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Meeting ID: 854 9434 0693

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NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

**NAME OF COMMISSION,
BOARD OR COMMITTEE: ARPA STRATEGY AND OUTCOMES COMMISSION**

DATE OF MEETING: Wednesday, November 30, 2022

TIME OF MEETING: 2:00 P.M.

**PLACE OF MEETING: Winnebago County Administrative Building
112 Otter Avenue, Oshkosh WI
Third Floor Conference Room**

SUBJECT MATTER OF THE MEETING

1. Public Comments
2. Approval of minutes of 10/26/2022 meeting
3. Discussion and possible action regarding process to solicit and collect requests for community projects.
4. Discussion and possible action regarding resolution (to be submitted to County Board in January 2023) establishing a "Spirit Fund", transferring funds from general fund and Park View Health Center fund balances to Spirit Fund, and changing the name of the ARPA Strategy and Outcomes Commission to the Spirit Fund Commission.
5. Set next meeting date and time.

****This meeting is also being posted as a committee meeting for:**

- Park View Health Center Committee
- Highway Committee
- Winnebago County Board of Supervisors

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: (920) 232-3430

WINNEBAGO COUNTY
ARPA Strategy and Outcomes Commission

Minutes

DATE: Wednesday, October 26, 2022
TIME: 2:00 p.m.
PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh WI 54901
Room 120

PRESENT: Jon Doemel
Tom Egan
Morris Cox
Chuck Farrey
Tom Borchart
Andy Buck
Tom Belter
Tim Galloway
Mike Collard

ALSO PRESENT: Beth Hinds-Oswald
Brian Harbison
Lara Vendola
Tony Daley
Linzi Gazga Parish
Doug Petraszak
Haley Hall
Art Rathjen

Tom Egan called the meeting to order at 2:02 p.m.

1. Public Comments

Paul Eisen addressed the Commission regarding the need for priority-based budgeting. Linzi Gazga Parish addressed the Commission regarding possible use of ARPA funds for employee wages, the Park View training center building, and lost revenue to restore funds to the Park View fund balance.

2. Approval of minutes of the 9/27/2022 meeting. Tom Belter noted a correction that Andrea Feitzer had attended the meeting, not Audra Hoy. Chuck Farrey moved to approve the minutes as corrected; seconded by Morris Cox. Motion carried with all voting in favor.

3. Presentation by Josh Schoemann, Washington County Executive, and Aaron Daul, Washington County Budget, Policy, & Analytics Director, regarding Priority-Based Budgeting, Strategic Planning, and Implementation of Strategic Plans. Mr. Schoemann and Mr. Daul explained the purposes of strategic planning and priority-based budgeting, described their experiences with these programs in Washington County, and answered questions from Commission members.

4. Discussion and possible action regarding resolution transferring \$175,000 from the undesignated general fund balance to the County Executive's Office for use in contracted services to provide strategic planning and development of a priority-based budgeting system (postponed from 9/27/22 meeting). The Commission discussed the resolution. Morris Cox said that he thought the resolution should go to the Personnel & Finance Committee before going to County Board. Mike Collard

said that he had conferred with corporation counsel who told him that the Commission could send resolutions directly to the County Board without first going through Personnel & Finance. The Commission also discussed possible vendors. Tim Galloway suggested looking at someone from the UWO master's degree program. Chuck Farrey moved to approve the resolution, sending it directly to County Board, and to bring proposals back to the Commission to approve a final selection of vendor. Andy Buck seconded the motion. Motion carried with all voting in favor.

5. Discussion and possible action regarding of potential County internal uses of ARPA funds, and potential division of funds between County internal uses and community projects. Jon Doemel explained the list of possible projects included in the meeting packet. The list is divided with 25% of the funds allocated to internal County projects, 50% of the funds allocated for community projects to be accomplished through County departments, and 25% for outside community groups. Chuck Farrey moved to approve these allocation percentages, with specific projects to be approved later. Andy Buck seconded the motion. Motion carried with all voting in favor.

6. Discussion and possible action regarding process to solicit and collect requests for community projects. Commission members discussed the need for a formal application process to be used to collect project submissions. Tom Belter said that he could find several examples to use as models. The Commission intends to give strongest consideration to one-time projects, as opposed to continuing expenses, and will also consider previous uses of ARPA funds by municipalities.

6. Set next meeting date and time. Chuck Farrey, seconded by Morris Cox, moved to set the next meeting for Wednesday November 30 at 2:00 p.m. Motion carried with all voting in favor.

Jon Doemel moved to adjourn, seconded by Andy Buck. All members voting in favor, the meeting was adjourned at 4:17 p.m.

Submitted by
Mike Collard

1 xxx-012023

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3 **RESOLUTION: Creating a Spirit Fund, Transferring Surplus Funds from the General**
4 **Fund and Park View Fund to the Spirit Fund, and Renaming the ARPA**
5 **Strategy and Outcomes Commission the Spirit Fund Commission.**
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8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, Winnebago County has received funds totaling \$33,390,918 in State and Local Fiscal Recovery
10 Funds under the American Rescue Plan Act of 2021 (ARPA); and

11 **WHEREAS**, by Resolution No. 277-022022 created a Winnebago County ARPA Strategy and Outcomes
12 Commission, with the directive that "[a]ll ARPA spending and appropriation requests are to be submitted to the ARPA
13 Strategy and Outcomes Commission for its recommendation prior to action by the full County Board"; and

14 **WHEREAS**, upon recommendation by the ARPA Strategy and Outcomes Commission, through Resolution
15 No. 110-102022 the Winnebago County Board recognized State and Local Fiscal Recovery Funds in the amount of
16 \$33,390,918 as replacement of public sector revenue for the County, and further identified expenses incurred and
17 paid in the form of wages between March 4, 2021 and September 30, 2022 in general fund departments and at Park
18 View Health Center as general government services which had been funded through the use of such replacement of
19 public sector revenue; and

20 **WHEREAS**, the use ARPA funds as replacement of public sector revenue for such expenses has produced
21 a surplus of \$___ in the general fund and \$___ in the Park View Health Center fund, totaling \$33,390,918, as of the
22 end of 2022, above and beyond the fund balances due to other sources; and

23 **WHEREAS**, it is the desire and intention of the Board to set aside surplus funds in that amount, to be used
24 for purposes specified herein; and

25 **WHEREAS**, the ARPA Strategy and Outcomes Commission should be renamed the Spirit Fund
26 Commission, and tasked with making recommendations regarding use of the Spirit Fund, since these are no longer
27 properly considered ARPA funds;

28 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that a separate
29 special revenue fund be established, to which shall be transferred \$33,390,918 in surplus funds, consisting of \$___ from
30 the undesignated general fund and \$___ from the Park View Health Center fund, and that it is the intent of the Board that
31 such funds be spent on projects which fall within any of the following categories:

32 (1) Responding to public health and negative economic impacts of the pandemic, including public health,
33 assistance to households, assistance to small businesses, assistance to nonprofits, aid to impacted industries, and
34 restoring or supporting public sector capacity;

35 (2) Providing premium pay for essential workers; and

36 (3) Making investments in broadband, water, or sewer infrastructure.

37 **BE IT FURTHER RESOLVED** that the ARPA Strategy and Outcomes Commission be renamed the Spirit
38 Fund Commission, with no change to its makeup, and that all requests for spending and appropriation requests for
39 uses of the Spirit Fund are to be submitted to the Spirit Fund Commission for its recommendation and submission to
40 the full County Board.

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42 **Fiscal Note:**

Resolution Number: xxx-102022

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Respectfully submitted by:
ARPA STRATEGY AND OUTCOMES COMMISSION

Commission Vote:

Vote Required for Passage:

Approved by the Winnebago County Executive this ____ day of _____, 2022.

Jonathan D. Doemel
Winnebago County Executive

DRAFT