as the labor crisis and supply chain disruptions. We must be ready to adjust our spending to adapt to the challenges met by our citizens. ARPA allocation should be a slow and cautious effort to ensure the well-being of Winnebago County residents for the long-term effects suffered from this pandemic. We must find a new way forward and clearly define

what our role should be as the Winnebago County government. This is a strong first step in achieving a clear and direct path for us to govern.

Additionally, I am requesting dollars (about \$45,000) to hire a firm through RFP to facilitate a strategic plan. Hiring a firm will bring together county board members, departments and members of the community in developing our strategic plan. An additional \$40,000 will be utilized to review our strategic plan for stated outcomes through software and other dashboarding services.

Lastly, I am asking for dollars (about \$90,000) to hire a firm over multiple years with a software tool to begin priority-based budgeting (PBB). We would ask a priority-based budgeting software used by Marathon, Jefferson and Washington Counties and numerous cities across the state to respond to an RFP. When using PBB, a tool begins to track data and cost each program within the county. Each program is then scored for a mandate. Following the completion of a strategic plan and priorities, each program is scored for priorities. The idea is to reallocate resources to higher priority areas. This project will add quite a bit of responsibility to the finance staff. With the assistance of a policy analyst, the finance department will be able to knock the project out of the park. PBB will build on the review of programs in the late-2000s.

Both the strategic plan and PBB tool are essential to determining which projects and ideas should be funded with ARPA dollars.

With a strategic plan, an annual review of the objectives and goals could be presented to the board. Marathon County does this. This will keep board policy making and county executive operational direction easier and moving in the same direction.

Attachments:

	Security cameras	\$25,000.00	\$645,000.00
State Street	Roof replacement	\$40,000.00	
	Tuckpointing	\$50,000.00	
	Windows	\$40,000.00	\$130,000.00
Coughlin Center	External power connection	\$10,000.00	
	Upgrade emergency lighting (LED/motion sensors)	\$50,000.00	
	AHU Frequency Drive Upgrade & BAS Upgrade	\$50,000.00	
	Boiler Replacement	\$90,000.00	
	Separate County/DNR fire alarm system	\$15,000.00	\$215,000.00
Courthouse	Repave parking lot	\$250,000.00	
	Refurbish Jackson Street Doors	\$120,000.00	
	Refurbish Algoma Street Doors	\$60,000.00	
	Repair south staircase	\$112,000.00	
	Replace boilers chg to hot water	\$500,000.00	
	Upgrade parking lot lighting	\$25,000.00	
	Resurface terrazzo floor	\$25,000.00	
	External power connection	\$10,000.00	
	Install Building Automation System	\$150,000.00	
	Finish Installing Central Air Conditioning	\$1,000,000.00	
	Install assistive listening (1 courtroom)	\$20,000.00	
	Install wind turbines	\$140,000.00	
	Security modifications to courtrooms	\$500,000.00	
	Install fire sprinkler system (Insurance Review 2016)	\$1,000,000.00	
	Roof fall protection	\$125,000.00	
	Restroom floor repairs	\$150,000.00	
	Emergency generator upgrade (Elevator)	\$100,000.00	
	Holding cell Furnace	\$30,000.00	\$4,317,000.00
Highway	Tuck pointing/masonry repair	\$250,000.00	
	Possible Office renovation	\$4,000,000.00	\$4,250,000.00
King	Replace Asbestos tile in tunnel	\$75,000.00	
	Install UPS (\$32000)	\$32,000.00	
	Upgrade HVAC	\$260,000.00	
	Upgrade building controls	\$60,000.00	
	Elevator recall	\$25,000.00	
	External power connection	\$10,000.00	
	Repair leak in tunnel	\$100,000.00	
	Replace emergency generator	\$90,000.00	
	Replace Windows	\$385,000.00	
	ADA modifications restrooms (1mens/1womens)	\$40,000.00	
	Upgrade emergency lighting (LED/motion sensors)	\$50,000.00	\$1,127,000.00
LEC	Replace domestic hot water storage tanks	\$500,000.00	
	Rotunda window reseal	\$50,000.00	
	Replace Jail Control & 1442 UPS units	\$150,000.00	
	Mothers room	\$15,000.00	
	Replace shower rails with stainless rails.	\$25,000.00	
	Roof replacement	\$750,000.00	\$1,490,000.00
Maint	Install sign for building	\$5,000.00	

Project	Details	Cost	Total Cost
Admin			
Building Study	Find out our long range feasibility and cost to minimize	\$300,000.00	
Strategic Plan	Outline goals, goals, and responsibility of Winnebago C	\$175,000.00	\$475,000.00
Callable debt	Pay off callable debt and reduce debt levy for all taxpayers		\$9,142,500.00
Veterans	Housing for veterans - Veteran's Village		\$1,500,000.00
Parks			
Paystations	Boat Launch Pay Stations	\$120,000.00	
Waukau Dam	Waukau Dam renovation	\$173,030.00	
Grundman Boat Launch	Back fill the cost of the boat launch renovations	\$548,188.00	
West campus upgrades	Improvements to parking lot, storm pond, and lighting	\$4,000,000.00	
sewer	Replace 150' of sewer line to Parks shop	\$15,000.00	\$4,856,218.00
Upgrade Expo Center	Emergency management table top exercise showed us some weaknesses		
IT Upgrades	Interior Upgrades, Switch, cable, rack	\$17,408.00	
	Exterior Upgrades, Fiber, labor, etc	\$23,538.00	
Electrical Upgrades	Switchboard upgrades	\$75,250.00	
	Generator(s), switch, equipment	\$336,820.00	
	Installation of additional outlets in the South Wing	\$20,000.00	
	Estimated Labor	\$350,000.00	
Entryway Modification	Door change to allow for bariatric wheel chairs	\$30,000.00	\$853,016.00
Land Conservation			
Havestable Buffer Program	50 acres for 10 years	\$268,800.00	
Soil Health Program	3000 acres of no till farming support	\$796,500.00	
Wetland Restoration	15 projects throughout the County	\$405,000.00	
Waterway systems	30,000 linear ft	\$270,000.00	
Barnyard System Closures	Manure Pits, Feed waste run-off control systems, and milk house closures	\$297,000.00	
Other BMP	Best Management Practices - prairie lands and other erosion prevention	\$300,000.00	
Breakwalls	re-establishing aquatic vegetation	\$540,000.00	
Shoreline Projects	Habitat restoration efforts	\$81,000.00	
Well Abandonments	50 wells at \$6,000 each	\$54,000.00	
Stormwater BMPs	20 rain gardens at \$1,000 each	\$18,000.00	\$3,030,300.00
Facilities Long Range/Deferred Maintenance Building Needs			
Building	Project	Cost	
Airport	Old Basler Hanger Removal	\$150,000.00	
	Upgrade Tower from FAA Inspection 2017	\$500,000.00	
	Recaulk tower precast joints	\$200,000.00	
	Tower Roof replacement	\$200,000.00	
	Fire station remodel	\$500,000.00	\$1,550,000.00
CAB (Otter St)	Replace carpeting	\$60,000.00	
	Roof coating/replacement	\$350,000.00	
	Tuckpointing	\$150,000.00	
	Replace UPS	\$60,000.00	

	Modify Bldg 2 for records storage (ac and storage)	\$100,000.00	
	West barrel roof ice stops and gutter.	\$15,000.00	\$120,000.00
NHS	Replace roof	\$275,000.00	
	Upgrade HVAC	\$100,000.00	
	Upgrade windows and flashings	\$250,000.00	
	External power connection	\$10,000.00	
	Elevator recall	\$25,000.00	
	Upgrade emergency lighting (LED/motion sensors)	\$50,000.00	
	Mothers room	\$15,000.00	
	Boiler replacement	\$160,000.00	
	r-22 Air Conditioning replacement	\$175,000.00	\$1,060,000.00
OHS	Upgrade HVAC (separate thermostats etc)	\$200,000.00	
	Upgrade lighting	\$75,000.00	
	External power connection	\$10,000.00	
	Elevator recall	\$25,000.00	
	Replace AC Plant	\$200,000.00	
	Upgrade elevator	\$180,000.00	
	Solar water heating for HVAC and potable	\$150,000.00	
	Upgrade emergency lighting (LED/motion sensors)	\$50,000.00	
	Install UV System in ventilation	\$50,000.00	
	Ceiling tile replacement	\$200,000.00	
	Parking lot lighting upgrade	\$30,000.00	
	Terra Cotta tile repairs	\$100,000.00	
	Mothers room	\$15,000.00	
	Masonry repairs	\$150,000.00	\$1,435,000.00
PVHC	Mothers room	\$15,000.00	
	Loading dock concrete repairs	\$25,000.00	
	Window replacement	\$750,000.00	
	r-22 Air Conditioning replacement	\$200,000.00	\$990,000.00
Second Chance	Southeast corner roof decking replacement. (rusting)	\$150,000.00	\$150,000.00
Clerck/Board	New board room		\$800,000.00
Sheriff	Radios	\$2,407,050.00	
	cell refit project	\$251,300.00	
	Jail Camera project	\$167,205.00	
	Jail visitation project	\$5,000.00	\$2,830,555.00
Airport	Rapid Intervention Vehicle	\$250,000.00	
	Striker 1,500 gallon Firetruck	\$950,000.00	\$1,200,000.00
Human Services	Shelter Care Facility		\$1,000,000.00
		Total	\$32,049,089.00