

**WINNEBAGO COUNTY BOARD OF SUPERVISORS
TUESDAY, JANUARY 16, 2024 @ 6:00 PM
FOURTH FLOOR – WINNEBAGO COUNTY COURTHOUSE
415 JACKSON STREET, OSHKOSH, WISCONSIN
Via ZOOM**

To join this meeting via Zoom, use this link:

<https://us02web.zoom.us/j/88398137726?pwd=NVAReHFJRUhCRWZ1bHIZOXITaHozQT09>

Passcode: W1NNE

To join this meeting by telephone, dial (312) 626-6799. Enter the Meeting ID: 883 9813 7726

Passcode: 779750

A Regular Business Meeting of the Winnebago County Board of Supervisors will be held on Tuesday, January 16, 2024, at 6:00 p.m. in the Winnebago County Board Room, Fourth Floor, Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

At this meeting, the following will be presented to the Board for its consideration:

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Invocation – Supervisor Karen Powers**
- E. Adopt Agenda**
- F. Public Comments**

Time will be allowed for persons present to express their opinion on any resolution or ordinance that appears on the agenda, as well as, any matter over which this body has jurisdiction.

Pursuant to Rules 6.4, 8.1 and 10.1 of the 2022-2024 Rules of the Winnebago County Board of Supervisors, the County Board Chairman shall limit all public comments to two (2) minutes.

- G. Communications, Petitions, Memorials, Accounts, Commendations, Etc.**
 - 1. Notice of Claim – Progressive Insurance on behalf of Ashley N. Solvang for damage to her vehicle caused by a Winnebago County Snowplow
 - 2. Commendations for Thomas Burns, Brian Kaye, Thomas Makurat, Sharon Schneckenberg, Rosanne Smerling, and Randy Woldt
- H. Reports from Committees, Commissions and Boards**
- I. County Executive's Report**
 - Strategic Planning Survey
 - Comments on Items on Agenda
- J. County Executive's Appointments**
 - Winnefox Library System Board of Directors
 - Mellisa Stafford, Neenah
- K. County Board Chairman's Report**
 - Excused County Board Supervisors
- L. Presentations:**
 - **Neighborhood Investment Fund Updates**
 - Day by Day Warming Shelter
 - Covey

M. CONSENT CALENDAR

Consent Calendar Items are those items which are Voted on by the Winnebago County Board of Supervisors in a Single Roll Call Vote. Staff Recommends Approval of all Items. Any Winnebago County Board of Supervisor may Request that an Item be Removed from the Consent Calendar for Discussion. Questions relating to items on the Consent Calendar do not require the item be removed from the Consent Calendar if a satisfactory answer is provided.

1. Approval of Proceedings from December 19, 2023, Adjourned Session of the Winnebago County Board of Supervisors

ZONING & ORDINANCES

2. Report No. 001 – Steve Seegers, Patron Properties, LLC, Town of Neenah
3. Amendatory Ordinance No. 01/001/24 – Rezoning from A-2 (General Agriculture) to I-1 (Light Industrial) for tax parcel no. 010-0298-07
4. Report No. 002 – Kuznacki, ET AL, Town of Winneconne
5. Amendatory Ordinance No. 01/002/24 – Rezoning from R-1 and R-2 (Rural Residential and Suburban Low Density Residential) to R-2 (Suburban Low Density Residential) for tax parcel nos. 030-0053-05 and 030-0813
6. Amendatory Ordinance No. 01/03/24 – Michael Docta, Town of Nepeuskun – Rezoning from A-2 (FLPO) (General Agriculture District with the Farmland Preservation Overlay) to A-2 (General Agriculture District) and Winnebago County's future land use plan shows future land use as Agriculture and Undeveloped for tax parcel no. 014-0710-02

RESOLUTIONS & ORDINANCES

7. Resolution No. 300-012024: **Commendation for Thomas Burns**
Submitted by: PERSONNEL & FINANCE COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**
8. Resolution No. 301-012024: **Commendation for Brian Kaye**
Submitted by: PERSONNEL & FINANCE COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**
9. Resolution No. 302-012024: **Commendation for Thomas Makurat**
Submitted by: PERSONNEL & FINANCE COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**
10. Resolution No. 303-012024: **Commendation for Sharon Schneckenberg**
Submitted by: PERSONNEL & FINANCE COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**
11. Resolution No. 304-012024: **Commendation for Rosanne Smerling**
Submitted by: PERSONNEL & FINANCE COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**
12. Resolution No. 305-012024: **Commendation for Randy Woldt**
Submitted by: PERSONNEL & FINANCE COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**
13. Resolution No. 306-012024: **Honoring former Winnebago County Supervisor Patrick "Pat" O'Brien in Memoriam**
Submitted by: PERSONNEL & FINANCE COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**
14. Resolution No. 307-012024: **Disallow Claim of Ronald Recla**
Submitted by: PERSONNEL & FINANCE COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**

Consent Calendar (continued)

- 15. Ordinance No. 308-012024: Amend Winnebago County General Code Chapter 19.27 "Recreation Trail Regulations" to Include Language that Grants Permission to the Parks Director or County Executive to Allow ATVs on Portions of the WIOUWASH Trail with Advanced Permission and Notice**
Submitted by: PARKS & RECREATION COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**
- 16. Resolution No. 309-012024: Approve the FY 2023 Budget Amendment to add \$1,409,050 in Capital Asset Depreciation Expense**
Submitted by: AVIATION COMMITTEE
PERSONNEL & FINANCE COMMITTEE
Vote Required: **MAJORITY OF MEMBERS PRESENT**
- 17. Resolution No. 310-012024: Authorize Acceptance of an \$80,083 Grant from the Wisconsin Department of Health Services for Public Health & Harm Reduction Vending Machines and Items to be Distributed**
Submitted by: BOARD OF HEALTH
PERSONNEL & FINANCE COMMITTEE
Vote Required: **TWO-THIRDS OF MEMBERSHIP**
- 18. Resolution No. 311-012024: Approving \$500,000 from the Spirit Fund's Government Identified Community Projects Category to Help The Boys and Girls Club of Oshkosh Expand the Youth-Focused Community Center**
Submitted by: ARPA STRATEGY & OUTCOMES COMMISSION
Vote Required: **TWO-THIRDS OF MEMBERSHIP**
- 19. Resolution No. 312-012024: Approving \$500,000 from the Spirit Fund's Government Identified Community Projects Category to Help Greater Fox Cities Area Habitat for Humanity Build or Rehabilitate 10 Homes in Northern Winnebago County**
Submitted by: ARPA STRATEGY & OUTCOMES COMMISSION
Vote Required: **TWO-THIRDS OF MEMBERSHIP**
- 20. Resolution No. 313-012024: Approving \$500,000 from the Spirit Fund's Government Identified Community Projects Category to Expand the Building of NOVA Counseling Services Facilities**
Submitted by: ARPA STRATEGY & OUTCOMES COMMISSION
Vote Required: **TWO-THIRDS OF MEMBERSHIP**
- 21. Resolution No. 314-012024: Approving \$500,000 from the Spirit Fund's Government Identified Community Projects Category to Expand Solutions Recovery Housing**
Submitted by: ARPA STRATEGY & OUTCOMES COMMISSION
Vote Required: **TWO-THIRDS OF MEMBERSHIP**
- 22. Resolution No. 315-012024: Approval of Capital Improvement Projects for 2024, to Be Funded with Transfers from the Unassigned General Fund Balance Which Will Either Reduce the Unassigned General Fund Balance or Will Be Later Reimbursed by a Subsequent Bond Issue**
(Specific Projects 1-23 are listed in the Resolution)
Submitted by: PERSONNEL & FINANCE COMMITTEE
Vote Required: **TWO-THIRDS OF MEMBERSHIP**

N. ADJOURN

Respectfully Submitted,
Julie A. Barthels
Winnebago County Clerk
(920) 232-3431

Upon request, provisions will be made for people with disabilities.
(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)

PROCEEDINGS OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

**Adjourned Session
December 19, 2023**

**Winnebago County Courthouse
415 Jackson Street
Oshkosh, Wisconsin**

**Printed by authority of the Winnebago County Board
Thomas Egan, Chairman Julie A. Barthels, Clerk**

**ADJOURNED SESSION
WINNEBAGO COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, DECEMBER 19, 2023**

A. CALL TO ORDER

Chairman Thomas Egan called the meeting of the Winnebago County Board of Supervisors to order at 6:03 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin and virtually by ZOOM.

B. ROLL CALL

The following Supervisors were present: 33 – Dowling, Nichols, Borchart, Eisen, Horan, Defferding, Ellenberger, Wise, Nussbaum, Stafford, Albrecht, Gabert, Binder, Swan, Robinson, Floam, Gordon, Ponzer, Belville, Ernst, Hinz, Zellmer, Buck, Powers, Hanson, Cox, Gustafson, Farrey, Harrison, Zastera, Egan, Jeziorny (via ZOOM), and Nelson; Excused: 3 – Schellenger, Bureau, and Miller.

C. PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance.

D. INVOCATION

Invocation by Supervisor Karen Powers

E. ADOPT AGENDA

Motion by Supervisor Albrecht, seconded by Supervisor Gordon, to adopt the agenda for tonight's meeting.
CARRIED BY VOICE VOTE.

F. PUBLIC COMMENTS

Supervisor Shanah Zastera stated its always a privilege to serve on the board. She has been involved in several committees, commissions, and boards, and believes at times, the constituents voice gets lost in the shuffle. Ms. Zastera stated that, as County Board Supervisors, they need to listen to their constituents because the Supervisors become the voice for them.

Supervisor Zastera stated that the Public Service Commission closed open comment on the solar commercial plant that they want to put on Highway 44 in her district. She asks the legislators who may be listening to this meeting, to do what they can above them, to hear the people's voice regarding that issue.

The following people spoke in opposition of Ordinance No. 293-122023: Amend Winnebago County General Code Chapter 19.24-11 "Boat Landing Trailer Parking Permit Fees" to Include the Proposed Fee Schedule for the Winnebago County Public Boat Landings:

- Robert Rubin, City of Omro
- Greg Madaus, Town of Oshkosh
- Paul Williams, Town of Black Wolf
- Deb Madaus, Town of Oshkosh

G. COMMUNICATIONS. PETITIONS. MEMORIALS. ACCOUNTS. COMMENDATIONS. ETC.

Julie Barthels, Winnebago County Clerk, presented the following communications:

1. The following Resolutions from Other Counties have been referred to the Legislative Committee:
 - Green Lake County – Resolution No. 23-2023 – "Resolution in Opposition to Wisconsin Legislative Reference Bureau 2023 Bill Proposal LRB-3518/1"
 - Sawyer County – Resolution No. 2023-27 – "Resolution on Enhanced Wake Regulations"
2. The following Petitions for Zoning Amendments have been referred to the Planning and Zoning Committee:
 - 001 – Patron Properties, LLC, Town of Neenah; rezone from A-2 (General Agriculture District) to I-1 (Light Industrial District) for tax parcel no. 010-0298-07
 - 002 – Lisa Kuznacki and Steve & Kathleen Rieth, Town of Winneconne; rezone from R-2 (Suburban Residential District) for Lot 1 and R-2 & R-1 (Suburban Residential District and Rural Residential District) for Lot 2 to R-2 (Suburban Residential District) for Lot 1 and R-1 (Rural Residential) for Lot 2 for tax parcel nos. 030-0053-05 & 030-0813
3. Commendations for Dipti Ringwala and Joby Wolfram

H. REPORTS FROM COMMITTEES, COMMISSIONS & BOARDS

There were no reports from Committees, Commissions and Boards.

I. COUNTY EXECUTIVE'S REPORT

Executive Doemel reported on the following topics:

- Executive Doemel started with a moment of silence for the passing of two former county board members: Pat O'Brien and Larry Kriescher.
- Executive Doemel provided an update on the county property tax levy. The county was made aware of the Village of Fox Crossing's desire to utilize a levy limit exemption for the transfer of services related to responding to calls on Highways 41, 441, and 10. The county requested meetings with Fox Crossing and the Department of Revenue (DOR) that were not responded to. The county's levy is not changing for 2023. The DOR is requesting a change to our levy limit in 2024. The county is meeting with Wisconsin Counties Association (WCA) and other counties. It is likely the county will be asking for a declaratory ruling on the law in the coming months by the department. Mr. Doemel stated they will have a better idea of the next steps and long-term potential impacts after an upcoming meeting scheduled later this week. Tax bills are and were available within the statutory required time frame.
- Executive Doemel announced some dates for the next steps for strategic planning for priority-based budgeting:
 - An on-line survey will be sent to county board members shortly after January 2, 2024.
 - The consultant will be in town January 23-24, 2024. There will be two identical sessions for county board members to attend.
 - Tuesday, January 23, 2024, at 6:00 pm
 - Wednesday, January 24, 2024, at 3:30 pm
 - Department heads will also have a session with the consultant and employees will be offered the ability to give feedback.
 - The county is contracting with Zencity for citizen engagement. There will be a citizen component announced in January.
 - The goal is for the consultant to work with the board in January and provide a draft in the February Board packet.
 - A request for discussion will be made for the March Special Order's Session meeting with a resolution on passage at the March Business meeting.
 - More details will be provided shortly after January 2, 2024.
- Executive Doemel finished his County Executive's Report with a County Employee Recognition presentation.

J. COUNTY EXECUTIVE'S APPOINTMENTS

Executive Doemel asked for the board's approval of the following appointments and re-appointments:

- Board of Adjustment
 - Tom Verstegen, Black Wolf; this term will expire June 30, 2025
Motion by Supervisor Farrey, seconded by Supervisor Buck, to accept. CARRIED BY VOICE VOTE.
- Board of Health
 - Kim Malouf, Oshkosh; this term will expire July 1, 2024
Motion by Supervisor Gordon, seconded by Supervisor Ellenberger, to accept. CARRIED BY VOICE VOTE.
- Grievance Review Board
 - Linda Tipler, Winneconne; this term will expire December 31, 2028
Motion by Supervisor Nelson, seconded by Supervisor Horan, to accept. CARRIED BY VOICE VOTE.
- Human Services Board
 - Supervisor Kay Horan, Supervisor Rebecca Nichols, and Harold Singstock, Oshkosh; these terms will expire December 31, 2026
Motion by Supervisor Dowling, seconded by Supervisor Stafford, to accept. CARRIED BY VOICE VOTE.
- Human Services Board
 - Supervisor Ed Jeziorny; this term will expire December 31, 2025
Motion by Supervisor Nelson, seconded by Supervisor Buck, to accept. CARRIED BY VOICE VOTE.
- Winnefox Library System Board of Trustees
 - Katherine Freund, Larsen; this term will expire December 31, 2026
Motion by Supervisor Ellenberger, seconded by Supervisor Harrison, to accept. CARRIED BY VOICE VOTE.

K. COUNTY BOARD CHAIRMAN'S REPORT

- Chairman Egan reported that Supervisors Schellenger, Bureau and Miller are excused from tonight's meeting.
- Chairman Egan thanked the County Clerk and her staff for everything they do for him and the rest of the board.

- Chairman Egan thanked Supervisor Ellenberger for finding a place for the County Board Christmas Party and working with the County Clerk's Office. Mr. Egan also thanked everyone who donated and everyone that had helped getting donations for the party.
- Chairman Egan wished everyone and their families a "Merry Christmas" and a "Happy New Year".

L. NEIGHBORHOOD INVESTMENT FUND GRANT RECIPIENT PRESENTATIONS

- **Habitat for Humanity of Oshkosh – Tom Simon, Executive Director**

Tom Simon presented information for the Habitat for Humanity, Oshkosh to the County Board.

Habitat for Humanity of Oshkosh was founded in April of 1989. There are two Habitat affiliates in Winnebago County; Habitat for Humanity of Oshkosh (Southern two thirds of Winnebago County); and the Greater Fox Cities Area Habitat for Humanity (covering Menasha-Neenah and northern third of Winnebago County).

Rock the Block is "neighbor helping neighbor" by bringing together Neighborhood Association and community volunteers to improve homes in a short time frame and specializing in labor intensive projects that require muscle work or multiple use of equipment Habitat owns.

Habitat for Humanity was the permanent home builder for the "Homeless to Housing" continuum under the grant. Habitat for Humanity plans two to three years in advance.

They have been awarded \$2,425,680 for work between March 3, 2021 and December 31, 2024 including:

- Building of two scheduled Habitat homes for 2021-2022: 1602 Bowen Street and 421 Monroe Street.
- Partial funding for the purchase of six lots at the former Mercy Medical Site in Oshkosh. The "Grove Street Development".
- The building of six Habitat homes on Grove Street.
- The purchase and land development of twenty lots in Omro, Wisconsin for the "Springview Acres" land development.

Some of the future goals beyond this grant include: continue building simple, decent, and affordable homes; generate support and resources to develop Omro subdivision; and expand the Rock the Block program to communities throughout the area.

Mr. Simon then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

- **Solutions Recovery – Trevor Fenrich**

Trevor Fenrich presented an update on the Neighborhood Investment Fund Grant.

Solutions Recovery is a recovery community organization located in Oshkosh, Wisconsin. Their mission is to serve those impacted by alcohol and drug addiction to increase the quality of life in our community and they do that by offering a safe space for community to meet amongst programs such as: Recovery Community Center, Sober Living, Peer Support, Childcare and the We Heart You App.

Mr. Fenrich mentioned they have been able to increase the impact of services provided by Solutions Recovery and residents of Winnebago County with the receipt of the Neighborhood Investment Fund Grant. Solutions Recovery carried out these activities with the Neighborhood Investment Fund Grant dollars. They purchased 5 homes increasing their bed capacity from 15 to 45; created a secondary housing program that provides safe and affordable housing to successful graduates of Solutions Recovery; increased organization sustainability by paying off the homes removing many long-term liabilities; and served an additional 40 individuals with housing due to the capacity increase. They started a 3,000 square foot expansion to their current recovery community center. This addition will add space for more group and individual meetings to support the community center activities.

Mr. Fenrich then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

- **Homelessness Eviction and Loss Prevention Program – Beth Roberts**

Beth Roberts, Long Term Support Division Manager with the Human Services Department, presented information on the Homelessness Eviction and Loss Prevention (HELP) program.

The HELP program is designed to do four main things:

- Consolidating and coordinating the many resources that are available in the community to help prevent people being evicted or being foreclosed on and making sure those resources are readily available.
- Hands-on assistance for people who are dealing with issues that prevent them from carrying out the steps needed to maintain secure stable housing.
- Making sure our community is aware that there are options, programs and resources, to assist people prior to being evicted or being foreclosed on.

- Follow-ups to make sure that people are staying stable with their housing. There is a 3-month, 6 month, and 12 month follow up to make sure people are still doing ok.

The program started in January 2023 and since then, there has been 328 referrals that have experienced housing instability. We have a 80% success rate in helping people stay stable.

The point of the program is to maintain housing stability. Ms. Roberts provided some examples.

Ms. Roberts then took questions from the board.

M. UPDATE ON ARPA/SPIRIT FUND BY BETH OSWALD

Beth Oswald, an ARPA Commission member, presented a brief overview of the County Government Project Category, Government Identified Project Category and the ARPA Strategy and Outcomes Commissions next steps.

The County Government Project Category projects are proposed by the County Executive and department heads. Ms. Oswald informed the board of the Board Approved Allocations that included digital room upgrades, facility condition assessments, strategic planning, and county radios. She touched base on the total of those projects and the remaining balance left in that category bucket.

The Government Identified Project Category projects are projects which are identified by the government and are intended to be a partnership between county departments and community.

Ms. Oswald informed the board of the Board Approved Allocations that included:

- Land and Water Conservation - to improve soil and water health in the county
- Expo Center resiliency, improving the Sunnyview Expo Center to be used as emergency response
- Funding to local municipalities
- Omro Community Center
- Christine Ann Domestic Abuse Services
- Saint Vincent de Paul.

She touched base on the total of those projects and the remaining balance left in that category bucket.

Ms. Oswald identified the next steps for the ARPA Strategy and Outcomes Commission. She is anticipating the following resolutions will be presented at the January 16, 2024, County Board meeting: Fox Cities Area Habitat for Humanity, Nova Counseling, Solutions Recovery, Oshkosh YMCA, Oshkosh Boys and Girls Club, and Damascus Road Project.

The next ARPA Strategy and Outcomes Commission meeting will take place on Wednesday, January 17, 2024, and will focus allocating the remaining balance and discussing funding recommendation for some remaining municipality requests and the remaining organization requests bringing those recommendations to the February and March County Board meetings.

Ms. Oswald then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

N. CONSENT CALENDAR

Consent Calendar Items are those items of a Routine Administrative Nature that are Voted on by the Winnebago County Board of Supervisors in a Single Roll Call Vote. Staff Recommends Approval of all Items. Any Winnebago County Board of Supervisor may Request that an Item be Removed from the Consent Calendar for Discussion. Questions relating to items on the Consent Calendar do not require the item be removed from the Consent Calendar if a satisfactory answer is provided.

1. Approval of Proceedings from October 30, October 31, and November 1, 2023, Budget Hearings of the Winnebago County Board of Supervisors
2. Approval of Proceedings from November 21, 2023, Adjourned Session of the Winnebago County Board of Supervisors

ZONING & ORDINANCES

3. Amendatory Ordinance No. 12/001/23 – Jay R. Schultz, Town of Clayton – Rezoning from R-1 (Rural Residential District) to A-2 (General Agriculture District) for tax parcel no. 006-0403-04 (Effective Date: 12/27/2023)
4. Amendatory Ordinance No. 12/002/23 – Kristi Dercks, Town of Winchester – Rezoning from A-2 (General Agriculture District) to R-1 (Rural Residential District) for tax parcel no. 028-0920-03 (Effective Date: 12/27/2023)
5. Amendatory Ordinance No. 12/003/23 – Winnebago County, Town of Vinland – Rezoning from Shoreland to P-1 (Institutional and Recreational Park District) for tax parcel no. 026-0099-01 (Effective Date: 12/27/2023)

6. Amending Ordinance No. 12/004/23 – Sally Reinert, Town of Vinland – Rezoning from Shoreland to R-1 (Rural Residential District) for tax parcel no. 026-0097 (Effective Date: 12/27/2023)

RESOLUTIONS & ORDINANCES

7. Resolution No. 290-122023: Commendation for Dipti Ringwala

WHEREAS, Dipti Ringwala has been employed with Park View Health Center for the past twenty-seven years, and during that time, has been a most conscientious and devoted County employee; and

WHEREAS, Dipti Ringwala has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service; and

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be, and it hereby is extended to Dipti Ringwala for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the County Clerk send a copy of this Resolution to Dipti Ringwala.

Submitted by:

PERSONNEL & FINANCE COMMITTEE

8. Resolution No. 291-122023: Commendation for Joby Wolfgram

WHEREAS, Joby Wolfgram has been employed with Park View Health Center for the past thirty-three years, and during that time, has been a most conscientious and devoted County employee; and

WHEREAS, Joby Wolfgram has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be, and it hereby is extended to Joby Wolfgram for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, that the County Clerk send a copy of this Resolution to Joby Wolfgram.

Submitted by:

PERSONNEL & FINANCE COMMITTEE

9. Ordinance No. 292-122023: Amend Winnebago County General Code Section 5.04(2)(a) pertaining to Cremation Permit Fees

WHEREAS, Wis. Stat. 59.36 provides in pertinent part that "the board shall set the fees for all services rendered by the coroner or medical examiner"; and

WHEREAS, prior to 2012 the Winnebago County Board of Supervisors established \$150.00 fee for the issuance of a crematory permit; and

WHEREAS, in mid-2015, the Winnebago County Board of Supervisors raised the permit fee to \$200.00 but the passage of Wis. Stat. 59.365 prohibited the fee increase. Wis. Stat. 59.365 provided in pertinent part:

"(1) From July 14, 2015 to April 17, 2017, the board may not charge an amount that exceeds the amount that was actually charged on April 17, 2015 ...

(2) If on or after April 18, 2017, the board increases the amount of any of the fees specified in sub. (1)(a) to (c), any such increase may not exceed the annual percentage change in the U.S. consumer price index for all urban consumers, U.S. city average, as determined by the U.S. department of labor, for the 12 months ending on December 31 of the year before the increase."

WHEREAS, in January 2023, the Winnebago County Board of Supervisors increased the cremation permit fee by \$10.00 which increased the permit fee to \$160.00;

WHEREAS, the costs associated with materials and professional supplies for the Medical Examiner's Office have increased but the fees related to the cremation fees have remained the same; and

WHEREAS, Wis. Stat. 365 allows a yearly increase and it is the Medical Examiner office's recommendation to implement a proposed increase in 2023 based on the 2022 Consumer Price Index.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WINNEBAGO DOES ORDAIN AS FOLLOWS: that Section 5.04 (2)(a) be amended to allow a \$10.00 increase in the cremation permit fee, raising the permit fee to \$170.00.

BE IT FURTHER ORDAINED by the County Board of Supervisors of the County of Winnebago that said amendment to the General Code of Winnebago County shall become effective on the date following the date of publication.

Submitted by:

JUDICIARY AND PUBLIC SAFETY COMMITTEE

PERSONNEL & FINANCE COMMITTEE

11. Resolution No. 294-122023: Approve Airport Hangar Lease Renewal between Kevin Green and Winnebago County

WHEREAS, Kevin Green desires to renew an airport hangar lease with Winnebago County; and
WHEREAS, Kevin Green has been a long-time tenant in hangar L-809A on county-owned grounds at Wittman Regional Airport.; and

WHEREAS, said Agreement renewal shall be for a period of three (3) years, from February 1, 2024 to January 31, 2027; and

WHEREAS, Kevin Green agrees to pay Winnebago County \$415.73 plus tax per year for hangar L-809A and with an increase adjusted by the percentage change in CPI-U on the anniversary of the agreement at each one (1) year interval.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves execution by the Winnebago County Executive and Winnebago County Clerk of the renewal of an Airport Hangar Lease Agreement between Kevin Green and Winnebago County for the purpose of conducting aircraft storage.

Submitted by:
AVIATION COMMITTEE

12. Resolution No. 295-122023: Approve Airport Hangar Lease Renewal between Katherine Stanis and Winnebago County

WHEREAS, Katherine Stanis desires to renew an airport hangar lease with Winnebago County; and
WHEREAS, Katherine Stanis has been a long-time tenant in hangar L-809B on county-owned grounds at Wittman Regional Airport.; and

WHEREAS, said Agreement renewal shall be for a period of three (3) years, from February 1, 2024 to January 31, 2027; and

WHEREAS, Katherine Stanis agrees to pay Winnebago County \$415.73 plus tax per year for hangar L-809B and with an increase adjusted by the percentage change in CPI-U on the anniversary of the agreement at each one (1) year interval.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves execution by the Winnebago County Executive and Winnebago County Clerk of the renewal of an Airport Hangar Lease Agreement between Katherine Stanis and Winnebago County for the purpose of conducting aircraft storage.

Submitted by:
AVIATION COMMITTEE

Motion by Supervisor Ellenberger and seconded by Supervisor Nussbaum, to adopt the consent calendar excluding:

Supervisor Stafford requested that the following item be pulled from the Consent Calendar.

10. Ordinance No. 293-122023: Amend Winnebago County General Code Chapter 19.24-11 "Boat Landing Trailer Parking Permit Fees" to Include the Proposed Fee Schedule for the Winnebago County Public Boat Landings.

Vote on Consent Calendar: CARRIED BY VOICE VOTE.

10. Ordinance No. 293-122023: Amend Winnebago County General Code Chapter 19.24-11 "Boat Landing Trailer Parking Permit Fees" to Include the Proposed Fee Schedule for the Winnebago County Public Boat Landings

WHEREAS, the Parks and Recreation Committee has reviewed and recommends approval of the following amendments to the Winnebago County General Code Chapter 19.24-11 Boat Landing Trailer Parking Permit Fees as attached; and

WHEREAS, the amendments adjust the boat trailer parking fees at the Winnebago County Boat Landings to better reflect market value and to better position the County in the future to perform needed maintenance at the landings; and

WHEREAS, the amendments adjust the senior rate eligible age from age 55 to age 62; and

WHEREAS, the Winnebago County Parks Department has identified numerous high-cost repairs and opportunities through the Comprehensive Outdoor Recreation Plan such as the Eureka concrete landing, Poygan concrete landing, Butte Des Morts parking and bathroom expansion in addition to parking lot maintenance and repaving at numerous locations coupled with dredging at numerous locations; and

WHEREAS, the current Boat Landing fee is not sustainable if Winnebago County wants to pay for many of the above upgrades through the fees paid by boat landing users; and

WHEREAS, the Parks Department will enforce the updated fees listed in Chapter 19.24-11 Boat Landing Trailer Parking Permit Fees.

NOW, THEREFORE, THE WINNEBAGO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS: That Chapter 19.24-11 Boat Landing Trailer Park Permit Fees of the General Code of Winnebago County be revised as listed in Exhibit A.

BE IT FURTHER ORDAINED by the Winnebago County Board of Supervisors that said amendment to the General Code of Winnebago County shall become effective on the date following the date of publication.

Submitted by: PARKS & RECREATION COMMITTEE

This item was pulled from the Consent Calendar by Supervisor Stafford.

Motion by Supervisor Powers, seconded by Supervisor Horan, to adopt.

Motion by Supervisor Gustafson, seconded by Supervisor Dowling, to amend the ordinance, to keep the current rates for residents and keep the proposed rates for all non-residents.

Motion by Supervisor Nelson, seconded by Supervisor Dowling, to refer this back to the Parks & Recreation Committee.

Supervisor Gustafson withdrew his amendment motion.

After discussion, motion by Supervisor Gustafson, seconded by Supervisor Stafford, to call the question.

CARRIED BY VOICE VOTE.

Vote to refer ordinance back to the Parks & Recreation Committee. CARRIED BY VOICE VOTE.

O. RESOLUTIONS & ORDINANCES

WINNEBAGO COUNTY SHERIFF'S SOBRIETY AND TREATMENT ASSISTED RECOVERY (STAR) PROGRAM PRESENTATION

Megan Edwards, Solutions Recovery, and Amber Rozek, Administration Team at the Jail, shared information on the STAR Program and where they are heading.

STAR is a multifaceted Recovery Program that combines peer support, Medication-Assisted Treatment (MAT) and comprehensive wrap around services offering participants the best opportunity for success. They will add 3.5 Winnebago County Jail dedicated Recovery Coach Positions (Solutions Recovery) to meet the overwhelming needs of participants in 2024. They are partnering with the Winnebago County District Attorney's Office, Winnebago County Public Health, and the Winnebago County Executive to fund the existing expenses as well as the addition of Recovery Coach Positions through various Comprehensive Opiate, Stimulant, and Substance Abuse Program (COSSAP) Grants and the Opiate Settlement Funds.

Two components need to simultaneously happen in order for someone to enter recovery:

1. Person be willing and ready for a change
2. Person is met with the resource at that exact time

****These opportunities happen in jail frequently!****

In the first year and seeing the successful rate of 46%, they are seeking a collaborate way to reach more individuals at their most vulnerable time. Having the correct players on the team will ensure they are providing top notch services to those who have chosen a recovery journey. The joint effort will better their chances of breaking their addiction and living a life in sobriety.

Ms. Edwards, Ms. Rozek and Sheriff John Matz then took questions from the board. A copy of this presentation is available in the County Clerk's Office.

1. Resolution No. 296-122023:

Authorize the Use of \$52,500 from the National Opioid Abatement Settlement Fund for the Sheriff's Office Program Contracting with Solutions Recovery, Inc. for an On-Site Liaison for the Sobriety Treatment Assisted Recovery (STAR) Program

WHEREAS, Winnebago County has seen an increase in substance use disorders adversely affecting lives; and
WHEREAS, Winnebago County's Medication-Assisted Treatment (MAT) program has been a success; and
WHEREAS, the Sobriety Treatment Assisted Recovery (STAR) program was created to enhance the MAT program; and

WHEREAS, funding will allow for an on-site liaison provided by Solutions Recovery, Inc.; and
WHEREAS, the program will coordinate the Solutions Peer Response Team members within the jail; and
WHEREAS, the program will also assist individuals receiving medical treatment to obtain continued care and more treatment options post incarceration; and

WHEREAS, the program will help participants on a successful path to recovery after their release into the community.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the use of \$52,500 from the National Opioid Abatement Settlement Fund to the Sheriff's Office program contracting with Solutions Recovery, Inc.

Submitted by:
JUDICIARY & PUBLIC SAFETY COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Stafford, seconded by Supervisor Horan, to adopt. CARRIED BY VOICE VOTE.
Abstain: Nichols

2. Resolution No. 297-122023: Authorize the Use of \$60,000 from the National Opioid Abatement Settlement Fund for the Sheriff's Office Program Contracting with Solutions Recovery, Inc. for an On-Site Liaison for the Sobriety Treatment Assisted Recovery (STAR) Program for the Calendar Year 2024

WHEREAS, Winnebago County has seen an increase in substance use disorders adversely affecting lives; and
WHEREAS, Winnebago County's Medication-Assisted Treatment (MAT) program has been a success; and
WHEREAS, the Sobriety Treatment Assisted Recovery (STAR) program was created to enhance the MAT program; and

WHEREAS, the Sobriety Treatment Assisted Recovery (STAR) program has been successful in 2023; and
WHEREAS, funding will allow for an on-site liaison provided by Solutions Recovery, Inc. to continue for calendar year 2024; and

WHEREAS, the program will coordinate the Solutions Peer Response Team members within the jail; and
WHEREAS, the program will also assist individuals receiving medical treatment to obtain continued care and more treatment options post incarceration; and

WHEREAS, the program will help participants on a successful path to recovery after their release into the community.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the use of \$60,000 from the National Opioid Abatement Settlement Fund to continue the Sheriff's Office program contracting with Solutions Recovery, Inc. for 2024.

Submitted by:
JUDICIARY & PUBLIC SAFETY COMMITTEE
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Stafford, seconded by Supervisor Hinz, to adopt. CARRIED BY VOICE VOTE.
Abstain: Nichols

3. Resolution No. 298-122023: Adopting Revisions to Winnebago County Compensation Schedule for 2024

WHEREAS, it is advisable to consider adjustments to the pay ranges for County employees periodically, to make sure that our wage rates remain at a level sufficient to allow Winnebago County to attract and retain good employees; and

WHEREAS, Wisconsin State Statute 59.22 provides that the county board shall set compensation of county employees and the Winnebago County Board does so annually by adopting a compensation schedule; and

WHEREAS, pursuant to Section 2(b) of the Winnebago County Merit Pay Plan, as amended July 2023, adjusting the minimums, control points, and maximums of pay ranges will increase the pay of County regular employees, limited by the maximum pay for each employee's position; and

WHEREAS, the Personnel and Finance Committee believes that an increase of 2.0% represents a reasonable adjustment of our non-union pay schedules; and

WHEREAS, the 2024 county labor budgets were built with the assumption that there would be a compensation schedule increase of 2.0% in 2024.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the minimums, control point, and maximums of each pay grade limited by the maximum pay for each employee's position in the Winnebago County Compensation Schedule may be increased by 2.0% as indicated on the attached schedule, effective January 1, 2024.

Submitted by:
PERSONNEL & FINANCE COMMITTEE

Motion by Supervisor Cox, seconded by Supervisor Dowling, to adopt.

Motion by Supervisor Dowling, seconded by Supervisor Zastera, to amend the resolution relating to the Highway Department and amend the following items: Move Pay Grade 63 Highway Operator 1 to Pay Grade 64; Move Pay Grade 64 Highway Operator 2 to Pay Grade 65; and Move Pay Grade 65 Highway Foreman to Pay Grade 66. This is an average of \$1.66 per change.

After further discussion and direction from Corporation Counsel, this amendment could not take place.
Therefore, no action took place for this amendment motion.

Vote on Resolution: CARRIED BY VOICE VOTE.

4. Resolution No. 299-122023: Authorizing Winnebago County to Remain a Party to the McKinsey Opioid Settlement Agreement

WHEREAS, in Resolution No. 230-122017, the Winnebago County Board of Supervisors authorized Winnebago County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC (the "Law Firms") to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the "Opioid Defendants") in an effort to hold the Opioid Defendants financially responsible for Winnebago County's expenditure of vast money and resources to combat the opioid epidemic; and

WHEREAS, a class action lawsuit was filed in the northern district of California entitled *In re McKinsey & Co., Inc., National Prescription Opiate Consultant Litigation*, Case No. 3:21-md-02996-CRB (N.D. California). McKinsey has denied the allegations; and

WHEREAS, a settlement has been reached in the class action lawsuit against McKinsey & Co., Inc., claiming that McKinsey played a central role in the unfolding, propagation, and exploitation of the opioid crisis by advising multiple opioid manufacturers and other industry participants how to sell as many prescription opioids as possible; and

WHEREAS, while the amount of the settlement (\$207 million) is relatively small compared to other previous settlements, the case against McKinsey is a very different case. McKinsey not only intended to counter the substantive issues of the case but attack local government's power to bring the type of lawsuit brought; and

WHEREAS, to remain a party to the McKinsey class action settlement, this Board needs to pass this resolution; and

WHEREAS, National Counsel's recommendation is to remain a party to the settlement.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes Winnebago County to remain a party to the McKinsey Opioid Settlement Agreement.

Submitted by:
Supervisor Conley Hanson, District 26
Supervisor Tom Egan, District 33

Motion by Supervisor Hanson, seconded by Supervisor Ernst, to adopt. CARRIED BY VOICE VOTE.
Abstain: Farrey

P. ADJOURN

Motion by Supervisor Hinz, seconded by Supervisor Dowling, to adjourn until the January 2, 2024, Special Orders meeting at 6:00 p.m. The meeting was adjourned at 9:15 p.m.

Submitted by:
Cassie J. Smith-Gregor
Winnebago County Deputy Clerk

State of Wisconsin)
County of Winnebago) ss

I, Cassie J. Smith-Gregor do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held December 19, 2023.

Cassie J. Smith-Gregor
Winnebago County Deputy Clerk



Winnebago County

Office of the County Executive

The Wave of the Future

January 9, 2023

Dear Members of the County Board of Supervisors,

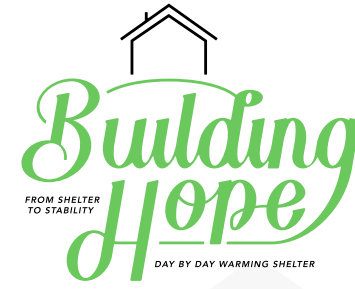
Below is my appointment for the January Business Meeting.

WINNEFOX LIBRARY SYSTEM BOARD OF DIRECTORS – I am appointing Mrs. Mellisa Stafford for term expiring December 31, 2026. A vacancy remains for representatives from the Menasha/Fox Crossing area.

Respectfully submitted,

Jon Doemel
Winnebago County Executive

Our Mission



Day by Day Shelter collaboratively provides temporary shelter, individualized services, and opportunities for self-sufficiency to empower the most vulnerable adults in our community.



Funds received through Winnebago County via the Wisconsin Department of Administration by the US Department of Treasury were used to construct the new 50 bed, 365 day shelter, located at 420 Ceape Ave., Oshkosh.

Shelter Statistics



- Day by Day has served over **330 unique individuals in 2023**.
- Almost **20 percent** of those served in 2023 have been older adults, **over the age of 55**.
- Approximately **106 people served** this year at Day by Day experienced **homelessness for the first time**.
 - **22 people** served were **homeless veterans**.

Since opening our doors at 420 Ceape Avenue, we expanded not only our capacity to serve the most vulnerable, but the new building has allowed us to enhance our programs and services, enabling us to reach more people and support their journey towards self-sufficiency.

- **Day by Day guests employed** through the Guest Employment Program completed over **510 hours of work** in Shelter including janitorial, laundry, donation assistance and supply organization.
 - **Over 18 individuals secured housing** since July 1, 2023.
 - **50 individuals completed Rent Smart** classes since July 1, 2023.
- Day by Day completed **44 Health Assessments** since May 15, 2023, including **22 referrals for dental care and 27 referrals to the Winnebago County Aging and Disability Resource Center** for long term care and other community support.
- Additionally, **30 individuals received assistance setting up primary care, specialty and other healthcare needs, including pharmacy**. This assistance also includes calling healthcare providers, establishing care, follow-up visits, and setting up transportation to and from healthcare appointments.
 - **120 NEW volunteers** started volunteering at Day by Day since opening our new Shelter!
 - Almost **12,000 meals and over 700 gallons of milk** have been served since May 15, 2023!

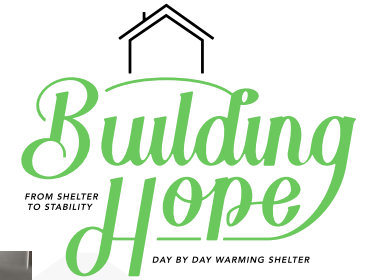
Challenges at Old Shelter



- Current guest capacity is 25 people per night- many are turned away.
- Overnight services limited to 6 months per year - temporary use permit due to building code.
- Guests lose contact with Day by Day staff during the summer months – many have to start over in the fall with working towards goals.
- Shelter lacks space for confidential conversations with guests, who are in crisis.
- Shelter is currently a two-story building – many guests are not able to navigate stairs.
- Mattresses are on the floor, making it difficult for many guests to get up and down from the floor.
- Day by Day has outgrown the space – donation storage is off-site, not enough washers and dryers, only two showers for all guests, men's bathroom only has one toilet, no space for clothing and hygiene items.
- Kitchen usage is limited. All cooking needs to be done off-site, and there is not room to store food, not enough refrigeration space, no warming units.
- The Shelter currently has limited safety and security.



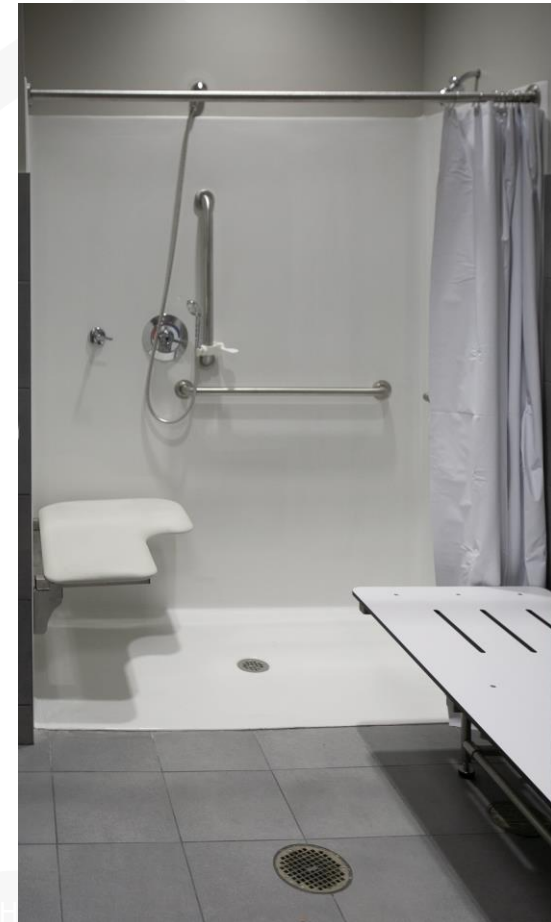
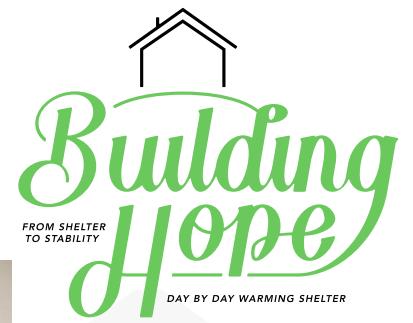
New Shelter Photos



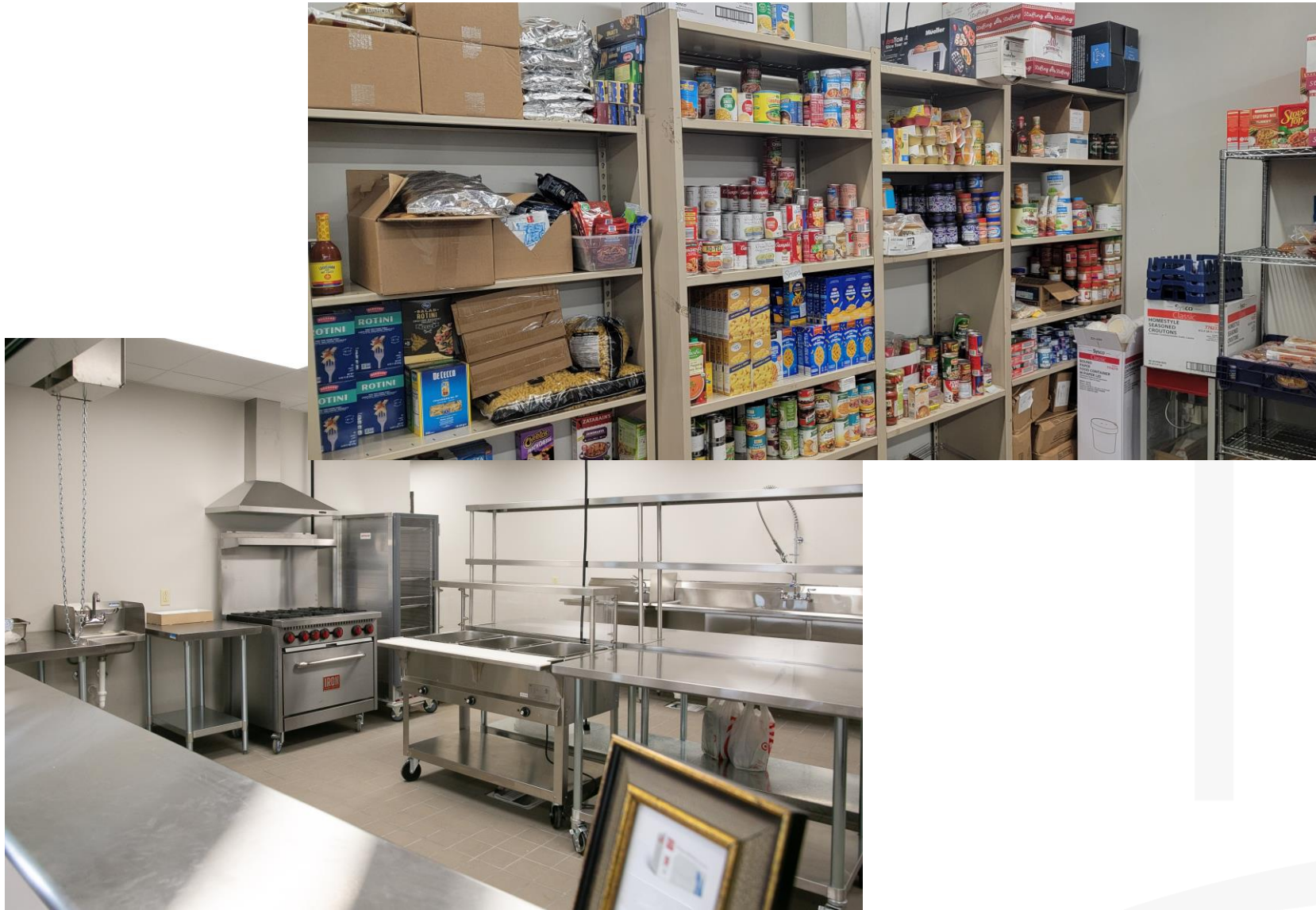
New Shelter Photos



New Shelter Photos



New Shelter Photos



New Shelter Photos



New Shelter Photos



Thank You for Your Support



Questions???

Covey: **Who we are and what we do**

-Pam Schutz, Chief Executive Officer

Covey

Covey...

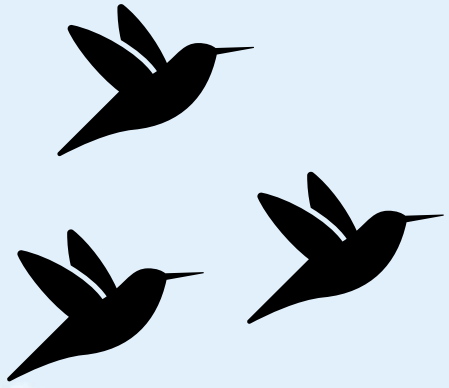


A LITTLE HISTORY

- Born in 1954
- Innovator of services and programs
- Unique respite services
- February 2017 became Covey
- Shaping the future

Covey

Covey...



A covey is a small group of birds. They stay together throughout their lives for protection and comfort. As a group, they are stronger and safer, they are able to do things they couldn't do alone.

At Covey, the participants, staff and caregivers believe in creating possibilities, and we believe in doing it together.

Covey



The Story of Our Feather

We chose a feather to represent our organization because it is:

*Rare and no two feathers are alike
Provides warmth and protection
Creates possibilities*

Covey



Vision

*The world embraces
individuals with disabilities for who they are*

Mission

*Creating opportunities that
foster personal growth*

Covey

A stylized graphic of a plant branch with several leaves. The leaves are colored in red, yellow, and magenta, and are arranged in a fan-like pattern along a white stem.

Mission

*Creating opportunities that
foster personal growth*

We do this through Community Based
Programs

- Covey Connects
- Community Based Adult Day Services
- iCanBike
- Inclusive Artistry
- Meaningful Meals
- Respite Care
- Let's Talk About It
- And now, Adult Family Homes

Covey



250 W. 9th Avenue, Oshkosh
After renovations

Covey

Work done at 250 W. 9th Avenue

- Resolved mold issue
- Gutted and remodeled kitchen and baths
- Moved laundry room to main floor
- Replaced some exterior doors
- Installed entirely new HVAC system
- Resolved basement water issues
- Reinforced basement walls
- Replaced all outlets and lights switches
- Replaced all lights
- Completed some landscaping clean up
- Replaced all flooring
- Painted interior throughout



They call it home!

- Three gentlemen now reside at the 9th Avenue House
- None has ever lived outside their family home before



Aaron said it best, “Mom, can I go home now?”



Covey

Woodhaven Lane #2 and #3



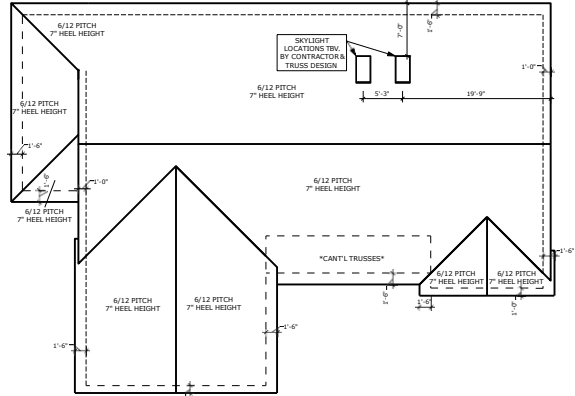
This is what our second location looked like in March of 2023.



Woodhaven Lane #2 and #3

We broke
ground on our
second home in
May. This is
our second
location today!

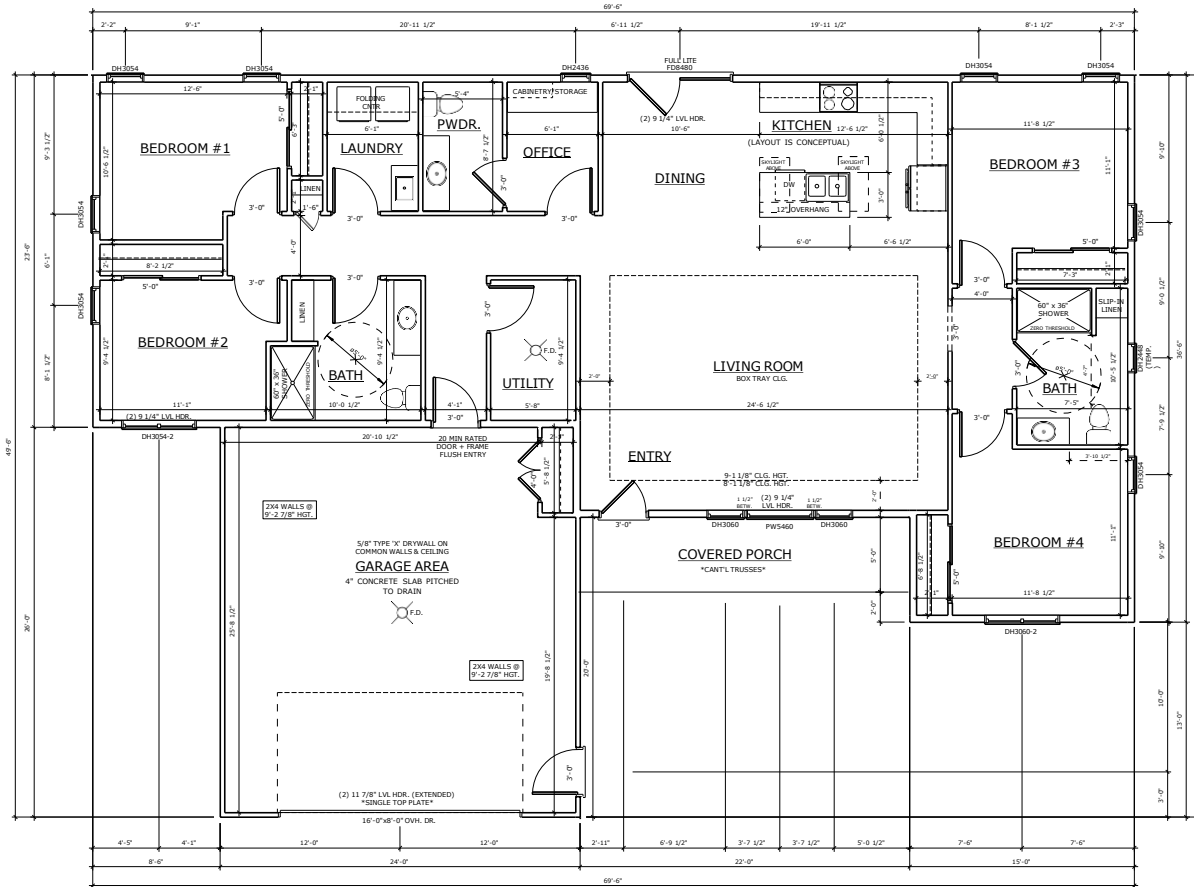




ROOF PLAN
1/8" = 1'-0"

NEW HOME PLAN SPECIFICATIONS

- FOUNDATION INFORMATION**
- HOUSE FOUNDATION: 8" x 4" POURED CONCRETE WALL
 - GARAGE FOUNDATION: 8" x 4" POURED CONCRETE WALL
 - PORCH/PATIO FOUNDATION (UNEXCAVATED): 8" x 4" POURED CONCRETE WALL (MIN. 4'-0" TALL)
 - WALL THICKNESS FOR REPRESENTATION ONLY - MASON/CONTRACTOR TO VERIFY
 - FINAL WALL/POST FOOTING SIZE AND DEPTH DETERMINED BY CONTRACTOR
 - MASON TO LOCATE PLASTER AND SIZE FOOTINGS PER CODE AND SOIL CONDITIONS
 - WINDOWS/DOORS TO BE SET IN CONCRETE WALL - MAKE 4'-0" REVISION IN WIDTH AND HEIGHT
 - BEARING WALLS TO SET ON MIN. 16" X 8" C.C.
 - CONCRETE FOOTINGS STUDS @ 18" O.C.
- WALL INFORMATION**
- HOUSE EXTERIOR: FIRST FLOOR WALL HEIGHT: 2 x 6 x 8' 1 1/8" (UNLESS NOTED/SHOWN OTHERWISE)
 - HOUSE INTERIOR: FIRST FLOOR WALL HEIGHT: 2 x 4 x 8' 1 1/8" (UNLESS NOTED/SHOWN OTHERWISE)
 - GARAGE: WALL HEIGHT: 2 x 4 x 9'-2 7/8" (UNLESS NOTED/SHOWN OTHERWISE)
 - STUDS: @ 16" O.C. (UNLESS NOTED/SHOWN OTHERWISE)
- FLOOR SYSTEMS**
- BASCHMENT: 4" CONCRETE SLAB
 - FIRST FLOOR: 4" CONCRETE SLAB
 - STANDARD LOADING (PER SQ. FT.): 40' DL 15' DL
 - ADDITIONAL LOADING (PER SQ. FT.) (WHEN APPLICABLE): 15' DL FOR TILE FLOOR, 15' DL FOR DRYWALL 1 1/2" THICK, 25' DL FOR FIREPLACE FACE/HEARTH, 25' DL FOR GRANITE/COUNTER
 - DEFLECTION: LL-L/480, TL-L/360
 - DURATION OF LOAD: 1.00X
- ROOF SYSTEMS**
- ENGINEERED WOOD TRUSSES @ 24" O.C. DESIGNED FOR: ZONE 2
 - STD. LOADING (PER SQ. FT.): 30# TCD, 10# TCD, 10# BCL
 - DEFLECTION: LL-L/240, TL-L/180
 - DURATION OF LOAD: 1.10X
- HEADERS**
- STANDARD HEADER: ALL HEADERS NOT LABELED AS LVL TO BE MIN. (2) 2X12 HEADER FOR ON-SITE (UNLESS VALUE ENGINEERED FOR OFF-SITE CONSTRUCTION)
 - TOP OF WINDOW: 6'-0"
 - FIRST FLOOR @ 6'-11 3/4" ABOVE SUBFLOOR (UNLESS NOTED/SHOWN OTHERWISE)
 - MINIMUM OF (2) SHOULDER STUDS AT EACH END FOR ALL OPENINGS 6" OR LARGER
- GENERAL INFORMATION**
- ALL DIMENSIONS ARE TO THE ROUGH STUD (UNLESS NOTED OTHERWISE)
 - 2X6 WALLS @ 5'-0"
 - 2X4 WALLS @ 3'-0"
 - ALL DIMENSIONS ARE TO OUTSIDE OF FOUNDATION WALLS/BRICK LEDGES
 - GENERAL CONTRACTOR TO LOCATE THE FOLLOWING ITEMS IN THE FOUNDATION (WHEN APPLICABLE): FLOOR DRAIN, ELECTRIC SERVICES, WATER HEATER, SUMP PUMP, FURNACE, GAS/LP LINE, BASEMENT, WINDOWS, ETC.
 - ACTUAL STEPS IN FOUNDATION WALLS AND LOCATION OF WINDOW WELLS TO BE DETERMINED ON-SITE BY GENERAL CONTRACTOR
 - DECK FRAMING SPECIFICATION TO MEET OR EXCEED REQUIREMENTS DEFINED WITHIN "APPENDIX B" OF THE W1 UNIFORM DWELLING
 - ALL CABINET LAYOUTS ARE CONCEPTUAL CONSULT CABINET DESIGNER FOR EXACT SIZES AND LOCATIONS OF CABINETS, APPLIANCES, AND WINDOWS
 - ALL DOOR HEIGHTS ARE 6'-0" (UNLESS NOTED/SHOWN OTHERWISE)



FIRST FLOOR PLAN
1/4" = 1'-0" WALL HEIGHT: 8'-1 1/8"

BID PLAN - FOR BIDDING PURPOSES ONLY

DRAWN BY As indicated DATE PROJECT NO. R22-335-W	CHECKED BY DATE PROJECT NO.	APPROVED BY DATE PROJECT NO.	COPYRIGHT © 2022 Drexel All rights reserved. No part of this publication may be reproduced, stored in a retrieval system, or transmitted, in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without prior written permission from Drexel.	PRELIMINARY PLAN NO BIDDING NO CONSTRUCTION	DATE 1/25/2022 1/25/2022 1/25/2022	BY D C.B.	TITLE NEW HOME	PROJECT NO. R22-335-W	SHEET NO. 1	COVEY HOME	
										FOX VALLEY TECH-COVEY	
										NEMAH, WI 54956	

FIRST FLOOR AREA	1963 SF
TOTAL AREA	1963 SF
GARAGE FLOOR AREA	622 SF

Next steps for Woodhaven Property

- Painting and other interior work begins this week
- License application to be submitted in February
- Applications for admission to be accepted in March/April
- Construction to be completed by end of May
- Set up and furnish as soon as construction is complete
- Target July 1 for opening and move-ins



Third House

- Location identified
- Working with City of Oshkosh for zoning change
- Site plan completed
- Competitive Bids should be secured by early February
- House will be the same plan as the one on Woodhaven
- Target to begin construction in late spring/early summer



Covey



Questions? Thank you.



Covey

TO THE WINNEBAGO COUNTY BOARD SUPERVISORS

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Map Amendment 2023-ZC-6510 filed with the County Clerk by:

SEEGERS, STEVE, Town of NEENAH and referred to the Planning and Zoning Committee on December 19, 2023 and

WHEREAS, a Public Hearing was held on December 20, 2023, pursuant to mailed and published notice as provided by law on the following:

PROPERTY INFORMATION:

Owner(s) of Property: SEEGERS, STEVE

Agent(s): SEEGERS, STEVE PATRON PROPERTIES LLC

Location of Premises Affected: 1730 OAKRIDGE RD

Legal Description: Being part of the NE 1/4 of the NE 1/4 of Section 30, Township 20 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin.

Tax Parcel No.: 010-0298-07

Sewer: Existing; Municipal

Overlay: NONE

WHEREAS, Applicant is requesting a rezoning to I-1 Light Industrial and

WHEREAS, we have received notification from the Town of NEENAH recommending DISAPPROVAL and

WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, make the following findings:

There were objections to: The property owner/applicant and multiple neighbors objected to the zoning change
Proposed use Is Not compatible with adjacent lands.

Findings were made in consideration of Section 23.7-5(b)(1),(2),&(3)

NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending DENIAL by a vote of 0-4.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed ordinance is hereby: ☐ ADOPTED ☐ DENIED

For the Planning and Zoning Committee

AMENDATORY ORDINANCE # 01/001/24

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2023-ZC-6510 as follows:

Being part of the NE 1/4 of the NE 1/4 of Section 30, Township 20 North, Range 17 East, Town of Neenah, Winnebago County, Wisconsin.

FROM: A-2 General Agriculture

TO: I-1 Light Industrial

Adopted / Denied this _____ day of _____, 20 _____

Thomas Egan, Chairperson

ATTEST:

Julie Barthels, Clerk

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF
_____ 20 ____.

JON DOEMEL, COUNTY EXECUTIVE

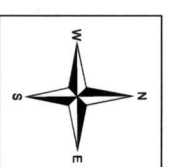
County Board Supervisory district: 9

Application #23-ZC-6510

Date of Hearing:
December 20, 2023

Owner(s):
PATRON PROPERTIES LLC

Subject Parcel(s):
010029807



Winnipeg County
WINGS Project

Scale

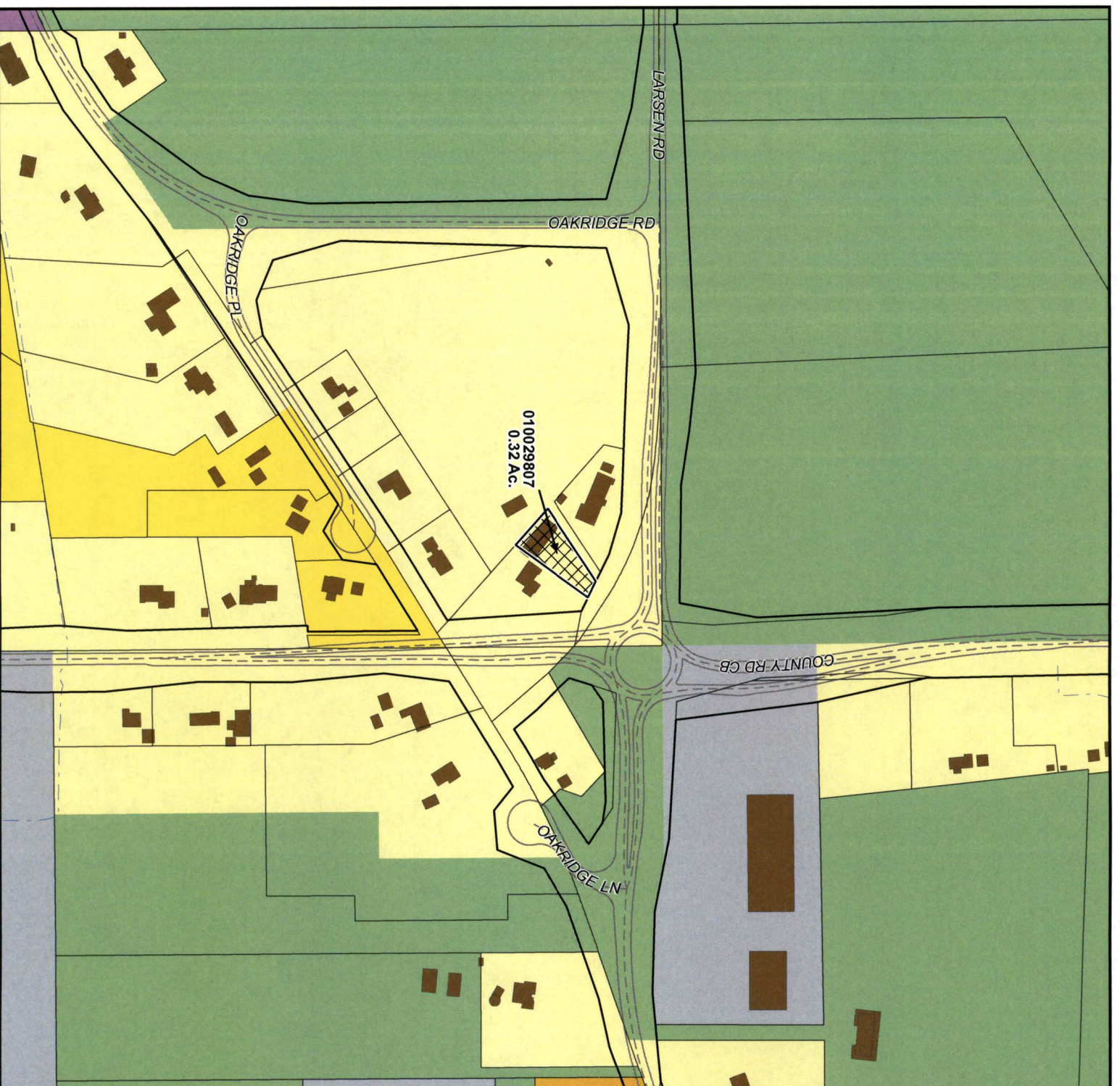
1 inch : 300 feet

County Zoning Districts

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

City of Oshkosh Extraterritorial
Zoning Jurisdiction

Incorporated Area



Application #23-ZC-6510

Date of Hearing:

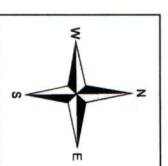
December 20, 2023

Owner(s):

PATRON PROPERTIES LLC

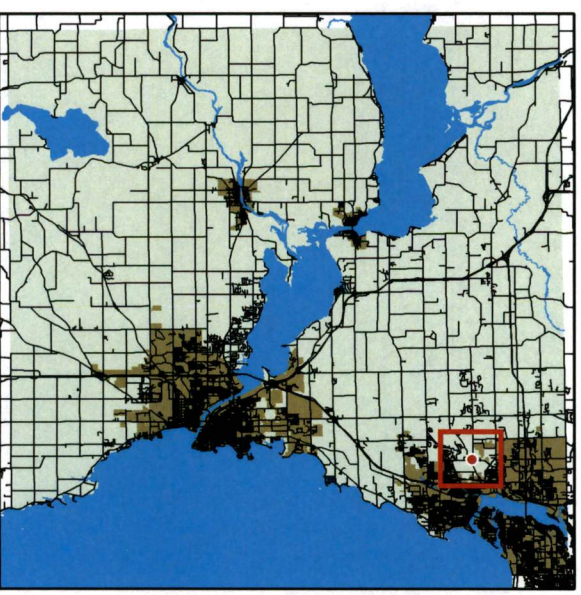
Subject Parcel(s):

010029807

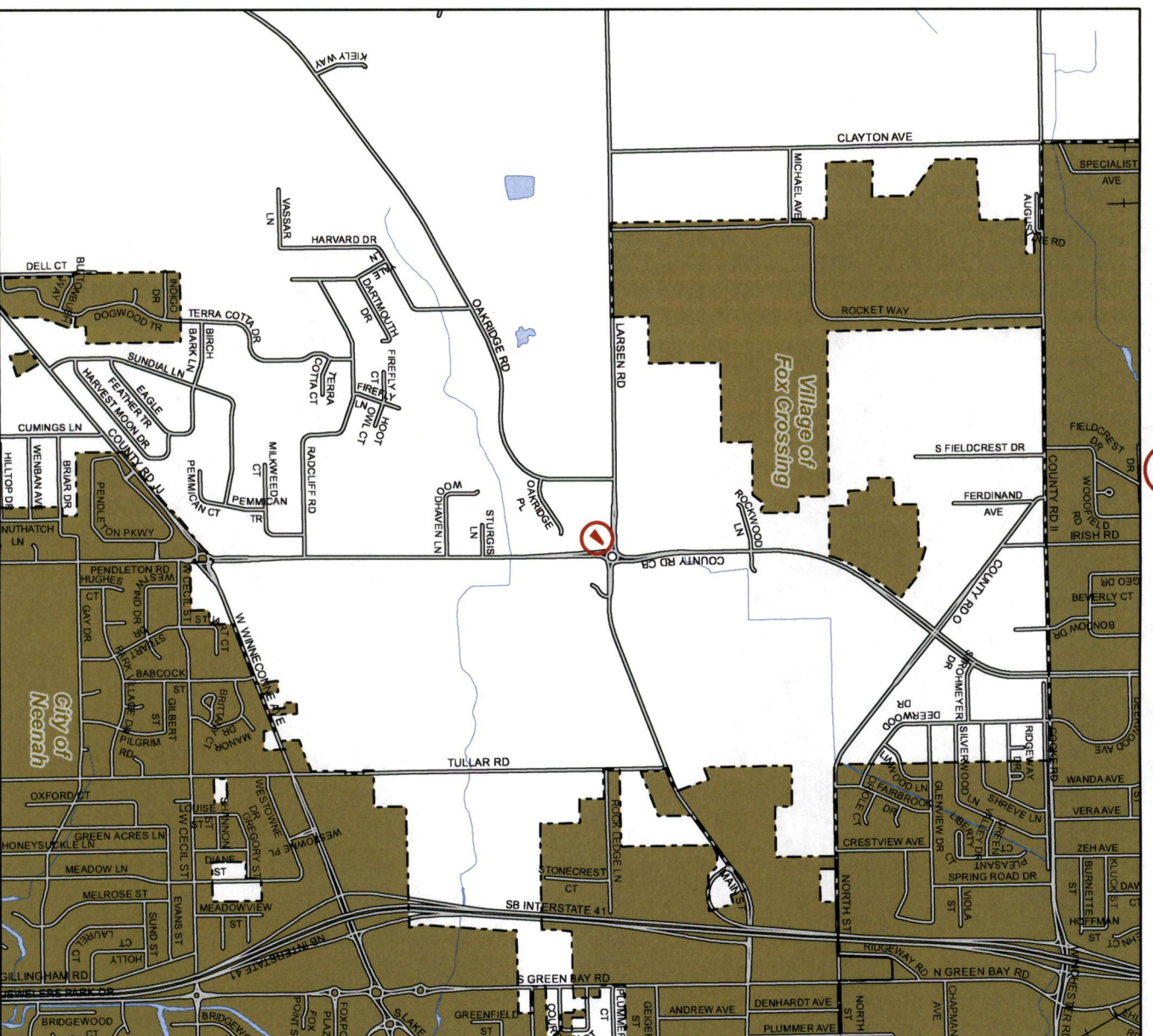


*Winnebago County
WINGS Project*

● = SITE



WINNEBAGO COUNTY



○ = SITE

1 inch : 2,000 feet

TO THE WINNEBAGO COUNTY BOARD SUPERVISORS

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Map Amendment 2023-ZC-6490 filed with the County Clerk by:

KUZNACKI, ET AL, Town of WINNECONNE and referred to the Planning and Zoning Committee on December 20, 2023 and

WHEREAS, a Public Hearing was held on December 20, 2023, pursuant to mailed and published notice as provided by law on the following:

PROPERTY INFORMATION:

Owner(s) of Property: KUZNACKI, ET AL

Agent(s): NONE

Location of Premises Affected: 6097 E LYNGAAS RD

Legal Description: Being part of the W 1/2 of the SW 1/4 of Section 3, and being all of Lots 56 and 57 in the Plat of Piacenza, surveyed as Lot 1 of CSM-3995, located on Government Lot 3 of Section 4, all in Township 19 North, Range 15 East, Town of Winneconne, Winnebago County, Wisconsin.

Tax Parcel No.: 030-005305, 030-0813

Sewer: Existing; Municipal

Overlay: Shoreland, floodplain

WHEREAS, Applicant is requesting a rezoning to R-2 Suburban Low Density Residential and

WHEREAS, we have not received notification from the Town of WINNECONNE recommending NO RESPONSE and

WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, make the following findings:

There were no objections

Proposed use is compatible with adjacent lands.

Findings were made in consideration of Section 23.7-5(b)(1),(2),&(3)

NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending APPROVAL by a vote of 4-0.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed ordinance is hereby: ☐ ADOPTED ☐ DENIED

For the Planning and Zoning Committee

AMENDATORY ORDINANCE # 01/002/24

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2023-ZC-6490 as follows:

Being part of the W 1/2 of the SW 1/4 of Section 3, and being all of Lots 56 and 57 in the Plat of Piacenza, surveyed as Lot 1 of CSM-3995, located on Government Lot 3 of Section 4, all in Township 19 North, Range 15 East, Town of Winneconne, Winnebago County, Wisconsin.

FROM: R-1 Rural Residential; R-2 Suburban Low Density Residential

TO: R-2 Suburban Low Density Residential

Adopted / Denied this _____ day of _____, 20 ____

Thomas Egan, Chairperson

ATTEST:

Julie Barthels, Clerk

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF
_____ 20 ____.

JON DOEMEL, COUNTY EXECUTIVE

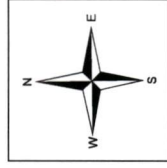
County Board Supervisory district: 30

○ = SITE

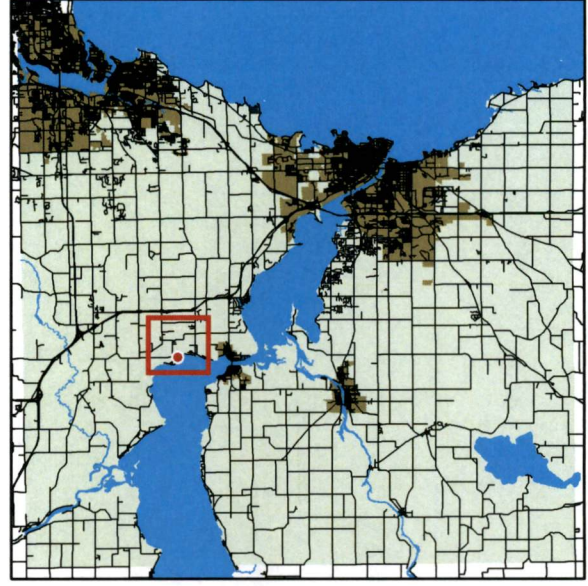
November 28, 2023

RIETH REV TST, (STEVEN M & KATHLEEN A) /
KUZNACKI TST, LISA A

030005305 / 0300813



*Winnebago County
WINGS Project*



1 inch : 2,000 feet

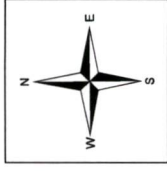
WINNEBAGO COUNTY

Application #23-ZC-6490

Date of Hearing:
November 28, 2023

Owner(s):
RIETH REV TST
(STEVEN M & KATHLEEN A) /
KUZNACKI TST, LISA A

Subject Parcel(s):
030005305 / 0300813



Winnebago County
WINGS Project

Scale
1 inch : 300 feet

County Zoning Districts

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

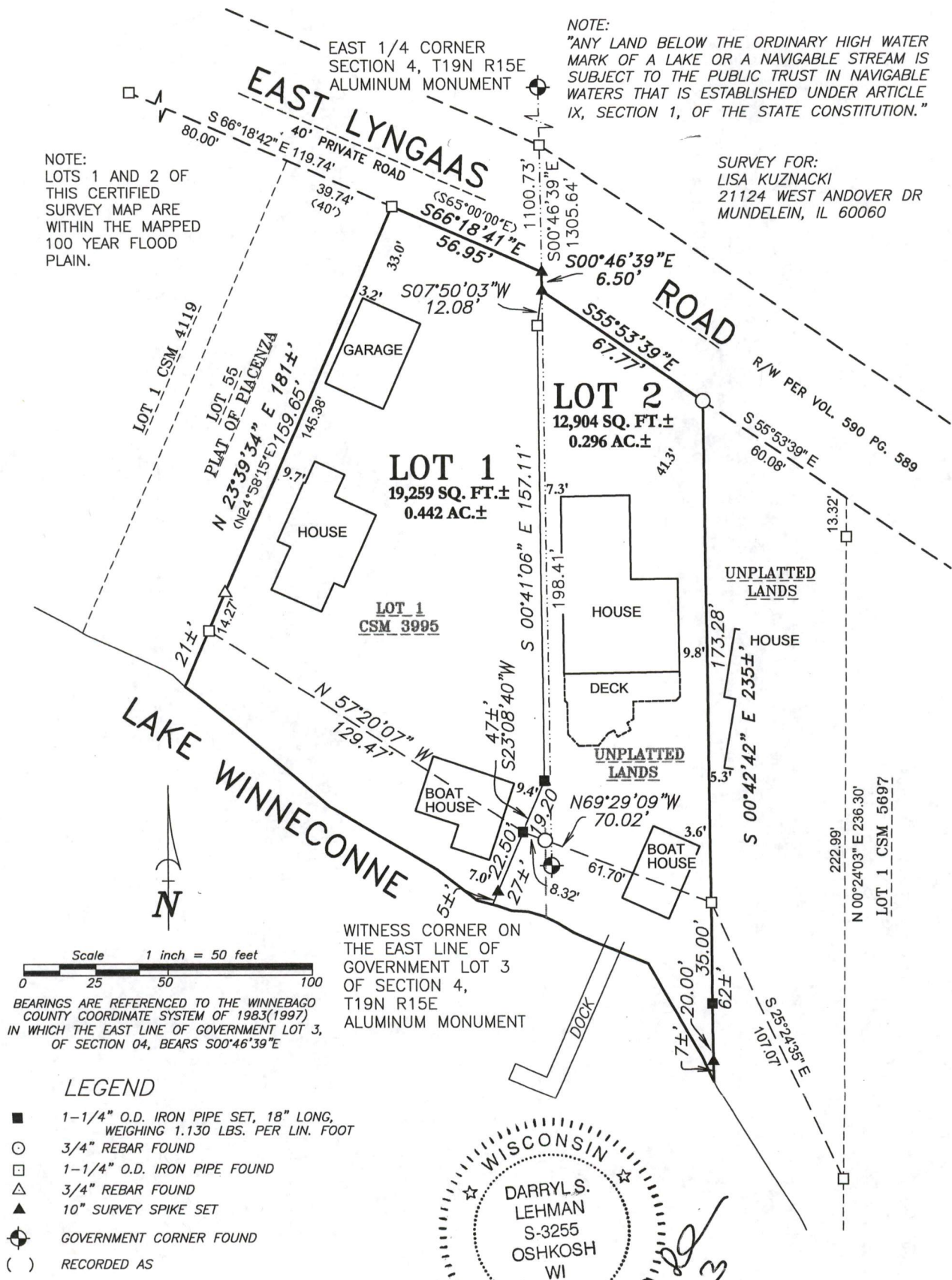
City of Oshkosh Extraterritorial
Zoning Jurisdiction

Incorporated Area



CERTIFIED SURVEY MAP NO. _____

PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 IN SECTION 3, AND LOT 1 OF CERTIFIED SURVEY MAP 3995, BEING PART OF GOVERNMENT LOT 3 IN SECTION 4, ALL IN TOWNSHIP 19 NORTH, RANGE 15 EAST, TOWN OF WINNECONNE, WINNEBAGO COUNTY, WISCONSIN.



Martenson & Eisele, Inc.



101 West Main Street
Omro, WI 54963
www.martenson-eisele.com
P 920.685.6240

Planning
Environmental
Surveying
Engineering
Architecture

PROJECT NO. 0-2828-001
FILE 2828001CSM SHEET 1 OF 4
This instrument was drafted by: DSL

DATE: 01/16/2024

R E S O L U T I O N

No. 003

To The Board of Supervisors of Winnebago County, Wisconsin:

AMENDATORY ORDINANCE 01/03/24

WHEREAS, it is desirable to amend the Zoning Map of the TOWN OF NEPEUSKUN in accordance with the petition of Michael Docta,

WHEREAS, said request is in compliance with the adopted Winnebago County Land Use Plan.

NOW, THEREFORE, the County Board of Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the TOWN OF NEPEUSKUN, be and the same, are amended to provide that the attached described property be changed from the classification of **A-2 (FLPO)** of said ordinance, which it now and heretofore had, to the zoned district of **A-2 FLU; AG & UNDEVELOPED**.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby ☐ **ADOPTED** OR ☐ **DENIED**.

County Board Supervisor
(Town of Nepeuskun)

PARCEL NO: **014-0710-02; FROM A-2 (FLPO) TO A-2 FLU; AG & UNDEVELOPED**

COUNTY DISCLAIMER:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, 2024.

Jon Doemel

County Board Supervisory district **33 - Egan**

MEMO FOR P & Z MEETING AGENDA OF JANUARY 5, 2024

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Change(s)

1. Michael Docta - Town Zoning Change (Tax ID No 014-0710-02) – Town of Nepeuskun.

The town zoning change for Michael Docta is consistent with Winnebago County's Future Land Use Plan. The Town of Nepeuskun approved the zoning change from A-2 (FLPO) (General Agricultural District with the Farmland Preservation Overlay) to A-2 (General Agriculture District) and Winnebago County's future land use plan shows future land use as Agricultural and Undeveloped.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

*MC, HMz 4-0-1 Egan excused
Approved*



engineering | architecture | environmental | surveying
landscape architecture | planning | economic development

1695 Bellevue Street
Green Bay, WI 54311-4251
920-491-9081
800-472-7372
FAX 920-491-9020
www.cedarcorp.com

A-2 (FLPO) to A-2
FLU: Ag & Undeveloped

STAFF REPORT

DATE: September 7, 2023
TO: Town of Nepeuskun Plan Commission
FROM: Jeff Kussow
Zoning Administrator, Town of Nepeuskun
Community Planner/Code Administrator, Cedar Corporation
SUBJECT: Rezoning Application # 1-23 – Michael Docta

Applicant/General Information

- **Name & property address:** Michael A Docta; 7502 Sportsman Rd *20.88 ac*
- **Parcel identification number:** 014-0710-02
- **Petition request:**
Michael A Docta requests approval of a zoning map amendment (rezoning) to remove the FPO Farm Preservation Overlay District from tax parcel number 014071002 addressed 7502 Sportsman Road, resulting in the property being located in only the A-2 Agricultural District.
- **Current Zoning:** Agricultural District (A-2) & Farm Preservation Overlay District (FPO)
- **Proposed Zoning:** Agricultural District (A-2); Remove Farm Preservation Overlay (FPO) District from entire parcel.

Applicable Ordinances:

The use of the subject property in the Town of Nepeuskun is governed by the following ordinance(s)/plan(s):

- Town of Nepeuskun Zoning Code (Chapter 5, Town Municipal Code)
- Town of Nepeuskun Farmland Preservation Ordinance (Chapter 14, Town Municipal Code)
- Town of Nepeuskun Comprehensive Plan
- Winnebago County Comprehensive Plan
- Winnebago County Farmland Preservation Plan

Description of Subject Property & Surrounding Area

Subject Property:

- **Lot area, width, & depth:** 20.88 acres +/-; 791 ft. +/- wide & 1,136 ft. +/- deep.
- **Frontage – water/road:** No water frontage; 793 ft. +/- road frontage along Sportsman Rd
- **Existing uses/structures:** Abandoned single family residence & small accessory structures.
- **Water & Sanitation:** The property is served by private sanitary and water facilities.
- **Significant topography or vegetation:** Large wetland area on property; Property slopes from the southeast corner of the property, adjacent to Sportsman Rd to the northwest corner of the property with a 54 ft. +/- drop in elevation; There is a large, mapped wetland in the rear of the property.

Surrounding Area:

- **North:** Large vacant lots zoned A-2/FPO.
- **South:** Sportsman Rd is adjacent to the south; South of the road are large agricultural lots zoned A-2, A-2/FPO, and A-1/FPO.
- **East:** Large agricultural lot zoned A-2/FPO.
- **West:** Large vacant lots zoned A-2 and A-2/FPO.

Background Information/History:

Michael A Docta requests approval of a zoning map amendment (rezoning) to remove the FPO Farm Preservation Overlay District from tax parcel number 014071002 addressed 7502 Sportsman Road, resulting in the property being located in only the A-2 Agricultural District.

The purpose of the rezoning request is to allow a “residential garage” prior to the establishment of a principal use in which the proposed accessory structure would serve, pursuant to Section 5.10.21 5, Exemption for Residential Garage in A-2 District. The subject property currently does not have a principal residential structure since the residence has been abandoned. The subject property is currently zoned A-2 with the FPO overlay zoning district. Residential garages prior to establishment of a principal use are not allowed in the FPO overlay zoning district. Therefore, the FPO overlay zoning district would need to be removed from the subject property in order for the residential garage to be allowed.

Section 5.10.21 5, Exemption for Residential Garage in A-2 District, states:

“In an A-2 zoning district, a residential garage may be constructed prior to the establishment of a principal use provided the parcel is 5.0 acres or more. As a condition of approval, the property owner shall record an agreement and deed restriction, as approved by the zoning administrator, with the register of deeds for Winnebago County that describes the nature of the authorized use. This exemption shall allow only one residential garage on the subject property.”

Town Code Review/Considerations:**Article 15, Amendments, of Town Zoning Code (Chapter 5):**

1. The Town Board may, by ordinance, amend the zoning map upon recommendation of the Planning Commission.
2. The Planning Commission shall hold a public hearing.
3. Such amendments shall not become effective until such time as the County Board concurs with the amendment as required by state law.
4. Such amendments shall be adopted according to the procedures consistent with state law, upon review and recommendation by the Plan Commission.
5. Any amendment shall be consistent with and furthers the intent and requirements of the Town’s Comprehensive Plan.
6. Any rezone petition that is not consistent with the Town of Nepeuskun Comprehensive Plan shall require an amendment to said plan before town action is taken on the rezone petition.

Section E, Rezoning Land Out of a Farmland Preservation Zoning District, of the Farmland Preservation Ordinance (Chapter 14):

- (1) The Town Board on recommendation of the Plan Commission may not rezone land out of a farmland preservation zoning district unless the Town Board on recommendation of the Plan Commission finds all of the following in writing, after public hearing, as part of the official record of rezoning:

- (a) The rezoned land is better suited for a use not allowed in the farmland preservation zoning district. Rezone decisions and actions shall follow DATCP guidelines if available.
- (b) The rezoning is consistent with any comprehensive plan, adopted by the Town Board on recommendation of the Plan Commission which is in effect at the time of the rezoning.
- (c) The rezoning is substantially consistent with the Winnebago County farmland preservation plan. The rezoning will not substantially impair or limit current or future agricultural use of other protected farmland.
- (d) The rezoning will not substantially impair or limit current or future agricultural use surrounding parcels of land that are zoned for or legally restricted to agricultural use.

Comprehensive Plan Considerations:

The Town Comprehensive Plan Future Land Use Plan designates the subject parcel as being “Agricultural & Open Space”.

Agricultural & Open Space description & policies:

- This category are those areas where agricultural uses such as dairy and crop farming are the anticipated predominant land use in the area.
- The agriculture and open space category could include a limited amount of residential development, but the predominant land use would be agricultural in nature. Within this category, housing for a farm operator or the son or daughter of the farm operator is acceptable. However, non-farm related residential development would have to be located in the A-2 zoning district which is not impacted by the farmland preservation zoning overlay provisions.
- A minimal amount of other land uses, e.g., energy systems, wireless communication facilities, dog kennels, veterinary clinics, mineral extraction, wildlife ponds, agriculture related business and even agri-tourism, may also occur in areas planned for agriculture and open space. Major subdivisions (those proposing to create five or more lots) and other similar large-scale developments are prohibited in these areas.
- Policies:
 1. The principal land uses within the Agriculture and Open Space land use category shall be agriculture, forestry, and natural open spaces (e.g., wetlands). Other uses may be allowed but should be subject to town review, rezones, and/or conditional use approval to assure current and future maintenance of the agricultural resource, compatibility with agricultural operations, and consistency with other town goals and objectives. Such uses include but are not limited to the following:
 - a. Residential housing
 - b. On-farm enterprises, agricultural support businesses, agritourism and/or home-based businesses
 - c. Manufacturing of agricultural products
 - d. Sand and gravel extraction
 - e. Churches, cemeteries, aircraft landing strips, schools, local government buildings and facilities, and solid waste disposal/recycling sites
 - f. Energy production
 - g. Communication transmission
 2. The A-1, A-2 and Farmland Preservation Overlay Districts shall be the primary zoning districts regulating land use in the agriculture and open space land use category.

Staff Discussion, Recommendation, and Plan Commission Direction:

Rezoning shall be consistent with the Town Comprehensive Plan. It is staff's opinion that the proposed rezoning is consistent with the Town Comprehensive Plan since the property would remain in the A-2 zoning district.

In order to rezone land out of the FPO District, the Town shall find the following criteria to be true:

1. The rezoned land is better suited for a use not allowed in the farmland preservation zoning district. Rezone decisions and actions shall follow DATCP guidelines if available.
2. The rezoning is consistent with any comprehensive plan, adopted by the Town Board on recommendation of the Plan Commission which is in effect at the time of the rezoning.
3. The rezoning is substantially consistent with the Winnebago County farmland preservation plan. The rezoning will not substantially impair or limit current or future agricultural use of other protected farmland.
4. The rezoning will not substantially impair or limit current or future agricultural use surrounding parcels of land that are zoned for or legally restricted to agricultural use.

It is staff's opinion that the proposed rezoning meets the above noted criteria for rezoning land out of the FPO District due to the following reasons:

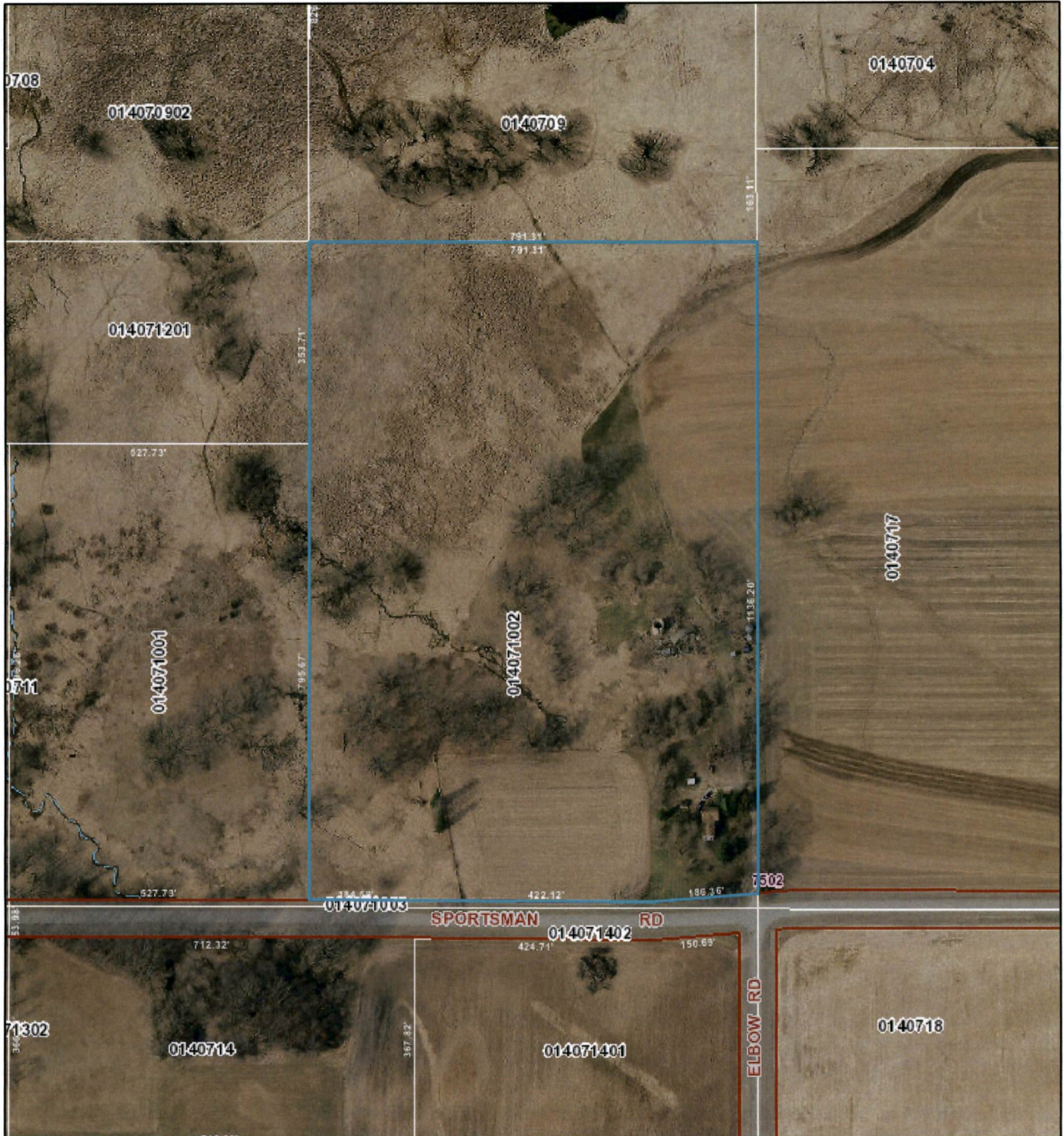
1. The rezoned land is better suited for a use not allowed in the FPO District since the majority subject property is not currently being used for agricultural purposes or capable of being used for agricultural purposes due to the presence of wetlands.
2. The rezoning is consistent with the Town Comprehensive Plan since the property would remain in the A-2 zoning district.
3. The rezoning is substantially consistent with the County Farmland Preservation Plan since this rezoning will not result in less than 80% of the areas designated for farmland preservation being zoned for farmland preservation by the Town. The rezoning will not substantially impair or limit agricultural use of other protected farmland since a majority of the property will still be in the A-2 District.
4. The rezoning will not substantially impair or limit current or future agricultural use surrounding parcels of land that are zoned for or legally restricted to agricultural use since the rezoning will not affect the use of surrounding parcels.

Staff Recommendation: Based on the information submitted with the application and the findings presented in this report, it is staff's recommendation that the rezoning be approved as proposed.

Plan Commission Direction:

The Plan Commission has the ability to forward the Town Board a recommendation to approve or deny the rezoning.

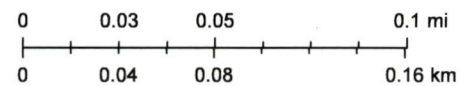
Docta - Aerial Map 1



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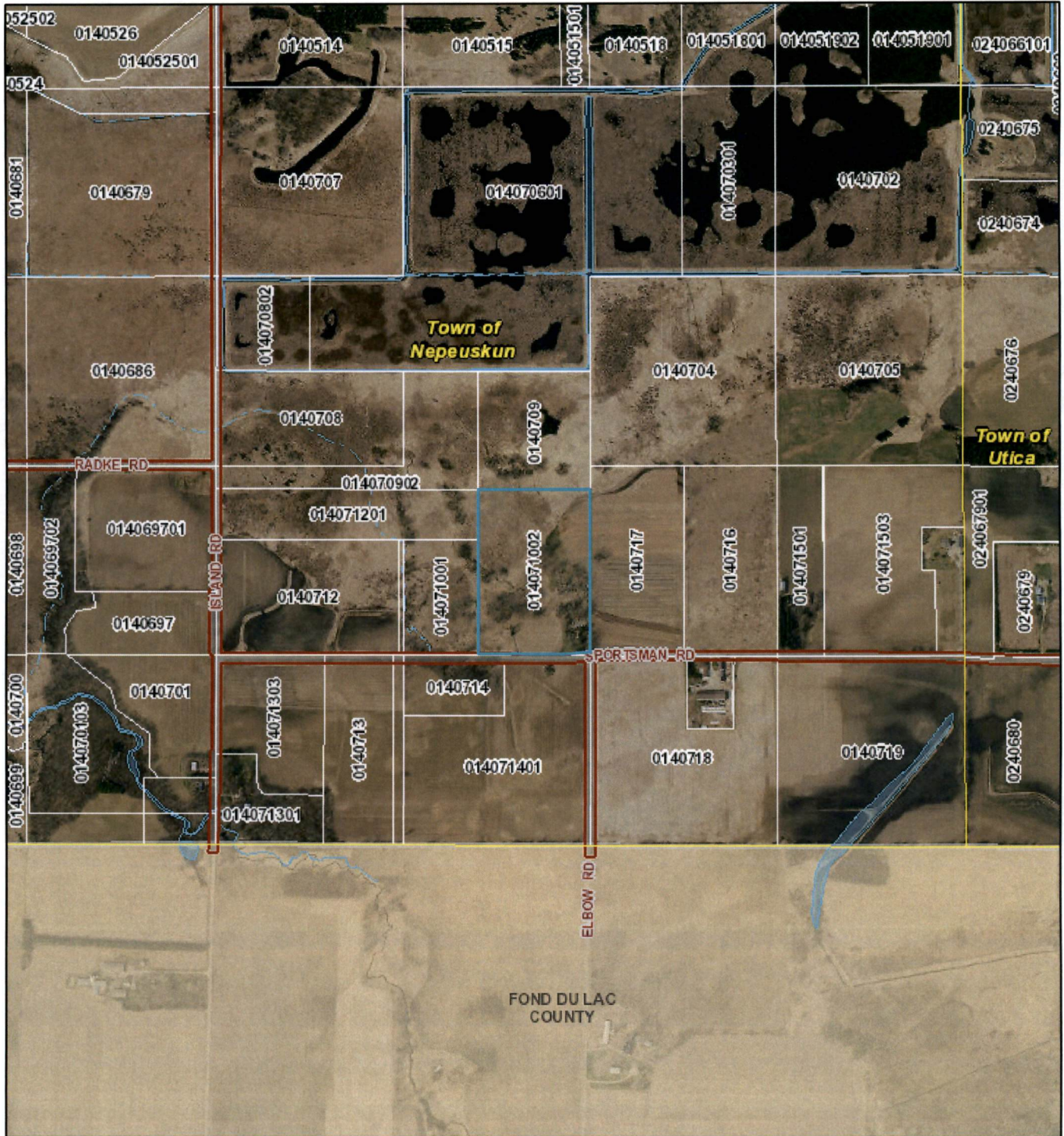
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- | | |
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| Adjacent Counties | Navigable - Permanent (checked) |
| Lakes, Ponds and Rivers | Navigable - Intermittent (checked) |
| Navigable Waterways | Navigable - Stream (checked) |
| Navigable - Permanent (unchecked) | Tax Parcel Boundary |
| Navigable - Intermittent (unchecked) | Road ROW |
| Navigable - Stream (unchecked) | Municipal Boundary |



Winnebago County GIS, Imagery Date: April 2020

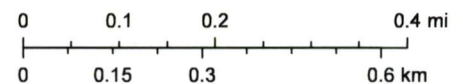
Docta - Aerial Map 2



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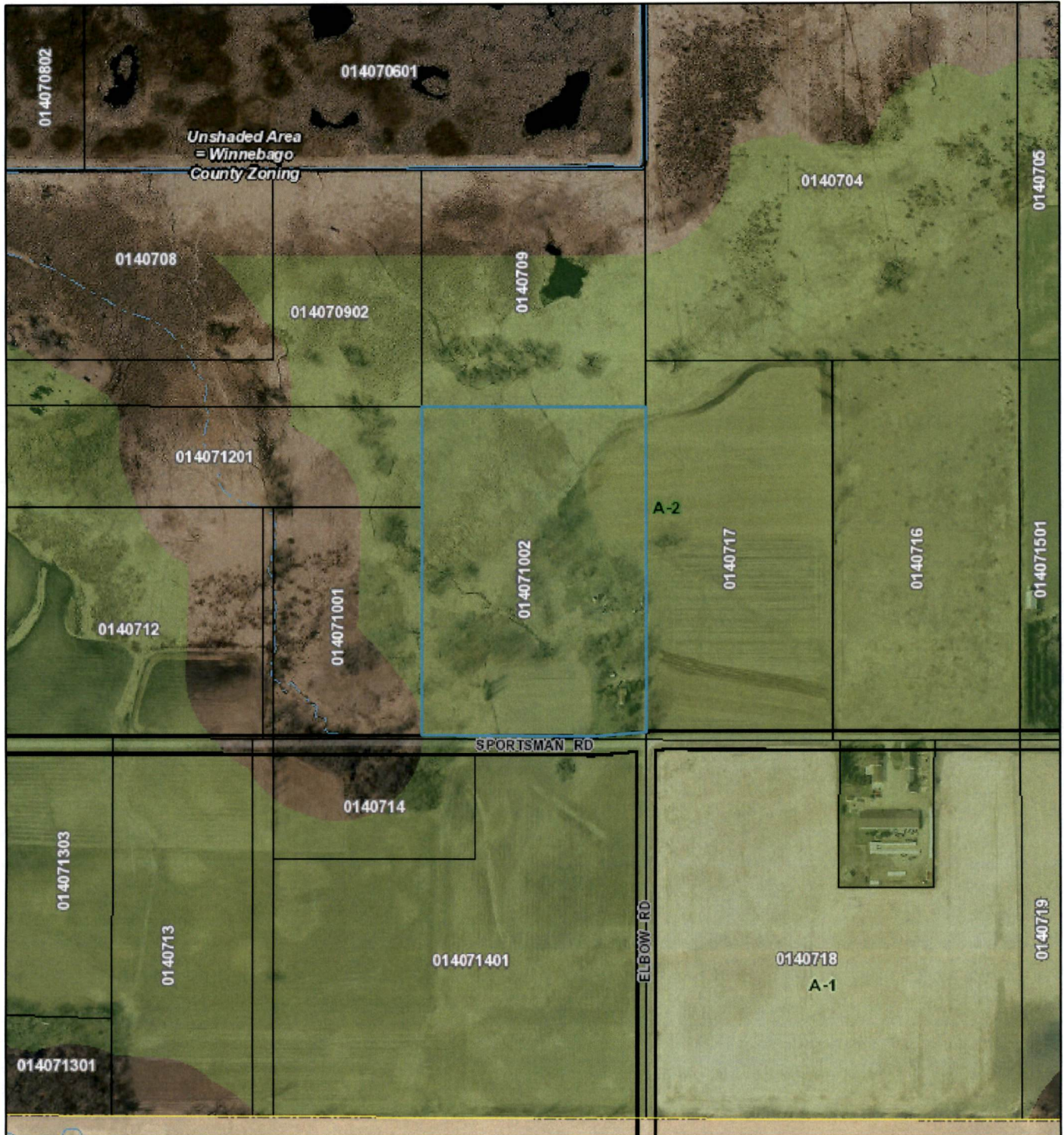
1:11,899

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| Adjacent Counties | Navigable - Permanent (checked) |
| Lakes, Ponds and Rivers | Navigable - Intermittent (checked) |
| Navigable Waterways | Navigable - Stream (checked) |
| Navigable - Permanent (unchecked) | Tax Parcel Boundary |
| Navigable - Intermittent (unchecked) | Road ROW |
| Navigable - Stream (unchecked) | Municipal Boundary |



Winnebago County GIS, Imagery Date: April 2020

Docta - Town Zoning Map



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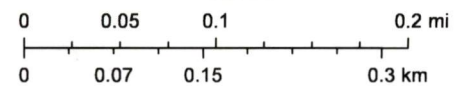
District Code / Description

- A-1 - Farmland Preservation
- A-2 - Agricultural
- R-1 - Residential
- C-1 - Existing Commercial
- C-2 - Community Commercial
- PLI - Public Lands Institutional

Navigable Waterways

- Permanent
- Intermittent
- Stream
- Tax Parcels
- Municipal Boundary

1:5,950



Winnebago County GIS, Imagery Date: April 2020

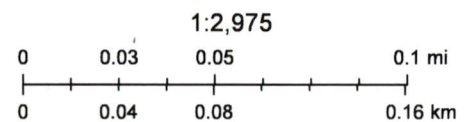
Docta - County Zoning Map



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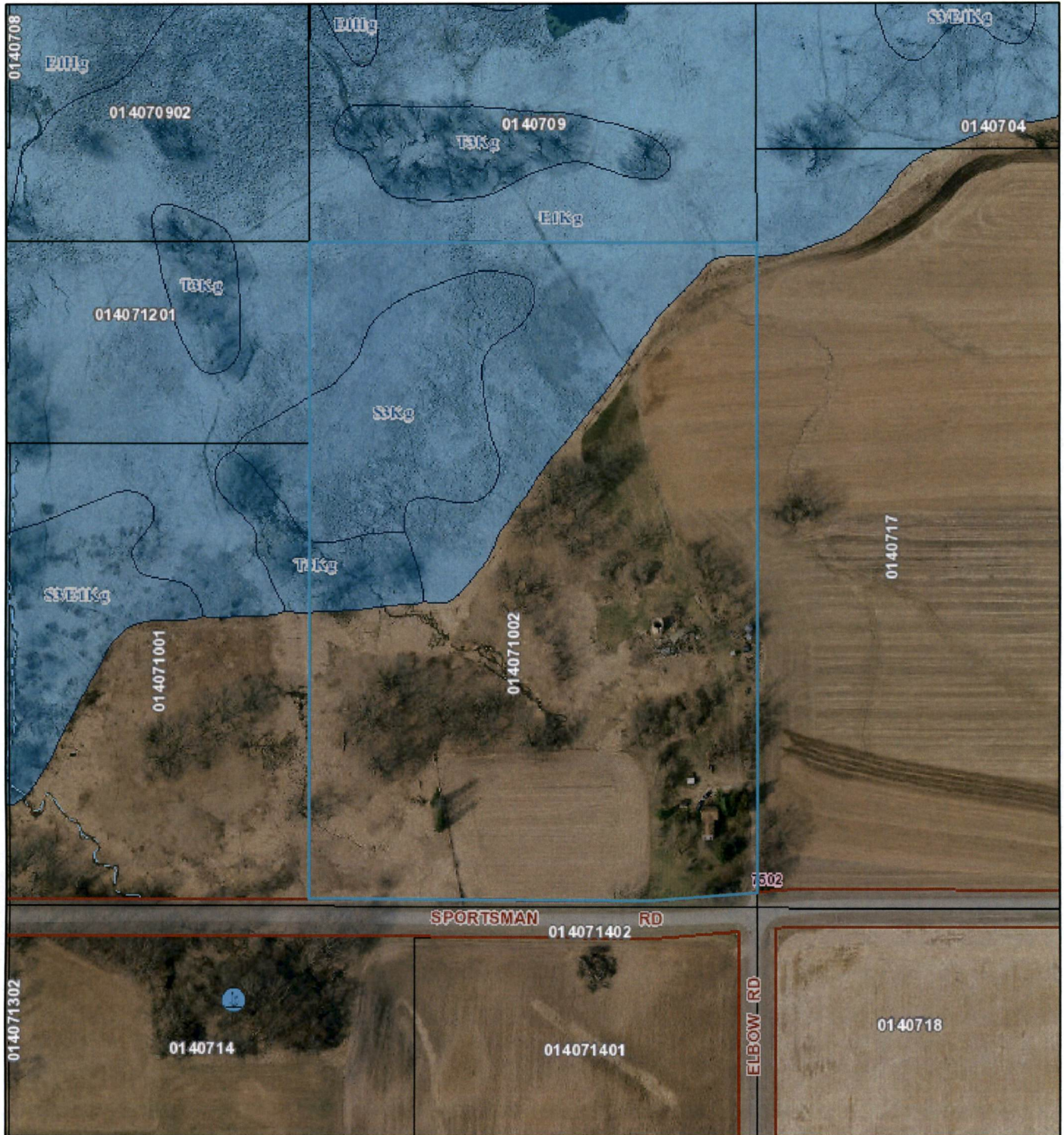
District Code/Description

R-1 - Rural Residential	B-1 - Local Service
R-2 - Suburban Residential	B-2 - Community Business
R-3 - Two-Family Residential	B-3 - General Business
R-4 - Multi-Family Residential	I-1 - Light Industrial
R-8 - Manufactured/Mobile Home Community	I-2 - Heavy Industrial
PDD - Planned Development District	A-1 - Agribusiness
	A-2 - General Agriculture



Winnebago County GIS, Imagery Date: April 2020

Docta - Wetland Map



9/7/2023, 1:59:17 PM

Wetland Areas

- Wetland
- Open Water Wetland

Wetland Features

- Undelineated Wetland < 2 Ac.
- Dammed pond
- Excavated pond

Project Review Area

Surface Water Drainageway District

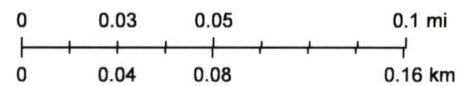
Tax Parcels

Navigable Waterways

Navigable - Permanent (unchecked)

Navigable - Intermittent (unchecked)

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Winnebago County GIS, Imagery Date: April 2020

TOWN OF NEPEUSKUN
WINNEBAGO COUNTY

RZ 01-23

RE-ZONE APPLICATION

The following application must be completed prior to consideration for Re-Zoning of a parcel in the town. Please include the ~~\$300.00~~ ³⁵⁰ fee required per the Town of Nepeuskun Fees Ordinance payable to: Town of Nepeuskun and return to the Zoning Administrator for processing.

Date: 7/25/2023

Applicant Name: Michael Docta

Applicant's Address: W5138 Kennedy DR FDL WI 54935

Phone Number: 1920 579 6897

Tax Parcel (s) number (s) for requested site: 014-0710-02

Address of requested site: 7502 Sportsman Rd.

Current zoning of requested site: A-2 + FPO

NEW ZONING REQUESTED FOR SITE: A-2 (remove FPO)

Re-Zone Procedure

A Public Hearing will be set upon the receipt of this application and fee whereas the applicant shall furnish information to the Town Plan Commission necessary for processing of the application.

I ACCEPT THESE TERMS AND HEREBY SUBMIT THE ATTACHED APPLICATION FOR APPROVAL. SIGNED: Michael Docta **DATE** 7/25/23

Date Application Received by Town: 8/2/2023

Public Hearing Date: 9/11/2023

Recommendation of Approval of Re-Zone to Town Board

Town Plan Commission Secretary _____ Date _____

Town Plan Commission Chair _____ Date _____

Stipulations: _____

Final Approval of Re-Zone by Town Board

Town Clerk Rebecca L. Ennow Date 9/18/23

Town Board Chairman Lyle Per Date 9/20/23

TOWN OF NEPEUSKUN

ORDINANCE NO. 091823-01

AN ORDINANCE TO AMEND THE TOWN OF NEPEUSKUN FARMLAND PRESERVATION ZONING MAP

- WHEREAS,** an application for an amendment to the Town of Nepeuskun Farmland Preservation Zoning Map has been filed with the Town as described herein; and
- WHEREAS,** following the requisite Notice and Public Hearing, the proposed amendment has been reviewed and recommended to the Town Board by the Town's Planning Commission; and
- WHEREAS,** the application for amendment to the Town of Nepeuskun Farmland Preservation Zoning Map does comply with the Town Zoning Code and is consistent with the Town's Comprehensive Plan; and
- WHEREAS,** all other procedural requirements have been met for purposes of consideration of the amendment as provided in Article 15 of the Town Zoning Code and Section E of the Town's Farmland Preservation Ordinance; and

NOW, THEREFORE BE IT ORDAINED THAT, the Town Board of the Town of Nepeuskun, County of Winnebago, State of Wisconsin, pursuant to Article 15 of the Town Zoning Code and Section E of the Town's Farmland Preservation Ordinance, hereby adopts the following amendment to the Town of Nepeuskun Farmland Preservation Zoning Map:

Section 1: The Town of Nepeuskun Farmland Preservation Zoning Map is amended as follows:

Property Owner:
Michael A Docta

Description of property:

For property described as tax parcel number 014-0710-02 addressed 7502 Sportsman Rd., Ripon, WI 54971; specifically described as Lot 2 of Certified Survey Map 6271, being part of the Northeast ¼ of the Southwest ¼ of Section 36, Township 17 North, Range 14 East, Town of Nepeuskun, Winnebago County, Wisconsin.


The above-described property is hereby rezoned as follows:

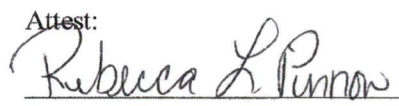
The FPO Farmland Preservation Overlay District is removed from the entire above-described property, resulting in the property being located in only the A-2 Agricultural District.

Section 2: This Ordinance shall be submitted to the Winnebago County Board for approval. This amendment to the Town of Nepeuskun Farmland Preservation Zoning Map shall be effective upon approval by the Winnebago County Board.

Adopted this 18th day of September 2023

Vote: Yes: 3 No: 0 Abstain: 0 Absent: 0


Lyden Rasmussen, Town Chairperson

Attest:

Rebecca Pinnow, Town Clerk

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RESOLUTION: Commendation for Rosanne Smerling

WHEREAS, Rosanne Smerling has been employed with Human Services for the past twenty-nine years, and during that time has been a most conscientious and devoted County employee; and

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be, and it hereby is extended to Rosanne Smerling for the fine services she has rendered to Winnebago County.

Respectfully submitted by:

PERSONNEL & FINANCE COMMITTEE

Committee Vote: **5-0**

Vote Required for Passage: **Majority of Members Present**

Approved by the Winnebago County Executive this _____ day of _____, 2024.

Jonathan D. Doemel
Winnebago County Executive

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TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, Pat O'Brien passed away on November 30, 2023.

Respectfully submitted by:
PERSONNEL & FINANCE COMMITTEE

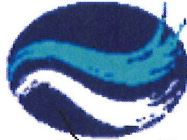
Vote Required for Passage: **Majority of Members Present**

Jonathan D. Doemel
Winnebago County Executive

JULIE A. BARTHELS
County Clerk

112 OTTER AVENUE, P.O. BOX 2806
OSHKOSH, WISCONSIN 54903-2806

OSHKOSH (920) 232-3430
FAX (920) 232-3435
E-mail: countyclerk@winnebagocountywi.gov



Winnebago County
Office of the County Clerk

The Wave of the Future

NOTICE OF CLAIM

DATE: December 15, 2023

TO: Joel Luepke, Melanie Boelter and Shannon Smith

FROM: Julie A. Barthels

RE: Claim from Ronald Recla

This claim will be forwarded to the Personnel & Finance Committee for action on January 4, 2024 and presented to the County Board at their January 2, 2024 meeting.

December 6, 2023

TO WHOM IT MAY CONCERN:

I, Ronald Recla, was arrested on a probation violation on November 22, 2023 and brought to the Winnebago County Jail. My cell phone, a Samsung Galaxy, was logged in at the jail along with my other property. Upon release, they did not find my cell phone and therefore, was not returned to me. I have kept in contact with the jail regarding this matter. To date, they still have not found my phone.

The phone is valued at \$100 plus it had a Samsung 128gb SD card. Due to this issue, I lost all my information and cannot access my bank account.

The jail advised me to file a claim as they are still unable to locate my phone. As a result, I had to purchase another phone which cost me \$150.00 and also lost my phone number and had to get a new phone number.

I would appreciate a resolution to this matter as soon as possible. You can mail my reimbursement to the following address:

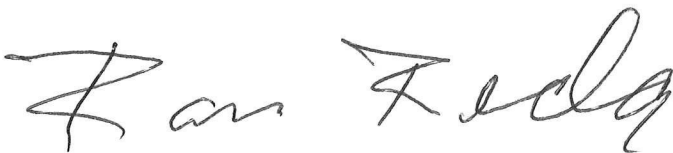
Ronald Recla

2530 Theresa Avenue

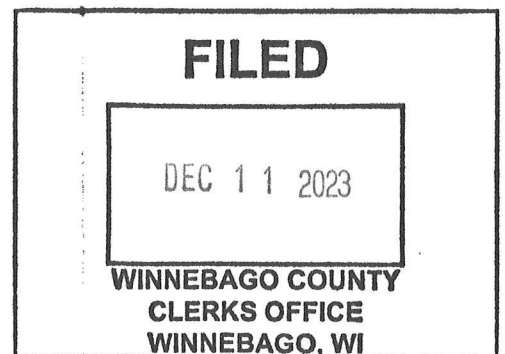
Appleton, WI 54915

My temporary phone number is 920.376.3073

Thank you.



Ronald Recla



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TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, the amendments add language to allow the Parks Director or County Executive to expand usage on a County owned recreational trail, specifically to allow ATVs on portions of the WIOASH Trail; and

WHEREAS, the Parks Director will determine when the weather conditions are appropriate to allow ATVs on the WIOWASH Trail from West Wind Road to the first bridge crossing. The Public will be notified of the opening and closing dates each year; and

**NOW, THEREFORE, THE WINNEBAGO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS
FOLLOWS:**

BE IT FURTHER ORDAINED by the Winnebago County Board of Supervisors that said amendment to the General Code of Winnebago County shall become effective on the date following the date of publication.

Respectfully submitted by:

Committee Vote: 4-0

Approved by the Winnebago County Executive this _____ day of _____, 2024.

Resolution Number: **308-012024**

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: November 20, 2023
TO: Members of the Parks and Recreation Committee
FROM: Parks Director
RE: ATVs on WIOUWASH Trail – Chapter 19.27 Revision

General Description:

The Town of Oshkosh is requesting the Parks Department to allow for ATV use from December – February along the WIOUWASH Trail from West Wind Road to the first bridge for access to Lake Butte des Morts.

Requested Action:

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the ordinance revisions to Chapter 19.27 as proposed in exhibit A.

Procedural Steps:

Parks and Recreation Committee	Meeting date: 12/12/23
Action taken: Approved	Vote: 4-0
County Board	Meeting date: 1/16/23
Action taken:	Vote:

Background:

In August of 2021, the Town of Oshkosh Chairman, Jim Erdman attended a Parks and Recreation Committee meeting and requested the Winnebago County Parks Department to consider allowing ATVs on the WIOUWASH Trail during the winter months for the purpose of access Lake Butte des Morts. In the past, users parked on Edgewood Lane on the north side of Lake Butte des Morts within the Town of Oshkosh. They utilized this fire lane/boat landing to drive their ATV onto the lake. In the last year or so, the Town of Oshkosh signed the road with no parking signs only during the winter months.

The Town of Oshkosh requested that the Winnebago County Parks Department allow use of ATVs from West Wind Road to the first bridge crossing to the north for the purpose of accessing Lake Butte des Morts on an ATV. A diagram has been included below showing the portion of the WIOUWASH Trail that is being requested for ATV use.



For ATVs to be allowed on a small portion of the WIOUWASH Trail, an ordinance revision would be needed. At this time, Chapter 19.27 states that no vehicles of any kind shall be operated on the recreation trail except police vehicles, emergency and rescue vehicles or County maintenance vehicles.

The Parks Department recommends executing a trial period where ATVs would be allowed with limitation and restrictions. We would allow ATVs on the WIOUWASH Trail for one season for the sole purpose of accessing Lake Butte des Morts. Restrictions in regard to weather conditions would be established by the Parks Department. If we run into issues with ATVs damaging the trail or going past the bridge crossing, then we would shut down access. The Parks Department will work with the Town of Oshkosh to install signs on the WIOUWASH Trail and at the bridge.

Allowing ATVs on roughly 2600 feet of trail from West Wind Road to the first bridge to the north is ONLY for the purpose of accessing Lake Butte des Morts.

The ordinance change would allow for the Parks Department to allow or deny use if needed. It will allow us to be more flexible if we do see that damage is being done to the trail system or if there is a conflict among users.

Attachments:

- Exhibit A

- Ordinance Revision

Exhibit A - Revisions

19.27 RECREATION TRAIL REGULATIONS: The recreation trail regulations herein are in addition to those regulations contained in Chapter 7 of the General Code of Winnebago County.

(1) SNOWMOBILE TRAIL SEASON. During the calendar year the recreation trail may be used by snowmobiles from on or about December 1 to on or about March 31. Formal trail opening and closing dates shall be as designated by the Parks Director or Committee through notification of the public by various media sources when snow conditions are adequate for snowmobiling.

(a) The recreation trail may be opened or closed during the season for any good reason (lack of snow, dangerous conditions, etc.) by the Parks Director or Committee by utilizing the same notification process.

(b) No snowmobiles shall be operated on the recreational trails other than during the snowmobile season. No other vehicles may be operated on the recreation trail during the snowmobile trail season except police vehicles, emergency and rescue vehicles or County maintenance vehicles unless permission is granted by the County Executive or Parks Director.

(2) AREAS OPEN TO SNOWMOBILING. The following areas are open to snowmobiling:

(a) All County-owned public access points.

(b) County Recreation Trails and all future designated recreation trails, and leased snowmobile trails.

(c) No person shall operate a snowmobile in any area other than on marked and approved snowmobile trails, or areas as designated in Sec. 19.27(a)(b), unless permission has been received from the Parks Director.

(d) No person shall conduct or engage in snowmobile races on any County Park lands, access points, nature preserves, or recreation trails.

(3) SIGNS. Signs for use on the recreation trail to regulate snowmobile traffic, warn snowmobile drivers or assist the snowmobile driver to reach his destination shall be in accordance with recommendations established by the State Department of Natural Resources, and shall be placed at appropriate locations along the trail. No person shall operate a snowmobile other than in accordance with such signs.

(4) OFF-SEASON REGULATIONS, RECREATION TRAILS.

(a) From on or about April 1 to on or about November 30, the recreation trails may be used for hiking, bicycling or in designated areas, horseback riding.

(b) No vehicles of any kind shall be operated on the recreation trail except police vehicles, emergency and rescue vehicles or County maintenance vehicles unless permission is granted by the County Executive or Parks Director. During the off-season the use of the recreation trail shall conform with the rules and regulations relating to County Parks.

2
3 **RESOLUTION:** **Approve the FY 2023 Budget Amendment to add \$1,409,050 in Capital Asset Depreciation**
4 **Expense**

5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, the current depreciation of the active assets for the Airport cost was projected to be
8 \$1,344,162.90 based on the fixed asset software for the 2023 budget; and

9 **WHEREAS**, the Finance Department added four items (between capital projects and capital outlay) that
10 were budgeted to the yearly cost. This increased the yearly budget amount by \$98,340; and

11 **WHEREAS**, the Bureau of Aeronautics has not closed out 5 capital projects and the Finance Department
12 has not added the projects to the yearly budget. At the end of 2022, these assets were valued at \$27,447,989.55.
13 Based on their depreciation life, this added \$1.5M to their annual depreciation cost; and

14 **WHEREAS**, based on the hangar project, tower window panel replacement, plow truck and Taxiway A not
15 being completed and capitalized coupled with two more assets that were not fully depreciated and 60-disposed of as
16 of October, the final amount needed by a budget amendment is \$1,409,050.

17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it approves
18 the FY 2023 Budget Amendment to add \$1,409,050 in capital asset depreciation expense.

19
20 *Fiscal Note: Due to the closing of additional projects the increase in Depreciation Expense for the Airport was*
21 *\$1,409,050.*

22 Respectfully submitted by:

23 **AVIATION COMMITTEE**

24 Committee Vote: **3 - 0**

25
26 Respectfully submitted by:

27 **PERSONNEL AND FINANCE COMMITTEE**

28 Committee Vote: **5-0**

29
30 Vote Required for Passage: **Majority of Members Present**

31
32 Approved by the Winnebago County Executive this _____ day of _____, 2024.

33
34 _____
35 Jonathan D. Doemel
36 Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: November 8, 2023

FROM: Jim Schell, Airport Director

RE: FY 2023 Budget Amendment – capital asset depreciation expense

General Description:

For the 2023 budget, the current depreciation of the active assets for the Airport cost was projected to be \$1,344,162.90 based on the fixed asset software. Finance added the four items (between capital projects and capital outlay) that were budgeted to the yearly cost. This increased the yearly amount by \$98,340.

There were five (5) capital projects that were still not put into service that the Bureau of Aeronautics had not closed out at this time. Due to the slow process of closing out projects, Finance did not add them to the yearly add. The majority of the cost of these projects are paid by federal and state agencies. These asset values that were added at the end of 2022 were \$27,447,989.55. Based on their depreciation life, this added \$1.5M to their annual depreciation cost.

However, based on the hangar project, tower window panel replacement, plow truck and Taxiway A not being completed and capitalized, there were some cost savings. As well as two more assets that are not fully depreciated being disposed of as of October, the final amount needed by a budget amendment is \$1,409,050.

Action Requested:

Approve the FY 2023 Budget Amendment to add 1,409,050 in capital asset depreciation expense.

Procedural Steps:

Committee of Jurisdiction: Aviation

Action taken: ____Approved____

Committee of Jurisdiction: P&F

Action taken: ____Approved____

County Board

Meeting date: November 8, 2023

Vote: ____3-0____

Meeting date: January 4, 2024

Vote: ____5-0____

Meeting date: January 16, 2024

Background:

Policy Discussion:

Attachments:

Budget Amendment Form
Airport Depreciation 2023 Budget

BUDGET AMENDMENT

Department Requesting: Finance _____	Date 11/3/2023	Committee Approvals required by: Facilities & Property Management Committee Vote: _____	Date _____ N/A
Finance Dept Reviewer: Carol Blackmore _____	11/3/2023	Personnel & Finance Committee Vote: _____	_____
Committee of Jurisdiction - Aviation Committee _____	11/8/2023	Information Technology Committee Vote: _____	N/A
Committee Vote: _____	11/8/2023	Budget Adjustment impact:	\$1,409,050 from fund balance
Passed County Board (Two-thirds of board present): _____			

ACCOUNT NUMBER

Org	Object	Object Description	Project	Budget Explanation	I=Incr D=Decr	Amount*
51701	56503	Depreciation Expense		Additional Depreciation Costs	I=Incr	1,409,050
				Airport Fund Balance	D=Decr	1,409,050

*full dollars only (no pennies)

Description (Must be completed - Attach extra pages if needed):

The 2023 budget for Airport depreciation did not include the capitalization of \$27,447,989.55 worth of assets that were put into service as of 12/31/2022. This additional to capital assets as well as some reductions result in an over budget amount of \$1,409,050.

ENTRY NUMBER

2023 Depreciation Budget Calculation - AIRPORT				
Current Assets on Basset				
Description	GL Acct	Amount		
Buildings	1801	176,197.88		
Improvements	1802	935,927.91		
Equipment	1804	232,037.11		
		1,344,162.90		
Assets not added to Basset yet				
Description	Useful Life (years)	Type	Purchase Price	Annual Depreciation
Hangar Project	50	Buildings	4,300,000.00	86,000.00
Tower Window Panel Replacement	15	Improvements	52,600.00	3,506.67
Plow Truck	15	Equipment	120,000.00	8,000.00
Taxiway A Recon	15	Improvements	12,500.00	833.33
None of these assets will be complete as of 12/31/2023.				98,340.00
				1,344,162.90
				98,340.00
2023 Budget amount for depreciation				1,442,502.90

1 **310-012024**

2

3 **RESOLUTION:** **Authorize Acceptance of an \$80,083 Grant from the Wisconsin Department of Health**
4 **Services for Public Health & Harm Reduction Vending Machines and Items to be**
5 **Distributed**

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, the Winnebago County Public Health Department runs a substance use harm reduction
9 program with support from Vivent Health; and

10 **WHEREAS**, increasing the availability of opioid antagonists commonly known as Narcan or Naloxone and
11 materials which test for fentanyl and other substances will help reduce opioid overdose deaths; and

12 **WHEREAS**, the Wisconsin Department of Health Services (WDHS) offered a statewide funding opportunity
13 statewide for public health vending machines; and

14 **WHEREAS**, WDHS has approved the Winnebago County's application for the installation of two vending
15 machines on county owned property in Oshkosh and Neenah to distribute opioid antagonists commonly known as
16 Narcan or Naloxone and materials which test for the presence of fentanyl and other substances.

17

18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it
19 acknowledges the necessity of a harm reduction program and authorizes approval to accept and spend \$80,083 from
20 the Wisconsin Department of Health Services to implement the Public Health & Harm Reduction Vending Machine
21 grant.

22 **BE IT FURTHER RESOLVED** that access to harm reduction materials in the vending machine will be
23 granted to individuals who have been provided access only after consultation with the county or community partner
24 organizations.

25 **BE IT FURTHER RESOLVED** that harm reduction materials available in the vending machines shall include
26 opioid antagonists commonly known as Narcan or Naloxone, materials to test for the presence of fentanyl and other
27 drugs, and Deterra drug deactivation system product provided that education materials are included with every item
28 dispensed from the vending machines and the material includes treatment and recovery information.

29 **BE IT FURTHER RESOLVED** that hypodermic syringes, needles and other objects used or intended for use
30 in parenterally injecting substances into the human body are prohibited from the inventories of the vending machines.

31 **BE IT FURTHER RESOLVED** that other public health materials which aid in the overall health of our
32 community such as CPR masks, hats, gloves, water, food, et cetera may be included in the vending machine with the
33 approval of the county executive provided that the materials are not commonly known to be used to procure or use
34 illicit drugs of any kind.

35

36 *Fiscal Note: Acceptance of this grant will increase revenue and expense in the Public Health Department budget*
37 *each by \$80,083.*

38

39 Respectfully submitted by:

40 **BOARD OF HEALTH**

41 Committee Vote: **4-0**

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Respectfully submitted by:
PERSONNEL & FINANCE COMMITTEE

Committee Vote: **3-2**
Vote Required for Passage: **Two-Thirds of Membership**

Approved by the Winnebago County Executive this ____ day of _____, 2024.

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: January 9, 2024

FROM: Office of the County Executive

RE: Budget Transfer \$80,083 – Public Health Vending Machine Grant

General Description:

The State Department of Health Services has awarded the health department grant funding to increase availability and accessibility of Narcan and Fentanyl Test Strips via vending machine access. Two vending machines would be funded with this grant.

Action Requested:

Approval of the grant with the state and subsequent appropriation of funds.

Procedural Steps:

Committee of Jurisdiction: Public Health
Action taken: Budget transfer approval

Meeting date: 12/15/2023
Vote: 4-0

Personnel & Finance Committee
Action taken: approved

Meeting date: 1/4/2024
Vote: 3-2

County Board

Meeting date: 1/16/2024

Background:

Last year, Public Health, in collaboration with Human Services and the District Attorney's office, applied to a funding opportunity to install vending machines with access to drug harm reduction items such as opioid antagonists (Narcan) and Fentanyl Test Strips in Oshkosh at CAB (outdoor on Otter Street in vestibule) and at Neenah Human Services building (outdoors). These vending machines are climate controlled and monitored with internet connection. The machines may require a user specific code to access through the health department harm reduction program and partner organizations.

This resolution has been redrafted from a previous resolution passed by the Board of Health and Personnel and Finance Committee in July. This resolution was redrafted to address concerns. The medical examiner is supported of the redrafted resolution.

Access to Narcan reduces overdose deaths, most of which are accidental and due to fentanyl addition to opioid and non-opioid substances. Fentanyl test strips can alert a substance user to the presence of fentanyl and modify use or avoid use to lessen the likelihood of an overdose. This proposal has been reviewed by corporation counsel to address any concerns related to liability.

Policy Discussion:

Several changes were made from the original resolution:

- 1) Prohibition of syringes and needles: While state statute does not include these items as drug paraphernalia, the resolution prohibits these items from the machines.

- 2) Access to the machines: The code to machines will be provided with consultations with the county or community partners. Ideally, those using the machines are referred to treatment and assessed for resources.
- 3) Education Materials: All items in the vending machine are required to include information on how to access treatment and other sobriety resources.
- 4) Other Public Health Items: A need may arise for water, gloves, hats, CPR masks, or other items to be included. The resolution expressly prohibits any items that are commonly used as drug paraphernalia, regardless of whether the law exempts the item or not.

In counties where the vending machines were not owned and operated by the county government, machines made their way to public places including libraries, colleges, tech colleges, and other locations. Should the board accept this grant, the vending machines will have the prohibition of items used to administer illegal drugs. Such a protection would not be included if the vending machines are operated by other organizations. In short, with approving the resolution, the board has the controlling power over what is included in the machines.

Winnebago County has experienced clients looking for opioid antagonists after hours, during weekends, and on holidays. These vending machines will provide that option if the person is willing to be known to the county departments. Unlike a soda vending machine, access will be limited to those with a code. A code is provided after a referral to the vending machines and can expire after a period of time.

Winnebago County continues to invest in treatment. Successful programs such as the jail's STAR program, the DHS/DA collaboration Connect program, safe streets initiative, and other substance use referrals make a difference in the community. These vending machines are a tool in the box to help fight the opioid crisis.

Attachments:

Resolution

Budget Transfer

BUDGET AMENDMENT

Department Requesting: Public Health	Date: <u>12/15/2023</u>	Committee Approvals required by:	Date: _____
Finance Dept Reviewer: _____		Facilities & Property Management Committee Vote: _____	<u>N/A</u>
Committee of Jurisdiction: Board of Health		Personnel & Finance Committee Vote: _____	_____
Committee Vote: <u>A - 0</u>	<u>12/15/2023</u>	Information Technology Committee Vote: _____	<u>N/A</u>
Passed County Board (Two-thirds of board present): _____		Budget Adjustment impact:	\$ <u>-</u>

ACCOUNT NUMBER

Org	Object	Object Description	Project	Budget Explanation	I=Incr D=Decr	Amount*
105361	42007	WI Health Services	TBD	PHVM grant from WI Dept of Health	I=Incr	80,083
105361	53003	Print Duplicate	TBD	PHVM grant from WI Dept of Health	I=Incr	500
105361	53006	Computer Software	TBD	PHVM grant from WI Dept of Health	I=Incr	1,200
105361	53533	Other Operating Supplies	TBD	PHVM grant from WI Dept of Health	I=Incr	70,583
105361	55030	Other Contract Serv	TBD	PHVM grant from WI Dept of Health	I=Incr	800
105361	75030	Other Contract Services	TBD	PHVM grant from WI Dept of Health	I=Incr	7,000

*full dollars only
(no pennies)

Description (Must be completed - Attach extra pages if needed):

The Public Health Vending Machine (PHVM) grant is through the WI Dept of Health. This is a collaboration with Human Services, Public Health and the DA's Office to place vending machines outside of CAB and the Neenah Human Services Building to increase access to life- saving harm reduction supplies like Narcan, Fentanyl strips, recovery resources and other basic needs supplies like shampoo, conditioner, toothbrushes, etc.

ENTRY NUMBER

2
3 **RESOLUTION: Approving \$500,000 from the Spirit Fund's Government Identified**
4 **Community Projects Category to Help The Boys and Girls Club of Oshkosh Expand**
5 **the Youth-Focused Community Center**

6
7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, The Boys & Girls Club of Oshkosh (hereinafter "The Club") serves youth ages 6 to 18 Monday
9 through Friday after school and during the summer; and

10 **WHEREAS**, The Club provides a safe environment, excellent facilities, caring adults and engaging programs
11 in three key areas: healthy lifestyles, good character and citizenship, and academic success; and

12 **WHEREAS**, The Club offers quality programs for children, addressing today's most pressing youth issues
13 and assisting in teaching young people the skills needed to succeed in life; and

14 **WHEREAS**, programs fall under the following categories: Education & Career Development, Arts, Health &
15 Life Skills, Character and Leadership, Sports, Fitness & Recreation; and

16 **WHEREAS**, expanding the Community Center with a youth-focused design will provide Winnebago County
17 with a centralized services center for all residents.

18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that \$500,000 from
19 the Spirit Fund's Government Identified Community Project category be approved to help The Boys & Girls Club of
20 Oshkosh expand the youth-focused community center. Funding is contingent on The Club remaining committed to its
21 mission to strengthen the lives of individuals, families, and the community.

22 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that upon completion, The
23 Boys & Girls Club of Oshkosh will submit supporting documentation to the Winnebago County Finance Director
24 outlining the expenditures. The documentation will be submitted within 6 months of the completion of the project but
25 not to exceed 5 years from date of disbursement.

26 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that the Boys and Girls Club
27 shall be responsible for reimbursement to Winnebago County for any disbursed funds which are determined by
28 Winnebago County to have been misused or misappropriated. Any reimbursement of funds which is required by
29 Winnebago County shall be due within 45 days after giving written notice to recipient of such misuse or
30 misappropriation.

31 *Fiscal Note: This resolution will not amend the County Budget. \$500,000 will be authorized for use from the*
32 *Spirit Fund.*

Respectfully submitted by:

33 **ARPA STRATEGY AND OUTCOMES COMMISSION**

34 Commission Vote: **7-0, 2 absent**

35 Vote Required for Passage: **Two-Thirds of Membership**

36
37 Approved by the Winnebago County Executive this ____ day of _____, 2024.

38
39 _____
40 Jonathan D. Doemel
41 Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 12/14/2023
FROM: Winnebago County Executive's Office
RE: Boys & Girls Club of Oshkosh Spirit Fund

General Description:

A \$500,000 grant for the Boys & Girls Club of Oshkosh.

Action Requested:

The Boys & Girls Club of Oshkosh is requesting \$750,000 to help expand the youth-focused community center. The Commission is recommending \$500,000. With a total project cost of \$18,000,000.00 funded by grants from HUD, City of Oshkosh, and private donors, the new center will be accessible to families and organizations throughout Winnebago County.

Procedural Steps:

Committee of Jurisdiction: ARPA Strategy & Outcomes Commission Meeting date: 12/14/2023

Background:

The Boys & Girls Club of Oshkosh serves youth ages 6 to 18 Monday through Friday after school and during the summer. The Club provides a safe environment, excellent facilities, caring adults and engaging programs in three key areas: healthy lifestyles, good character and citizenship, and academic success.

The Boys & Girls Club of Oshkosh offers quality programs for children, taught by caring professional staff that have proven successful in thousands of Clubs nationwide, address today's most pressing youth issues and assist in teaching young people the skills they need to succeed in life. Boys & Girls Club leadership continually evaluate the needs of youth and the results of programs to improve and evolve with the changing times. Programs fall under the following categories: Education & Career Development, Arts, Health & Life Skills, Character and Leadership, Sports, Fitness & Recreation.

Expanding the Community Center with a youth-focused design, will provide the county with a centralized services center for all residents with economic and basic needs. Open to all to meet with community service providers and county departments expands the ability of the County to provide "wrap-around" services where community members need it most.

Timeline of the Boys & Girls Club of Oshkosh

1970 The Boys Club of Oshkosh was founded, and the headquarters officially opened at Main Street and Merritt Avenue.

1974 The Rockwell Foundation purchased the property at 502 N. Main and donated it to the Boys Club of Oshkosh. The Club became owners of its headquarters, which now is the Wagner Opera House.

1981 The Boys Club of Oshkosh Alumni Association was formed. It now raises about \$10,000 annually for the Club and Camp Radford. Members also log many hours of volunteer service.

1984 A permanent endowment fund was established with \$200,000.

1988 The Boys Club of Oshkosh began after-school programs in local elementary schools.

1989 Girls were officially welcomed in common membership, and the Club was renamed the Boys & Girls Club of Oshkosh, Inc.

1992 - 1993 The "Campaign for Kids" raised \$1.7 million dollars to construct a new facility the Club moved to at Parkway Avenue and Broad Street.

1994 A new facility was constructed to house Head Start. Club members use the facility on non-school days, and 160 children in Head Start use the Club building on school days.

1997 Adjacent property was purchased and converted to a Teen Center and administrative offices.

2007 The "Opening the Doors" campaign raised \$2 million dollars for the new Teen Center, \$100,000 for the baseball field, and \$2.2 million dollars in pledges and cash for the endowment.

2007 The new Teen Center, "The CLUB," and administrative offices opened in April.

2016 The Club partnered with Catalpa Health to provide on-site mental health services to Club members and families.

2018 The Club underwent an interior remodel that included building safer more secure entrances, the addition of four new offices, and making updates to many of our program areas in the CLUB Teen Center and the Radford Center.

2020 The Club celebrates its 50th Anniversary!!

2021 The Club holds 50th celebration Block Party after Covid-19 shut-down and announces the expansion of its facilities and new community center.

2022 The Club breaks ground on its building expansion and new community center.

2023 The Club requests funding to continue to build a strong foundation for all children and families in Winnebago County.

Policy Discussion:

The commission has recognized Government Identified Community Projects that support or enhance county services:

- 1) The Boys & Girls Club of Oshkosh's programs complement work being done in the Winnebago County Health, Human Services, and Parks Departments, and these facilities are essential to deliver services safely.
- 2) The Boys & Girls Club of Oshkosh programs are an essential piece of the economic puzzle in Winnebago County. These funds requested help to ensure more families have access to after school care and childcare needed to live and work in Winnebago County and dedicating funds from the County demonstrates support for these important programs.

Attachments:

Resolution

Spirit Fund Application

Spirit Fund Opportunities Application

The below questions are required to be answered. Applicants can fill out in this form or create a document of your own. Attachments should be included in a single PDF with this application and emailed to spirit@winnebagoountywi.gov. Applications will not be reviewed until after June 30. Submitted applications after June 30 will be considered on a rolling basis. This application covers requests under Government Identified Community Projects. Ideas or requests for County Government Projects should be sent to spirit@winnebagoountywi.gov and will be reviewed by the County Executive.

Demographics/Basic Information

Name of Organization: Boys & Girls Club of Oshkosh

Organization Website and social media: www.bgcosh.org, Social media (Facebook, Instagram, LinkedIn, YouTube, Twitter: @bgcosh

Mailing Address: 501 E Parkway Ave, PO Box 411, Oshkosh, WI 54903

Application Point of Contact: Name, email, phone: Tracy Ogden, tracyo@bgcosh.org, 920-233-1414

CEO/Executive Director of Organization: Name, email, phone: Tracy Ogden, tracyo@bgcosh.org, 920-233-1414

Finance Director/Controller/CFO (if applicable): Name, email, phone: Dale Glen -Board Treasurer, dale.Glen@claconnect.com, 920-233-1414

About the Organization: (history, mission, what do you do, who do you serve, etc):

The Boys & Girls Club of Oshkosh has served the Winnebago County community for 53 years by keeping to our mission of improving the lives of children and families. We serve over 3,000 each year. Our main location is in Downtown Oshkosh and we also have 14 after-school care sites with our newest one being at Omro Elementary School.

Our Club serves our members (55% of which are on free or reduced-price lunch) through many different programs in the areas of academic success, good character and citizenship and healthy lifestyles. We also have mentoring programming, mental health services and serve our members basic needs. All of this is provided to any member for only \$25 a year.

We are the largest youth serving agency in Winnebago County that provides basic needs to our Club members and their families. We provide onsite showers, clothing support, hygiene supply support, back to school support, rental and bill assistance, meals, mental health services and more.

With everything we do for our members, we see 100% of our seniors graduate on time, 82% of our mentoring students, for the 2021-2022 school year, had maintained or improved their math and reading grades, over 12,000 hours of tutoring have been completed this year, over 300 families had help with basic needs and overall 60% of our members feel that their Club experience is an exceptional one.

We have seen some significant growth in the last few years. We were able to add 5 new sites in the last 2 years, increased our attendance by 70%, we have waitlists of 100 kids the last 2 summers and have seen increase need to support our families to gain more self- sufficiency.

Number of paid staff: 20 full time and 75 part time

Describe the organization's ability to receive an award and comply with audit requirements:

Boys & Girls Club of Oshkosh is a financially strong organization that completes a third party audit each year. We comply with grant requirements from awards of \$1,000 to a million dollars. We also have completed a government funding audit for the last 3 years.

Project Information

Name of the project: Boys & Girls Club of Oshkosh Hyde Family Community Center

Location of the project: Oshkosh

Estimated total cost of the project: \$18,000,000

Requested award from the Spirit Funding: \$750,000

How will the project improve the quality of life in the county for years to come?

The Hyde Family Community Center will provide the county with a centralized services center to help all residents with their economic and basic needs. The power of agencies working together will allow people to have better access to services in a timely manner and receive the wrap around care that will help them to succeed. The community center will be open to all residents for their needs to be met by the variety of service providers.

How many individuals does the project anticipate serving annually?

Overall: 3,000

Within Winnebago County: 3,000

What areas of the county will the project serve?

School District, zip code, or municipalities within Winnebago County:

Zip codes include: 54901, 54902, 54903, 54904, 54927, 54934, 54940, 54947, 54952, 54956, 54963, 54964, 54968, 54971, 54980, 54985, 54986

What is the process for tracking individuals served?

We will track individuals served through out database for all clients who use the Hyde Family Community Center. The database will track relevant demographic data, outcome tracking and more.

Will this project increase your operational budget? If so, what is the organization's plan to sustain and maintain the project?

With the expansion of the Boys & Girls Club of Oshkosh, we are estimating that our budget will go from \$3.3 million to \$3.75 million. We have established a \$1.5 million endowment for the new Community Center so it is supported long term. We are also being thoughtful on how we are going to fundraise into the future to support the increased budget.

Project Funding

Please list funding sources (amount and funders) currently received or pledged as well as anticipated other sources of funding specific to the project.

- Personal Donors- \$5,175,545
- City ARPA Funds-\$1,600,000

- Head Start Program -\$1,500,000
- United States HUD Earmark -\$1,000,000
- Verve, a credit union-\$1,000,000
- Oshkosh Area Community Foundation-\$500,000
- JEK Foundation-\$500,000
- US Venture Foundation-\$300,000
- Alexandra Charitable Trust-\$300,000
- Amcor Foundation-\$250,000
- Bergstrom-\$250,000
- Kimberly-Clark-\$100,000
- JJ Keller-\$100,000
- Festival Foods-\$50,000
- Oshkosh Corporation-\$25,000
- Hyde Family-\$3,000,000
- Boys & Girls Club of Oshkosh Reserved Funds-\$350,000

Would Spirit Fund dollars be utilized as a match for other grants/awards/funding opportunities?
If applying for other funds what is the timeline for a decision?

Spirit Funds would match dollars already raised.

Does the organization conduct a third-party audit? (Attach the most current audit report)

Yes.

Is the project dependent on receiving the full amount requested?

No, we will be able to continue our project with less funding.

Does the proposed program involve collaboration with other organizations? (This is defined as organizations that have an established MOU or at a minimum, a strong, 2-way working relationship that together address problems and deliver outcomes that are not easily or effectively achieved by working alone.)

Yes. Please see attached proposed scope for collaborative partners.

Government Funding

Does the organization regularly receive other government funding (local, state, or federal)? (list government and the amount)

We receive CACFP (\$80,000) and SFSP (\$75,000) for our food program. We also receive pass through funding through our Boys & Girls Club State Alliance for educational programming. This includes Wisconsin After 3- \$55,000 and Be Great Graduate -\$65,000.

What percent of this project will be funded by government funds (local, county, state & federal)?

Currently, this project is 14% funded by state or federal funding.

Has the organization received ARPA funds from any municipality, state, or federal government?

We have received ARPA funding from the City of Oshkosh.

Please list all funding received from Winnebago County in the last 5 years.

None.

Applicant Agrees:

By submitting this application, the applicant agrees to the following

- The individual submitting the application is authorized to apply for the funds on behalf of the organization
- The project will be completed by December 31, 2026
- The funds may not be spent on operational needs or as a pilot program
- The organization may be required to conduct a third-party audit of the funds
- The organization may be requested to attend a funding interview
- The individual and key leaders of the organization have read the Spirit Fund Framework Document and Funding Opportunities Information located on the county's website

Attachment Checklist:

- Application Document
- Project Budget
- Most Current Audit Report
- Proposed Scope of Work
- Timeline for the Project
- Organization's 2023 Operating Budget

Boys & Girls Club Capital Campaign

Committed Income

Personal Donors	\$	5,175,545.00
City ARPA Funds	\$	1,600,000.00
Head Start Committed Funds for their renovations	\$	1,500,000.00
United States HUD Earmark	\$	1,000,000.00
Verve, a credit union	\$	1,000,000.00
Oshkosh Area Community Foundation	\$	500,000.00
JEK Foundation	\$	500,000.00
US Venture Foundation	\$	300,000.00
Alexandra Charitable Trust	\$	300,000.00
Amtcor Foundation	\$	250,000.00
Bergstrom	\$	250,000.00
Kimberly-Clark	\$	100,000.00
JJ Keller	\$	100,000.00
Festival Foods	\$	50,000.00
Oshkosh Corporation	\$	25,000.00
Hyde Family	\$	3,000,000.00
Boys & Girls Club of Oshkosh Reserved Funds	\$	350,000.00
Total	\$	16,000,545.00
Pending Income	\$	2,000,000.00
Total	\$	18,000,545.00

Expenses

Design & Management	\$	664,750.00
Sitework	\$	1,886,163.00
Community Center/Teen Center/Administrative Offices	\$	7,543,750.00
Middle School Renovation	\$	468,352.00
Elementary School Renovation	\$	530,818.00
Headstart	\$	1,938,418.00
Gym	\$	2,147,847.00
Security Features(low voltage, cameras, etc.)	\$	1,000,000.00
Interior Furnishings	\$	200,000.00
Garage	\$	130,000.00
Playground	\$	60,000.00
Building Signage	\$	60,000.00
IT and Audio/Visual	\$	115,000.00
Contingency	\$	1,025,447.00
Removal of houses for clean site for expansion	\$	230,000.00
Total	\$	18,000,545.00

Detail on breakdown for expenses is available on request.

Boys & Girls Club of Oshkosh, Inc.

Financial Statements and Supplementary
Information

Years Ended December 31, 2021 and 2020



BOYS & GIRLS CLUB
OF OSHKOSH

WIPFLI



Independent Auditor's Report

Board of Directors
Boys & Girls Club of Oshkosh, Inc.
Oshkosh, Wisconsin

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements (the "financial statements") of Boys & Girls Club of Oshkosh, Inc. (the "Organization"), a nonprofit organization, which comprise the statements of financial position as of December 31, 2021 and 2020, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Boys & Girls Club of Oshkosh, Inc. as of December 31, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America ("GAAP").

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Boys & Girls Club of Oshkosh, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with GAAP, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Boys & Girls Club of Oshkosh, Inc.'s ability to continue as a going concern for one year after the date the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Boys & Girls Club of Oshkosh, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Boys & Girls Club of Oshkosh, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards and the Provider Agency Audit Guide

In accordance with *Government Auditing Standards* and the *Provider Agency Audit Guide*, we have also issued our report dated June 20, 2022, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Boys & Girls Club of Oshkosh, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and the *Provider Agency Audit Guide* in considering the Organization's internal control over financial reporting and compliance.

Wipfli LLP

Wipfli LLP

June 20, 2022
Green Bay, Wisconsin

Boys & Girls Club of Oshkosh, Inc.

Statements of Financial Position

<i>December 31, 2021 and 2020</i>	2021	2020
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 1,989,666	\$ 1,610,155
Restricted cash and cash equivalents	1,170,914	731,818
Accounts receivable	23,197	2,382
Prepaid expenses and other	24,934	18,345
Promises to give - Current portion	525,012	226,561
Total current assets	3,733,723	2,589,261
Other assets:		
Promises to give - Net	393,340	167,514
Beneficial interest in assets held by the Community Foundation	4,291,174	3,690,808
Beneficial interest in trusts	252,502	232,858
Total other assets	4,937,016	4,091,180
Property and equipment - Net	4,471,597	4,105,532
TOTAL ASSETS	\$ 13,142,336	\$ 10,785,973
LIABILITIES AND NET ASSETS		
Current liabilities:		
Current portion of note payable	\$ -	\$ 53,662
Accounts payable	106,440	20,585
Accrued liabilities	28,986	27,103
Funds held for others	60,750	35,182
Total current liabilities	196,176	136,532
Long-term liabilities - Note payable	-	214,646
Net assets:		
Without donor restrictions:		
Undesignated	5,873,259	4,881,965
Board designated:		
Property and equipment	459,077	483,336
Programs	133,523	301,167
Total net assets without donor restrictions	6,465,859	5,666,468
Net assets with donor restrictions	6,480,301	4,768,327
Total net assets	12,946,160	10,434,795
TOTAL LIABILITIES AND NET ASSETS	\$ 13,142,336	\$ 10,785,973

See accompanying notes to financial statements.

Boys & Girls Club of Oshkosh, Inc.

Statement of Activities

Year Ended December 31, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
Support and revenue:			
Contributions	\$ 731,186	\$ 1,492,753	\$ 2,223,939
In-kind contributions	134,115	-	134,115
Special events revenue - Net	209,295	-	209,295
Grant revenue	1,216,087	322,078	1,538,165
Membership dues	12,435	-	12,435
Program fees and vending	296,837	-	296,837
Rental income	52,480	-	52,480
Miscellaneous	12,807	-	12,807
Interest income	1,369	-	1,369
Loss on sale of assets	(148)	-	(148)
Net assets released from restrictions	697,808	(697,808)	-
Total support and revenue	3,364,271	1,117,023	4,481,294
Expenses:			
Program services	1,913,757	-	1,913,757
Management and general	466,057	-	466,057
Fundraising	259,544	-	259,544
Total expenses	2,639,358	-	2,639,358
Total support and revenue in excess of expenses	724,913	1,117,023	1,841,936
Other changes in net assets:			
Change in beneficial interest in assets held by the Community Foundation	61,565	480,935	542,500
Distributions from the Community Foundation	12,913	94,372	107,285
Change in beneficial interest in trusts	-	19,644	19,644
Total other changes in net assets	74,478	594,951	669,429
Changes in net assets	799,391	1,711,974	2,511,365
Net assets beginning of year	5,666,468	4,768,327	10,434,795
Net assets end of year	\$ 6,465,859	\$ 6,480,301	\$ 12,946,160

See accompanying notes to financial statements.

Boys & Girls Club of Oshkosh, Inc.

Statement of Activities

Year Ended December 31, 2020

	Without Donor Restrictions	With Donor Restrictions	Total
Support and revenue:			
Contributions	\$ 834,962	\$ 1,104,030	\$ 1,938,992
In-kind contributions	148,261	-	148,261
Special events revenue - Net	134,612	-	134,612
Grant revenue	1,087,775	103,838	1,191,613
Membership dues	14,703	-	14,703
Program fees and vending	222,689	-	222,689
Rental income	48,631	-	48,631
Miscellaneous	20,533	-	20,533
Interest income	39,647	-	39,647
Loss on sale of assets	(2,226)	-	(2,226)
Net assets released from restrictions	451,336	(451,336)	-
Total support and revenue	3,000,923	756,532	3,757,455
Expenses:			
Program services	1,911,270	-	1,911,270
Management and general	484,137	-	484,137
Fundraising	321,306	-	321,306
Total expenses	2,716,713	-	2,716,713
Total support and revenue in excess of expenses	284,210	756,532	1,040,742
Other changes in net assets:			
Change in beneficial interest in assets held by the Community Foundation	34,429	183,933	218,362
Distributions from the Community Foundation	-	82,427	82,427
Change in beneficial interest in trusts	-	13,178	13,178
Total other changes in net assets	34,429	279,538	313,967
Changes in net assets	318,639	1,036,070	1,354,709
Net assets beginning of year	5,347,829	3,732,257	9,080,086
Net assets end of year	\$ 5,666,468	\$ 4,768,327	\$ 10,434,795

See accompanying notes to financial statements.

Boys & Girls Club of Oshkosh, Inc.

Statement of Functional Expenses

Year Ended December 31, 2021

	2021						
	Core Services	School Age Childcare	Summer Food Service	Total Program Services	Management and General	Fundraising	Total
Salaries	\$ 717,212	\$ 253,422	\$ 18,161	\$ 988,795	\$ 170,213	\$ 203,834	\$ 1,362,842
Health and pension benefits	88,038	18,153	1,706	107,897	68,468	31,809	208,174
Payroll taxes	46,521	2,683	1,278	50,482	32,063	23,901	106,446
Professional fees	5,019	2,777	-	7,796	32,303	-	40,099
Supplies	251,977	7,779	46,319	306,075	4,766	-	310,841
Telephone	3,860	4,460	-	8,320	12,122	-	20,442
Postage	169	9	-	178	1,991	-	2,169
Occupancy	52,365	-	-	52,365	4,554	-	56,919
Depreciation	203,878	-	-	203,878	17,729	-	221,607
Rent and maintenance	67,707	356	-	68,063	845	-	68,908
Printing	167	-	-	167	-	-	167
Travel	50,671	692	-	51,363	6,910	-	58,273
Conferences and training	3,475	-	-	3,475	30,906	-	34,381
Directors' and officers' insurance	-	-	-	-	10,294	-	10,294
Dues	-	-	-	-	35,044	-	35,044
Bank charges	-	-	-	-	7,944	-	7,944
Marketing and development	-	-	-	-	28,287	-	28,287
Miscellaneous	24,656	-	-	24,656	-	-	24,656
Bad debt expense	-	-	-	-	1,185	-	1,185
Interest	-	-	-	-	433	-	433
Peterson Dental	5,000	-	-	5,000	-	-	5,000
Mentor/Great Futures Grant	181	-	-	181	-	-	181
Mentor/Catalpa Grant	4,792	-	-	4,792	-	-	4,792
Unmet needs	19,022	-	-	19,022	-	-	19,022
Scholarships	11,252	-	-	11,252	-	-	11,252
Total expenses included in the expense section of the statement of activities	1,555,962	290,331	67,464	1,913,757	466,057	259,544	2,639,358
Plus expenses netted with revenue on the statement of activities:							
Cost of direct benefits to donors	-	-	-	-	-	99,574	99,574
Total expenses	\$ 1,555,962	\$ 290,331	\$ 67,464	\$ 1,913,757	\$ 466,057	\$ 359,118	\$ 2,738,932

See accompanying notes to financial statements.

Boys & Girls Club of Oshkosh, Inc.
Statement of Functional Expenses (Continued)
Year Ended December 31, 2020

	2020						Total
	Core Services	School Age Childcare	Summer Food Service	Total Program Services	Management and General	Fundraising	
Salaries	\$ 728,697	\$ 221,072	\$ 14,597	\$ 964,366	\$ 138,101	\$ 251,544	\$ 1,354,011
Health and pension benefits	75,390	13,599	1,651	90,640	65,922	39,175	195,737
Payroll taxes	38,047	2,738	1,231	42,016	40,402	30,587	113,005
Professional fees	5,018	2,327	-	7,345	43,906	-	51,251
Supplies	307,217	7,564	37,679	352,460	5,872	-	358,332
Telephone	4,684	3,833	-	8,517	11,400	-	19,917
Postage	705	422	-	1,127	1,957	-	3,084
Occupancy	50,797	-	-	50,797	4,417	-	55,214
Depreciation	225,857	-	-	225,857	19,640	-	245,497
Rent and maintenance	60,893	304	-	61,197	6,100	-	67,297
Printing	145	-	-	145	-	-	145
Travel	6,815	180	-	6,995	929	-	7,924
Conferences and training	5,805	14	-	5,819	27,406	-	33,225
Directors' and officers' insurance	-	-	-	-	11,146	-	11,146
Dues	-	-	-	-	38,842	-	38,842
Bank charges	-	-	-	-	5,199	-	5,199
Marketing and development	-	-	-	-	51,662	-	51,662
Miscellaneous	12,583	-	-	12,583	-	-	12,583
Bad debt expense	-	-	-	-	4,145	-	4,145
Interest	-	-	-	-	7,091	-	7,091
Peterson Dental	10,000	-	-	10,000	-	-	10,000
Mentor/Great Futures Grant	2,418	-	-	2,418	-	-	2,418
Mentor/Catalpa Grant	24,022	-	-	24,022	-	-	24,022
Unmet needs	30,178	-	-	30,178	-	-	30,178
Scholarships	14,788	-	-	14,788	-	-	14,788
Total expenses included in the expense section of the statement of activities	1,604,059	252,053	55,158	1,911,270	484,137	321,306	2,716,713
Plus expenses netted with revenue on the statement of activities:							
Cost of direct benefits to donors	-	-	-	-	-	69,111	69,111
Total expenses	\$ 1,604,059	\$ 252,053	\$ 55,158	\$ 1,911,270	\$ 484,137	\$ 390,417	\$ 2,785,824

See accompanying notes to financial statements.

Boys & Girls Club of Oshkosh, Inc.

Statement of Cash Flows

<i>Years Ended December 31, 2021 and 2020</i>	2021	2020
Change in cash and cash equivalents:		
Cash flows from operating activities:		
Change in net assets	\$ 2,511,365	\$ 1,354,709
Adjustments to reconcile change in net assets to cash flows from operating activities:		
Depreciation	221,607	245,497
Loss on disposition of assets	-	2,226
Contribution of beneficial interest in trusts	-	(78,403)
Change in beneficial interest in assets held by the Community Foundation	(542,500)	(218,362)
Change in beneficial interest in trusts	(19,644)	(13,178)
Bad debt expense	1,185	4,145
Changes in operating assets and liabilities:		
Accounts receivable	(20,815)	30,551
Promises to give	(525,462)	(5,442)
Prepaid expenses and other	(6,589)	(18,345)
Accounts payable	8,881	10,788
Accrued liabilities	1,883	(10,379)
Funds held for others	25,568	10,445
Total adjustments	(855,886)	(40,457)
Net cash flows from operating activities	1,655,479	1,314,252
Cash flows from investing activities:		
Cash paid for beneficial interest in assets held by the Community Foundation	(57,867)	(58,265)
Purchase of property and equipment	(510,697)	(537,795)
Net cash flows from investing activities	(568,564)	(596,060)
Cash flows from financing activities -		
Principal payments on long-term debt	(268,308)	-
Net change in cash and cash equivalents	818,607	718,192
Cash and cash equivalents, beginning of year	2,341,973	1,623,781
Cash and cash equivalents, end of year	\$ 3,160,580	\$ 2,341,973

Boys & Girls Club of Oshkosh, Inc.

Statement of Cash Flows (Continued)

<i>Years Ended December 31, 2021 and 2020</i>	2021	2020
Supplemental Schedule of Noncash Investing Activities:		
Fixed assets acquired with debt	\$ -	\$ 268,308
Reconciliation of cash and cash equivalents:		
Cash and cash equivalents	\$ 1,989,666	\$ 1,610,155
Restricted cash and cash equivalents	1,170,914	731,818
Totals	\$ 3,160,580	\$ 2,341,973

See accompanying notes to financial statements.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies

Nature of Operations

The Boys & Girls Club of Oshkosh, Inc. (the "Organization") is a nonprofit organization that provides program services and structured activities for youth in Oshkosh, Wisconsin. The primary sources of revenues are from public support, grants, and program fees.

The Organization operates the following programs:

- Core Services - Education and recreation programs for school-age children.
- School-Age Childcare - Licensed childcare is offered at six elementary schools each day from dismissal until as late as 6:00 p.m.
- Summer Food Service - Free lunch, dinner, and snacks are served to all Club participants at all locations every day during summer vacation.

Basis of Presentation

The financial statements of the Organization have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP).

Use of Estimates

The preparation of the financial statements in accordance with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Net Assets

Net assets and revenues, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

Net assets without donor restrictions: Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The governing board has designated, from net assets without donor restrictions, net assets for property and equipment and programs.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies (Continued)

Net Assets (Continued)

Net assets with donor restrictions: Net assets subject to donor- (or certain grantor-) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Gifts of long-lived assets and gifts of cash restricted for the acquisition of long-lived assets are recognized as revenue when the assets are placed in service. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Cash and Cash Equivalents

The Organization considers all highly liquid debt instruments with an original maturity of three months or less to be cash equivalents.

Restricted Cash and Cash Equivalents

Restricted cash and cash equivalents represent cash amounts that are subject to donor-imposed stipulations that can be fulfilled and removed by actions of the Organization pursuant to those stipulations.

Accounts Receivable

Accounts receivable consist primarily of grant reimbursements. Amounts are reviewed for collectability by management and an allowance for doubtful accounts is recorded as needed based on collection history, third party contracts, customer attributes, other circumstances. The Organization considers these receivables to be collectible and, therefore, no allowance for uncollectible amounts has been recorded.

Promises to Give

Unconditional promises to give are recorded as receivables in the year pledged. Conditional promises to give are recognized only when the conditions on which they depend are substantially met. Promises to give whose eventual uses are restricted by the donors are recorded as increases in net assets with donor restrictions. Promises to give to be collected in future periods are also recorded as an increase to net assets with donor restrictions and reclassified to net assets without donor restrictions when received, unless the donor's intention is to support current-period activities. Contributions that are restricted by the donor are reported as increases in net assets without donor restrictions if the restrictions expire in the fiscal year in which the contributions are recognized.

Promises to give expected to be collected in less than one year are reported at net realizable value. Promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows on a discounted basis applicable to the years in which the promises were received. The amortization of the discount is recognized as contribution income over the duration of the pledge.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies (Continued)

Promises to Give (Continued)

Management individually reviews all past due promises to give balances and estimates the portion, if any, of the balance that will not be collected. The carrying amounts of promises to give are reduced by allowances that reflect management's estimate of uncollectible amounts. At December 31, 2021 and 2020, management has estimated that all promises to give are collectible and has not provided an allowance for uncollectible promises to give.

Fair Value Measurements

Fair value is the price that would be received when an asset is sold or paid to transfer a liability in an ordinary transaction between market participants at the measurement date. A three-tier hierarchy prioritizes the inputs used in measuring fair value. These tiers include Level 1, defined as observable inputs such as quoted market prices in active markets; Level 2, defined as inputs other than quoted market prices in active markets that are either directly or indirectly observable; and Level 3, defined as unobservable inputs in which little or no market data exists, therefore, requiring an entity to develop its own assumptions. The asset's or liability's fair value measurement within the hierarchy is based on the lowest level of any input that is significant to the fair value measurement.

Beneficial Interest in Assets Held by Community Foundation

The Organization has placed funds with Oshkosh Area Community Foundation ("Community Foundation") for the benefit of the Organization. The Organization granted variance power to the Community Foundation, which allows the Community Foundation to modify any condition or restriction on its distributions for any specified charitable purpose or to any specified organization if, in the sole judgment of the Community Foundation's Board of Directors, such restriction or condition becomes unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the community. The funds are held and invested by the Community Foundation for our benefit and are reported at fair value in the statements of financial position, with distributions and changes in fair value recognized in the statements of activities.

Beneficial Interests in Perpetual Trusts

The Organization has been named as an irrevocable beneficiary of several perpetual trusts held and administered by independent trustees. Perpetual trusts provide for the distribution of the net income of the trusts; however, the Organization will never receive the assets of the trusts. At the date the Organization receives notice of a beneficial interest, a contribution with donor restrictions of a perpetual nature is recorded in the statements of activities, and a beneficial interest in trust is recorded in the statements of financial position at the fair value of the underlying trust assets. Thereafter, beneficial interests in the trusts are reported at the fair value of the trusts' assets in the statements of financial position, with trust distributions and changes in fair value recognized in the statements of activities.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies (Continued)

Property and Equipment

All acquisitions and improvements of property and equipment of \$1,000 or more are capitalized while all expenditures for repairs and maintenance that do not materially prolong the useful lives of assets are expensed. Purchased property and equipment is carried at cost. Donated property and equipment is carried at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over the estimated lives of the assets as follows:

Buildings	7 to 40 years
Equipment and vehicles	5 to 10 years

Impairment of Long-Lived Assets

The Organization reviews long-lived assets, including property and equipment and intangible assets, for impairment whenever events or changes in business circumstances indicate that the carrying amount of an asset may not be fully recoverable. An impairment loss would be recognized when the estimated future cash flows from the use of the asset and its fair value are less than the carrying amount of that asset. The Organization has not recognized any impairment of long lived assets during 2021 or 2020.

Funds Held for Others

At times, the Organization can hold funds established by unrelated organizations as agency transactions or in a fiscal agent capacity. These funds are reflected as liabilities in the statements of financial position and no revenues or expenditures are reported in the statements of activities as these are fiscal agent activities.

Revenue Recognition

Contributions

Contributions, including promises to give, are considered conditional or unconditional, depending on the nature and existence of any donor or grantor conditions. A contribution or promise to give contains a donor or grantor condition when both of the following are present:

- An explicit identifying of a barrier, that is more than trivial, that must be overcome before the revenue can be earned and recognized
- An implicit right of return of assets transferred or a right of release of a donor or grantor's obligation to transfer assets promised, if the condition is not met

Conditional contributions are recognized when the barrier(s) to entitlement are overcome. Unconditional contributions are recognized as revenue when received.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies (Continued)

Revenue Recognition (Continued)

Unconditional contributions or conditional contributions in which the conditions have been substantially met or explicitly waived by the donor are recorded as support with or without donor restrictions, depending on the existence and nature of any donor restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

Membership Revenue

Membership to the Organization provides school-day access to the Organization's facilities. A contract is formed when the customer purchases a membership and completes and signs a membership application. There are several performance obligations: access to the facilities and services provided by the Organization, which are not separately priced and are, therefore, considered to be one performance obligation and discounted program service fees. Memberships are annual and are renewed on September 1. Financial assistance is available based on income and family size. The transaction price is based on predetermined rates depending on the number of children participating in the program but does not exceed \$50 per family. Revenue is recognized when paid and there are no contract assets, contract liabilities, or receivables from contracts with customers as management considers the calculated impact of potential amounts to be immaterial.

Program Fees and Vending

Program service fees are earned in exchange for providing programming, such as arts, music, sports, STEM, mentoring, teen nights, and educational readiness. These programs are offered throughout the year and are short-term in nature. Transaction prices are set depending on the program and are paid at the time the program is delivered. The Organization also offers after school care for between one and five days a week, and changes to weekly attendance must be made by Wednesday of the previous week to avoid being charged for days the child is not in attendance. The transaction price varies depending on the number of children and the number of days per week. Revenue is recognized over time when the programs are provided as the individuals are simultaneously receiving and consuming the benefits. The Organization feels the output method is the most faithful depiction of the transfer of goods or services (i.e., each program provided) as neither the individuals nor the Organization is obligated beyond those terms. There are no contract assets, contract liabilities, or receivables from contracts with customers.

Vending sales are provided onsite for cash payment at the time of sale. Revenue is recognized at the point of sale.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies (Continued)

Revenue Recognition (Continued)

Special Events

Revenue from special events contains an exchange element based on the value of benefits provided and a contribution element for the difference between the total amount paid and the exchange element. The Organization recognizes the exchange portion of special events revenue equal to the fair value of direct benefits to donors when the event takes place and contribution revenue for the excess received. Revenues from exchange transactions are deferred until the event occurs and are recognized at a point in time when the event occurs. Unearned revenue from special events is reflected as accrued liabilities on the statements of financial position. Revenues from the contribution portion are reported as increases in net assets with donor restrictions when received and released from restriction when the event occurs.

In-Kind Contributions

The Organization records various type of in-kind contributions, including professional services, equipment, and supplies. Contributed professional services are recognized if the services received (a) create or enhance long-lived assets, or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair value when received. The amounts reflected in the accompanying financial statements as in-kind contributions are offset by a like amount included in assets or expenses. In addition, the Organization receives a significant amount of skilled, contributed time, which does not meet the two recognition criteria above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

Grant Revenue

Grants are either recorded as contributions or exchange transactions based on criteria contained in the grant award.

Grant Awards That Are Contributions - Grants awards that are contributions are evaluated for conditions and recognized as revenue when conditions in the award are satisfied. Unconditional awards are recognized as revenue when the award is received. Amounts received in which conditions have not been met are reported as a refundable advance liability.

Grant Awards That Are Exchange Transactions - Exchange transactions are those in which the resource provider or grantor receives a commensurate value in exchange for goods or services transferred. Revenue is recognized when control of the promised goods or services is transferred to the customer (grantor) in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. Amounts received in excess of recognized revenue are reflected as accrued liabilities.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 1: Summary of Significant Accounting Policies (Continued)

Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include repairs and maintenance and depreciation, which are allocated on a square footage basis, while the remaining natural expense categories are allocated on the basis of estimates of time and effort.

Income Taxes

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation on unrelated business income. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation. The Organization is also exempt from Wisconsin income taxes.

The Organization assesses whether it is more likely than not that a tax position will be sustained upon examination of the technical merits or the position, assuming the taxing authority has full knowledge of all information. If the tax position does not meet the more likely than not recognition threshold, the benefit of the tax position is not recognized in the financial statements. The Organization recorded no assets or liabilities for uncertain tax positions or unrecognized tax benefits.

New Accounting Pronouncements

In September 2020, the Financial Accounting Standards Board issued Accounting Standards Update 2020-07, *Presentation and Disclosures by Not-for-Profit Entities for Contributed Non-Financial Assets* (Topic 958). The amendments in this update will require entities to present contributed nonfinancial assets as a separate line item in the statement of activities, expand disclosures on the various contributed nonfinancial assets recognized, including disaggregated category types, the valuation techniques and inputs used to arrive at fair value, and the policy for either monetizing or utilizing contributed nonfinancial assets. The amendments in this update are effective for annual financial statements issued for fiscal years beginning after June 15, 2021, applied on a retrospective basis. Early adoption is permitted. The Organization is currently evaluating the impact this standard will have on its financial statements.

Subsequent Events

The Organization has evaluated events and transactions for potential recognition or disclosure in the financial statements through June 20, 2022, which is the date the financial statements were available to be issued.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 2: Liquidity and Availability of Financial Resources

Financial assets available for general expenditure, that is without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following for the years ended December 31:

	2021	2020
Cash and cash equivalents	\$ 3,160,580	\$ 2,341,973
Accounts receivable	23,197	2,382
Current portion of promises to give	525,012	226,561
Beneficial interest in trusts	252,502	232,858
Beneficial interest in assets held by Community Foundation	4,291,174	3,690,808
Subtotal financial resources	8,252,465	6,494,582
Less: Cash held for others	(60,750)	(35,182)
Less: Board-designated net assets	(592,600)	(784,503)
Less: Restricted net assets	(6,480,301)	(4,768,327)
Totals	\$ 1,118,814	\$ 906,570

The Organization strives to maintain liquid financial assets sufficient to cover 90 days of general expenditures. The Organization also has net assets set aside as designated for specific purposes. If necessary, the Board could change the designation and utilize these net assets for liquidity needs.

Note 3: Concentration of Credit Risk

The Organization maintains cash balances at financial institutions where the accounts are insured by the Federal Deposit Insurance Corporation (FDIC) for up to \$250,000. At certain times during the year, cash balances may be in excess of FDIC coverage. The Organization has not experienced any losses in such accounts, and believes it is not exposed to any significant credit risk on cash.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 4: Property and Equipment

A summary of property and equipment is as follows, as of December 31:

	2021	2020
Land and land improvements	\$ 1,896,831	\$ 1,491,763
Buildings and building improvements	5,115,626	5,112,578
Equipment	753,461	748,943
Vehicles	285,944	210,484
Construction in progress	102,615	3,740
Subtotal property and equipment	8,154,477	7,567,508
Less: Accumulated depreciation	3,682,880	3,461,976
Property and equipment - net	\$ 4,471,597	\$ 4,105,532

Note 5: Promises to Give

Promises to give as of December 31, are due as follows:

	2021	2020
Promises to give	\$ 952,839	\$ 405,584
Less: Unamortized discount	34,487	11,509
Net promises to give	918,352	394,075
Less: Current portion	525,012	226,561
Promises to give, long-term	\$ 393,340	\$ 167,514
Amounts due in:		
Less than one year	\$ 525,012	\$ 226,561
One to five years	427,827	179,023
Total promises to give	\$ 952,839	\$ 405,584

Promises to give receivable in more than one year are discounted at 3.25%. A reserve for uncollectible amounts was not deemed necessary by management after evaluating the collection history and creditworthiness of the donors.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 6: Beneficial Interest in Assets Held by Community Foundation

The Organization is the sole beneficiary of several funds held by the Community Foundation, a Wisconsin charitable organization. The Community Foundation may distribute to the Organization a portion of the Funds' net annual income upon the Organization's request, as long as the market value of the Fund does not fall below the original cost of the gift. The agreements governing the assets include a variance power allowing the Community Foundation to modify restrictions on distributions from the funds.

The funds' aggregate market value at December 31, 2021 and 2020, was \$4,291,174 and \$3,690,808, respectively. As shown in Note 7, several of the funds contain balances that bear donor restrictions in perpetuity, and appreciation in the value is considered an increase in net assets with donor restrictions for appropriation by the Board of Directors to meet operating needs. The Organization has also deposited funds in separate Community Foundation accounts that are without donor restrictions.

In addition, the Organization is named as a beneficiary of several funds established by donors and owned and held by the Community Foundation. The Organization can receive annual distributions from the Elaine and Robert Oeflein Fund and Marc Dosogne Maintenance Fund for general operations and building maintenance and repairs. The value of these funds is not recorded in the statements of financial position as the donor granted variance power to the Community Foundation.

Note 7: Endowment Funds

The Board has interpreted the Wisconsin Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the date of the donor-restricted endowment funds, unless there are explicit donor stipulations to the contrary. As a result of this interpretation, the Organization retains in perpetuity (a) the original value of initial and subsequent gift amounts, including promises to give net of discount and allowance for doubtful accounts donated to the Endowment and (b) any accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added. Donor-restricted amounts not retained in perpetuity are subject to appropriation for expenditure by us in a manner consistent with the standard of prudence prescribed by UPMIFA. We consider the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund
- The purposes of the organization and the donor-restricted endowment fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of the organization
- The investment policies of the organization

The primary long-term financial objective for the Organization's endowments is to preserve the real purchasing power of endowment assets and income after accounting for endowment spending and costs of portfolio management. The endowment funds are managed by the Community Foundation and are subject to the Community Foundation's investment policies and objectives.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 7: Endowment Funds (Continued)

Composition of endowment net assets for the year ended December 31, 2021, were as follows:

	Without Donor Restrictions	With Donor Restrictions	Total
Endowment Trust Account - Fund A	\$ -	\$ 1,671,966	\$ 1,671,966
Charles F. Hyde Jr Youth of the Year Scholarship - Fund D	-	653,693	653,693
Unmet needs endowment	-	1,046,936	1,046,936
Mental Wellness Fund	-	67,792	67,792
Totals	\$ -	\$ 3,440,387	\$ 3,440,387

Composition of endowment net assets for the year ended December 31, 2020, were as follows:

	Without Donor Restrictions	With Donor Restrictions	Total
Endowment Trust Account - Fund A	\$ -	\$ 1,465,125	\$ 1,465,125
Charles F. Hyde Jr Youth of the Year Scholarship - Fund D	-	563,512	563,512
Unmet needs endowment	-	865,513	865,513
Mental Wellness Fund	-	57,547	57,547
Totals	\$ -	\$ 2,951,697	\$ 2,951,697

From time to time, certain donor-restricted endowment funds may have fair values less than the amount required to be maintained by donors or by law (underwater endowments). There were no funds that were underwater at December 31, 2021 or 2020.

Changes in endowment net assets for the year ended December 31, 2021, are as follows:

	With Donor Restrictions - Accumulated Earnings	With Donor Restrictions - Endowment Corpus	Total Endowments With Donor Restrictions
Balance at beginning of year	\$ 1,011,144	\$ 1,940,553	\$ 2,951,697
Contributions	-	53,350	53,350
Amounts appropriated for expenditure	(83,568)	-	(83,568)
Net appreciation	518,908	-	518,908
Balance at end of year	\$ 1,446,484	\$ 1,993,903	\$ 3,440,387

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 7: Endowment Funds (Continued)

Changes in endowment net assets for the year ended December 31, 2020, are as follows:

	With Donor Restrictions - Accumulated Earnings	With Donor Restrictions - Endowment Corpus	Total Endowments With Donor Restrictions
Balance at beginning of year	\$ 830,252	\$ 1,883,303	\$ 2,713,555
Contributions	-	57,250	57,250
Amounts appropriated for expenditure	(59,304)	-	(59,304)
Net appreciation	240,196	-	240,196
Balance at end of year	\$ 1,011,144	\$ 1,940,553	\$ 2,951,697

Note 8: Fair Value Measurements

The fair value hierarchy requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. There have been no changes in the methodologies used at December 31, 2021. Following is a description of the valuation methodologies used for assets measured at fair value.

Beneficial Interest in Trusts

The Organization has been named as an income beneficiary of three trusts. The trust agreements allow for distribution of 5%, 10%, and 25% of the annual investment income earned by the trusts to the Organization. The Organization has used a defined percentage of interest of the fair value of the trust assets to determine the fair value of the beneficial interests. The unobservable inputs to the valuation are the underlying assets at the trusts and their investment policy; therefore, these investments are classified as Level 3 assets within the fair value hierarchy.

Beneficial Interest in Assets Held by Community Foundation

Beneficial interest in assets held by the Community Foundation represents amounts held by the Oshkosh Area Community Foundation. The Community Foundation invests the assets held in the funds. The income can be distributed. For investments related to Board-designated funds, the principal may be distributed if approved in writing by two-thirds of the members of the Organization's governing body and a majority of the governing body of the Community Foundation. The Organization has used the fair value of its pro-rata share of the investment pool held by the Community Foundation to determine the fair value of the beneficial interest. The unobservable inputs to the valuation are the underlying assets at the Community Foundation; therefore, these investments are classified as Level 3 assets within the fair value hierarchy.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 8: Fair Value Measurements (Continued)

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair value. Furthermore, while the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following table presents the balances of assets and liabilities measured at fair value on a recurring basis by level within the fair value hierarchy, as of December 31, 2021:

	Total Assets at Fair Value	Recurring Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Beneficial interest in assets held by the Community Foundation	\$ 4,291,174	\$ -	\$ -	\$ 4,291,174
Beneficial interest in trusts	252,502	-	-	252,502
Totals	\$ 4,543,676	\$ -	\$ -	\$ 4,543,676

The following table presents the balances of assets and liabilities measured at fair value on a recurring basis by level within the fair value hierarchy, as of December 31, 2020:

	Total Assets at Fair Value	Recurring Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Beneficial interest in assets held by the Community Foundation	\$ 3,690,808	\$ -	\$ -	\$ 3,690,808
Beneficial interest in trusts	232,858	-	-	232,858
Totals	\$ 3,923,666	\$ -	\$ -	\$ 3,923,666

There were no liabilities measured at fair value on a recurring basis and no assets or liabilities measured at fair value on a nonrecurring basis as of December 31, 2021 and 2020.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 9: Net Assets with Donor Restrictions

Net assets with donor restrictions are restricted for the following purposes or periods at December 31:

	2021	2020
Subject to expenditure for specified purpose:		
Unmet Needs	\$ 734,641	\$ 569,280
Scholarships, equipment, and dental	251,170	148,198
STEM	90,926	11,675
Special Events	70,938	44,045
Tree from Seeds Mental Health	291,946	286,738
Building improvements	1,500,563	788,865
Outdoor and recreation	417,537	365,653
Big Futures Mentoring	70,423	-
Other	22,721	34,208
Subtotal	3,450,865	2,248,662
Subject to the passage of time:		
Beneficial interest in assets held by the Community Foundation	531,114	314,129
Big Futures Mentoring unconditional promises to give that are unavailable for expenditure until due	150,247	-
Unconditional promises to give that are not restricted by donors, but which are unavailable for expenditure until due	101,670	32,125
Subtotal	783,031	346,254
Endowments subject to spending policy and appropriation:		
Beneficial interest in assets held by the Community Foundation	1,993,903	1,940,553
Beneficial interest in trusts	252,502	232,858
Subtotal	2,246,405	2,173,411
Total net assets with donor restrictions	\$ 6,480,301	\$ 4,768,327

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 9: Net Assets with Donor Restrictions (Continued)

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of the passage of time or other events specified by the donors as follows for the years ended December 31:

	2021	2020
Expiration of time restrictions	\$ 94,693	\$ 59,304
Satisfaction of purpose restrictions:		
Unmet needs	31,283	50,314
Scholarships, equipment, and dental	37,755	71,396
STEM	35,749	29,317
Special events	44,045	137,470
Tree from Seeds Mental Health	4,792	37,148
Building improvements	405,069	15,040
Outdoor and recreation	20,308	28,851
Big Futures Mentoring	12,627	-
Other	11,487	22,496
Totals	\$ 697,808	\$ 451,336

Note 10: Grant Award Commitments

At December 31, 2021 and 2020, the Organization had commitments under various grants of approximately \$55,834 and \$48,826, respectively, primarily related to the Be a Great Graduate and Wisconsin After 3 programs. These commitments are not recognized in the accompanying financial statements as they are conditional awards.

Note 11: Note Payable

The Organization entered into a note payable on June 11, 2020, for \$268,308 that is secured by a mortgage and all rents on real property. This note is drawn upon an available line of credit of \$400,000. The note bears interest at 3.85% and requires interest only payments beginning July 11, 2020 through December 1, 2020. Beginning on January 11, 2021, monthly principal and interest payments of \$7,349 are required.

The Organization paid off the note in full in January 2021.

Note 12: Letter of Credit

The Organization is self-funded for state unemployment purposes. In accordance with state laws and regulations, a \$33,851 letter of credit in favor of the Wisconsin unemployment reserve fund was maintained for the years ended December 31, 2021 and 2020. The letter of credit expires December 31, 2025.

Boys & Girls Club of Oshkosh, Inc.

Notes to Financial Statements

Note 13: Related Entities

The Organization recognized contributions totaling \$126,700 and \$117,869 from Board members or their affiliates for the years ended December 31, 2021 and 2020, respectively.

Note 14: Retirement Plan

The Organization maintains a qualified, defined contribution savings and retirement plan (the "Plan") for eligible employees. Participants are eligible to participate in the Plan after they have completed one year of service, attained 21 years of age, and completed 1,000 hours of service. The participants may contribute any percentage up to the annual dollar limit of their eligible compensation. The Organization makes discretionary contributions to the Plan. Employees become fully vested after five years of credited service. Retirement contributions for the years ended December 31, 2021 and 2020, were \$41,424 and \$51,365, respectively.

Supplementary Information

Boys & Girls Club of Oshkosh, Inc.
Schedule of Revenue and Allowable Costs Allocated by Funding Source and by Contract
Year Ended December 31, 2021

	Boys & Girls Club of Greater Milwaukee and Fox Valley		Wisconsin Department of Administration	Boys & Girls Club of America	Wisconsin Department of Public Instruction			Total
	Wisconsin After Three	Be Great: Graduate	Beyond the Classroom	Mentoring Youth At-Risk	21st Century CLC	Child and Adult Care Food Service	Summer Food Service	
Revenues	\$ 48,725	\$ 56,546	233,547	6,000	\$ 112,436	\$ 53,878	\$ 69,529	\$ 580,661
Allowable costs:								
Salaries and wages	39,375	91,512	157,517	40,859	98,628	17,934	6,016	451,841
Fringe benefits	5,643	21,897	-	-	-	-	-	27,540
Meals	-	-	-	-	-	42,894	58,592	101,486
Program supplies	1,928	1,998	85,581	1,007	-	-	-	90,514
Administrative fees	-	-	-	-	13,808	-	-	13,808
Total allowable costs	46,946	115,407	243,098	41,866	112,436	60,828	64,608	685,189
Excess (deficiency) for revenue over allowable costs	\$ 1,779	\$ (58,861)	\$ (9,551)	\$ (35,866)	\$ -	\$ (6,950)	\$ 4,921	\$ (104,528)

See Independent Auditor's Report.

Boys & Girls Club of Oshkosh, Inc.

Schedule of Expenditures of Federal Awards

Year Ended December 31, 2021

Federal Contract/Pass-Through Contract Programs	Catalog of Federal Domestic Assistance Number	Federal Expenditures
U.S. Department of Agriculture		
Passed through the Wisconsin Department of Public Instruction		
Child and Adult Food Care Program	10.558	\$ 53,878
Summer Food Service Program for Children	10.559	69,529
Total U.S. Department of Agriculture		123,407
U.S. Department of Justice		
Passed through the Boys & Girls Clubs of America		
Mentoring Youth At-Risk Program	16.726	6,000
U.S. Department of Treasury		
Passed through the Wisconsin Department of Administration		
Beyond the Classroom	21.027	233,547
U.S. Department of Education		
Passed through the Wisconsin Department of Public Instruction and Oshkosh Area School District		
Twenty-First Century Community Learning Centers	84.287	112,436
U.S. Department of Health and Human Services		
Passed through the Wisconsin Department of Children and Families and the Boys and Girls Club of Greater Milwaukee		
Temporary Assistance for Needy Families:	93.558	
Wisconsin After 3		48,725
Be Great: Graduate		56,546
Total U.S. Department of Health and Human Services		105,271
Total Expenditures of Federal Awards		\$ 580,661

See Independent Auditor's Report.

Boys & Girls Club of Oshkosh, Inc.

Notes to Schedule of Expenditures of Federal Awards

Year Ended December 31, 2021

Note 1: General

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Boys & Girls Club of Oshkosh, Inc. under programs of the federal and state governments for the year ended December 31, 2021. The information in this schedule is presented in accordance with requirements of the *Provider Agency Audit Guide* (PAAG) issued by the State of Wisconsin Department of Children and Families. Because the schedule presents only a selected portion of the operations of Boys & Girls Club of Oshkosh, Inc., it is not intended to and does not present the financial position, changes in net assets or cash flows of Boys & Girls Club of Oshkosh, Inc.

Note 2: Basis of Accounting

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the PAAG wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available.

Note 3: Indirect Cost Rate

Boys & Girls Club of Oshkosh, Inc. has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

Note 4: Sub-Recipients

Boys & Girls Club of Oshkosh, Inc. does not have any sub-recipients of federal awards.

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
Boys & Girls Club of Oshkosh, Inc.
Oshkosh, Wisconsin

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *Provider Agency Audit Guide*, issued by the Wisconsin Department of Children and Families, the financial statements of Boys & Girls Club of Oshkosh, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 20, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Boys & Girls Club of Oshkosh, Inc.'s internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Boys & Girls Club of Oshkosh, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Boys & Girls Club of Oshkosh, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2021-001 and 2021-002, that we consider to be significant deficiencies.



Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Boys & Girls Club of Oshkosh, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and the *Provider Agency Audit Guide*, and which are described in the accompanying schedule of findings and questioned costs as item 2021-003.

Management's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on Boys & Girls Club of Oshkosh, Inc.'s response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. Boys & Girls Club of Oshkosh, Inc.'s response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of Boys & Girls Club of Oshkosh, Inc.'s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and the *Provider Agency Audit Guide* in considering the Boys & Girls Club of Oshkosh, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Wipfli LLP

June 20, 2022
Green Bay, Wisconsin

Boys & Girls Club of Oshkosh, Inc.

Schedule of Findings and Questioned Costs

Year Ended December 31, 2021

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	Yes
Noncompliance material to financial statements noted?	No
Any audit findings disclosed that are required to be reported in accordance with the <i>Provider Agency Audit Guide</i> ?	Yes

Section II - Financial Statement Findings

Finding No. 2021-001 - Preparation of Financial Statements and Adjusting Journal Entries

Condition and Criteria

Internal control over financial reporting does not end at the general ledger. Management is responsible for establishing and maintaining internal controls and for the fair presentation of the financial statements, including the related disclosures, in conformity with GAAP. Boys & Girls Club of Oshkosh, Inc. does not have an internal control policy in place over annual financial reporting that would enable management to prepare its annual financial statements and related footnote disclosures completely and in accordance with GAAP.

Effect

Because Boys & Girls Club of Oshkosh, Inc. relies on Wipfli LLP ("Wipfli") to provide the necessary understanding of current accounting and disclosure principles in preparing the financial statements, the completeness of the financial statement disclosures and the accuracy of the overall financial statement presentation could be negatively impacted, since outside auditors do not have the same comprehensive understanding of Boys & Girls Club of Oshkosh, Inc. as its internal financial staff.

Cause

Boys & Girls Club of Oshkosh, Inc. relies on Wipfli to prepare the annual financial statements and related footnote disclosures.

Recommendation

Wipfli recommends that Boys & Girls Club of Oshkosh, Inc. continue to evaluate its available resources, but to ensure that it is taking appropriate steps to ensure the accuracy and completeness of the financial statements, including reviewing a disclosures checklist.

Management's Response

We agree with the deficiency as written. With consideration for our size, capacity, and available resources we don't believe it is reasonable to take action in addressing this deficiency.

Boys & Girls Club of Oshkosh, Inc.
Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2021

Section II - Financial Statement Findings

Finding No. 2021-002 - Inadequate Separation of Duties

Condition and Criteria

Due to a limited number of personnel performing accounting functions at the Boys & Girls Club of Oshkosh, Inc., there is not an adequate separation of duties over accounting functions and transactions whereby one person has access to authorization, processing, reconciling, and financial reporting of financial transactions.

Effect

There is an elevated risk that errors or misappropriations could occur and not be prevented, or detected and corrected on a timely basis leading to misstated financial statements.

Cause

Boys & Girls Club of Oshkosh, Inc. has a limited number of personnel performing accounting functions.

Recommendation

Wipfli recommends that Boys & Girls Club of Oshkosh, Inc. continue to evaluate its available resources and separate accounting functions when possible. When not possible, management's close supervision and review of accounting information is necessary to detect errors and irregularities.

Management's Response

We agree with the deficiency as written. With consideration for our size, capacity and available resources we don't believe it is reasonable to take action in addressing this deficiency.

Finding No. 2021-003 - Be Great: Graduate Eligibility

Condition and Criteria

All program services reimbursed under Be Great: Graduate subcontractor agreement with Boys & Girls Club of Greater Milwaukee must support the program serving only TANF-eligible clients. Management is responsible for establishing and maintaining internal controls surrounding client eligibility. Wipfli could not verify evidence of internal controls performed by Boys & Girls Club of Oshkosh, Inc. surrounding TANF eligibility.

Questioned Costs

None.

Effect

Boys & Girls Club of Oshkosh, Inc. could potentially be serving individuals that are not eligible for program services.

Cause

Absence of evidence of the operation of internal controls surrounding the review of participant eligibility information.

Boys & Girls Club of Oshkosh, Inc.
Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2021

Section II - Financial Statement Findings (Continued)

Finding No. 2021-003 - Be Great: Graduate Eligibility (Continued)

Recommendation

Wipfli recommends that Boys & Girls Club of Oshkosh, Inc. document its review of eligibility information for TANF-eligible participants to demonstrate that the internal control is taking place.

Management's Response

We agree with the deficiency as written. With consideration for our size, capacity and available resources we don't believe it is reasonable to take action in addressing this deficiency.

Section III - Status of Prior Year Findings

Finding 2020-001 is repeated. See Finding 2021-001.

Finding 2020-002 is repeated. See Finding 2021-002.

Finding 2020-003 is repeated. See Finding 2021-003.

Section IV - Other Issues

Does the auditor's report or the notes to the financial statements include disclosure with regard to substantial doubt as to the auditee's ability to continue as a going concern? No

Does the audit report show audit issues (i.e., material noncompliance, nonmaterial noncompliance, questioned costs, material weakness, reportable condition, management letter comment) related to grants/contracts with funding agencies that require audits to be in accordance with the *Provider Agency Audit Guide*? Yes

Was a management letter or other document conveying audit comments issued as a result of this audit? Yes

Name and Signature of Partner



Kara Fontaine, CPA

Report Date

June 20, 2022



**BOYS & GIRLS CLUB
OF OSHKOSH**

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Oshkosh, WI 54903-0411
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Fax: (920) 233-1816
www.bgcosh.org

Dear Spirit Fund Committee,

Boys & Girls Club of Oshkosh is requesting \$750,000 to be used towards the one-time capital project of our new Hyde Family Community Center. The Hyde Family Community Center will be there to support all citizens of Winnebago County to help them with their economic and basic needs, through 24 community partnerships.

The Hyde Family Community Center is currently under construction with a completion date of February 2024 and an open date sometime shortly after in March 2024.

Timeline for Hyde Family Community Center:

- Broke ground in October 2022
- Construction from October 2022- February 2024
- Opening of building in March 2024

Proposed Scope of Work: Boys & Girls Club of Oshkosh has always served our members and their families basic needs. Through the pandemic, we served even more families who were struggling maintain employment and/or the need for childcare and other support. From March to June 2020, we gave over 250 children and families hygiene products, cleaning products and gift cards for groceries. More families were living in toxic stress without the security of steady paychecks and social support that COVID disrupted. The staff called all these families on a weekly basis to check in and see how they were managing and how their kids were. They also made house calls to drop off school supplies and just say hi. We were able to distribute weekly activity kits and meal boxes for over 270 kids and adults, totaling 8,000 boxes.

To this day we continue to see the negative impact of COVID on our families' stability. We served 300 members and their families last year with basic needs. We served over 600 children with mental health classes or one on one care. Now with rising costs of products, inflation, people looking for jobs that can support their families more and mental health crises with alarming suicide rates; we are serving our families with more services than before.

We provide onsite showers, clothing support, hygiene supply support, back to school support, rental and bill assistance, meals, mental health classes and one on one support and more. We work with families achieve stability so they are not stuck in a state of emergency. We know that by providing children with care for their basic needs, we can focus on social, emotional and intellectual development. A great example, is a Club member Alex DeGroot, who is now in his 20s. He recently came back to the Club to share how he is doing. He grew up at this Club from age 6 to age 18. His homelife was constantly in turmoil and he relied heavily on the basic needs program, after school care and the mentoring of the staff. He is now a welder and planning to go

GREAT FUTURES START HERE.



back to school for IT. He said "I know that whenever I step back into the Club it will always feel like home. Without my Club, I do not know where I would be today."

Because of these needs, we made plans for a 5-part Club capital project that we broke ground on October 2022. We started in 2019 by talking with local community organizations including: the Oshkosh Police Department, Oshkosh Area School District, Oshkosh Area Community Foundation, Oshkosh Area United Way and the city, to see if we were in the right location. Ultimately, we found we were still in the perfect location to serve children and families that were in the most need.

Additionally, in 2019 we started working with other community organizations on how we could we better coordinate services to ensure clients are following up on referrals. One concern highlighted many times was the lack of referral coordination or barriers that prevent families from accessing certain services (transportation, hours of operation, literacy, childcare, etc.) We met as a small group and worked with the Oshkosh Corporation Continuous Improvement team to talk through ideas.

We also surveyed some of the needs of our parents. There were 43 surveys turned back in. Responses we got back included 5 wanted help with employment and job skills, 17 for healthy eating or food needs, 6 wanted help with life skills, 15 wanted help with transportation either personal or getting their kids to the Club, 6 for medical (physical or mental health), 10 wanted help with money management, 3 wanted adult education, 12 wanted help with dental care, 6 indicated help with parenting skills, 1 wanted help with substance issues, 17 wanted help with housing and energy assistance and 5 wanted help with their children's education or child care. From these surveys and our work with partners, we developed our plan for a community center.

These conversations and needs have only become more apparent and needed in a post pandemic world.

The Hyde Family Community Center will centralize a location for the many partners to serve the economic and basic needs of those who need us most in Winnebago County including Club families. We are working with a number of agencies to coordinate onsite offices, so they can talk to clients one on one and then also have some conference room/general space in case groups want to meet or there are larger meetings. Our ultimate goal is to have all the agencies in the space working together so a client has a one stop shop for their needs and all agencies are sharing data on progress of clients and other issues they are seeing. The community space will have two stories. We are using the model of Leaven in Menasha and Sojourner Family Peace Center in Milwaukee for the programming that will take place.

Partners that are involved in the Hyde Community Center that will have signed MOUs prior to building being operational. Each partner will pay no more than \$1.10 per square foot in rent a month:

1. ADVOCAP—Will meet with clients to provide access to all their services including energy assistance, housing, workforce development and more.
2. Catalpa—Will provide children's mental health services as needed.

GREAT FUTURES START HERE.



3. Children's Hospital—Will be employing a Health Navigator to support Winnebago County residents as they navigate the health system and community services.
4. Christine Ann Domestic Abuse Center – Will bring groups to community center for meetings as well as provide healthy relationships programming.
5. Community Clothes Closet—Continue to provide their mobile clothes closet to Winnebago County residents.
6. Community for Hope—Will have a spot to meet with families who have experienced suicide.
7. ECPR (Emotional CPR): Will have an office to help clients throughout the day. ECPR is an educational program designed to teach people to assist others through an emotional crisis by three simple steps: C = Connecting, P = emPowering, and R = Revitalizing.
8. Family Services – Continue to partner to provide families with resources within the ages of 0-3 as well as looking at expanding their other programs.
9. Forward Services—Will have an office to meet with clients to provide employability skills and training, financial assistance and more.
10. Fox Valley Technical College—Will hold classes and programs in community center
11. Goodwill NCW-- Providing Financial and Debt Solution services
12. Housing Authority—Will work together to enroll clients in housing programs.
13. Human Services—Will meet with clients and enroll them in county programs.
14. NAMI – Have space for larger group meetings.
15. Oshkosh Community Pantry—Will provide families with food needs on an as needed basis. Possibly through mobile pantries
16. Oshkosh Fire Department—Will provide classes to families on an as needed basis.
17. Oshkosh Kids Foundation—Will work together to meet the basic needs of families and work together to work with families in the Tiny Houses.
18. Oshkosh Police Department—Will have a community resources officer or other officers onsite when needed.
19. Rawhide—Will have 4 offices for their Oshkosh offices for mental health and other therapies.
20. The Joseph Project—Assisting in providing employability programming.
21. Tri-County Dental– Would come to triage patients to get them enrolled in the correct services.
22. Winnebago County Human Services and Public Health – Office space to provide family child health services including: WIC, Developmental Screenings, Birth to 3 Programming, vaccine clinics and more.
23. Workforce Development—Will hold job fairs or other programming.
24. Home Base—Provide services for youth who have runaway from home and/or are homeless.

The community center is the piece we are most excited about because it will help us better serve our mission and help the community thrive. Each of these partnerships will allow us to help people lead more self-sufficient lives and reach their full potential.

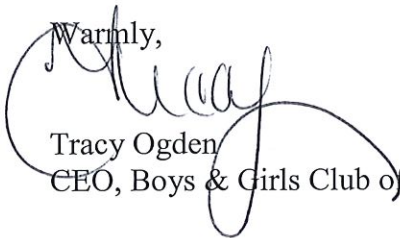
Boys & Girls Club of Oshkosh is requesting \$750,000 as we are building a resource for Winnebago County that is needed in this part of the county. The entire project is \$18 million of which we have \$16 million raised. The new building is \$7.8 million and is adding an additional

32,000 square feet to the Boys & Girls Club. Of the 12,000 square feet is the community center and is about \$3 million of the total project. We have pursued diverse funding opportunities including foundation and personal gifts, City of Oshkosh ARPA Funding, United States HUD funding and other grant projects.

The Hyde Family Community Center will be sustained beyond this funding through a \$1.5 million endowment for the operations of the building. This endowment has already been fundraised.

We appreciate your consideration of a \$750,000 investment to this community project. If you have any questions, I would be happy to answer them. I can be reached at tracyo@bgcosh.org or 920-216-0927.

Warmly,



Tracy Ogden
CEO, Boys & Girls Club of Oshkosh

GREAT FUTURES START HERE.



Boys & Girls Club of Oshkosh

		Jan-Sept 2022 Actual	Oct-Dec 2022 Projected	2022 Total Projected	2022 Budget	2023 Budget
Revenue						
Great Futures Campaign						
01-401100-0000-000	Individuals	\$286,239.27	\$127,500.00	\$413,739.27	\$510,000.00	\$510,000.00
01-401200-0000-000	Businesses	\$23,689.98	\$1,310.02	\$25,000.00	\$25,000.00	\$35,000.00
01-401200-0000-100	Service Organizations	\$2,127.34	\$3,500.00	\$5,627.34	\$10,000.00	\$10,000.00
01-401500-0000-000	Foundations & Trusts	\$67,888.00	\$94,405.00	\$162,293.00	\$180,000.00	\$180,000.00
Total Great Futures Campaign		\$379,944.59	\$226,715.02	\$606,659.61	\$725,000.00	\$735,000.00
Special Events Income						
01-421100-0000-000	Special Event Income - Community Runs	\$17,764.00	\$0.00	\$17,764.00	\$20,000.00	\$20,000.00
01-421160-0000-000	Special Event Income - Afternoon Tea	\$31,300.00	\$0.00	\$31,300.00	\$20,000.00	\$30,000.00
01-421160-0000-100	Special Event Expense - Afternoon Tea	(\$4,127.02)	\$0.00	(\$4,127.02)	(\$6,000.00)	(\$7,500.00)
01-421170-0000-000	Special Event Income - WineFeast	\$125,481.00	\$0.00	\$125,481.00	\$270,000.00	\$265,000.00
01-421170-0000-100	Special Event Expense - WineFeast	(\$42,008.68)	\$0.00	(\$42,008.68)	(\$45,000.00)	(\$65,000.00)
01-421180-0000-000	Special Event Income - Youth of the Year Dinner	\$14,407.00	\$3,500.00	\$17,907.00	\$20,000.00	\$20,000.00
01-421180-0000-100	Special Event Expense - Youth of the Year Dinner	(\$1,525.82)	(\$10,000.00)	(\$11,525.82)	(\$12,500.00)	(\$11,000.00)
Total Special Events Income		\$141,290.48	(\$6,500.00)	\$134,790.48	\$266,500.00	\$251,500.00
Grants						
01-436000-9000-000	Grants - SFSP	\$47,904.96	\$20,459.59	\$68,364.55	\$75,000.00	\$75,000.00
01-437000-0000-100	Grants - Camp Hiwela	\$3,050.00	\$0.00	\$3,050.00	\$3,500.00	\$3,500.00
01-437000-0000-200	Grants - Big Futures Mentoring	\$0.00	\$74,300.00	\$74,300.00	\$74,300.00	\$74,000.00
01-437000-0000-300	Grants - Mental Health	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$75,000.00
01-437000-0000-600	Grants - Be Great Graduate	\$115,276.00	\$16,723.09	\$131,999.09	\$132,000.00	\$132,000.00
01-439000-0000-000	Grants - Other	\$237,918.94	\$39,653.16	\$277,572.10	\$295,000.00	\$75,000.00
01-439000-0000-100	Grants - Keystone	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00
01-439000-0000-400	Grants - Basic Needs	\$51,458.08	\$12,006.89	\$63,464.97	\$65,000.00	\$65,000.00
01-439100-0000-000	Grants - WI After 3	\$36,917.14	\$15,382.14	\$52,299.28	\$55,300.00	\$55,300.00
01-439400-0000-000	Grants - Academics	\$0.00	\$0.00	\$0.00	\$5,000.00	\$40,000.00
01-439700-0000-000	Grants - CACFP	\$46,732.16	\$25,000.00	\$71,732.16	\$80,000.00	\$80,000.00
Total Grants		\$564,257.28	\$203,524.86	\$767,782.14	\$810,100.00	\$677,800.00
Program & Memberships						
01-411900-0000-000	Keystone Program Income	\$2,449.12	\$0.00	\$2,449.12	\$3,000.00	\$3,000.00
01-441000-0000-000	Membership Dues	\$14,725.00	\$3,500.00	\$18,225.00	\$19,000.00	\$19,000.00
01-441000-0000-000	Program Fees - Teen Center	\$3,069.76	\$767.44	\$3,837.20	\$4,500.00	\$4,500.00
01-441000-0000-000	Program Fees - Omro	\$48,886.29	\$12,221.57	\$61,107.86	\$120,000.00	\$80,000.00
01-441000-0000-000	Program Fees - Radford	\$76,647.36	\$19,161.84	\$95,809.20	\$55,000.00	\$70,000.00
01-441000-0000-000	Program Fees - Quest	\$35,887.73	\$8,373.80	\$44,261.53	\$41,500.00	\$41,500.00
01-441000-0000-000	Program Fees - Care	\$72,901.35	\$30,375.56	\$103,276.91	\$110,000.00	\$110,000.00
01-441000-0000-000	Program Fees - Peace Lutheran Summer	\$92,860.94	\$0.00	\$92,860.94	\$75,000.00	\$90,000.00
Total Program & Membership		\$347,427.55	\$74,400.22	\$421,827.77	\$428,000.00	\$418,000.00
Rental Income						
01-431000-0000-000	Building Rental Income	\$3,785.00	\$1,200.00	\$4,985.00	\$3,500.00	\$4,000.00
01-470001-0000-000	Head Start Lease Income	\$44,769.57	\$21,559.65	\$66,329.22	\$68,132.58	\$87,424.32
Total Rental Income		\$48,554.57	\$22,759.65	\$71,314.22	\$71,632.58	\$91,424.32
CLC Revenue						
01-470001-8000-000	CLC Revenue Admin Fee	\$19,821.14	\$28,070.22	\$47,891.36	\$49,500.00	\$84,210.67
01-470001-8000-100	CLC Reimbursement Hourly Staff	\$143,926.06	\$93,567.41	\$237,493.47	\$243,000.00	\$280,702.22
Total CLC Revenue		\$163,747.20	\$121,637.63	\$285,384.83	\$292,500.00	\$364,912.89
Miscellaneous Income						
01-432000-0000-000	Petersen Dental Income	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
01-471000-0000-000	Miscellaneous	\$4,034.31	\$500.00	\$4,534.31	\$0.00	\$3,000.00
01-473200-0000-000	Money Market Interest Earned (Verve)	\$7,287.04	\$1,214.51	\$8,501.55	\$4,000.00	\$4,000.00
01-473500-2000-000	Investment Income (Endowments)	\$32,314.16	\$8,078.54	\$40,392.70	\$0.00	\$40,000.00
01-473500-2000-100	Vanguard Investment Income	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Total Miscellaneous Income		\$43,635.51	\$19,793.05	\$63,428.56	\$24,000.00	\$67,000.00
Board Designated Restricted						
01-480401-1200-000	Schneider Equip. - Board Designated	\$10,468.50	\$3,489.50	\$13,958.00	\$12,000.00	\$12,000.00
01-480401-1200-200	Academics - Technology Temp Restricted	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
01-482000-0000-400	Camp Radford Endowment/Outdoor Adventure	\$1,780.00	\$0.00	\$1,780.00	\$0.00	\$2,000.00
01-482000-0000-500	Building Improvements Fund - Temp Restricted	\$2,468,852.56		\$2,468,852.56	\$0.00	\$0.00
01-482000-0000-600	Unmet Needs Restricted Fund	\$1,048.31	\$32,149.00	\$33,197.31	\$30,000.00	\$30,000.00
01-490002-0000-000	Realized Gain/Loss in Investment	\$18,262.86	\$9,131.43	\$27,394.29	\$0.00	\$0.00
01-490002-1000-000	Unrealized Gain/Loss in Investment	(\$558,348.27)	(\$18,611.61)	(\$576,959.88)	\$0.00	\$0.00
Total		\$1,944,563.96	\$26,158.32	\$1,970,722.28	\$42,000.00	\$46,500.00
Total Revenue		\$3,633,421.14	\$688,488.75	\$4,321,909.89	\$2,659,732.58	\$2,652,137.21

		Jan-Sept 2022 Actual	Oct-Dec 2022 Projected	2022 Total Projected	2022 Budget	2023 Budget
Expenses						
Salaries						
01-500100-0000-000	Salaries Administration	\$342,285.03	\$125,504.51	\$467,789.54	\$487,000.00	\$564,009.05
01-500100-0000-000	Salaries Academics	\$30,678.40	\$11,248.75	\$41,927.15	\$38,500.00	\$20,908.37
01-500100-0000-000	Salaries Basic Needs	\$39,789.19	\$14,589.37	\$54,378.56	\$53,000.00	\$89,489.19
01-500100-0000-000	Salaries Be Great Graduate	\$91,150.83	\$33,421.97	\$124,572.80	\$118,000.00	\$124,665.22
01-500100-0000-000	Salaries Big Futures	\$39,390.30	\$14,443.11	\$53,833.41	\$53,040.00	\$54,631.20
01-500100-0000-000	Salaries CACFP and SFSP	\$14,122.50	\$5,178.25	\$19,300.75	\$18,000.00	\$18,896.27
01-500100-0000-000	Salaries CARE Program	\$57,185.39	\$20,967.98	\$78,153.37	\$70,000.00	\$117,606.08
01-500100-0000-000	Salaries CLC Staff	\$114,404.74	\$41,948.40	\$156,353.14	\$225,000.00	\$264,834.34
01-500100-0000-000	Salaries Health and Wellness	\$0.00	\$0.00	\$0.00	\$0.00	\$41,816.74
01-500100-0000-000	Salaries Mental Health	\$37,875.17	\$13,887.56	\$51,762.73	\$53,050.00	\$98,430.82
01-500100-0000-000	Salaries Omro	\$58,542.08	\$21,465.43	\$80,007.51	\$98,250.00	\$81,955.86
01-500100-0000-000	Salaries Peace Summer	\$55,116.14	\$0.00	\$55,116.14	\$60,000.00	\$86,886.25
01-500100-0000-000	Salaries Quest Middle School	\$87,295.11	\$32,008.21	\$119,303.32	\$110,500.00	\$139,216.03
01-500100-0000-000	Salaries Radford	\$217,537.30	\$79,763.68	\$297,300.98	\$259,000.00	\$127,990.90
01-500100-0000-000	Salaries Teen Center	\$59,152.96	\$21,689.42	\$80,842.38	\$115,110.00	\$102,508.78
01-500100-0000-000	Salaries WA3	\$0.00	\$0.00	\$0.00	\$0.00	\$50,489.67
Total Salaries		\$1,244,525.14	\$436,116.63	\$1,680,641.77	\$1,758,450.00	\$1,984,334.74
Benefits						
01-510011-0000-000	Benefits Administration	\$40,280.84	\$26,853.89	\$67,134.73	\$64,800.00	\$102,213.54
01-510011-0000-000	Benefits Academics	\$0.00	\$0.00	\$0.00	\$0.00	\$6,421.34
01-510011-0000-000	Benefits Basic Needs	\$0.00	\$0.00	\$0.00	\$0.00	\$23,169.29
01-510011-0000-000	Benefits Be Great Graduate	\$14,577.38	\$7,288.69	\$21,866.07	\$27,800.00	\$29,183.44
01-510011-0000-000	Benefits Big Futures	\$0.00	\$0.00	\$0.00	\$0.00	\$4,179.29
01-510011-0000-000	Benefits CACFP and SFSP	\$0.00	\$0.00	\$0.00	\$0.00	\$1,445.56
01-510011-0000-000	Benefits CARE Program	\$271.29	\$180.86	\$452.15	\$375.00	\$14,565.16
01-510011-0000-000	Benefits CLC Staff	\$0.00	\$0.00	\$0.00	\$0.00	\$20,294.70
01-510011-0000-000	Benefits Health and Wellness	\$0.00	\$0.00	\$0.00	\$0.00	\$3,638.97
01-510011-0000-000	Benefits Mental Health	\$0.00	\$0.00	\$0.00	\$0.00	\$17,831.66
01-510011-0000-000	Benefits Omro	\$4,818.91	\$3,212.61	\$8,031.52	\$7,305.00	\$11,663.53
01-510011-0000-000	Benefits Peace Summer	\$0.00	\$0.00	\$0.00	\$0.00	\$8,463.66
01-510011-0000-000	Benefits Quest Middle School	\$4,800.49	\$1,760.18	\$6,560.67	\$7,395.00	\$19,577.02
01-510011-0000-000	Benefits Radford	\$36,886.92	\$18,443.46	\$55,330.38	\$53,400.00	\$14,677.94
01-510011-0000-000	Benefits Teen Center	\$3,857.10	\$1,414.27	\$5,271.37	\$18,850.00	\$16,000.37
01-510011-0000-000	Benefits WA3	\$0.00	\$0.00	\$0.00	\$0.00	\$14,537.17
	Payroll taxes will be rolled into benefits for 2023	\$89,961.28	\$32,985.80	\$122,947.08	\$134,521.43	\$0.00
Total Benefits		\$195,454.21	\$92,139.76	\$287,593.97	\$314,446.43	\$307,862.66
Program Expense						
01-521300-0000-000	Program Expense Academics	\$1,118.41	\$559.21	\$1,677.62	\$6,000.00	\$5,000.00
01-521300-0000-000	Program Expense Basic Needs	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
01-521300-0000-000	Program Expense Be Great Graduate	\$3,271.56	\$545.26	\$3,816.82	\$2,000.00	\$3,500.00
01-521300-0000-000	Program Expense Big Futures Mentoring	\$2,705.57	\$450.93	\$3,156.50	\$6,000.00	\$4,000.00
01-521300-0000-000	Program Expense CACFP and SFSP	\$70.90	\$0.00	\$70.90	\$11,000.00	\$500.00
01-521300-0000-000	Program Expense CARE	\$13,056.85	\$2,176.14	\$15,232.99	\$9,250.00	\$12,000.00
01-521300-0000-000	Program Expense Health and Wellness	\$463.05	\$169.79	\$632.84	\$3,000.00	\$2,500.00
01-521300-0000-000	Program Expense Mental Health	\$5,627.89	\$750.39	\$6,378.28	\$3,000.00	\$6,500.00
01-521300-0000-000	Program Expense Omro	\$6,560.87	\$874.78	\$7,435.65	\$6,100.00	\$6,500.00
01-521300-0000-000	Program Expense Peace Summer	\$5,966.08	\$0.00	\$5,966.08	\$3,500.00	\$6,000.00
	Rent Expense Peace Summer	\$11,500.00	\$0.00	\$11,500.00	\$11,000.00	\$11,500.00
01-521300-0000-000	Program Expense Quest Middle School	\$8,661.99	\$1,154.93	\$9,816.92	\$6,100.00	\$6,500.00
01-521300-0000-000	Program Expense Radford	\$30,275.68	\$4,036.76	\$34,312.44	\$20,250.00	\$28,000.00
01-521300-0000-000	Program Expense Teen	\$3,549.55	\$4,732.73	\$8,282.28	\$8,750.00	\$7,000.00
01-521300-0000-000	Program Expense Drivers Education	\$10,261.40	\$2,052.28	\$12,313.68	\$8,000.00	\$15,000.00
01-521300-0000-000	Program Expense WA3	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
01-537100-9080-000	Camp Radford Expenses	\$5,372.03	\$300.00	\$5,672.03	\$6,000.00	\$6,000.00
01-543000-0000-000	Trips & Tours - Radford	\$20,159.00	\$1,500.00	\$21,659.00	\$15,000.00	\$16,000.00
01-543000-0000-000	Trips & Tours - Omro	\$3,725.61	\$500.00	\$4,225.61	\$10,000.00	\$5,000.00
01-543000-0000-000	Trips & Tours - Peace Lutheran Church	\$20,125.75	\$0.00	\$20,125.75	\$13,000.00	\$18,000.00
01-543000-0000-000	Trips & Tours - Teens	\$5,868.19	\$500.00	\$6,368.19	\$5,000.00	\$7,000.00
01-543000-0000-000	Trips & Tours - Quest	\$14,244.10	\$1,000.00	\$15,244.10	\$10,000.00	\$15,000.00
Total Program Expense		\$172,584.48	\$21,303.19	\$193,887.67	\$162,950.00	\$186,500.00
Food Program Expense						
01-521400-0000-000	Food Supplies - Omro	\$10,382.15	\$2,000.00	\$12,382.15	\$13,000.00	\$15,000.00
01-521400-0000-000	Food Supplies - Radford, Quest, Teen	\$91,253.17	\$15,208.86	\$106,462.03	\$92,500.00	\$120,000.00
01-521400-0000-000	Food Supplies - Peace Lutheran Church	\$21,028.48	\$0.00	\$21,028.48	\$0.00	\$22,000.00
Total Food Program Expense		\$122,663.80	\$17,208.86	\$139,872.66	\$105,500.00	\$157,000.00

		Jan-Sept 2022 Actual	Oct-Dec 2022 Projected	2022 Total Projected	2022 Budget	2023 Budget
Administrative Expense						
01-521100-0000-000	Office Expense - Administration	\$7,233.79	\$1,808.45	\$9,042.24	\$9,100.00	\$11,000.00
01-521100-0000-000	Telephone Expense - Administration	\$6,579.78	\$2,193.26	\$8,773.04	\$11,500.00	\$7,500.00
01-521100-0000-000	Postage Expense - Administration	\$572.44	\$286.22	\$858.66	\$2,325.00	\$1,200.00
01-560000-0000-000	Organizational Dues - Administration	\$32,262.52	\$0.00	\$32,262.52	\$36,500.00	\$32,500.00
01-513300-0000-000	Professional Fees - Administrative	\$104,068.75	\$17,344.79	\$121,413.54	\$21,000.00	\$30,000.00
Total Admin Expense		\$150,717.28	\$21,632.72	\$172,350.00	\$80,425.00	\$82,200.00
Marketing						
01-521150-0000-410	Marketing Expense	\$30,266.60	\$7,566.65	\$37,833.25	\$25,500.00	\$35,000.00
01-521150-0000-600	Development Expense	\$604.25	\$300.00	\$904.25	\$2,350.00	\$2,000.00
Total Marketing		\$30,870.85	\$7,866.65	\$38,737.50	\$27,850.00	\$37,000.00
Insurance						
01-533310-0000-300	Professional Liability & Crime Insurance	\$2,332.03	\$777.34	\$3,109.37	\$3,422.00	\$3,500.00
01-533360-0000-200	Workers Compensation Insurance	\$9,226.06	\$3,075.35	\$12,301.41	\$20,582.00	\$20,000.00
01-512300-0000-000	Unemployment Insurance Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-533310-0000-200	Property and Equipment Insurance	\$9,747.72	\$3,249.24	\$12,996.96	\$13,345.00	\$14,000.00
01-533320-0000-200	General Liability Insurance	\$5,420.33	\$1,806.78	\$7,227.11	\$7,152.00	\$7,500.00
01-533370-0000-200	Umbrella Insurance	\$3,776.22	\$1,258.74	\$5,034.96	\$4,593.00	\$5,000.00
Total Insurance		\$30,502.36	\$10,167.45	\$40,669.81	\$49,094.00	\$50,000.00
Building and Equipment						
01-533120-2100-700	Utilities - Parkway	\$27,183.83	\$9,061.28	\$36,245.11	\$31,000.00	\$40,000.00
01-533130-6000-700	Utilities - Teen Center	\$9,731.73	\$3,243.91	\$12,975.64	\$11,000.00	\$15,000.00
01-533210-0000-700	Janitorial/Maintenance Service	\$9,458.18	\$4,729.09	\$14,187.27	\$5,500.00	\$20,000.00
01-533220-0000-700	Building and Grounds Supplies	\$11,518.70	\$3,839.57	\$15,358.27	\$18,500.00	\$16,000.00
01-534220-0000-700	Equipment Maintenance	\$37,883.93	\$8,208.18	\$46,092.11	\$40,000.00	\$45,000.00
01-692300-0000-000	Building improvements	\$7,025.00	\$1,170.83	\$8,195.83	\$0.00	\$10,000.00
Total Building and Equipment		\$102,801.37	\$30,252.86	\$133,054.23	\$106,000.00	\$146,000.00
Travel Expense						
01-533330-0000-200	Vehicle Insurance	\$9,660.08	\$3,220.03	\$12,880.11	\$9,801.00	\$12,880.00
01-541500-1000-900	Mileage	\$3,115.97	\$1,246.39	\$4,362.36	\$2,500.00	\$4,000.00
01-542100-0000-900	Vehicle Gas	\$8,949.21	\$4,176.30	\$13,125.51	\$10,000.00	\$12,000.00
01-542120-0000-900	Vehicle Maintenance Costs	\$3,639.37	\$1,213.12	\$4,852.49	\$11,000.00	\$11,000.00
Total Travel Expense		\$25,364.63	\$9,855.84	\$35,220.47	\$33,301.00	\$39,880.00
Conference & Training						
01-542200-0000-100	Board Related Expenses	\$1,822.17	\$303.70	\$2,125.87	\$5,000.00	\$3,000.00
01-542200-0000-200	Staff Development & Expense	\$14,585.97	\$4,861.99	\$19,447.96	\$20,000.00	\$20,000.00
01-542200-1000-200	Staff Recruitment	\$5,285.97	\$1,761.99	\$7,047.96	\$7,000.00	\$7,000.00
01-551000-1000-950	Conference & Training - Administration	\$11,617.47	\$5,808.74	\$17,426.21	\$12,500.00	\$12,500.00
01-551000-6000-900	Conference & Training - Keystone	\$14,582.13	\$0.00	\$14,582.13	\$10,000.00	\$10,000.00
01-551000-6000-000	Youth of the Year Trip	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00
01-551000-2000-950	Conference & Training - Program Staff	\$1,112.00	\$370.67	\$1,482.67	\$3,500.00	\$5,000.00
Total Conference & Training		\$49,005.71	\$13,107.08	\$62,112.79	\$62,500.00	\$62,000.00
Specific Assistance						
01-584000-0000-100	Specific Assistance - Unmet Needs	\$18,305.02	\$6,101.67	\$24,406.69	\$25,000.00	\$25,000.00
01-584000-0000-200	Specific Assistance - Scholarship	\$3,647.69	\$1,215.90	\$4,863.59	\$10,000.00	\$10,000.00
01-584000-1000-100	Scholarships to Alumni	\$621.35	\$0.00	\$621.35	\$0.00	\$700.00
01-586000-0000-000	Petersen Dental Expense	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Total Specific Assistance		\$22,574.06	\$7,317.57	\$29,891.63	\$45,000.00	\$45,700.00
Bank and Endowment Charges						
01-580000-0000-100	Admin Endow Charges OACF	\$24,892.11	\$6,223.03	\$31,115.14	\$0.00	\$25,000.00
01-580002-0000-000	Credit Card Charges	\$9,213.59	\$1,535.60	\$10,749.19	\$5,750.00	\$10,000.00
01-580004-0000-000	Directors and Officers Liability Insurance	\$1,571.80	\$523.93	\$2,095.73	\$2,703.00	\$2,500.00
01-584000-0000-000	Miscellaneous	\$283.62	\$0.00	\$283.62	\$0.00	\$500.00
01-588200-0000-000	Bad Debt Expense	\$21,280.35	\$0.00	\$21,280.35	\$0.00	\$10,000.00
01-591200-0000-000	Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Bank and Endowment Charges		\$57,241.47	\$8,282.56	\$65,524.03	\$8,453.00	\$48,000.00
Depreciation						
01-582000-0000-000	Depreciation Expense	\$158,065.99	\$53,394.45	\$211,460.44	\$0.00	\$216,000.00
Total Depreciation		\$158,065.99	\$53,394.45	\$211,460.44	\$0.00	\$216,000.00
Total Expenses		\$2,362,371.35	\$728,645.62	\$3,091,016.97	\$2,753,969.43	\$3,362,477.39
NET SURPLUS/(DEFICIT)		\$1,271,049.79	(\$40,156.88)	\$1,230,892.91	(\$94,236.85)	(\$710,340.19)



The Wave of the Future

Winnebago County
Department of Human Services

MEMO

To: Winnebago County Board Supervisors
From: Bill Topel, Human Services Director *Bill*
CC: Jon Doemel
Date: 1/8/24
Re: Letter of Support for ARPA projects scheduled for the January Board meeting

COMMENTS: This memo is to express our department's support for projects submitted by NOVA, Solutions Recovery and the Boys and Girls Club. Each of these services work in collaboration with our department and take referrals from our staff. They play a vital role in servicing persons in our community that we, as a department, do not perform. They help to keep families together and prevent crises that would require our intervention. They are our partners, and we support the requests for expanding their services.

RESOLUTION: Approving \$500,000 from the Spirit Fund's Government Identified Community Projects Category to Help Greater Fox Cities Area Habitat for Humanity Build or Rehabilitate 10 Homes in Northern Winnebago County

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, Habitat for Humanity International was originally founded in 1976 by farmers in Americus, Georgia, providing partnership housing focused on people in need of adequate shelter; and

WHEREAS, Greater Fox Cities Area Habitat for Humanity (hereinafter "Habitat") started serving families in Winnebago County through new home construction in 1993. Since then, services have expanded to include home repairs, Rock the Block events, Almost Home guidance and the Appleton Habitat ReStore; and

WHEREAS, families work in partnership with Habitat to build their home and later purchase their home at a no-interest loan permanently set at 25 – 30% of their household income at closing; and

WHEREAS, Fox Cities Habitat has built 141 homes, and repaired 292 homes, including the lead-abatement work in 35 homes in Winnebago County; and

WHEREAS, the Home Buyer Program directly improves and increases the housing stock in Winnebago County and encourages economic development; and

WHEREAS, increased demand and rising costs have contributed to record increases in home prices in the Fox Valley. In May 2023, Winnebago County home prices were up 18.4% (compared to 2022), selling for a median price of \$261K; and

WHEREAS, Habitat is one of the only options for families that would never qualify for a traditional loan to build sustainable wealth and equity through homeownership.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that \$500,000 from the Spirit Fund's Government Identified Community Project category be approved to help Greater Fox Cities Area Habitat for Humanity build or rehabilitate 10 homes. Funding is contingent on Habitat remaining committed to its mission to strengthen the lives of individuals, families, and the community.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that upon completion, Greater Fox Cities Area Habitat for Humanity will submit supporting documentation to the Winnebago County Finance Director outlining the expenditures. The documentation will be submitted within 6 months of the completion of the project but not to exceed 5 years from date of disbursement.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that Greater Fox Cities Habitat for Humanity shall be responsible for reimbursement to Winnebago County for any disbursed funds which are determined by Winnebago County to have been misused or misappropriated. Any reimbursement of funds which is required by Winnebago County shall be due within 45 days after giving written notice to recipient of such misuse or misappropriation.

Fiscal Note: This resolution will not amend the County Budget. \$500,000 will be authorized for use from the Spirit Fund.

Respectfully submitted by:

ARPA STRATEGY AND OUTCOMES COMMISSION

Commission Vote: **7-0, 2 absent**

Resolution Number: 312-012024

42
43
44
45
46
47
48
49

Vote Required for Passage: **Two-Thirds of Membership**

Approved by the Winnebago County Executive this ____ day of _____, 2024.

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: January 9, 2024
FROM: Winnebago County Executive's Office
RE: Greater Fox Cities Area Habitat for Humanity

General Description:

Greater Fox Cities Area Habitat for Humanity is requesting \$500,000 to help build or rehab 10 homes in Northern Winnebago County.

Action Requested:

Approval of the \$500,000 Spirit Fund grant.

Procedural Steps:

Committee of Jurisdiction: ARPA Strategy & Outcomes Commission Meeting date: 12/14/2023

Background:

Families work in partnership with Habitat to build or rehab their home, and then to purchase their home at a no-interest loan permanently set at 25-30% of their household income at closing. The Home Buyer Program directly improves and increases the housing stock in Winnebago County and encourages economic development. Increased demand and rising costs have contributed to record increases in home prices. In May 2023, Winnebago County home prices were up 18.4% compared to last year, selling for a median price of \$261K. Rental prices have also risen greatly. The cost of rent is trending up year over year and is out of reach for far too many. These are families that would never qualify for a traditional loan, so Habitat is one of their only options to build sustainable wealth and equity through homeownership.

When Habitat for Humanity International was originally founded in 1976 by farmers in Americus, Georgia, an innovative concept was born – providing partnership housing focused on people in need of adequate shelter. With the collaboration of skilled volunteers and the sweat equity of the homebuyer, decent, affordable homes would be built to elevate entire families from poverty and improve communities. Greater Fox Cities Area Habitat for Humanity started serving families through new home construction in 1993. Since then, our services have expanded to include home repairs, Rock the Block events, Almost Home guidance and our Appleton Habitat ReStore. Fox Cities Habitat has a long-track record of successfully helping homeowners in Winnebago County. To date, Fox Cities Habitat has built 141 homes, and repaired 292 homes, including the lead-abatement work in 35 homes in Winnebago County. These homes are located in Neenah, Menasha, Fox Crossing, Town of Clayton, and the Winnebago portion of the City of Appleton.

With a total project cost of \$2,370,238.00 for 10 houses, Greater Fox Cities Habitat has anticipated revenue from several long-standing partners including: HUD- \$220,000; Volunteers and In-Kind- \$177,591 Down Payment Assistance: \$100,000, "Fund for Humanity" and ReStore Profits: \$237,204, and Donors: \$192,000 for a Total of: \$926,052.

Policy Discussion:

The commission has recognized Government Identified Community Projects that support or enhance county services:

- 1) Greater Fox Cities Area Habitat for Humanity improves and increases the housing stock in Winnebago County and encourages economic development through the Home Buyer Program, with help from volunteers and entities who benefit from each home built.
- 2) Habitat's annual budget is based on the number of homes forecast to be built, rehabbed, or repaired and the operational budget increases with each home built or worked on. These funds ensure more projects remain in Winnebago County and these projects progress without delay.
- 3) This grant ensures geographical diversity of the funds by investing in the northern part of the county and increasing the tax base for those communities.

Attachments:

Resolution

Spirit Fund Application

Spirit Fund Opportunities Application

The below questions are required to be answered. Applicants can fill out in this form or create a document of your own. Attachments should be included in a single PDF with this application and emailed to spirit@winnebagocountywi.gov. Applications will not be reviewed until after July 15. Submitted applications after June 30 will be considered on a rolling basis. This application covers requests under Government Identified Community Projects. Ideas or requests for County Government Projects should be sent to spirit@winnebagocountywi.gov and will be reviewed by the County Executive.

Demographics/Basic Information

Name of Organization: Greater Fox Cities Area Habitat for Humanity

Organization Website and social media: www.foxcitieshabitat.org

Mailing Address: 921 Midway Road St. Menasha, WI 54952

Application Point of Contact: Name, email, phone;

Kerri Hah kerrih@foxcitieshabitat.org 920-422-6665

CEO/Executive Director of Organization: Name, email, phone:

John Weyenberg johnw@foxcitieshabitat.org; (920) 967-8880

Finance Director/Controller/CFO (if applicable): Name, email, phone:

Barb Hall barbh@foxcitieshabitat.org; (920) 967-8892

About the Organization: (history, mission, what do you do, who do you serve, etc)

Greater Fox Cities Area Habitat for Humanity brings people together to build houses, communities, and hope - empowering families and inspiring community-wide action to break the cycle of poverty. Our vision is a world "Where everyone has a decent place to live."

Families and individuals in need of a hand-up partner with us to build or improve a place they can call home. The outcomes can be long-lasting and life changing. Our model requires families to invest in themselves through putting in hours of "sweat equity," participate in an educational series, pay a small down payment, and make interest-free mortgage payments. When a partner family invests in their own future, they gain not only a new or repaired home, but they also gain the confidence and pride to start to build stable futures. Affordable homeownership frees families and fosters the skills and confidence they need to invest in themselves and their communities. We are taking action to ensure that every family in our community has a safe, decent, and affordable place to live through efficiently utilizing the skills and resources of our community to reach our objectives. 2023 marks 30 years of helping families find affordable housing in our local community. We are proud of this work and all the families, sponsors, donors, and volunteers that make it possible.

We offer innovative housing solutions to neighborhoods and families within Calumet, Outagamie, Waupaca, and Northern Winnebago counties in Wisconsin. 1 in 8 families in Wisconsin lack safe, affordable housing and spend more than 50% of the income on housing. 1 in 4 spend 30% or more of their income. There is a 3-to-5-year waitlist for subsidized housing. The households most affected by the lack of affordable housing are families with children, seniors, and individuals with special needs. Affordable housing large enough for multi-generational families is extremely limited and affordable

housing in the current market rarely has the necessary accommodations for individuals with mobility challenges.

Number of paid staff

31 Full-time and 8 Part-time staff at the Greater Fox Cities Habitat for Humanity Affiliate. This number does not include employees at our ReStore, a retail operation that helps raise funds to build homes.

Describe the organization's ability to receive an award and comply with audit requirements

Habitat has been building and renovating homes for 30 years and we have a long history of successfully applying for and utilizing local, state, and federal grants. We have over two decades of experience successfully administering CDBG Funds, SHOP grants from HUD, DHS Lead Safe Homes Grants and we always fully comply with regulations and successfully pass internal audits. Our staff has great longevity with many of them serving 10+ years with our organization. Our CEO and President, John Weyenberg, will oversee the grant obligations and overall program management. He has been in this role for 25 years and has successfully fulfilled the requirements of countless government grants. Our construction department has over 160 years of combined experience participating in the construction of hundreds of homes. Our Director of Construction, Roger Roth, will oversee the coordination of the building efforts. He has over 40 years of construction experience in the for-profit and non-profit sectors. In addition, we have seven other construction staff that train and mentor our robust volunteer base to build or rehab homes. Several members have Dwelling Contractor Qualifier certifications as well as other certifications in lead remediation and housing renovations. The Senior Crew is our core group of volunteers, many of whom work on the build sites and give their time to Habitat on a regular basis. Our local Habitat affiliate has one of the largest and most successful Senior Crew programs in all the United States. In addition, we work with several in-kind partners that will donate supplies and labor to each build. Together, as a team we can build these homes below market value in a shorter period.

Project Information

Name of the project: Scattered Site Affordable Housing in Northern Winnebago County

Location of the project: Northern Winnebago County

Estimated total cost of the project: \$2,370,238

Requested award from the Spirit Funding: \$500,000

How will the project improve the quality of life in the county for years to come?

Our proposed project will provide ten affordable home ownership opportunities by working with eligible hardworking families to build or rehab ten homes in Northern Winnebago County. These families will then purchase these homes through 0% interest mortgages. Families must be at or below 60% of the county median income to qualify for our program. Our model requires families to invest in themselves through putting in hours of "sweat equity," participating in educational series, paying a down payment, and making interest-free mortgage payments. These families will work in partnership with Habitat to build their home, and then to purchase their home at a no-interest loan permanently set at 25 – 30% of their household income at closing. This structure ensures long-term affordability and the ability to build equity and financial stability. When a partner family is investing in their own future, they gain a new home and confidence and pride to start to build a stable future. Affordable homeownership frees families and fosters the skills and confidence they need to invest in themselves and their communities. We consider applicants without regard to race, religious preference, gender, handicap, familial status. or national origin. This project will offer additional homeowner services through our Almost Home

Program. Caseworkers work with individuals in this program to help them set and achieve financial, educational, and vocational goals.

Our Home Buyer Program directly improves and increases the housing stock in Winnebago County and encourages economic development. Tearing down barriers to affordable housing and eliminating disparities in homeownership are key components of our work. Adequate, affordable housing is often cited as one of the most critical issues facing Winnebago County. COVID-19 created numerous long-term challenges disproportionately affecting low income and minority populations, during a time when household income is falling relative to rising housing costs. Increased demand and rising costs have contributed to record increases in home prices. In May 2023, Winnebago County home prices were up 18.4% compared to last year, selling for a median price of \$261K. According to the Wisconsin Realtors Association, lack of inventory is even more pronounced in the \$125,000 to \$350,000 price range, a range generally considered affordable to younger families and first-time homebuyers. WRA reported only 1.7 months of inventory in the \$125,000 to \$200,000 range and two months of inventory in the \$200,000 to \$350,000 range. Rental prices have also risen greatly. The cost of rent is trending up year over year and is out of reach for far too many.

Driven by rising material prices, higher regulatory requirements, and a tight labor market in construction and trades fields, local builders state that construction prices have risen 12-15% over the last two years. According to the National Low Income Housing Coalition, addressing housing affordability is the most cost-effective way of lifting people out of poverty, reducing childhood poverty, and increasing economic mobility. Homeownership is the primary way that low income and minority families can build wealth and achieve financial stability. County funding would play a critical role in helping us serve more families at a time when the need is great. The cost to construct a home and provide the services needed to get a family ready for homeownership is greater than many families have available. These are families that would never qualify for a traditional loan, so Habitat is one of their only options to build sustainable wealth and equity through homeownership.

Investment in Habitat's work also goes beyond the house to stimulate our local economy and make meaningful economic contributions to the people, businesses, and services. Building and repairing homes stimulates other sectors of the economy, driving additional spending and creating local jobs. For every dollar invested by Habitat, an additional 69 cents is injected into the local economy. This impact goes beyond Habitat employees and homeowners, reaching other local businesses and jobs in related sectors of the economy. This impact is felt by the businesses that contract with us and are guaranteed work on the houses we build. Habitat is not only an important provider of affordable housing, but also a powerful economic engine that contributes jobs, wages, and increased output. Residential construction has been shown to be a strong catalyst for economic activity and jobs; according to the National Association of Home Builders, building a single-family home generates 3.9 jobs. This ripple effect on jobs and economic activity adds up and amounts to millions of dollars of economic impact in communities nationwide. The full analysis done by Habitat for Humanity International can be found [here](#).

How many individuals does the project anticipate serving annually?

Overall: For the last three years, our organization has served an average of 351 people per year overall

Within Winnebago County: - Of the 351 people served annually approximately 37% (or 129) of them were in Winnebago County.

What areas of the county will the project serve? Winnebago County locations in the City of Appleton, City of Menasha, City of Neenah, Village of Fox Crossing Town of Clayton or Town of Neenah

What is the process for tracking individuals served?

Every person we serve receives a Household Member ID in our database. These service files contain demographics of each person served, and household demographics including household income, and head of household status. Additionally, each program that a family participates in receives a service file. This data allows us to report back client and program data to funders and also helps inform our strategic direction. A family services selection committee determines eligibility for our programs based on need, willingness to partner, and ability to pay a monthly mortgage or loan. Homeowner families must fall between 30 – 60% adjusted median income. They must put in hundreds of hours of labor on their house and the houses of others, participate in homeowner education workshops, pay a down payment, and make monthly payments on an interest free mortgage. As part of the process, Fox Cities Habitat evaluates an applicant's last two years of household income and debt. Applicants must be comfortable with a monthly mortgage payment set at 25-30% of their gross monthly income, and have enough income through stable employment, or other forms of permanent income to afford a home and all basic living expenses. Our future homeowners work with a team of professionals and skilled volunteers to participate in the building of their own home. They are required to take educational classes on financial management and home maintenance to prepare families for long-term, sustainable homeownership. Lastly, Fox Cities Habitat families are provided a toolbox of resources and ongoing support to ensure they can keep up with their bills and home maintenance.

Will this project increase your operational budget? If so, what is the organization's plan to sustain and maintain the project?

Yes- The operational budget will increase for each home built or rehabbed. We create an annual budget based on the number of homes that we forecast to build, rehab, or repair. A portion of this proposed project is planned into our budget for FY2024 which started on July 1, 2023. The remainder of the project will be planned into our budgets for FY2025 through FY2027.

Please attach the proposed scope of work and project timeline. -Attached

Project Funding

Please list funding sources (amount and funders) currently received or pledged as well as anticipated other sources of funding specific to the project.

US-Dept of Housing and Urban Development- Self Help Homeownership Opportunity Program – Estimated \$15,000-25,000 per home, \$220,000 total.

In-kind partnerships - Estimated an average of \$17,685 per home, \$176,848 total.

Anticipated up to \$100,000 in down-payment assistance.

Anticipate using approximately 237,204 from the Fund for Humanity Revolving Fund and/or ReStore profits.

Anticipated \$192,000 from long-term relationships with sponsors and donors.

Would Spirit Fund dollars be utilized as a match for other grants/awards/funding opportunities? If applying for other funds what is the timeline for a decision?

Over the three years an average of \$237,023 per family is needed to support this program. Outside of this request, we have anticipated funding of \$734,615 through the sources listed above. Because HUD-SHOP, down-payment assistance, and in-kind donations are only available for each home built, this grant would help us leverage \$320,000 in government funding and \$177,591 in in-kind donations. We expect

to use \$237,024 from the Fund for Humanity and ReStore profits. We will need to raise an additional \$943,623, or \$94,362 per home for each of the ten homes we will build or rehab. Donations and sponsorships will be requested through a combination of corporate and foundational support, church groups, and individual giving. Our proposal to the Spirit Fund represents 21% of the total budget. When we are seeking additional funding sources, we would be proud to share this commitment from Winnebago County with prospective funders. Subsequent funding solicitations will leverage this commitment to show that the support behind increasing affordable housing opportunities is desperately needed.

This project is self-sustaining through the very way our Homebuyer program is designed. All homebuyers pay the cost of the home back to Habitat through a long-term fixed 0% interest mortgage set at 25%-30% of their income. All down-payments and mortgage payments are invested through the "Fund for Humanity," which is used to help more families gain access to affordable home ownership. The mortgage amount is set at appraised market value at the time of closing. When partner families become homeowners they also become taxpayers. We estimate the amount of property taxes they will pay over 30 year is \$1,452,218. Additionally, it is anticipated that \$2,426,839 will be recaptured by Habitat through mortgage payments and will be used to create additional homeownership opportunities increasing the tax revenue further. Long term, we estimate that this project will have a total economic impact of well over \$8,542,659 over the next thirty years. See attached Economic Impact Statement.

Does the organization conduct a third-party audit? (Attach the most current audit report) Yes

Is the project dependent on receiving the full amount requested? Yes- The project can only be completed if we receive the requested \$500,000 from the Spirit Fund, or if we find another donor or sponsor to cover this cost.

Does the proposed program involve collaboration with other organizations? (This is defined as organizations that have an established MOU or at a minimum, a strong, 2-way working relationship that together address problems and deliver outcomes that are not easily or effectively achieved by working alone.)

Yes - We work with ADVOCAP in Winnebago County and the Federal Home Loan Bank to help families find down-payment assistance. In the last two years, we have been involved in a number of collaborative task forces and workgroups composed of municipal representatives, housing service providers, home builders, and other stakeholders from across our region. While there are no MOUs in place, these groups have formed because of the affordable housing crisis. They meet regularly to take actionable steps to address the lack of affordable housing. These groups include the Housing Advocacy Committee, a joint committee of the Realtors of Northeast Wisconsin, and the Homebuilders of the Fox Cities; a Housing Advisory Task Force Community Health Improvement Plan Workgroup focused on Health and Housing, and many others.

Government Funding

Does the organization regularly receive other government funding (local, state, or federal)? (list government and the amount) Yes

What percent of this project will be funded by government funds (local, county, state & federal)?
We anticipate 13% of this project will be funded through HUD-SHOP and downpayment assistance funding. Including a \$500,000 award from Winnebago County, we estimate that government funding would cover 35% of total costs.

Has the organization received ARPA funds from any municipality, state, or federal government? Yes

Please list all funding received from Winnebago County in the last 5 years. None

Applicant Agrees:

By submitting this application, the applicant agrees to the following

- The individual submitting the application is authorized to apply for the funds on behalf of the organization
- The project will be completed by December 31, 2026
- The funds may not be spent on operational needs or as a pilot program
- The organization may be required to conduct a third-party audit of the funds
- The organization may be requested to attend a funding interview
- The individual and key leaders of the organization have read the Spirit Fund Framework Document and Funding Opportunities Information located on the county's website

Attachment Checklist:

- Application Document
- Project Budget
- Most Current Audit Report
- Proposed Scope of Work
- Timeline for the Project
- Organization's 2023 Operating Budget

2
3 **RESOLUTION: Approving \$500,000 from the Spirit Fund's Government Identified**
4 **Community Projects Category to Expand the Building of NOVA Counseling Services**
5 **Facilities**

6
7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, Nova Counseling Services (hereinafter "Nova") is a State of Wisconsin-licensed provider of
9 medically monitored residential treatment for people suffering from substance use disorders; and

10 **WHEREAS**, treatment at Nova is for individuals who have lost control of their lives and need a safe,
11 structured environment in which to learn about their disease. Nova provides therapy to change the behaviors that
12 accompany substance use; and

13 **WHEREAS**, for over four decades, Nova has been grounded in the 12 Steps of Alcoholics Anonymous®
14 philosophy and believes it is the surest way to recover from the disease. Education about the illness, knowledge of
15 the 12 Steps, and caring feedback are the cornerstones for change; and

16 **WHEREAS**, Nova provides treatment in a variety of ways, including a 28-day residential program, 90-day
17 transitional program (Terra Program), Family Program and outpatient aftercare; and

18 **WHEREAS**, an expansion of Nova's existing facilities will better serve people suffering from substance use
19 disorder, including the STAR Program.

20 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that \$500,000 from
21 the Spirit Fund's Government Identified Community Project category be approved to expand the facilities of Nova
22 Counseling Services. This funding is contingent on Nova remaining committed to its mission to strengthen the lives of
23 individuals, families, and the community.

24 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that upon completion, Nova
25 Counseling Services will submit supporting documentation to the Winnebago County Finance Director outlining the
26 expenditures. The documentation will be submitted within 6 months of the completion of the project but not to exceed
27 5 years from date of disbursement.

28 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that Nova Counseling
29 Services shall be responsible for reimbursement to Winnebago County for any disbursed funds which are determined
30 by Winnebago County to have been misused or misappropriated. Any reimbursement of funds which is required by
31 Winnebago County shall be due within 45 days after giving written notice to recipient of such misuse or
32 misappropriation.

33 *Fiscal Note: This resolution will not amend the County Budget. \$500,000 will be authorized for use from the*
34 *Spirit Fund.*

35 Respectfully submitted by:

36 **ARPA STRATEGY AND OUTCOMES COMMISSION**

37 Commission Vote: **7-0, 2 absent**

38
39 Vote Required for Passage: **Two-Thirds of Membership**

40
41 Approved by the Winnebago County Executive this ____ day of _____, 2024.

42
43
44
45

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 1/09/2024
FROM: Winnebago County Executive's Office
RE: \$500,000 Grant for NOVA Counseling Services Expansion

General Description:

A grant to support NOVA Counseling Services expansion of facilities in the amount of \$500,000.

Action Requested:

Approve a \$500,000 Spirit Fund Grant for NOVA Counseling to expand current facilities.

Procedural Steps:

Committee of Jurisdiction: ARPA Strategy & Outcomes Commission Meeting date: 12/14/2023

Background:

Nova Counseling Services is a State of Wisconsin-licensed provider of medically monitored residential treatment for people suffering from substance use disorders. The mission is to provide the highest quality care at the lowest possible cost to clients and their families. Treatment at Nova is for individuals who have lost control of their lives and need a safe, structured environment in which to learn about their disease. At Nova, therapy is provided to change the behaviors that accompany substance use. Compassionate, dedicated staff include many individuals who have been personally impacted by substance use disorders.

Nova provides treatment in a variety of ways, including Nova's 28-day residential program, 90-day transitional program (Terra Program), Family Program and outpatient aftercare.

For over four decades, Nova has been grounded in the 12 Steps of Alcoholics Anonymous® philosophy and believes it is the surest way to recover from the disease. Education about the illness, knowledge of the 12 Steps, and caring feedback are the cornerstones for change.

Policy Discussion:

The commission has recognized Government Identified Community Projects that support or enhance county services:

- 1) Winnebago County uses Medicaid, state, federal, and levy dollars to fund treatment for individuals who qualify, through the STAR Program. Without expanded services at Nova Counseling, the county spends more resources out of county and individuals cannot find adequate treatment.
- 2) Nova Counseling Services serves as the residential program provides treatment for 40-50 people at a time, suffering from substance use disorders with the fundamental tools of recovery.
- 3) \$500,000 would equal 26% of the total project cost to renovate and expand current facilities.

Attachments:

Resolution
Spirit Fund Application

Spirit Fund Opportunities Application

Demographics/Basic Information

Name of Organization: Nova Counseling Services, Inc.

Organization Website and social media: www.novaoshkosh.com
www.facebook.com/nova.counseling

Mailing Address: 3240 Jackson Street Oshkosh WI 54901

Application Point of Contact: Jody Willeford, jody@novaoshkosh.com, 920-231-0143 x306

CEO/Executive Director of Organization: Jody Willeford, jody@novaoshkosh.com,
920-231-0143 x306

About the Organization: Nova is a 50-bed facility for the treatment of substance abuse issues. The non-profit business has been operating in Oshkosh for over forty years and is currently serving an all male population. The facility offers a 28-day residential program and 90-day transitional program for those in need.

The mission of Nova Counseling Services is to provide the best possible treatment experience, at an affordable cost, for individuals suffering from substance abuse disorders.

Number of paid staff: 25

Describe the organization's ability to receive an award and comply with audit requirements: Nova has a long history of audit compliance with the local CliftonLarsonAllen office. Following through with requirements, if an award was received, would not be problematic.

Project Information

Name of the project: Terra Expansion Project

Location of the project: 3240 Jackson Street Oshkosh WI 54901

Estimated total cost of the project: \$2,000,000

Requested award from the Spirit Fund: \$500,000

How will the project improve the quality of life in the county for years to come?

Our goal is to help meet the growing need for quality, long term sober residency options for our clients and the community. Successful completion of our program helps to place a recovering person back into the community, with a significantly-improved chance for a new life, free of substances. The risk of jail time or overdose for this individual would also be greatly reduced.

Our expansion project would create a much needed separate living space for our transitional clients to focus on their recovery and learn necessary daily living skills, such as menu planning, budgeting, shopping, cooking and unit clean up. The additional space would also provide quite

space for our clients to work on recovery assignments and job applications, or meet with sponsors, recovery coaches and family. The expansion plan is cost efficient as it uses existing structure, systems and staff.

How many individuals does the project anticipate serving annually?

Overall: 40 – 50 clients

Within Winnebago County: 10 -30 clients

What areas of the county will the project serve? All of Winnebago County

What is the process for tracking individuals served?

Nova has long established systems for tracking client demographics and reporting. If information was needed post project, it would be readily available.

Will this project increase your operational budget? If so, what is the organization's plan to sustain and maintain the project? Yes, this project will increase Nova's overall budget. The program will be sustained through its ongoing billable costs through Medicaid, county contracts and self-pay funding for units provided.

Please attach the proposed scope of work and project timeline.

Project Funding

Please list funding sources (amount and funders) currently received or pledged as well as anticipated other sources of funding specific to the project.

Nova is meeting with a fundraising consultant to assist in this area.

Would Spirit Fund dollars be utilized as a match for other grants/awards/funding opportunities? If applying for other funds what is the timeline for a decision? It is the intention that Spirit Funds would be used as a matching proposal or to spark other funding opportunities. Nova plans to have project funding completed by March 2024.

Does the organization conduct a third-party audit? (Attach the most current audit report) A copy of our 2021 Audit is attached. Nova has a long history of audit compliance (30+ years), but was not required to complete an audit in 2022 due to having received under \$100,000 in county pass through funds. It is likely that Nova will be over the \$100,000 threshold in 2023 and will again be required to have an audit per county contracts.

Is the project dependent on receiving the full amount requested? Yes

Does the proposed program involve collaboration with other organizations? No, the project does not require collaboration with another organization for its success.

Government Funding

Does the organization regularly receive other government funding (local, state, or federal)? (list government and the amount)

Nova typically signs fifteen to twenty county contracts per fiscal year. County contracts assist clients with funding for therapy or room and board costs on a per use base.

What percent of this project will be funded by government funds (local, county, state and federal)? While Nova does not intend to use their county funding arrangements to fund their project expansion, the funding will be a large part of the program's sustainability going forward.

Has the organization received ARPA funds from any municipality, state or federal government? No, Nova has not received ARPA funds through any program to date.

Please list all funding received from Winnebago County in the last 5 years.

Winnebago County contract usage:

2022 = \$22,197.34

2021 = \$48,550.54

2020 = \$250,734.72

2019 = \$534,823.04

2018 = \$546,965.06

Applicant Agrees:

By submitting this application, the applicant agrees to the following:

- The individual submitting the application is authorized to apply for the funds on behalf of the organization.
- The project will be completed by December 31, 2026.
- The funds may not be spent on operational needs or as a pilot program.
- The organization may be required to conduct a third-party audit of the funds.
- The organization may be requested to attend a funding interview.
- The individual and key leaders of the organization have read the Spirit fund Framework Document and Funding Opportunities Information located on the county's website.

Attachment Checklist:

- Application Document
- Project Budget
- Most Current Audit Report
- Proposed Scope of Work
- Timeline for the Project
- Organization's 2023 Operating Budget

Thank you for considering our project!



Martenson & Eisele, Inc.

professionals dedicated to serving people committed to improving their communities

Planning
Environmental
Surveying
Engineering
Architecture

8/31/2022

Project No. 1-1137-004
NOVA - Terra Addition

OPINION OF PROBABLE CONSTRUCTION COSTS

<u>Description</u>	<u>Cost</u>
Division 1 - General Conditions / OH&P	\$240,000
Project Management / supervision	
Overhead and profit	
Insurance, bonds	
Construction permits and fees	
Temporary utilities and construction facilities	
Dumpsters	
Construction equipment / scaffolding / material handling	
Survey and layout	
Construction Testing	
Project cleaning	
Division 2 - Existing Conditions	\$10,000
Selective Building Demolition	
Division 3 - Concrete	\$92,500
Cast-in-place concrete foundations	
Cast-in-place slab-on-grade	
Division 5 - Metals	\$4,000
Miscellaneous Steel	
Pipe Bollards	
Division 6 - Wood and Plastics	\$240,000
Rough Carpentry	
Roof and Wall Sheathing	
Pre-engineered wood trusses	
Cabinets and countertops	
Fiberglass wall panels at laundry / mop basins	
Division 7 - Thermal and Moisture Protection	\$120,000
Building insulation	
LP prefinished 'smart side' or equal 8" lap siding and trim	
Dimensional asphalt shingle roofing	
Sheet metal flashings, trim and soffits	
Sealants	
Division 8 - Openings	\$86,000
HM doors and frames	
Prefinished wood interior doors	



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Planning
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Architecture

8/31/2022

Project No. 1-1137-004
NOVA - Terra Addition

OPINION OF PROBABLE CONSTRUCTION COSTS

<u>Description</u>	<u>Cost</u>
Aluminum entrance doors Fiberglass insulated windows Door hardware	
Division 9 - Finishes	\$152,800
Gypsum board and veneer plaster Ceramic floor tile at restrooms (\$4/sf allowance) Ceramic wall tile wainscot at restrooms (\$4/sf allowance) Suspended acoustical panel ceiling system LVT / Vinyl plank flooring (\$4/sf allowance) Commercial sheet vinyl flooring (\$24/yd allowance) Vinyl wallbase Carpet tile at offices and meeting room (\$25/yd allowance) Interior painting Exterior painting	
Division 10 - Specialties	\$4,000
Toilet room accessories (soap dispenser by owner) Toilet room signage Fire extinguishers and cabinets Wall corner guards at high traffic areas Exterior accessible parking signage	
Division 21 - Fire Protection	\$48,000
Extend existing NFPA 13 wet / dry fire sprinkler system	
Division 22 - Plumbing	\$130,000
Kohler / Mansfield plumbing fixtures Mop basin and floor drains 100-gallon heated water storage tank w/ 100-gallon water heater Kitchen 2-compartment prep sink Commercial garbage disposals Extend existing cold water piping / new hot water piping New sanitary piping and grease trap Exterior hose bibbs	
Division 23 - Heating, Ventilating and Air-Conditioning	\$125,000
15 Ton RTU with stand, economizer, smoke detector and thermostat with insulated ductwork on outside up into wall below soffit 300 cfm ERV with sidewall hoods	



Martenson & Eisele, Inc.

professionals dedicated to serving people committed to improving their communities

Planning
Environmental
Surveying
Engineering
Architecture

8/31/2022

Project No. 1-1137-004
NOVA - Terra Addition

OPINION OF PROBABLE CONSTRUCTION COSTS

<u>Description</u>	<u>Cost</u>
1 Ton ductless split heat pump Restroom exhaust fans Through-wall package terminal units at sleeping units / living / dining areas Condensate hood, duct and fan at kitchen Grilles, diffusers and registers Ductwork - insulated as required	
Division 26 - Electrical	\$210,000
New 400 Amp 120/208V 3-phase electrical distribution panel Duplex receptacles and switches including GFI Dedicated receptacle for copier Cat-5 data cabling and outlets - final hookups by owner vendor Occupancy sensors for lighting where required 24x24 LED lay-in lights in suspended acoustical ceiling (dimmable) LED 'wafer' recessed lights (dimmable) LED emergency egress lighting - interior and over exterior doors LED exit signs Exterior LED soffit and wall pack lighting Exterior LED 20' parking light poles on concrete bases	
Division 31 - Earth Moving	\$48,800
Site Clearing and Demolition Excavation and Fill	
Division 32 - Exterior Improvements	\$75,000
Asphalt Paving and striping Concrete Walks and Curbs Landscaping as required by City of Oshkosh	
Division 33 - Site Utilities	\$52,500
Extend sanitary sewer to new addition New Storm piping including downspouts and parking lot catch basins Storm Water management structure(s)	
Construction Subtotal	\$1,638,600
Design Contingency 5%	\$81,930
Construction Contingency 5%	\$81,930
A/E Design Fees 4% (MEP by Design/Build)	\$65,544
A/E Construction Administration 2% (including building plan review fees)	\$32,772



Martenson & Eisele, Inc.

professionals dedicated to serving people committed to improving their communities

Planning
Environmental
Surveying
Engineering
Architecture

8/31/2022

Project No. 1-1137-004
NOVA - Terra Addition

OPINION OF PROBABLE CONSTRUCTION COSTS

Description

Cost

Total Opinion of Probable Construction Costs

\$1,900,776

3,885 GSF Addition



The Wave of the Future

Winnebago County
Department of Human Services

MEMO

To: Winnebago County Board Supervisors
From: Bill Topel, Human Services Director *Bill*
CC: Jon Doemel
Date: 1/8/24
Re: Letter of Support for ARPA projects scheduled for the January Board meeting

COMMENTS: This memo is to express our department's support for projects submitted by NOVA, Solutions Recovery and the Boys and Girls Club. Each of these services work in collaboration with our department and take referrals from our staff. They play a vital role in servicing persons in our community that we, as a department, do not perform. They help to keep families together and prevent crises that would require our intervention. They are our partners, and we support the requests for expanding their services.

2
3 **RESOLUTION: Approving \$500,000 from the Spirit Fund's Government Identified**
4 **Community Projects Category to Expand Solutions Recovery Housing**

5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Solutions Recovery started serving the local recovery community as a 12-step fellowship club
8 and meeting venue; and

9 **WHEREAS**, 2013 marked the beginning of Solutions' shift from a recovery club to a recovery community
10 organization with an art fair featuring the works of people in recovery; and

11 **WHEREAS**, in 2015 Solutions opened its first sober living home; and

12 **WHEREAS**, the sober living program has grown; and

13 **WHEREAS**, in 2017 Solutions first Program Coordinator was hired and a more structured approach to sober
14 living, together with a curriculum, was offered; and

15 **WHEREAS**, Solutions Recovery has grown to offer more than 30 sober living beds for men and women in
16 Winnebago County.

17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that \$500,000 from
18 the Spirit Fund's Government Identified Community Project category be approved to expand Solutions Recovery
19 Housing, and contingent on Solutions Recovery remaining committed to its mission to strengthen the lives of individuals,
20 families, and the community.

21 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that upon completion of the
22 expansion, Solutions Recovery Housing will submit supporting documentation to the Winnebago County Finance
23 Director outlining the expenditures. The documentation will be submitted within 6 months of the completion of the
24 project but not to exceed 5 years from date of disbursement.

25 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that Solutions Recovery
26 shall be responsible for reimbursement to Winnebago County for any disbursed funds which are determined by
27 Winnebago County to have been misused or misappropriated. Any reimbursement of funds which is required by
28 Winnebago County shall be due within 45 days after giving written notice to recipient of such misuse or
29 misappropriation.

30 *Fiscal Note: This resolution will not amend the County Budget. \$500,000 will be authorized for use from the*
31 *Spirit Fund.*

32 Respectfully submitted by:

33 **ARPA STRATEGY AND OUTCOMES COMMISSION**

34 Commission Vote: **6-1, 2 absent**

35
36 Vote Required for Passage: **Two-Thirds of Membership**

37
38 Approved by the Winnebago County Executive this ____ day of _____, 2024.
39
40

41
42
43
44
45

Jonathan D. Doemel
Winnebago County Executive

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: 1/9/2024

FROM: Winnebago County Executive's Office

RE: Solutions Recovery Housing Expansion

General Description:

Proposal for portion of Solutions Recovery Housing expansion

Action Requested:

Approval of a \$500,000 Spirit Fund grant issued to Solutions Recovery to assist in funding of expanded housing space.

Procedural Steps:

Committee of Jurisdiction: ARPA Strategy & Outcomes Commission Meeting date: 11/07/2023

Background:

Solutions Recovery started serving the local recovery community as a 12-step fellowship club and meeting venue. In 2013, Solutions opened to the general population with an art fair featuring the works of people in recovery; and this event marked the beginning of Solutions' shift from a recovery club to a recovery community organization. In 2015, Solutions opened its first sober living home to address the need presented for sober living in Winnebago County. Since its opening the sober living program has grown to be a place dedicated to providing women in the program resources to grow in their recovery. In 2017 the program shifted dramatically to provide curriculum and a more structured approach to sober living. The first program coordinator was hired to facilitate the continued growth of the program. Since then, Solutions has grown to offer more than 30 sober living beds for men and women in the Winnebago County community.

Since 2018, Solutions Recovery has exhibited a tremendous amount of growth in many ways. Programs were added to support and grow the reach of our mission and to meet the needs presented by not only our recovery community, but the broader community as well. Solutions is proud to serve the Fox Valley area with many programs that help those impacted by alcohol and drug addiction.

Solutions Recovery is an organization that supports and empowers individuals impacted by drug and alcohol addiction in our community. The mission is to increase the quality of life by helping individuals transform their lives through their recovery journey. They take pride in achieving a high success rate, with 85% of their sober living graduates becoming gainfully employed and productive members of the community.

Solutions Recovery listens to the needs of the community and works diligently to serve those needs. They have 19 paid staff members and recently underwent their first audit to demonstrate their ability to receive grants and comply with audit requirements.

The organization is currently undertaking the Solutions Recovery Housing Expansion project, located at 206 Algoma Blvd, Oshkosh, WI, with an estimated total cost of \$1,100,000. They are requesting a \$500,000 award from the Spirit Fund. This project will improve the quality of life in the county by expanding

programming possibilities to help community members on their path to recovery. The facility has undergone recent infrastructure upgrades, and with full funding, Solutions Recovery can increase revenue from participant fees and contracts with partner agencies. The project will provide transitional living opportunities and explore emergency housing for individuals seeking a fresh start. It will serve residents from across the county and integrate them into the existing recovery community.

The project anticipates serving 100 individuals annually within Winnebago County and will track the individuals served through their Solutions Database tracking system. The project will increase the operational budget through participant fees, ensuring sustainability and financial stability for the organization. The attached budget document provides projections for revenue and expenses associated with the project. There are two options for facility utilization: a 21-bed sober living facility or 8 beds with other potential uses in collaboration with community partners.

Funding for the project includes \$150,000 from the City of Oshkosh, \$211,000 from the Neighborhood Investment Fund Pass Through Grant, and \$250,000 from private foundations. Spirit Fund dollars are able to be used as a match for other grants and funding opportunities.

Policy Discussion:

The commission has recognized Government Identified Community Projects that support or enhance county services:

- 1) Solutions Recovery is a vital collaborator with county services including Behavioral Health, Public Health, Sheriff's Department, and the District Attorney's office.
- 2) Expanded and updated facilities allow for greater opportunity to serve county departments and clients in distress and seeking resources.

Attachments:

Resolution
Spirit Fund Application

Spirit Fund Opportunities Application

The below questions are required to be answered. Applicants can fill out in this form or create a document of your own. Attachments should be included in a single PDF with this application and emailed to spirit@winnebagocountywi.gov. Applications will not be reviewed until after June 30. Submitted applications after June 30 will be considered on a rolling basis. This application covers requests under Government Identified Community Projects. Ideas or requests for County Government Projects should be sent to spirit@winnebagocountywi.gov and will be reviewed by the County Executive.

Demographics/Basic Information

Name of Organization: **Solutions Recovery, Inc.**

Organization Website and social media: www.solutionsrecovery.org
<https://facebook.com/SolutionsRecoveryWI>

Mailing Address: **621 Evans Street Oshkosh, WI 54901**

Application Point of Contact: **Trevor Fenrich, trevor@solutionsrecovery.org 920-385-9608**

CEO/Executive Director of Organization: **Trevor Fenrich, trevor@solutionsrecovery.org 920-385-9608**

Finance Director/Controller/CFO (if applicable): **Kyle Thibodeau, kyle@solutionsrecovery.org**

About the Organization: (history, mission, what do you do, who do you serve, etc)

The mission of Solutions Recovery is to support and empower those impacted by drug and alcohol addiction, to increase the quality of life in our community. Solutions prides itself in helping individuals transform their lives from the start of their recovery journey to wherever life takes them. 85% of our sober living graduates become gainfully employed and productive, respectable members of the community after completion of programming.

Solutions Recovery was formed in 2007 as two recovery organizations came together to unify the recovery community and reduce stigma toward addiction in our community. The organization started as a recovery center that provided a safe space for support groups and recovery friendly events to occur. Since then, it has become the hub for peer led recovery services in our community.

In 2015, Solutions opened its first sober living home for women to meet the needs presented by our community. Today, Solutions remains as the only women's sober living program in Oshkosh and has expanded its service to offer 38 beds for men, women, and family units to transform their lives.

By providing workshops, case management, resource navigation, peer support, sober living, and social events, Solutions works to remove barriers for those in vulnerable situations who may otherwise lack access. Our main goals are to strengthen program efficiency as well as maintain a high sobriety and completion rate. Most importantly, Solutions Recovery strives to create the best environment possible so that residents can thrive not only in their personal lives but within their communities.

Solutions serves the needs of the community and works hard to listen to what those needs are. 85% of the residents that come through the sober living program remain sober today and many become permanent residents, homeowners, tax paying, productive members of our community.

Number of paid staff: **19**

Describe the organization's ability to receive an award and comply with audit

requirements: **Solutions Recovery recently underwent it's first audit from local**

accountant Kerber Rose in 2022. Solutions Recovery has capacity to receive grant awards

and comply with any audit requirements as it has experience managing similar grants.

Project Information

Name of the project: **Solutions Recovery Housing Expansion**

Location of the project: **204 Algoma Blvd Oshkosh, WI**

Estimated total cost of the project: **\$1,100,000**

Requested award from the Spirit Funding: **\$500,000**

How will the project improve the quality of life in the county for years to come?

The acquisition of this building will expand the possibilities of programming for our community for years to come. The facility has had many recent upgrades to existing infrastructure including roof, HVAC, fire and security. Full funding from the spirit fund will allow Solutions Recovery to increase revenue from participant fees and contracts with partner agencies. The facility is currently setup as a secure entry facility housing domestic abuse victims. The transition to use existing infrastructure for a portion of the building will allow Solutions to expand transitional living opportunities while also exploring the potential for emergency housing desperately needed as a respite for individuals seeking a new start to their life. The facility will serve residents from across the county and implant them directly into the continuum of care established within the recovery community of Winnebago County. Residents of Solutions' programming become employed, service-oriented, and tax paying members of our community.

How many individuals does the project anticipate serving annually?

*Overall: **100***

*Within Winnebago County: **100***

What areas of the county will the project serve?

Serves any county residents

What is the process for tracking individuals served?

Individuals served by this project and all Solutions Recovery projects are tracked through Solutions Database tracking system (Apricot Software by Bonterra). Solutions tracks each individual program and journey within that program for each participant. This facility will be tracked similarly based on the program being housed within.

Will this project increase your operational budget? If so, what is the organization's plan to sustain and maintain the project?

With the current work proposed for the project: sober living services, Solutions Recovery will be charging program participants fees for the services provided. This will not only cover the costs associated with running the program but also contribute to the overall revenue of our organization. We believe that this approach will increase the budget for our organization and have a positive impact on the participants' experience.

To give you an idea of the projected financials, we have attached a budget document based on projections provided by the current facility owner. These numbers reflect the anticipated revenue and expenses associated with the project. We are confident that this initiative will drive additional revenue and contribute to the overall financial stability of our organization. This budget also includes two options for facility utilization. In column 1, the facility would be utilized as a 21-bed sober living facility. In column 2, the facility would only be used for 8 beds while we explore other uses for the space in conjunction with community partners.

Please attach the proposed scope of work and project timeline. **Please see attachment**

Project Funding

Please list funding sources (amount and funders) currently received or pledged as well as anticipated other sources of funding specific to the project.

City of Oshkosh - \$150,000

Neighborhood Investment Fund Pass Through Grant - \$211,000

Private Foundations - \$250,000

Would Spirit Fund dollars be utilized as a match for other grants/awards/funding opportunities? If applying for other funds what is the timeline for a decision?

Yes, they would be utilized as a match to fully fund the project but would have no deadline associated with the funds. We are currently having conversations with private foundations that would be very interested in matching their funds with spirit fund dollars. We anticipate those decisions to be made by August 2023

Does the organization conduct a third-party audit? (Attach the most current audit report)

Yes, we are currently waiting our 2022 Audit – we received a financial review for year ending 2021, which is attached.

Is the project dependent on receiving the full amount requested?

Yes

Does the proposed program involve collaboration with other organizations? (This is defined as organizations that have an established MOU or at a minimum, a strong, 2-way working relationship that together address problems and deliver outcomes that are not easily or effectively achieved by working alone.) **There are no formal collaborations with other organizations at this time, however, the space will allow us to explore community collaborations that could meet emergency housing/respite needs for those in substance use related crisis.**

Government Funding

Does the organization regularly receive other government funding (local, state, or federal)? (list government and the amount)

City of Oshkosh CDBG programming support \$15,000

What percent of this project will be funded by government funds (local, county, state & federal)?

85%

Has the organization received ARPA funds from any municipality, state, or federal government?

Neighborhood Investment Fund Grant funds have been received.

Please list all funding received from Winnebago County in the last 5 years.

PHAST Grant Sub-award through Public Health	\$150,000.00
COSSAP Grant Sub-award through Public Health	\$214,820.00
Neighborhood Investment Fund Sub-award	\$1,500,000.00
Sober living program fee funding through Health & Human Services	\$12,000
Support contracts for focus groups with Public Health	\$10,000

Applicant Agrees:

By submitting this application, the applicant agrees to the following

- The individual submitting the application is authorized to apply for the funds on behalf of the organization
- The project will be completed by December 31, 2026
- The funds may not be spent on operational needs or as a pilot program
- The organization may be required to conduct a third-party audit of the funds
- The organization may be requested to attend a funding interview
- The individual and key leaders of the organization have read the Spirit Fund Framework Document and Funding Opportunities Information located on the county's website

Attachment Checklist:

- Application Document
- Project Budget
- Most Current Audit Report
- Proposed Scope of Work
- Timeline for the Project
- Organization's 2023 Operating Budget

**SRI - 204 Algoma Blvd Project
Budget**

	Budget	Budget
Facilities Purchase		
Property Acquisition	1,000,000.00	
Repairs/Moving costs	100,000.00	
Income		
City of Oshkosh CDBG	150,000.00	Confirmed
Private Foundations	250,000.00	Pending
Winnebago Spirit Fund	500,000.00	Pending
Neighborhood Improvement Fund Grant	211,000.00	Confirmed
	21 beds at 85%	8 beds @ 85%
Operating Income		
Program Fees	112,455.00	42,840.00
Grants		
Donations		
Total Other Income	112,455.00	42,840.00
Total Other Income	112,455.00	42,840.00
Operating Expenses		
Insurance		
1610 • Liability & Property	2,000.00	2,000.00
1615 • Umbrella	100.00	100.00
1620 • Board	100.00	100.00
Total Insurance	2,200.00	2,200.00
Office Expense		
1720 • Computer Contracts/Repairs/Upg.	5,000.00	2,500.00
Total Office Expense	5,000.00	2,500.00
Telephone Expense		
1776 • Internet Expense	1,200.00	1,200.00
Total Telephone Expense	1,200.00	1,200.00
Utilities		
1815 • Oshkosh	24,368.44	14,000.00
Total Utilities	24,368.44	14,000.00
Occupancy		
1710 • Shelter Repair & Maintenance	5,000.00	2,100.00
1730 • Security System	300.00	300.00
Mortgage (if not fully funded)	18,000.00	18,000.00
Total Occupancy	23,300.00	20,400.00
Total Expense	56,068.44	40,300.00
Net Income	56,386.56	2,540.00



The Wave of the Future

Winnebago County
Department of Human Services

MEMO

To: Winnebago County Board Supervisors
From: Bill Topel, Human Services Director *Bill*
CC: Jon Doemel
Date: 1/8/24
Re: Letter of Support for ARPA projects scheduled for the January Board meeting

COMMENTS: This memo is to express our department's support for projects submitted by NOVA, Solutions Recovery and the Boys and Girls Club. Each of these services work in collaboration with our department and take referrals from our staff. They play a vital role in servicing persons in our community that we, as a department, do not perform. They help to keep families together and prevent crises that would require our intervention. They are our partners, and we support the requests for expanding their services.

2 **RESOLUTION: Approval of Capital Improvement Projects for 2024, to Be Funded with**
3 **Transfers from the Unassigned General Fund Balance Which Will Either**
4 **Reduce the Unassigned General Fund Balance or Will Be Later**
5 **Reimbursed by a Subsequent Bond Issue.**
6
7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, the County annually engages in a capital improvement planning process, and prepares a
10 Capital Improvements Plan which projects capital needs over a five-year period as well as listing projects anticipated
11 for the current year; and

12 **WHEREAS**, the Capital Improvements Plan for 2024 through 2028 calls for 23 specific Capital Improvement
13 Projects to be funded in whole or in part in 2024, and which are recommended by staff for approval at this time; and

14 **WHEREAS**, department heads have made presentations at previous meetings of the County Board
15 providing information about each of these 2024 projects including information about the need for each project and the
16 associated costs expected; and

17 **WHEREAS**, the total amount of County funding that will be needed for these 2024 projects is within the
18 range of capital spending approved by the Board in previous years, and is a reasonable and prudent amount which
19 will avoid sharp fluctuations or increases to the debt service levy; and

20 **WHEREAS**, it is desirable to approve the 2024 projects promptly in order to avoid any delay or potential cost
21 increases; and

22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
23 authorizes capital improvement projects in the amounts and for the purposes listed below, for a total of \$10,060,605
24 in 2024 County funding and total expenditures of \$11,043,595 including outside funding sources:

- 25 (1) Design costs for replacement of fire station at the airport, with 2024 County funding of \$450,000;
26 (2) Replacement of a large fire truck at the airport, with 2024 County funding of \$1,400,000;
27 (3) J.P. Coughlin Center boiler replacement, with 2024 County funding of \$203,000;
28 (4) Courthouse fall protection measures, with 2024 County funding of \$30,000;
29 (5) Courthouse fourth floor ceiling repairs, with 2024 County funding of \$106,000;
30 (6) Neenah Human Services Building boiler replacement, with 2024 County funding of \$203,000;
31 (7) Neenah Human Services Building roof replacement, with 2024 County funding of \$440,000;
32 (8) David W. Albrecht Administration Building masonry repair, with 2024 County funding of \$355,000;
33 (9) David W. Albrecht Administration Building and Second Chance building roof replacement, with 2024
34 County funding of \$712,000;
35 (10) Sheriff Evidence Storage and Morgue building, with 2024 County funding of \$782,000;
36 (11) CTH P (Midway Road to STH 47), with 2024 County funding of \$600,000;
37 (12) CTH II (CTH CB to Clayton Ave), with 2024 County funding of \$27,276, and additional outside
38 funding of \$107,724, for total 2024 funding of \$135,000;
39 (13) CTH S (Ryf Road to STH 116), with 2024 County funding of \$1,179,420 and additional outside
40 funding of \$393,662, for total 2024 funding of \$1,573,082;

- 41 (14) CTH MM (CTH II – New Pavement and Box Culvert), with 2024 County funding of \$1,255,155 and
42 additional outside funding of \$444,104, for total 2024 funding of \$1,699,259;
- 43 (15) CTH concrete repair, various roads, with 2024 County funding of \$300,000;
- 44 (16) CTH HH (CTH AH to west county line), with 2024 County funding of \$450,000;
- 45 (17) Expo West Drainage/Parking Lot Improvements and Repair, with 2024 County funding of \$443,254;
- 46 (18) Sunnyview Exposition Center Room Dividers, with 2024 County funding of \$150,000;
- 47 (19) Parks Paving Project, with 2024 County funding of \$487,000;
- 48 (20) Shelters 1, 2, and 4 Repairs and ADA Updates, with 2024 County funding of \$250,000;
- 49 (21) Sunnyview Exposition Center Seal Expo Floor, with 2024 County funding of \$200,000;
- 50 (22) UWO-Fox Cities Boiler System Replacement 1800 Wing, with 2024 County funding of \$12,500 and
51 additional outside funding of \$12,500, for total 2024 funding of \$25,000; and
- 52 (23) UWO-Fox Cities Boiler System Replacement 1800 Wing, with 2024 County funding of \$25,000 and
53 additional outside funding of \$25,000, for total 2024 funding of \$50,000.

54 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that each of these projects
55 will receive a transfer from the unassigned general fund balance in the amount of the County funding stated above,
56 and project funding will either reduce the unassigned general fund balance or will be later reimbursed by a
57 subsequent bond issue.

58

59 *Fiscal Note: The total expenditures of \$11,043,595 authorized by this resolution will be funded with \$982,990 in*
60 *outside funding and County funding of \$10,060,605, which will come from transfers from the unassigned general fund*
61 *balance and will either reduce the unassigned general fund or will be later reimbursed by a subsequent bond issue,*
62 *or a combination of these two funding sources.*

63

64 Respectfully submitted by:

65 **PERSONNEL & FINANCE COMMITTEE**

66 Committee Vote:

67

68 Vote Required for Passage: **Two-Thirds of Membership** (per state statute, appropriation resolutions which amend
69 the budget require a vote of two-thirds of membership. This appropriation resolution does not begin the bonding
70 process; therefore, the statute requiring three-quarters vote for bonding does not apply at this time.)

71

72 Approved by the Winnebago County Executive this ____ day of _____, 2024.

73

74 _____

75 Jonathan D. Doemel

76 Winnebago County Executive



JULIE A. BARTHELS
County Clerk

112 OTTER AVENUE
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3431
FOX CITIES (920) 727-2880
FAX (920) 232-3435
E-mail: JABarthels@winnebagoctywi.gov

Winnebago County
Office of the County Clerk

The Wave of the Future

January 9, 2024

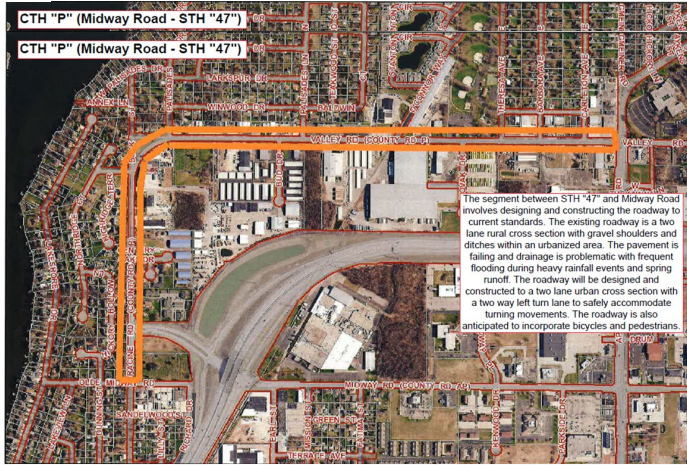
To: Winnebago County Board of Supervisors

From: Julie A. Barthels, County Clerk

Regarding: 2024-2028 Capital Improvement Plan

The County Executive's proposed 2024-2028 Capital Improvement Plan was mailed in the January 2, 2024, Special Orders Meeting packet. If you need another printed copy, please contact the County Clerk's Office to pick one up. The CIP is posted on the county website under the packet items for the January 16, 2024, Business Meeting.

Executive Capital Improvement Plan 2024



Executive Capital Improvement Plan 2024

Table of Contents	
Cover Page	1
Table of Contents	2
Introduction -Defining Capital Projects	3
Executive CIP Summary 2024 Projects	4
Design and Replace Airport Fire station	5-6
Replace Large Fire Truck - ARFF	7
Coughlin Building Boiler Replacement	8
Courthouse Fall Protection Install	9
Courthouse Fourth Floor Ceiling Repairs - Room 410 County Board Room	10-11
Neenah Human Services Building Boiler Replacement	12
Roof Replacement Program - Neenah Human Services Roof	13-14
Masonry Repair Program - David Albrecht Administration Building Masonry Repair	15-16
David Albrecht Administration Building and Second Chance Roof Replacement	17-18
Sheriff Evidence and Morgue Building	19-20
CTH P (MIDWAY RD - STH 47)	21-22
CTH "II" (CTH "CB" - CLAYTON AVE)	23-24
CTH S (RYF ROAD - STH 116)	25-26
CTH MM (CTH II - New Pavement & Box Culvert)	27-28
CTH Repair Various County Roads	29-30
CTH HH (CTH AH to West CO Line)	31-32
Expo West Drainage/Parking Lot Improvements and Repair	33-35
Sunnyview Exposition Center Room Dividers	36
Parks Paving Project	37-38
Shelters 1, 2, and 4 Repairs and ADA Updates	39-40
Sunnyview Exposition Center Seal Expo Floor	41
062 UWO - Fox Cities, Boiler System Replacement, 1800 Wing	42
062 UWO - Fox Cities, Roof Top AHU Unit Replacement for Art/Music Wing	43
Executive Capital Improvement Plan	44-46
Capital Project Status Report 10/25/2023	47-50
Appendix	51
Executive Capital Outlay 2024 Budget	52-53

Executive Capital Improvement Plan 2024

Executive Capital Improvement Plan 2024-2028

The 2024 - 2028 Executive Capital Improvements Plan is submitted to the County Board for its review. These projects included in the Capital Improvement Plan for funding in 2024 will be included in a resolution expected to be submitted to the Board for approval in [January](#), 2024.

CAPITAL PROJECT DEFINITION

A **capital project** is a long-term project to build, improve, maintain, or develop a capital asset. This type of project involves a significant and consistent flow of investment that exceeds \$100,000. **Capital assets** include land, buildings, machinery, vehicles, computer equipment, etc.

GENERAL

This document is intended to serve the following purposes:

- 1) Identify proposed projects within the planning horizon from 2024-2028 that would allocate, define and review limited resources.
- 2) Provide continuity in financial decisions linking long-term planning and approving to the annual budget process.
- 3) Assure a coordinated county-wide approach to setting priorities.
- 4) identify existing debt service requirements so that these are considered in the formulation of annual bonding proposals.
- 5) Identify a proposal for the use of undesignated general fund balance current and long-term projects.

SOLICITATION OF PROJECT REQUESTS

Projects have been identified through communication of project request forms from department heads. Department heads were asked to review previously identified projects and resubmit those or new projects. Project request forms were submitted for each. With this information, a comprehensive list of projects has been assembled and evaluated under the leadership and direction of the County Executive, Director of Administration and Director of Finance.

TECHNICAL REVIEW

The first step of the review consisted of a technical review. This was to insure that:

- 1) Request forms were properly prepared and classified as to project type.
- 2) All project costs and sources of funds were appropriately identified.
- 3) All additional information required for a complete evaluation of projects has been obtained.

PROJECT EVALUATION / DOCUMENT ASSEMBLY

Subsequent to technical review, a preliminary document was assembled and presented to the County Executive for recommendations, revisions, and instructions. This document is the culmination of that process. The Executive Capital Improvements Plan will be updated on an annual basis to assure that all projects are identified, priorities established and annual bonding and application of undesignated general fund balance is held to an acceptable level.

Executive Capital Improvement Plan 2024

Cost of Capital Improvement Plan Projects										
		Resolution	Prior		2024 Years Cost		Future Years		Total	
Department	Project Description	Number	Aproved	Spent	County	Other Funding	County	Other Funding	County	Other Funding
Airport	Design & Replace Airport Fire Station				450,000		5,500,000		5,950,000	-
Airport	Replace Large Fire Truck - ARFF				1,400,000				1,400,000	
Facilities	Coughlin Building Boiler Replacement	194-022023	10,000		203,000		-		213,000	-
Facilities	Courthouse Fall Protection Install	194-022023	125,000		30,000		-		155,000	-
Facilities	Courthouse Fourth Floor Ceiling Repairs - Room 410 County Board Room	194-022023	155,000		106,000		-		261,000	-
Facilities	Neenah Human Services Building Boiler Replacement	194-022023	10,000		203,000		-		213,000	-
Facilities	Neenah Human Services Roof				440,000		-		440,000	-
Facilities	David Albrecht Administration Building Masonry Repair				355,000		-		355,000	-
Facilities	David Albrecht Administration Building & Second Chance Roof Replacement				712,000		-		712,000	-
Facilities	Sheriff Evidence Storage and Morgue Building	152-042021	1,830,080	71,190	782,000				2,612,080	-
Highway	CTH P (MIDWAY RD - STH 47)	114-012021	930,000	248,280	600,000		1,696,875	7,893,125	3,226,875	7,893,125
Highway	CTH "II" (CTH "CB" - CLAYTON AVE)	114-012021	665,000	80,371	27,276	107,724	-		692,276	107,724
Highway	CTH S (RYF ROAD - STH 116)				1,179,420	393,662	-		1,179,420	393,662
Highway	CTH MM (CTH II - New Pavement & Box Culvert)				1,255,155	444,104	-		1,255,155	444,104
Highway	CTH Repair Various County Roads				300,000				300,000	
Highway	CTH HH (CTH AH TO WEST CO LINE)				450,000				450,000	
Parks	Expo West Drainage/Parking Lot Improvements and Repair				443,254		4,282,535	150,000	4,725,789	150,000
Parks	Sunnyview Exposition Center Room Dividers				150,000				150,000	
Parks	Parks Paving Project				487,000		-		487,000	-
Parks	Shelters 1, 2, and 4 Repairs and ADA Updates				250,000		-		250,000	-
Parks	Sunnyview Exposition Center Seal Expo Floor				200,000				200,000	
UW	062 UWO - Fox Cities, Boiler System Replacement, 1800 Wing				12,500	12,500	75,000	75,000	87,500	87,500
UW	062 UWO - Fox Cities, Roof Top AHU Unit Replacement for Art/Music Wing				25,000	25,000	-		25,000	25,000
Total			3,725,080	399,841	10,060,605	982,990	11,554,410	8,118,125	25,340,095	9,101,115

Airport: Design and Replace Airport Fire Station

Project Name --->> Design & Replace Airport Fire Station								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering		450,000						- 450,000
Land Purchase								-
Construction				5,500,000				5,500,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	450,000	-	5,500,000	-	-	-	5,950,000
PROJECT FUNDS								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

The Airport Fire Station, constructed in 1974 is both nearing the end of its useful life and is no longer adequate for modern fire fighting requirements and standards. This project would construct a new fire station adjacent to the existing one on Knapp St. Once the new station is complete, the old station would either become a re-purposed structure or demolished for re-development of the site.

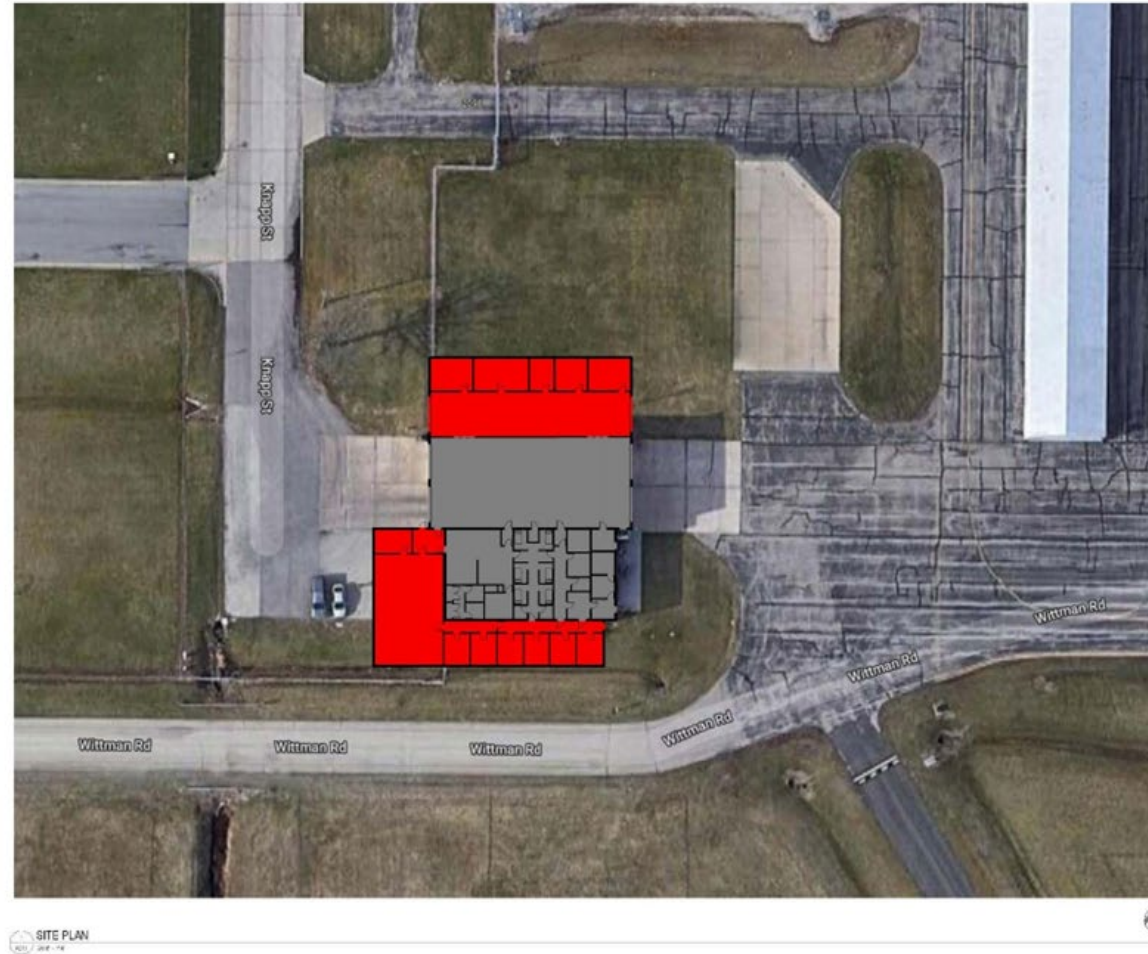
Relationships to other projects:

This project is not related to any other project.

Justification and Alternatives: In 2022, the City of Oshkosh, which jointly operates the Fire Station with the County, completed a city-wide building study for each of its fire stations. That study ultimately recommended replacement of the Airport Fire Station. The study also analyzed renovating and expanding the existing building. The limitations of the current structure and the cost-benefit analysis of renovating/expanding has been deemed too costly for what would be gained. Therefore, a new station is recommended. In addition to the City's study, the County's 2023 Facilities Condition Assessment also recommended near term replacement of the station.

Airport: Design and Replace Airport Fire Station

Figure 14-10 – Expanded Station on Existing Site



Airport: Replace Large Fire Truck - ARFF

Project title: Replace Large Fire Truck - ARFF								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering								-
Land Purchase								-
Construction								-
Equipment		1,400,000						1,400,000
Other								-
Non-County Expenses								-
TOTAL	-	1,400,000	-	-	-	-	-	1,400,000
PROJECT FUNDS								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

This project will replace one of the Airport's existing large fire trucks. The new vehicle will replace an aging 1986 T-1500 crash fire rescue vehicle.

Relationships to other projects:

This project is not related to any other project.



Justification and Alternatives:

The current fire truck is more than 30 years old and is difficult to source replacement parts for. In addition to the costly nature of maintaining such an old piece of equipment, it has also become less reliable over the years with the functionality of its various systems.

Facilities: Coughlin Building Boiler Replacement

Project title: Coughlin Building Boiler Replacement								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering	10,000	3,000						- 13,000
Land Purchase								-
Construction								-
Equipment		200,000						200,000
Other								-
Non-County Expenses								-
TOTAL	10,000	203,000	-	-	-	-	-	213,000
PROJECT FUNDS								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

This project is to replace the two existing hot water boilers in the JP Coughlin Center. These boilers were installed in 1998 and have reached 26 years of age. The interior firebox structure is deteriorating to the point the boilers need to be replaced. The boilers are approximately 75% efficient. New boilers would get the efficiency up to 90+%. Annual repair costs are beginning to increase. Several of the components are obsolete requiring modern components to be retrofitted and modified to work with the boiler. Projected fuel savings are estimated at \$7,500 per year.

Relationships to other projects:

This project is not related to any other project.

Justification and Alternatives: There are two alternatives. The first is to do nothing and continue to operate the existing boilers. This will lead to continued higher energy costs, less efficient operations and increased repair cost as the older technology parts are more difficult to find and can be more costly. The other alternative is to replace the existing boilers with more energy efficient boilers.



Facilities: Courthouse Fall Protection Install

Project title: Courthouse Fall Protection Install								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
<u>PROJECT COST</u>								
Planning, Design, Engineering								-
Land Purchase								-
Construction	125,000	30,000						155,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	125,000	30,000	-	-	-	-	-	155,000
<u>PROJECT FUNDS</u>								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

This project is to install OSHA required fall protection on the roof of the Courthouse. Currently there are no safety provisions for working on the roof. At least annually staff are needed to inspect the building masonry and to clean the roof drains. The OSHA Fall Protection Standard was updated in 2015. It now requires protection whenever a person is within 6 feet of the roof edge. It also requires that any attachment point has to be engineered and tested to OSHA requirements. The Courthouse has no attachment points currently installed.

Relationships to other projects:

This project is not related to any other project.



Justification and Alternatives: There really is no alternative to this required work. The OSHA standard applies to both employees and contractors. For any person to repair the roof drains or to inspect building structure within 6 feet of the roof edge, they need to be equipped with fall protection.

Facilities: Courthouse 4th Floor Ceiling Repairs - Room 410 County Board Room

Project title: Courthouse Fourth Floor Ceiling Repairs - Room 410 County Board Room								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering		11,000						11,000
Land Purchase								-
Construction	155,000	95,000						250,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	155,000	106,000	-	-	-	-	-	261,000
PROJECT FUNDS								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

This project is to repair the ceiling in the Courthouse 4th Floor Courtroom. The ceiling has been damaged by water leaking from the air conditioning unit in the 4th floor attic. Additionally, the acoustical tiles are beginning to sag as the adhesive applied in 1938 has deteriorated. This project was originally developed and planned to be accomplished in the 2018 operational budget. The costs returned through bidding exceeded \$100,000. There was insufficient funding in the operational budget to accomplish the work. The project was then included in the Department relocation project for the Courthouse. The costs for the that entire project exceeded the project estimate. The ceiling work was deferred again and now as a result is being moved to the Capital budget.

Relationships to other projects:

This project is not related to any other project.

Justification and Alternatives: There are only two alternatives. Complete the repairs or do nothing. If nothing is done the ceiling will continue to deteriorate and eventually acoustical ceiling tiles will start falling down.

Facilities: Neenah Human Services Building Boiler Replacement

Project title: Neenah Human Services Building Boiler Replacement

ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:

	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering	10,000	3,000						13,000
Land Purchase								-
Construction								-
Equipment		200,000						200,000
Other								-
Non-County Expenses								-
TOTAL	10,000	203,000	-	-	-	-	-	213,000
PROJECT FUNDS								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Justification and Alternatives:

There are two alternatives. The first is to do nothing and continue to operate the existing boilers. This will lead to continued higher energy costs, less efficient operation and the potential that repairs will be more expensive as the older technology is more difficult to find. The other alternative is to replace the existing boilers with more energy efficient boilers.

Project Description:

This project is to replace the two existing hot water boilers in the Neenah Human Services Building. These boilers were installed in 1994 and have reached 30 years of age. The interior firebox structure is deteriorating to the point the boilers need to be replaced. The boilers are approximately 75% efficient. New boilers would get the efficiency up to 90+%. . Annual repair costs are beginning to increase. Several of the components are obsolete requiring modern components to be retrofitted and modified to work with the boiler. Projected fuel savings are estimated at \$7500 per year.

Relationships to other projects:

This project is not related to any other project.



Facilities: Roof Replacement Program - Neenah Human Services Roof

Project title: Roof Replacement Program Neenah Human Services Roof								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering								-
Land Purchase								-
Construction		440,000						440,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	440,000	-	-	-	-	-	440,000
PROJECT FUNDS								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

This project is to replace the roof of the Neenah Human Services building. The roof was originally planned to be replaced in 2023 but the bids received exceeded the appropriated funds. Subsequently the funds were reallocated to finish and in progress road project

Relationships to other projects:

This project is not related to any other project.

Facilities: Roof Replacement Program - Neenah Human Services Roof



Justification and Alternatives:

There are two alternatives to this program. The first is to do nothing. This will continue the current practice of having roofs fail without warning and causing other collateral damage due to water or weather intrusion. Emergency repairs are costly and are usually performed under less than ideal conditions. There usually is no funding for emergency repairs. The repairs are very disruptive to the facility occupants. The collateral damage due to water leakage or weather intrusion can be very costly due to electronic equipment that may be damaged, employee or visitor injuries.

The second alternative is to have a roof replacement program. This program will identify potential roof problems before they occur. Repairs or replacement can be planned and funded through the budget process. Occupants are aware of pending repairs and plans can be established to minimize disruption to the daily activities. Projects can be competitively bid early in the season to get the best price.

Facilities: Masonry Repair Program - David Albrecht Administration Building Masonry Repair

Project title: Masonry Repair Program - David Albrecht Administration Building Masonry Repair								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
<u>PROJECT COST</u>								
Planning, Design, Engineering		25,000						- 25,000
Land Purchase								-
Construction		330,000						330,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	355,000	-	-	-	-	-	355,000
<u>PROJECT FUNDS</u>								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

This project is to maintain and repair the masonry surfaces of the David Albrecht Administration Building. The building will be surveyed to identify masonry problems. Remedial action will be taken to prevent a building envelop failure and more costly repairs or replacement. The goal of this project is to maximize the life of the masonry surfaces covering the facilities.

Relationships to other projects:

This project works in conjunction with the Facilities Condition Assessment and all the other projects for each facility.

Facilities: Masonry Repair Program - David Albrecht Administration Building Masonry Repair

COUNTY ADMINISTRATION BUILDINGS MASONRY TUCKPOINTING

224 STATE STREET
OSHKOSH, WI 54901

PROJECT DIRECTORY

OWNER

WINNEBAGO COUNTY
415 ALGOMA BLVD
OSHKOSH, WI 54901

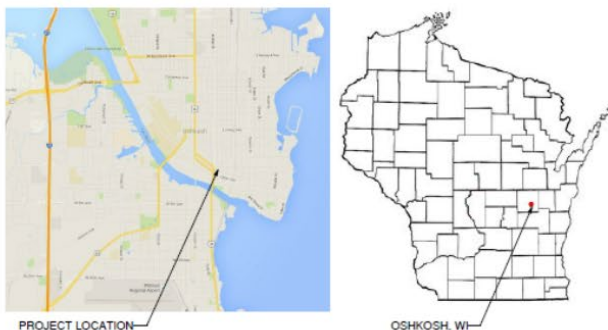
ARCHITECTURAL

CBS SQUARED, INC.
770 TECHNOLOGY WAY
CHIPPEWA FALLS, WI 54729
(715) 861-5226
CONTACTS: BOB SWORSKI, AIA/NCARB, ARCHITECT
CHAD OSTER, ASSOC. AIA, PROJECT LEADER

SHEET INDEX

G100	TITLE SHEET
A100	ELEVATIONS
A101	ELEVATIONS
A102	ELEVATIONS
A103	CALLOUTS
A104	CALLOUTS

PROJECT LOCATION



GENERAL NOTES:

- 1) ALL CONSTRUCTION SHALL MEET STATE AND LOCAL CODES.
- 2) CONTRACTORS SHALL BE RESPONSIBLE FOR VERIFYING LOCATIONS OF ANY EXISTING UTILITIES.
- 3) CONTACT DISBURSE HOTLINE FOR UTILITY LOCATES PRIOR TO COMMENCING CONSTRUCTION.
- 4) DERRIS, TRASH, AND REFUSE SHALL BE TRANSPORTED BY TRUCKS OR OTHER SUITABLE VEHICLES. DISPOSE OF MATERIAL IN A LAWFUL MANNER AT APPROPRIATE SITES. BURNING OF MATERIALS OR DERRIS ON SITE WILL NOT BE ALLOWED.
- 5) ALL CONTRACTORS SHALL FAMILIARIZE THEMSELVES WITH THE CONSTRUCTION DOCUMENTS AND NOTIFY THE ARCHITECT OF ANY DISCREPANCIES.
- 6) ALL COLORS SHALL BE VERIFIED BY THE OWNER FROM THE MANUFACTURERS FULL RANGE OF COLOR SELECTIONS.
- 7) CORRECT CONSTRUCTION FINISHING TO PREVENT PUBLIC ACCESS AND ENSURE PUBLIC SAFETY.
- 8) ALL REFERENCES TO MFR. AND RESPECTIVE MODEL NUMBERS ARE FOR REFERENCE ONLY. CONTRACTORS MAY USE OTHER MFRS. BUT MUST MEET THE MIN. SPECIFICATIONS OF MFRS. & RESPECTIVE MODEL NUMBERS LISTED WITHIN THIS PLAN SET & SPECIFICATIONS.
- 9) AREAS BUBBLED OR NOTED ON THE FOLLOWING SHEETS ARE THOSE AREAS CALLED OUT SPECIFICALLY FOR TUCKPOINTING & REPAIR. THERE MAY BE OTHER AREAS & CONTRACTORS MUST SUBMIT A PRICE PER LINEAR FOOT IN THEIR BID FOR APPROVAL TUCKPOINTING WORK.

Justification and Alternatives:

There are two alternatives to this program. The first is to do minimal planning. This will continue the current practice of having masonry joints fail without warning and causing other collateral damage due to water or weather intrusion. Emergency repairs are costly and are usually performed under less-than-ideal conditions. There usually is no funding for emergency repairs. The repairs are very disruptive to the facility occupants. The collateral damage due to water leakage or weather intrusion can be very costly due to electronic equipment that may be damaged, It also has the possibility of injuring employees or visitors.

The second alternative is to have a proactive masonry maintenance program. This program will identify potential masonry problems before they occur. Repairs can be planned and funded through the budget process. Occupants are aware of pending repairs and plans can be established to minimize disruption to the daily activities. Projects can be competitively bid early in the season to get the best price.

Facilities: David Albrecht Administration Building and Second Chance Roof Replacement

Project title: David Albrecht Administration Building and Second Chance Roof Replacement								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
<u>PROJECT COSTS</u>								
Planning, Design, Engineering		65,000						- 65,000
Land Purchase								-
Construction		647,000						647,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	712,000	-	-	-	-	-	712,000
<u>PROJECT FUNDS</u>								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

The David Albrecht Administration Building is planned for a roof replacement. This was identified through the Facility Condition Assessment. The roof was installed in 1990 making the roof 34 years old and at the end of its life. The roof is 9 years beyond it's rated life. There is significant cracking and signs of deterioration of the roofing material.

Relationships to other projects:

This project is not related to any other project.

This roof was identified in the Facility Condition Assessment as a roof to be replaced.

Facilities: David Albrecht Administration Building & 2nd Chance Roof Replacement

David Albrecht Administration Building Roof Surfaces



Justification and Alternatives:

There are two alternatives to this program. The first is to do minimal planning. This will continue the current practice of having roofs fail without warning and causing other collateral damage due to water or weather intrusion. Emergency repairs are costly and are usually performed under less than ideal conditions. There usually is no funding for emergency repairs. The repairs are very disruptive to the facility occupants. The collateral damage due to water leakage or weather intrusion can be very costly due to electronic equipment that may be damaged, employee or visitor injuries.

The second alternative is to have a roof replacement program. This program will identify potential roof problems before they occur. Repairs or replacement can be planned and funded through the budget process. Occupants are aware of pending repairs and plans can be established to minimize disruption to the daily activities. Projects can be competitively bid early in the season to get the best price.

Sheriff: Evidence and Morgue Building

Project title: Sheriff Evidence Storage and Morgue Building								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering	71,190							- 71,190
Land Purchase								
Construction		782,000						782,000
Equipment								
Other								
Non-County Expenses								
TOTAL	71,190	782,000		-	-	-	-	853,190
PROJECT FUNDS								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

This is a request for additional funding on the Sheriff Evidence Storage and Morgue project. The Evidence Storage area originally would be approximately 2500 square feet and provide close evidence storage capability. There would be a fenced outside impound lot for weather tolerant items. The Evidence portion has grown to be a workspace garage rather than simply storage. Attached the Sheriff Evidence Storage area would be a Medical Examiner Office and Morgue area approximately 2400 square feet. The Medial Examiner area will consist of examination, cold storage and office areas.

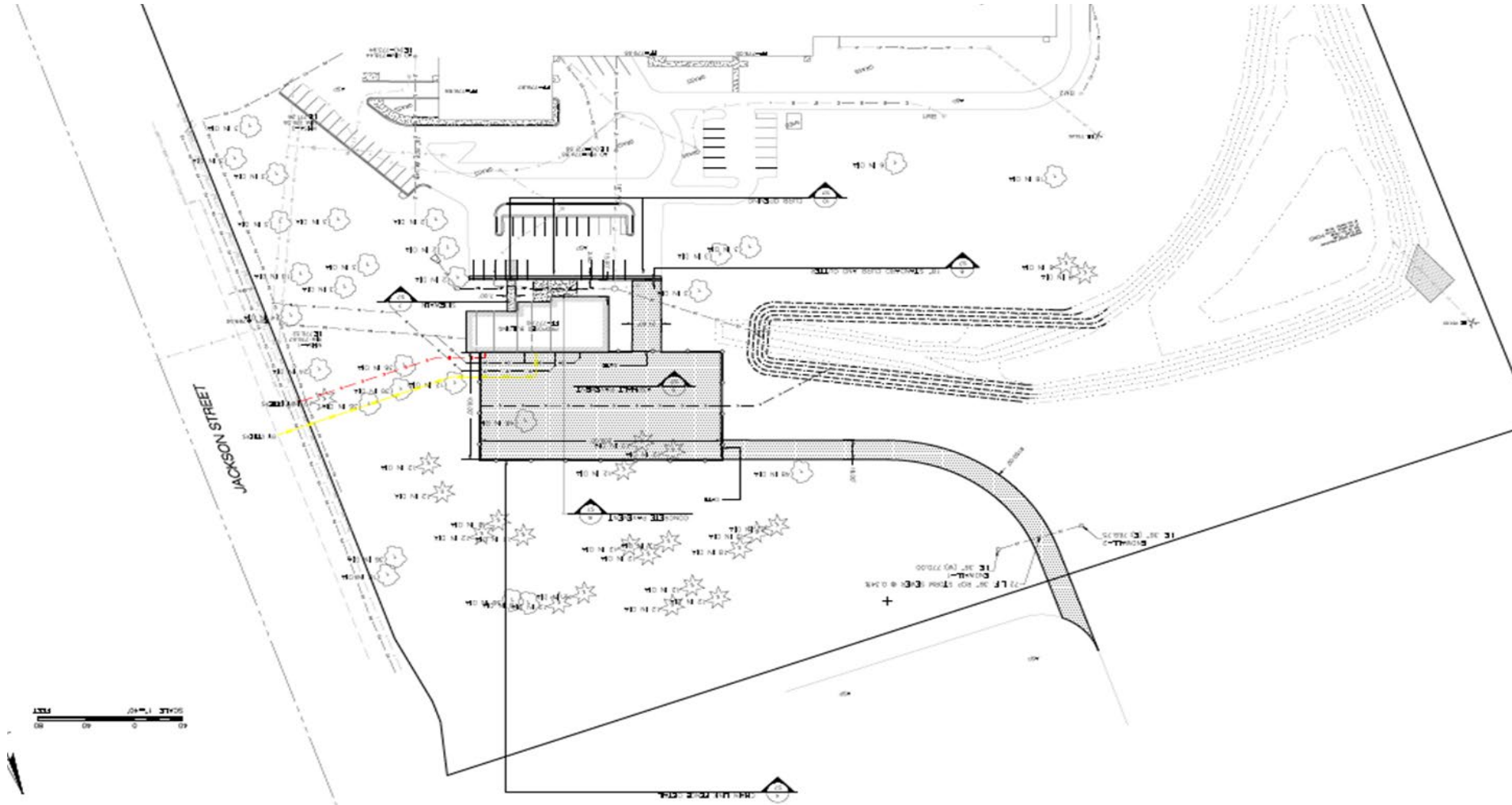
Relationships to other projects:

This project is not related to any other project.

Justification and Alternatives:

1. Do nothing. This will create operational challenges for both the Sheriff and the Coroner as they have limited space to store their respective items. This can cause challenges to the chain of custody, create legal issues and increase operational costs as they have to find off-site and possibly temporary locations for the needed space. Long term space agreements planned for use by the Coroner were not available when needed.
2. Build a County facility that will provide the needed space for both the Sheriff and the Coroner, creating operational efficiency and providing additional security.

Sheriff: Evidence and Morgue Building



Highway: CTH P (MIDWAY RD - STH 47)

Project title: CTH P (MIDWAY RD - STH 47)

ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:

	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST'S								
Planning, Design, Engineering	930,000							930,000
Land Purchase		600,000						600,000
Construction			9,590,000					9,590,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	930,000	600,000	9,590,000	-	-	-	-	11,120,000
PROJECT FUNDS								
Outside funding (Grants)	681,720		7,893,125					8,574,845
TOTAL	681,720	-	7,893,125	-	-	-	-	8,574,845

Project Previously Approved, no additional funds requested

Project Description:

The segment between STH "47" and Midway Road involves designing and constructing the roadway to current standards. The existing roadway is a two-lane rural cross section with gravel shoulders and ditches within an urbanized area. The pavement is failing and drainage is problematic with frequent flooding during heavy rainfall events and spring runoff. The roadway will be designed and constructed to a two-lane urban cross section with a two way left turn lane to safely accommodate turning movements. The roadway is also anticipated to incorporate bicycles and pedestrians.

Relationships to other projects:

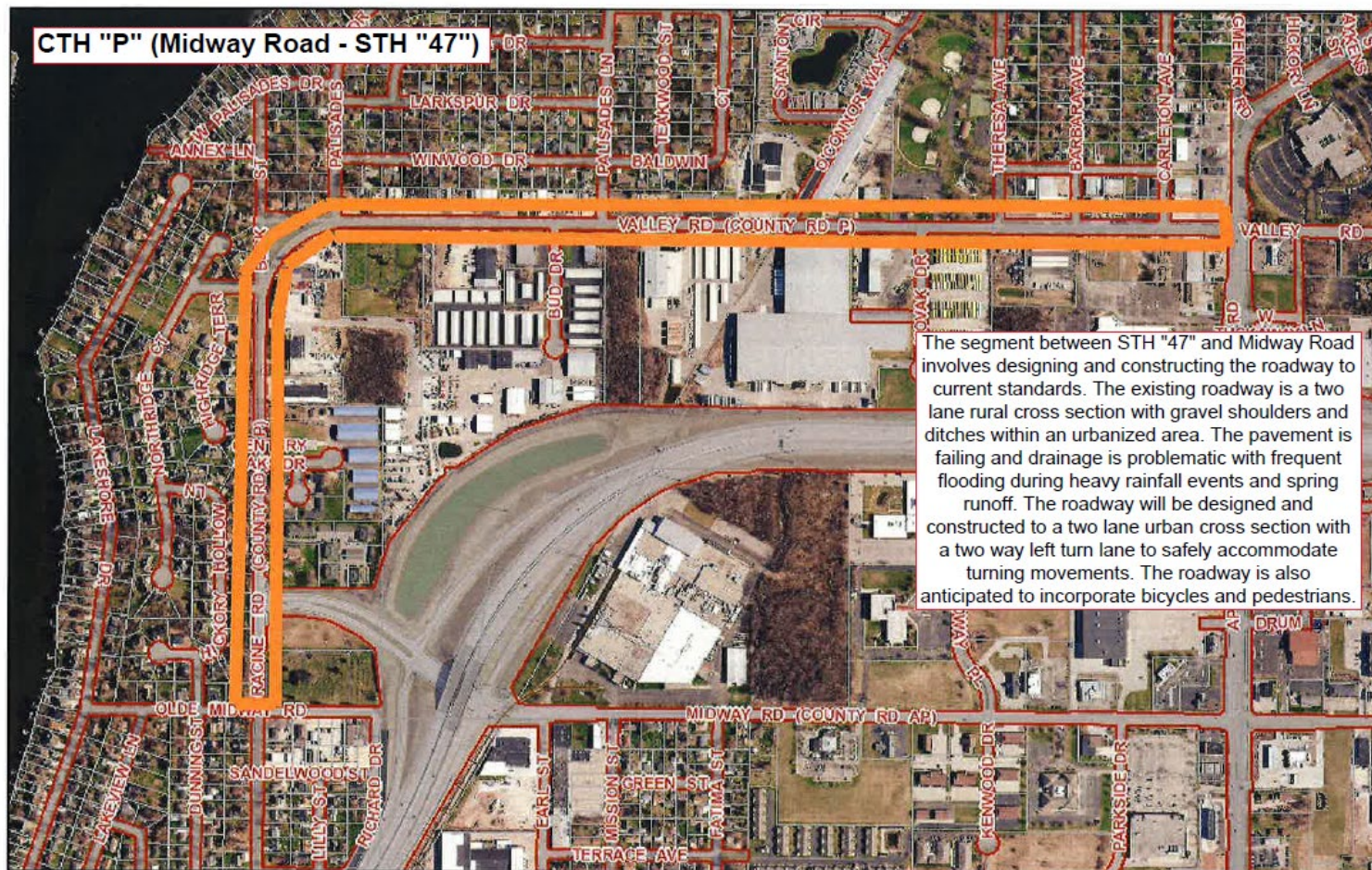
This project ties into the future plans to connect into a new stormwater detention pond located at Midway Rd and STH "441". The Village, City, and County entered into an agreement with WisDOT to reduce suspended solids and claim storm water credits which will allow the construction of CTH "P" to meet MS4 requirements.

Justification and Alternatives:

CTH "P" is in need of reconstruction. The current two lane rural cross section between STH "47" and Midway Road does not function effectively and numerous driveways to multiple businesses are causing issues with drainage. The pavement is failing and is inadequate to handle the traffic that is currently using the roadway. There are no bicycle or pedestrian accommodations which are needed due to the mix of commercial and residential development surrounding the roadway corridor.

Highway: CTH P (MIDWAY RD - STH 47)

ArcGIS Web Map



10/19/2021, 6:52:46 AM

Road ROW area

Road ROW

Street Centerline

Railroads

Tax Parcels

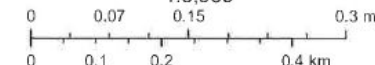
Air Photo 2020

Red: Band_1

Green: Band_2

Blue: Band_3

1:8,935



Winnebago County GIS, Winnebago County

ArcGIS Web AppBuilder

Winnebago County GIS, Winnebago County

Highway: CTH "II" (CTH "CB" - CLAYTON AVE)

Project title: CTH "II" (CTH "CB" - CLAYTON AVE)

ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:

	Prior years	2024	2025	2026	2027	2028	Beyond	Total
<u>PROJECT COST'S</u>								
Planning, Design, Engineering								-
Land Purchase								-
Construction	665,000	135,000						800,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	665,000	135,000	-	-	-	-	-	800,000
<u>PROJECT FUNDS</u>								
Outside funding (Grants)		107,724						107,724
TOTAL	-	107,724	-	-	-	-	-	107,724

Project Previously Approved, no additional funds requested

Project Description:

This 1.1 mile segment will be profile milled and have an asphalt overlay installed to improve the paved surface which is deteriorating and in need of improvement.

Relationships to other projects:

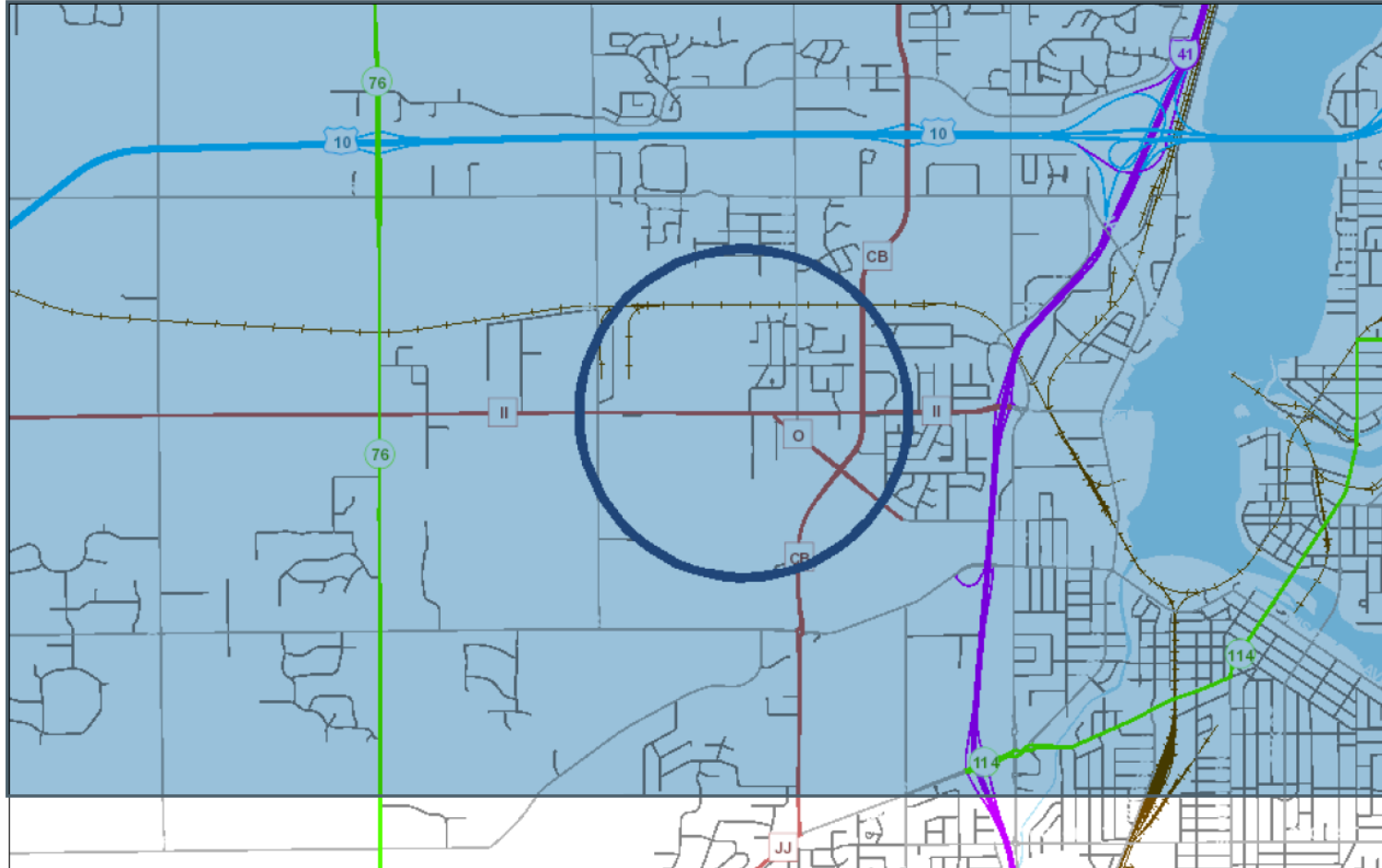
This project is part of the long term plans to maintain and replace roads and bridges that are part of the county roadway system. The objective is to keep the annual spending relatively stable while maintaining good driving conditions on all county roads over time.

Justification and Alternatives:

The existing asphalt surface will continue to degrade where routine maintenance will not be adequate to maintain the surface. Installing an asphalt overlay will provide a useful life for 15 - 20. Pulverizing the existing asphalt was considered however given the projected pavement condition, an overlay is an appropriate alternative and less costly.

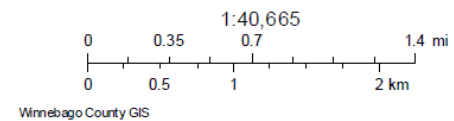
Highway: CTH "II" (CTH "CB" - CLAYTON AVE)

ArcGIS Web Map



October 20, 2020

- | | | |
|-----------------------------|-------------|----------------------------|
| US Highway - Ramp Overpass2 | US Highway | Local - Major |
| Overpasses | State Road | Interstate - Ramp Overpass |
| Interstate | County Road | US Highway - Ramp Overpass |



Highway: CTH S (RYF ROAD - STH 116)

Project title: CTH S (RYF ROAD - STH 116)								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST'S								
Planning, Design, Engineering								-
Land Purchase								-
Construction		1,573,082						1,573,082
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	1,573,082	-	-	-	-	-	1,573,082
PROJECT FUNDS								
Outside funding (Grants)		393,662						393,662
TOTAL	-	393,662	-	-	-	-	-	393,662

Project Description:

This 4.6 mile segment will be profile milled and have an asphalt overlay installed to improve the paved surface which is deteriorating and in need of improvement.

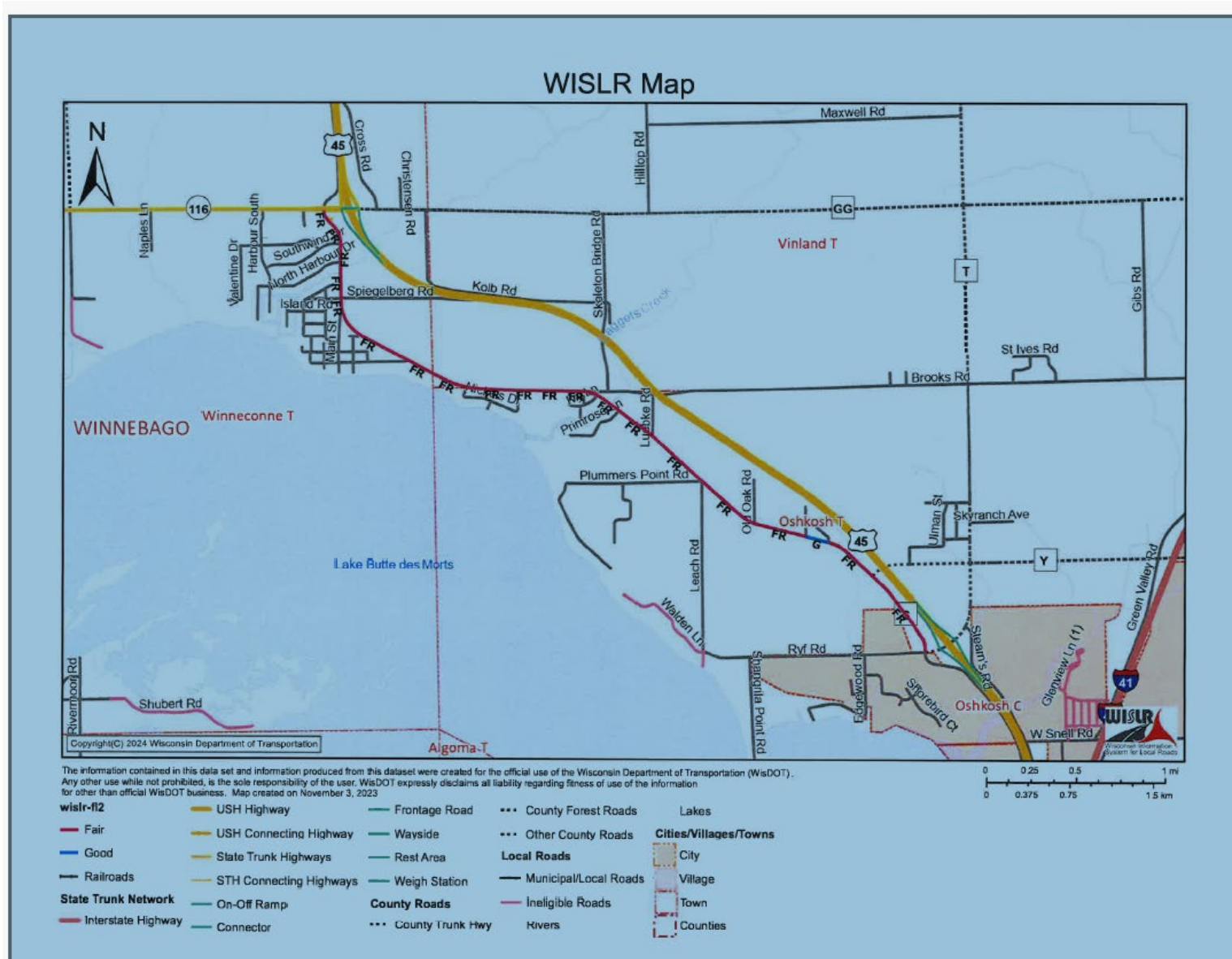
Relationships to other projects:

This project is part of the long term plans to maintain and replace roads and bridges that are part of the county roadway system. The objective is to keep the annual spending relatively stable while maintaining good driving conditions on all county roads over time.

Justification and Alternatives:

The existing asphalt surface will continue to degrade where routine maintenance will not be adequate to maintain the surface. Installing an asphalt overlay will provide a useful life for 10 - 15. Pulverizing the existing asphalt was considered however given the projected pavement condition and future plans to reconstruct the roadway, an overlay is an appropriate alternative and less costly.

Highway: CTH S (RYF ROAD - STH 116)



Highway: CTH MM (CTH II - New Pavement & Box Culvert)

Project title: CTH MM (CTH II - New Pavement & Box Culvert)								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST'S								
Planning, Design, Engineering								-
Land Purchase								-
Construction		1,699,259						1,699,259
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	1,699,259	-	-	-	-	-	1,699,259
PROJECT FUNDS								
Outside funding (Grants)		444,104						444,104
TOTAL	-	444,104	-	-	-	-	-	444,104

Project Description:

This 4.7 mile segment will be profile milled and have an asphalt overlay installed to improve the paved surface which is deteriorating and in need of improvement. A box culvert will also be installed.

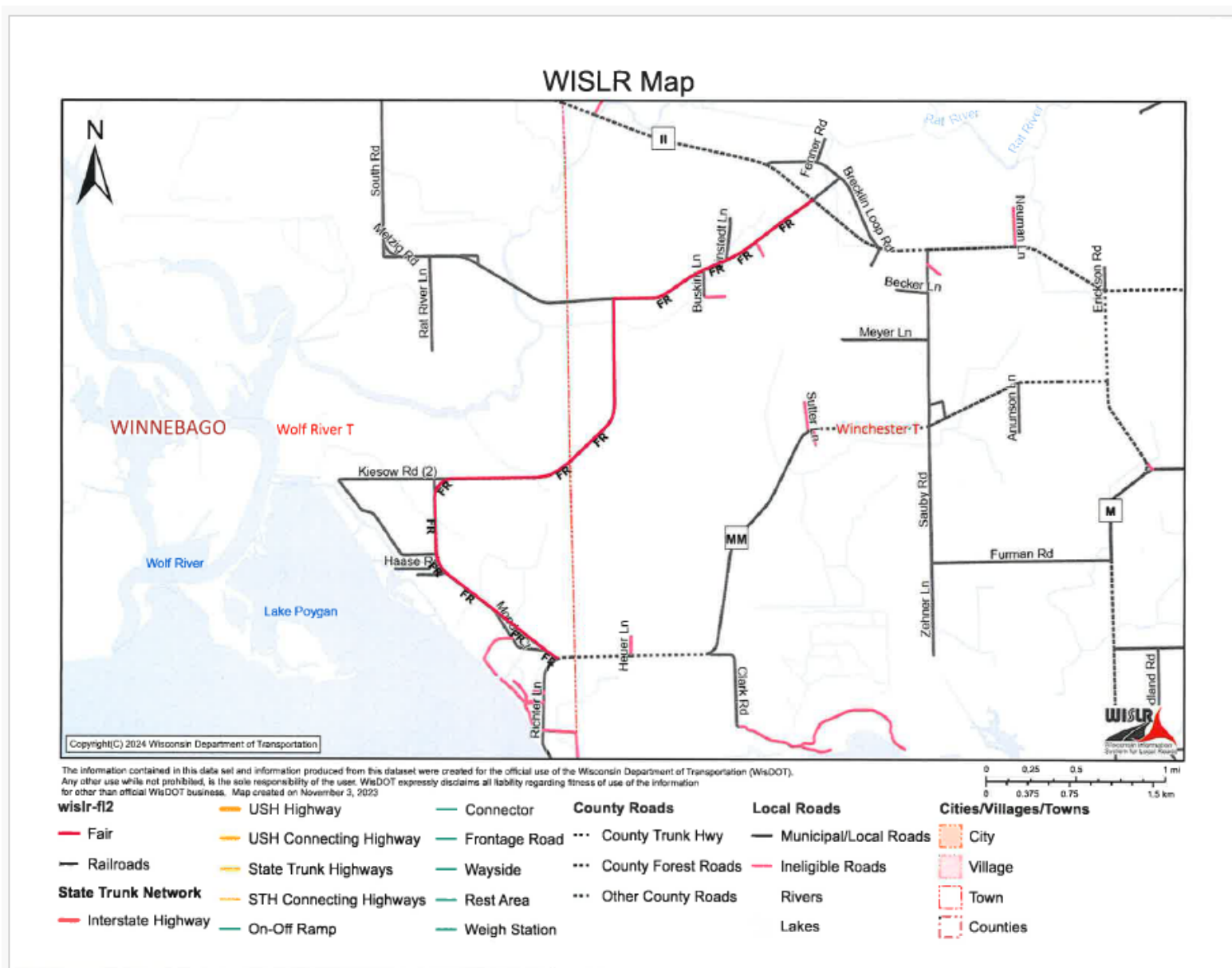
Relationships to other projects:

This project is part of the long term plans to maintain and replace roads and bridges that are part of the county roadway system. The objective is to keep the annual spending relatively stable while maintaining good driving conditions on all county roads over time.

Justification and Alternatives:

The existing asphalt surface will continue to degrade where routine maintenance will not be adequate to maintain the surface. Installing an asphalt overlay will provide a useful life for 15 - 20. Pulverizing the existing asphalt was considered however given the projected pavement condition and future plans to reconstruct the roadway, an overlay is an appropriate alternative and less costly.

Highway: CTH MM (CTH II - New Pavement & Box Culvert)



Highway: CTH Repair Various County Roads

Project title: CTH Repair Various County Roads								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
<u>PROJECT COST'S</u>								
Planning, Design, Engineering								-
Land Purchase								-
Construction		300,000						300,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	300,000	-	-	-	-	-	300,000
<u>PROJECT FUNDS</u>								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

Over the past 25 years Winnebago County has reconstructed many rural sections of roadway and updated to the present concrete urban section of roadway. These urban sections of roadway are typically located near local city limits or heavy industrial truck traffic areas. Some of these areas have concrete panels of roadway that have spalled, cracked, or have settled, creating conditions of unsafe travel or an extremely rough riding surface. These areas of failure are sporadic among the following sections of County Roads: CTH-A, CTH-AA, CTH-AP, CTH-CB, and CTH-II. Between these sections of roadway listed, there's approximately 100 panel sections that need to be replaced. These panels of roadway vary in size from 10-12 feet square and 7-9 inches thick. The project would include removing/replacing failed panels and filling small concrete spalls with a hot asphalt material.

Relationships to other projects:

This project is not related to other projects.

Justification and Alternatives:

Winnebago County has been replacing failed concrete panels on an "as needed basis" and has never had a set scheduled plan of maintenance. Because of the aging concrete in these areas, and the increase in failed areas, our department needs to start addressing these problem areas now. By setting up a yearly concrete panel replacement plan, we can economically maintain a good driving roadway and prolong a costly reconstruction project.

Highway: CTH Repair Various County Roads



Highway: CTH HH (CTH AH to West CO Line)

Project title: CTH HH (CTH AH TO WEST CO LINE)

ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:

	Prior years	2024	2025	2026	2027	2028	Beyond	Total
<u>PROJECT COST</u>								
Planning, Design, Engineering								-
Land Purchase								-
Construction		450,000						450,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	450,000	-	-	-	-	-	450,000
<u>PROJECT FUNDS</u>								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

This 1.0 mile segment includes pulverizing the existing asphalt pavement, installing a new asphalt surface, and minor drainage improvements.

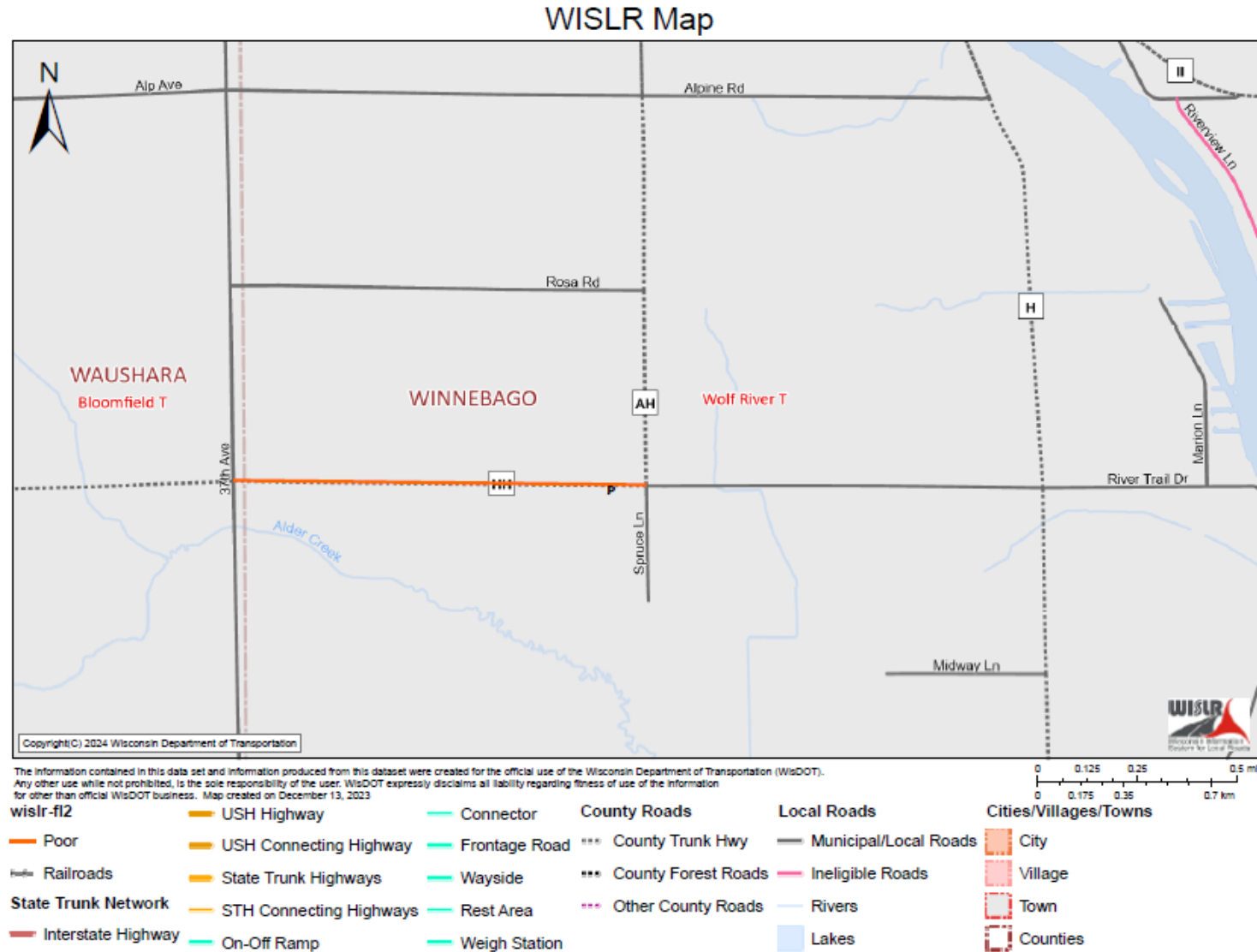
Relationships to other projects:

This project is not related to other projects.

Justification and Alternatives:

The existing pavement is in poor condition and is beyond the point at which preventative maintenance would be a cost effective alternative.

Highway: CTH HH (CTH AH to West CO Line)



Parks: Expo West Drainage/Parking Lot Improvements & Repair

Project title: Expo West Drainage/Parking Lot Improvements and Repair								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering		443,254						- 443,254
Land Purchase								-
Construction			4,432,535					4,432,535
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	443,254	4,432,535	-	-	-	-	4,875,789
PROJECT FUNDS								
Outside funding (Grants)			150,000					150,000
TOTAL	-	-	150,000	-	-	-	-	150,000

Project Description:

As part of the second phase of a multi-phase project directed at making large scale improvements to the Expo Center infrastructure, Parks would focus on remedying three longstanding areas of concern that have negatively impacted the programing and functionality of the expo grounds.

These concerns include:

1. Absence of an effective means for addressing storm water drainage
2. Correcting the lack of adequate sub-base, pitch and pavement thickness of the asphalt
3. Given a sustained increase in the number of multi-day event bookings, the expo needs increased parking opportunities for vehicles, campers, and vendors.
4. The asphalt has lived past its useful life (35 years). It is deteriorating to the point of the sub-base being exposed in several areas and spider cracks prevalent throughout.

Relationships to other projects:

This project is included in the Sunnyview Exposition Center Master Plan that was created in 2019. The east campus improvements and repairs were performed through the 2021-2022 Capital Improvement Plan.

Parks: Expo West Drainage/Parking Lot Improvements & Repair

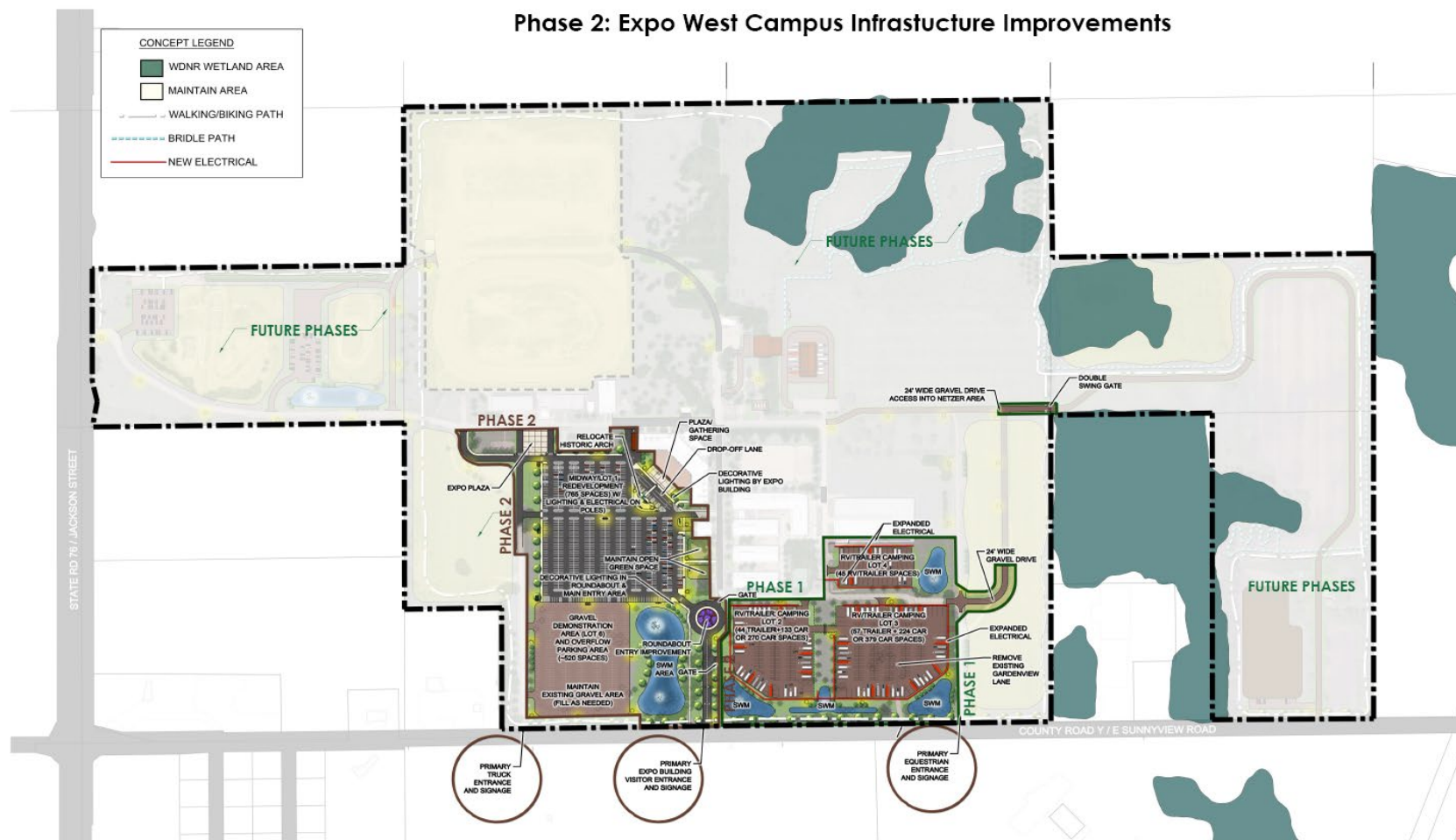
Justification and Alternatives:

One of the primary areas of concern with the expo infrastructure has to do with the mostly non-existent storm water drainage facilities inherent on the site. The effects of this poor drainage and the issues associated with it continually cause hardships for clientele and staff alike as it quite often adversely affects the ability of staff to be able to make site adjustments intended to off-set a clients loss of dry and accessible program space following a rainfall.

The other area of concern with the expo infrastructure evolves around the overall deterioration of the Expo Center's hard surface areas, graveled and paved alike. Specifically, the lack of a well planned storm water drainage network has significantly contributed to the expo's problem with the poor condition of a majority of the facility's hard surface areas. For reasons unknown, back in the late 80's, during the initial design and development of the venue, it can be surmised that certain quantifiable characteristics dealing with the expo terrain were not considered, if addressed at that time, would have helped preserve the quality and functionality of much of the hard surfaces for some time yet to come. Unfortunately, as a consequence of not having compensated for the relatively flat contours of the site and the lack of any appreciable elevation drop in the regions surrounding the expo boundaries, there were no substantial measures taken in attempting to drain storm water away from the parking lots and camping areas. Thus, over time the asphaltic surfaces throughout the expo have been compromised as a consequence of the amount of moisture retained in the pavement sub-base and the predisposition for those areas to subsequently heave and break-up during winter thaw. Lastly, typically asphalt pavement has a 25 year lifespan. The main parking lot is original parking lot and is 35 years old.

Also, in the 80's the expo building was built level or even lower than the surrounding area. This has resulted in water seeping into the front of the expo building during heavy rain events. Temporary repairs have been investigated to fix this issue. Adjustments to the plantings around the Expo were made in 2022/2023. However, a permanent storm water solution needs to be included in this phase of the project. This includes repaving the parking lot and adding the storm water pond.

Parks: Expo West Drainage/Parking Lot Improvements and Repair



Parks: Sunnyview Exposition Center Room Dividers

Project title: Sunnyview Exposition Center Room Dividers

ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:

	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering								-
Land Purchase								-
Construction		150,000						150,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	150,000	-	-	-	-	-	150,000
PROJECT FUNDS								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

The Sunnyview Exposition Center has several room dividers that allow for multiple spaces to be rented at the same time by different users groups. The dividers also provide an opportunity for a single renter to divide rooms for breakout groups. The Parks Department needs to replace the room dividers separating the main hall from the west wing and the room dividers that allow for breakout rooms in the south wing.

Relationships to other projects:

This projected is not related to other project plans.



Justification and Alternatives

The existing room dividers are difficult to service. We can no longer find parts for repairs. One of the doors on the south wing dividers is broke and we cannot get parts. The bottom seal on the dividers no longer functions like it should. This causes excessive noise transfer between rooms. This creates a conflict between user groups. The dividers are outdated and in need of replacement.

Parks: Paving Project

Project title: Parks Paving Project								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
<u>PROJECT COST'S</u>								
Planning, Design, Engineering								-
Land Purchase								-
Construction		487,000						487,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	487,000	-	-	-	-	-	487,000
<u>PROJECT FUNDS</u>								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

In 2022 and 2023 the Highway Department pulverized and repaved the 4 soccer, 2 rugby, and 1 tennis court parking lot within the Community Park. In 2024, the Parks Department would like to pulverize the two parking lots by shelter 1 and the parking lot by shelter 4. We propose eliminating the parking lot located across the street from the dog park. We will grade this area so water runs off and it will still be utilized for special event parking on grass during large events. The only remaining parking lot to be paved in the Community Park will be the Pavilion/disc golf parking lot. The plan is to reduce the size and repave this parking lot when the pavilion is rebuilt in a future CIP project.

The parking lot and driveway at the Jerry Finch Winnebago County Dog Park will also be paved. It is gravel at the present time.

The parking lot at the Boom Bay Boat Landing is also scheduled to be pulverized and paved.

Relationships to other projects:

This project aligns with our Community Park Master Plan and the Comprehensive Outdoor Recreation Plan. The goal is to reduce maintenance and upkeep costs and make the lots safer.

Parks: Paving Project

Justification and Alternatives:

Over the last two years the Parks Department has been working on replacing all of our parking lots that are over 30 years old. The parking lots included in this request are the last of the parking lots within the Community Park.

The Jerry Finch Winnebago County Dog Park was built in 2021. The project only called for a gravel parking lot. The parking lot is located next to steep hill. This causes the parking lot to wash out creating an almost unpassable waffle effect in the gravel. The dog park is very popular in the Fox Crossing area. Staff recommend paving this parking lot while it still has a good gravel base. This will significantly save on the cost of the project and reduce future maintenance each spring. It will also create a better experience for the users.

The County HWY Department is repaving HWY MM in 2024 and the Boom Bay Parking Lot is in need of paving. It would be wise to replace the parking lot while all of the equipment is in the same location



Parks: Shelters 1, 2, and 4 Repairs and ADA Updates

Project title: Shelters 1, 2, and 4 Repairs and ADA Updates

ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:

	Prior years	2024	2025	2026	2027	2028	Beyond	Total
<u>PROJECT COST</u>								
Planning, Design, Engineering								-
Land Purchase								-
Construction		250,000						250,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	250,000	-	-	-	-	-	250,000
<u>PROJECT FUNDS</u>								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Project Description:

Shelters 1 and 2 are the most popular shelters to rent in the Community Park. The block structures and steel are in good shape. In order to make these shelters last for many more years, shelters 1 and 2 are in need of updates and repairs. The asphalt pavement is a tripping hazard and needs to be repaved up to the building to prevent foundation damage. We will install a new asphalt or concrete pad around the entire shelter. The bathrooms are not ADA compliant. We will convert the bathrooms to unisex bathrooms and take out the partitions so that way a wheel chair can better maneuver. We will replace the doors and install automatic locks so the bathrooms can lock overnight. The structural steel is rusting. We will sandblast and paint the steel. The bathroom and kitchen floors will be sealed with an epoxy. Other fixes to the soffit and fascia will be done. Shelter 4 needs its siding repaired. We will also install automatic locks for the bathroom doors, epoxy the floors and work to make the structure ADA compliant.

Relationships to other projects:

This project is part of phase 1 of the Community Park Master Plan. More of phase 1 is being requested by Spirit Funds.

Justification and Alternatives:

These repairs will enhance the rental experience and will prolong the life of the shelters for many more years. By performing these repairs, we will not have to worry about replacing these buildings in the near future. A replacement shelter would cost between \$400,000 - \$500,000 per shelter. This follows our Community Park Master Plan as we look to address the maintenance needs within the Community Park.

Parks: Shelters 1, 2, and 4 Repairs and ADA Updates



Parks: Sunnyview Exposition Center Seal Expo Floor

Project title: Sunnyview Exposition Center Seal Expo Floor

ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:

	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering								-
Land Purchase								-
Construction		200,000						200,000
Equipment								-
Other								-
Non-County Expenses								-
TOTAL	-	200,000	-	-	-	-	-	200,000
PROJECT FUNDS								
Outside funding (Grants)								-
TOTAL	-	-	-	-	-	-	-	-

Justification and Alternatives:

The main exposition center is the most utilized area of the Sunnyview Exposition building. If we do not reseal the floor, the floor will continue to take damage exposing more concrete. This will create a safety hazard and will make the space less appealing for rentals. We cannot do patch work because colors will not match and the seal will not blend with the surrounding area.

Project Description:

The Sunnyview Exposition Center has roughly 26,000 square feet of open space. In this space the concrete floor is sealed to provide protection from wear and tear. The seal is starting to fail in many areas exposing concrete. The Parks Department would like to reseal the entire Sunnyview Exposition Center concrete floor to address a long term maintenance concern.

Relationships to other projects:

This projected in not related to other project plans.



UWO-FCC: Boiler System Replacement, 1800 Wing

Project title: 062 UWO - Fox Cities, Boiler System Replacement, 1800 Wing								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering		25,000						- 25,000
Land Purchase								-
Construction								-
Equipment			150,000					150,000
Other								-
Non-County Expenses								-
TOTAL	-	25,000	150,000	-	-	-	-	175,000
PROJECT FUNDS								
Outside funding (Outagamie County)		12,500	75,000					87,500
TOTAL	-	12,500	75,000	-	-	-	-	87,500

Project Description:

Replace five (5) Burnham boilers that were purchased and installed in 1989 that service the first and second floors for the 1800 wing of the complex. An engineering study would be completed in 2024 to determine the amount and types of units best suited to replace this current system in 2025.

Relationships to other projects:

This project is to be funded jointly between Outagamie and Winnebago Counties. Therefore, any decision to proceed with the project will be dependent on the Outagamie County decision on the project.



Justification and Alternatives:

These boilers are now approximately thirty-five years old and over the past several years have had repeated operational issues. While the units have been maintained over the years, they are at the end of their expected life and are inefficient equating to higher utility costs. An

UWO-FCC: Roof Top AHU Unit Replacement for Art/Music Wing

Project title: 062 UWO - Fox Cities, Roof Top AHU Unit Replacement for Art/Music Wing								
ANTICIPATED PROJECT COST AND SOURCES OF FUNDS:								
	Prior years	2024	2025	2026	2027	2028	Beyond	Total
PROJECT COST								
Planning, Design, Engineering								-
Land Purchase								
Construction		50,000						50,000
Equipment								
Other								
Non-County Expenses								
TOTAL		50,000			-	-	-	50,000
PROJECT FUNDS								
Outside funding (Outagamie County)		25,000						25,000
TOTAL		25,000			-	-	-	25,000

Justification and Alternatives:

This combination repair /replacement project will reduce the current significant repair costs to mechanical contractors for the Art and Music wing of the complex. The Art and Music wing will be easier to maintain and result in less issues due to poor running HVAC and heating units.

Project Description:

Replace roof top air handling/ventilation units in the Art and Music wing.

Relationships to other projects:

This project is to be funded jointly between Outagamie and Winnebago Counties. Therefore, any decision to proceed with the project will be dependent on the Outagamie County decision on the project.



Executive Capital Improvement Plan 2025-2028

Cost of Capital Improvement Plan Projects													
		2024 Years Cost		2025 Years Cost		2026 Years Cost		2027 Years Cost		2028 Years Cost		Total	
Department	Project Description	County	Other Funding	County	Other Funding	County	Other Funding	County	Other Funding	County	Other Funding	County	Other Funding
Airport	Design & Replace Airport Fire Station	450,000		-		5,500,000		-		-		5,500,000	-
Airport	Replace Large Fire Truck - ARFF	1,400,000											
Facilities	Coughlin Building Boiler Replacement	203,000		-								203,000	-
Facilities	Courthouse Fall Protection Install	30,000		-								30,000	-
Facilities	Courthouse Fourth Floor Ceiling Repairs - Room 410 County Board Room	106,000		-								106,000	-
Facilities	Neenah Human Services Building Boiler Replacement	203,000		-								203,000	-
Facilities	Neenah Human Services Roof	440,000		-								440,000	-
Facilities	Masonry Repair Program - David Albrecht Administration Building Masonry Repair	355,000		-								355,000	-
Facilities	David Albrecht Administration Building & Second Chance Roof Replacement	712,000		-								712,000	-
Facilities	Sheriff Evidence Storage and Morgue Building	782,000										782,000	-
Highway	CTH P (MIDWAY RD - STH 47)	600,000		1,696,875	7,893,125							2,296,875	7,893,125
Highway	CTH "II" (CTH "CB" - CLAYTON AVE)	27,276	107,724	-								27,276	107,724
Highway	CTH S (RYF ROAD - STH 116)	1,179,420	393,662	-								1,179,420	393,662
Highway	CTH MM (CTH II - New Pavement & Box Culvert)	1,255,155	444,104	-								1,255,155	444,104
Highway	CTH Repair Various County Roads	300,000										300,000	-
Highway	CTH HH (CTH AH TO WEST CO LINE)	450,000										450,000	-
Parks	Expo West Drainage/Parking Lot Improvements and Repair	443,254		4,282,535	150,000							4,725,789	
Parks	Sunnyview Exposition Center Room Dividers	150,000										150,000	-
Parks	Parks Paving Project	487,000		-								487,000	-
Parks	Shelters 1, 2, and 4 Repairs and ADA Updates	250,000		-								250,000	-
Parks	Sunnyview Exposition Center Seal Expo Floor	200,000		-				-		-		200,000	-
UW	062 UW0 - Fox Cities, Boiler System Replacement, 1800 Wing	12,500	12,500	75,000	75,000							87,500	87,500
UW	062 UW0 - Fox Cities, Roof Top AHU Unit Replacement for Art/Music Wing	25,000	25,000	-								25,000	25,000
Total		10,060,605	982,990	6,054,410	8,118,125	5,500,000	-	-	-	-	-	21,615,015	9,101,115

Executive Capital Improvement Plan 2025-2028

Cost of Capital Improvement Plan Projects													
		2024 Years Cost		2025 Years Cost		2026 Years Cost		2027 Years Cost		2028 Years Cost		Total	
Department	Project Description	County	Other Funding	County	Other Funding	County	Other Funding	County	Other Funding	County	Other Funding	County	Other Funding
Airport	Taxiway Alpha (A) Reconstruction - Final Phase			-	3,325,000	-		-		-		-	3,325,000
Facilities	Highway Shop Fire Alarm System Replacement			1,208,000		-		-		-		1,208,000	-
Facilities	Replace Highway Shop Make-up Air Handlers 5 and 6			291,000		-		-		-		291,000	-
Facilities	King Building - Building Automation System Upgrade			218,000		-		-		-		218,000	-
Facilities	King Building - Orrin King Building Ramp Repair			205,000		-		-		-		205,000	-
Facilities	Park View Health Center Air Conditioning Upgrade			1,392,982		-		-		-		1,392,982	-
Facilities	Airport Fire Station Roof Replacement			-		213,000		-		-		213,000	-
Facilities	Hanger 13 Basler East Roof Replacement			-		203,000		-		-		203,000	-
Facilities	Highway Building Automation System Replacement			-		724,000		-		-		724,000	-
Facilities	Replace Highway Shop Make-up Air Handlers 4			-		194,000		-		-		194,000	-
Facilities	King Building Cooling Tower Replacement			-		185,000		-		-		185,000	-
Facilities	Oshkosh Human Services Building Fire Alarm System Replacement			-		753,000		-		-		753,000	-
Facilities	Oshkosh Human Services Building VAV Box Replacement			-		233,000		-		-		233,000	-
Facilities	Courthouse Air Handler 2 Replacement			-		-		388,000		-		388,000	-
Facilities	David Albrecht Adminstration Building Window Replacement			-		-		856,000		-		856,000	-
Facilities	Orrin King Building Electrical Switchgear Replacement			-		-		202,000		-		202,000	-
Facilities	Law Enforcement Center Roof Replacement			-		-		4,048,000		-		4,048,000	-
Facilities	Oshkosh Human Services Building Elevator 2 Upgrade			-		-		745,000		-		745,000	-
Facilities	Law Enforcement Center Computer Room Air Conditioning Unit Replacement			-		-		-		179,000		179,000	-
Facilities	Evidence Building Fire Alarm System Replacement			-		-		-		272,000		272,000	-
Facilities	Neenah Human Services Building Security/Fire Alarm System Replace			-		-		-		273,000		273,000	-
Facilities	Orrin King Building Security/Fire Alarm System Replace			-		-		-		212,000		212,000	-
Facilities	David Albrecht Administration Building Elevator 2 Upgrade			-		-		-		781,000		781,000	-
Facilities	Orrin King Building Air Conditioning Chiller Replacement			-		-		-		728,000		728,000	-
Facilities	Courthouse HVAC System Modernization									2,426,561		2,426,561	-
Facilities	Park View Health Center Roof Replacement									2,423,176		2,423,176	-
Facilities	Neenah Human Services Building Elevator Upgrade									431,000		431,000	-
Highway	CTH "I" (RIPPLE AVE - WAUKAU AVE)			2,669,521	1,030,479	-		-		-		2,669,521	1,030,479
Highway	CTH M (STH 44 - STH 91)			3,187,340		-		-		-		3,187,340	-
Highway	CTH E (CTH FF - STH 116)			1,222,086	577,082	-		-		-		1,222,086	577,082
Highway	CTH "N" (CTH "FF" - STH "44")			275,000		300,000		1,500,000		-		2,075,000	-
Highway	CTH "II" (STH "76" - USH "45")			-		1,997,136		-		-		1,997,136	-
Highway	CTH M (CTH II - STH 10)			-		780,000		-		-		780,000	-
Highway	CTH E (OAKWOOD RD - CTH FF)			-		1,534,201		-		-		1,534,201	-
Highway	CTH A (SHERMAN RD - INDIAN POINT RD)			-		410,460		-		-		410,460	-
Highway	CTH H (W CTY LINE - N CTY LINE)			-		-		2,533,252		-		2,533,252	-
Highway	CTH E (STH 91 - STH 116)			-		-		2,226,714		-		2,226,714	-

Executive Capital Improvement Plan 2025-2028

Cost of Capital Improvement Plan Projects													
		2024 Years Cost		2025 Years Cost		2026 Years Cost		2027 Years Cost		2028 Years Cost		Total	
Department	Project Description	County	Other Funding	County	Other Funding	County	Other Funding	County	Other Funding	County	Other Funding	County	Other Funding
Parks	Butte des Morts Boat Landing Improvement Project			129,990		649,920	649,920	-		-		779,910	649,920
Parks	Community Park Pavilion			-		450,000		3,000,000		-		3,450,000	-
Parks	WIOUWASH Trail - Breezewood Trailhead			-		-		-		150,000		150,000	-
Parks	Eureka Playground Replacement and Dredging Project			-		-		-		300,000		300,000	-
Parks	Community Park Soccer Complex Playground			-		-		-		300,000		300,000	-
Sheriff	Winnebago County Jail Camera / Cabling			200,000		-		-		-		200,000	-
Sheriff	Airboat Fleet Replacement			330,000		330,000		333,000		-		993,000	-
Sheriff	AT&T 911 Call Handling Equipment upgrade			-		300,000		-		-		300,000	-
UW-FCC	Replace Air Conditioning Units for Admin/Library/Science Wings			70,000	70,000	-		-		-		70,000	70,000
UW-FCC	062 UWO - Fox Cities, Library Flooring Replacement			77,500	77,500	-		-		-		77,500	77,500
UW-FCC	062 UWO - Fox Cities, Science Wing Flooring Replacement			101,800	101,800	-		-		-		101,800	101,800
UW-FCC	062 UWO - Fox Cities, 1300 Wing Flooring Replacement			-		106,700	106,700	-		-		106,700	106,700
UW-FCC	062 UWO - Fox Cities, Blacktop Repair, Engineering Building			-		30,000	30,000	-		-		30,000	30,000
Total W/O Solid Waste		10,060,605	982,990	17,632,629	13,299,986	14,893,417	786,620	15,831,966	-	8,475,737	-	66,894,354	15,069,596
Solid Waste	Compact Track Loader (2024)		100,000									-	100,000
Solid Waste	Replacement Unattended Scale (2024)		250,000									-	250,000
Solid Waste	Snell Road Landfill Office Renovation (2024)		120,000									-	120,000
Solid Waste	North Waste Compactor Rebuild		100,000										100,000
Solid Waste	Engine/Generator #3 Replacement			-	1,000,000	-		-		-		-	1,000,000
Solid Waste	Mini Excavator (2025)			-	100,000	-		-		-		-	100,000
Solid Waste	Replacement Front End Loader (2025)			-	300,000	-		-		-		-	300,000
Solid Waste	Replacement South Waste Compactor (2026)			-		-	400,000	-		-		-	400,000
Solid Waste	Replacement Front End Loader (2027)			-		-		-	300,000	-		-	300,000
Solid Waste	Replacement North Waste Compactor (2028)			-		-		-		-	400,000		
Solid Waste	Replacement Recycling Compactor			-		-		-		-	300,000	-	300,000
Total Solid Waste		-	570,000	-	1,400,000	-	400,000	-	300,000	-	700,000	-	2,970,000
Total Cost of Capital Plan		10,060,605	1,552,990	17,632,629	14,699,986	14,893,417	1,186,620	15,831,966	300,000	8,475,737	700,000	66,894,354	18,039,596

Executive Capital Improvement Plan 2024

Capital Project Status Report

As of 10.25.2023

Project	Resolution #	Approved & First Funded	Authorized Budget	Actual Spent Since Inception	Remaining Funds Available	Status & Completion Timeline	Dept	Project Status	Finance Status	% of Budget Spent
980 Residential Facility / 4009	66-062022	May 2022	1,068,427	56,393	1,012,034	The original budget was approved at \$1,068,427. Design and bid documents are completed. City has approved the permit. Construction to start by end of summer. Planned completion 2023.	Facilities	Open	Open	5%
Airport Plow Truck / 5015	194-022023	February 2023	140,000	-	140,000	The original budget was approved at \$140,000. Will be completed early 2024.	Airport	Open	Open	0%
Community Parks Parking Lot Improv / 4322	49-052022	May 2022	750,000	733,121	16,879	The original budget was approved at \$750,000. This project is ongoing and will finish in 2023.	Parks	Open	Open	98%
Coughlin Boiler Replacement / 4137	194-022023	February 2023	10,000	-	10,000	The original budget was approved at \$10,000. Design work ongoing. Needs additional funds. Planned completion 2024.	Facilities	Open	Open	0%
Courthouse 4th floor ceiling repair / 4136	194-022023	February 2023	155,000	-	155,000	The original budget was approved at \$155,000. Project to be completed in 2024.	Facilities	Open	Open	0%
Courthouse Fall Protection / 4138	194-022023	February 2023	125,000	-	125,000	The original budget was approved at \$125,000. Design work completed and ready to submit for bids. Planned completion 2024.	Facilities	Open	Open	0%
CTH AP Road Diet / 4720	49-052022	May 2022	150,000	10,037	139,963	The original budget was approved at \$150,000. This project is in the design phase.	Highway	Open	Open	7%
CTH CB - CTH JJ Roundabout / 4738	268-012020	January 2020	2,300,000	2,437,629	(137,629)	The original budget was approved at \$300,000. The project was awarded \$1,000,000.00 in MLS funding which will be applied toward construction. This is a joint project between the county and the City of Neenah.	Highway	Open	Open	106%
CTH F (Omro to CTH D) / 4762	194-022023	February 2023	1,626,818	721,996	904,822	The original budget was approved at \$1,626,818. Planned completion 2023.	Highway	Open	Open	44%
CTH FF and Zoar Road / 4782	49-052022	May 2022	100,000	705	99,295	The original budget was approved at \$100,000. This project is in the design phase.	Highway	Open	Open	1%
CTH I - Ripple Ave to Waukau Ave / 4803	114-012021	January 2021	400,000	17,125	382,875	The original budget was approved at \$400,000. This project is in the design phase. Planned for 2025.	Highway	Open	Open	4%
CTH II - CTH CB to Clayton Ave / 4817	114-012021	January 2021	665,000	80,371	584,629	The original budget was approved at \$665,000. This project is delayed to 2024 due to work that the Neenah High School construction needs to complete in the same area. Planned completion 2024.	Highway			12%
CTH II (USH 45 to N County Line) / 4825	194-022023	February 2023	2,337,026	1,984,686	352,340	County funding of \$1,886,385 and additional outside funding of \$450,641 for total 2023 spend of \$2,337,026. To be completed by 2023.	Highway	Open	Open	85%
CTH JJ (CTH CB to STH 76) / 4830	194-022023	February 2023	929,600	241,973	687,627	The original budget was approved at \$929,600. To be completed in 2023.	Highway	Open	Open	26%
CTH P - STH 47 to Midway Rd / 4885	114-012021	January 2021	930,000	46,802	883,198	The original budget was approved at \$780,000. An Additional \$150,000 approved from resolution 194-022023 This project is in early concept design phase.	Highway	Open	Open	5%



Executive Capital Improvement Plan 2024

Capital Project Status Report

As of 10.25.2023

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CTH T - Convert Pioneer Rd to CTH T / 4914	114-012021	January 2021	2,066,098	1,890,878	175,219	The original budget was approved at \$100,000 in January 2021. An additional \$1,000,000 was added in May 2022 and the project is in the construction phase. Resolution 255-081023 passed to move money from Courthouse Masonry project underspend (\$406,617) & not moving forward with Human Services building (\$276,000) & Highway building(\$109,600) projects. And also \$125,000 general fund total \$917,217. Radtke Construction??	Highway	Open	Open	92%
CTH T - CTH II to Grandview Rd / 4916	268-012020	January 2020	1,075,000	767,829	307,171	The original budget was approved at \$275,000. A Budget Transfer for an additional \$500,000. This project is in the construction phase. Radtke Project ???	Highway	Open	Open	71%
DHS Elevator Repairs / 4142	187-022023	February 2023	278,000	46,300	231,700	The original budget was approved at \$230,000. Budget amendment 218-042023 added 48,000. Planned completion 2023.	Facilities	Open	Open	17%
Dispatch Console Workstation / 4519	194-022023	February 2023	260,000	239,248	20,752	The original budget was approved at \$260,000. Should be completed in 2024.	Sheriff	Open	Open	92%
District Attorney Remodel / 4131	155-042021	April 2021	220,000	202,260	17,740	The original budget was approved at \$190,000. \$30,000 additional funding was transferred from the Courthouse Elevator project that was completed in 2021. The work on this project is complete.	Facilities	Closed	Open	92%
Expo Campus Improvements / 4318	140-032021	March 2020	1,789,933	1,752,534	37,399	The original budget was approved at \$1,636,200. Additional funding was needed of \$153,733. Project to be completed in 2023.	Parks	Closed	Open	98%
Facilities Masonry Projects / 4139	194-022023	February 2023	162,000	-	162,000	The original budget was approved at \$162,000. Replaced by Highway building project.	Facilities	Open	Open	0%
Facilities Roof Replacement Program / 4141	194-022023	February 2023	275,624	18,638	256,987	The original budget was approved at \$275,624. Initial money spent for design work. Revisiting cost and project plan. 2023 plan was Neenah Human Services.	Facilities	Open	Open	7%
Grundman Boat Landing Improvements / 4319	276-022022	February 2022	1,976,500	1,070,622	905,878	The original budget was approved at \$185,000 for improvements and renovations. In September 2022, \$1,791,500 was added to this project for the construction phase of the project. Boat launch is closed and work has begun. Will be completed in 2024.	Parks	Open	Open	54%
Highway Building Upgrades / 5075	50-052022	May 2022	900,000	33,677	866,323	The original budget was approved at \$300,000. This project is in construction phase. An additional \$600,000 was added to this project from resolution 194-022023. To be completed 2024.	Highway	Open	Open	4%
Jail Cameras / Wiring / 4518	194-022023	February 2023	350,000	-	350,000	The original budget was approved at \$350,000. Project is starting in December 2023 and to be completed in 2024.	Sheriff	Open	Open	0%
Neenah DHS AC Chiller Replacement / 4135	138-112022	January 2023	180,000	-	180,000	The original budget was approved at \$180,000. Contract has been signed with contractor. Spring of 2024.	Facilities	Open	Open	0%
Neenah DHS Boiler Replacement / 4140	194-022023	February 2023	10,000	-	10,000	The original budget was approved at \$10,000. Needs additional funds. Planned completion 2024.	Facilities	Open	Open	0%

Continued



Executive Capital Improvement Plan 2024

Capital Project Status Report

As of 10.25.2023

Project	Resolution #	Approved & First Funded	Authorized Budget	Actual Spent Since Inception	Remaining Funds Available	Status & Completion Timeline	Dept	Project Status	Finance Status	% of Budget Spent
Orrin King Roof / 4132	154-042021	April 2021	227,000	149,090	77,910	The original budget was approved at \$227,000. This project is now complete and has come in under budget. Completed in 2023.	Facilities	Closed	Open	66%
Parks Expo Equine Complex Improv / 4323	55-052022	April 2022	127,000	120,501	6,499	The original budget was approved at \$127,000 for the Sunnyview Expo LED lights, blacktop repair and gutter installation. The asphalt and LED lights are complete. Gutters will be installed in 2023. The Equine Complex repairs were presented in the Capital Improvement Plan 2022-2026 for \$190,000. Roughly \$63,000 for insulation work at the complex will be presented later in the year. This project should be completed in 2024.	Parks	Open	Open	95%
PVHC Ancillary Building / 5054	285-032020	March 2020	1,349,000	1,139,351	209,649	The original budget was approved in February 2020 for \$50,000 to set up the design work. In June 2020, \$699,000 was added to the project. Bids were received on 9/8/2021 and were over the project budget. Additional funding of \$600,000 was approved in November 2021. This project will be completed early 2024.	PVHC	Open	Open	84%
PVHC Fire Alarm Replacement / 5055	194-022023	February 2023	113,640	-	113,640	The original budget was approved at \$113,640. Bids are being prepared and released fall of 2023. Scope of the project is changing. To be completed in 2024.	PVHC	Open	Open	0%
Redundant Fiber Loop / 4517	73-062022 & 173-012023	June 2022	830,000	82,665	747,335	The original budget was approved at \$75,000 for engineering work which was completed. In February 2023, \$755,000 was approved in the CIP. Starting in 2023 and completing in 2024.	Information Technology	Open	Open	10%
Sheriff Evidence Storage & Morgue / 4008	152-042021	April 2021	1,830,080	71,190	1,758,890	The original budget was approved at \$305,500. \$1,542,580 was added to the project budget in 2022, to include a morgue. Design and bid document have been completed. Driveway access is being reviewed as facility will house larger vehicles, such as trucks. Construction to start in 2024 and planned completion 2024.	Facilities	Open	Open	4%
Taxiway A Design Final 23/24 / 5014	194-022023	February 2023	300,000	-	300,000	The original budget was approved at \$300,000. Starting in 2024 and planning to complete 2024.	Airport	Open	Open	0%
T-Hangar Facilities (20) / 5013	70-062022	June 2022	4,300,000	2,063,844	2,236,156	Project originally started as a capital outlay project and is transitioning to the capital project of which \$1.3M is grant assistance provided by the Wisconsin Bureau of Aeronautics (BOA). To be completed in 2024.	Airport	Open	Open	48%
USDA Remodel @ Coughlin / 4134	68-062022	May 2022	259,900	28,404	231,496	The original budget was approved at \$259,900. Negotiations with the USDA are ongoing. Project will not proceed without a signed lease. The USDA will be responsible for repaying costs overtime. To be completed by 2023 pending USDA approval.	Facilities	Open	Open	11%
UWO-FCC Barlow Planetarium / 4324	115-102022	October 2022	167,000	-	167,000	The original budget was approved at \$12,000 for the Barlow Planetarium renovation feasibility study. Resolution 194-022023 approved \$155,000. 50% of the cost is reimbursed by Outagamie County.	UWO-FCC	Open	Open	0%
UWO-FCC Blacktop Repairs / 4325	116-102022	October 2022	80,000	74,735	5,265	The original budget was approved at \$80,000 for the main entrance and parking lot repairs. Work has been completed by the Winnebago County Highway Department.	UWO-FCC	Closed	Closed	93%
UWO-FCC Child Care Center / 4316	225-102019	October 2019	673,424	469,259	204,165	The original budget was approved at \$534,600. Budget transfer for additional fund of \$69,412. Project is complete.	UWO-FCC	Closed	Open	70%
UWO-FCC HVAC Controls Replacement / 4328	194-022023	February 2023	88,330	-	88,330	The original budget was approved at \$88,330. 50% of the cost is reimbursed by Outagamie County.	UWO-FCC	Open	Open	0%



Executive Capital Improvement Plan 2024

Capital Project Status Report

As of 10.25.2023

Project	Resolution #	Approved & First Funded	Authorized Budget	Actual Spent Since Inception	Remaining Funds Available	Status & Completion Timeline	Dept	Project Status	Finance Status	% of Budget Spent
UWO-FCC Library Roof Replacement / 4329	194-022023	February 2023	350,000	-	350,000	The original budget was approved at \$350,000. 50% of the cost is reimbursed by Outagamie County.	UWO-FCC	Open	Open	0%
UWO-FCC Parking Lots Maintenance / 4326	117-102022	October 2022	43,000	29,938	13,062	The original budget was approved at \$43,000 for crack fill, seal coat, and re-stripe the area in front of the UW-Platteville Engineering Building and the two North parking lots of the campus. 50% of the cost is reimbursed by Outagamie County.	UWO-FCC	Open	Open	70%
UWO-FCC Science Room Fume Hoods / 4320	295-032022	March 2022	19,580	19,580	-	The original budget was approved at \$19,580 for the feasibility study addressing design of necessary system improvements. Fume hoods need to be retested as original test may have been suspect. Replacement should not be needed.	UWO-FCC	Closed	Open	100%
UWO-FCC Science Wing Windows / 4330	194-022023	February 2023	464,100	-	464,100	The original budget was approved at \$464,100. 50% of the cost is reimbursed by Outagamie County.	UWO-FCC	Open	Open	0%
UWO-FCC Student Dev/Food Service / 4321	42-042022	April 2022	341,400	-	341,400	The original budget was approved at \$341,400 to perform design and engineering services of the Food Service and Student Development areas of UWO-Fox Cities Campus. Half of this cost is funded by the General Fund - undesignated fund balance, the other half of the cost will be paid by Outagamie County. Request for Proposals (RFP) for design services will be released the end of November 2022. Original UWO schedule had the design services being awarded by the end of December, but may be pushed out due to the holidays.	UWO-FCC	Open	Open	0%
Waukau Creek Dam Repairs / 4327	194-022023	February 2023	230,000	4,400	225,600	The original budget was approved at \$230,000. Project is ongoing will close in 2024 or 2025	Parks	Open	Open	2%
Priority Based Budgeting / 6000	168-012023	April 2023	175,000	105,000	70,000	The original budget was approved at \$175,000.	Executive	Open	Open	60%
Motorola APX Series Radios / 6001	169-012023	April 2023	2,725,000	2,206,986	518,014	The original budget was approved at \$2,725,000. Should be completed in 2024.	Sheriff	Open	Open	81%
Expo Emergency Generator Project / 6002	170-012023	April 2023	925,000	23,564	901,436	The original budget was approved at \$925,000. To be completed in 2024.	Parks	Open	Open	3%
Facilities Condition Assessment / 6003	172-012023	April 2023	300,000	-	300,000	The original budget was approved at \$300,000. Completed in 2023.	Facilities	Open	Open	0%
Municipal Improvement Fund / 6004	203-032023	April 2023	3,045,000	1,305,000	1,740,000	The original budget was approved at \$3,045,000.		Open	Open	43%
LWCD Spirit Projects / 6005	202-032023	April 2023	3,030,300	-	3,030,300	The original budget was approved at \$3,030,300.	LWCD	Open	Open	0%
Improve Virtual Capabilities / 6006	232-052023	May 2023	150,000	-	150,000	The original budget was approved at \$150,000.	Executive	Open	Open	0%
Automated Pay Station Boat Landings / 6007	174-012023	Sept 2023	120,000	11,413	108,587	The original budget was approved at \$120,000. Will be completed in 2024.	Parks	Open	Open	10%

APPENDIX

Executive Capital Improvement Capital Outlay 2024

WINNEBAGO COUNTY BUDGETED CAPITAL OUTLAY - 2024

Department	Description	Quantity	Unit Cost	Capital Outlay
Technology Replacement Fund -	Palo Alto PA 3020	2	35,000	70,000
	Large Server	7	27,000	189,000
	Large Infrastructure Switch	6	21,000	126,000
Facilities -	Replacement Vehicles	2	60,000	120,000
Clerk of Courts -	Video Conference Speaker Update -Branch 5	1	17,820	17,820
	Video Conference System -Court Commissioner	1	19,000	19,000
Sheriff Field Services -	Detective Squad & changeover	1	38,000	38,000
	Supervisor Squad & changeover	1	56,700	56,700
	Squad Cars & changeovers	5	54,000	270,000
	K9 Squad Car & changeover	1	55,200	55,200
Sheriff 911 -	Arbitrator / Evidence Server	1	13,000	13,000
	AT&T 1442 Connections	1	25,700	25,700
	Portable Radios for Additional Detectives	2	8,650	17,300
Sheriff Jail -	Van	1	30,000	30,000
	Camera Server	1	34,000	34,000
	Programmable Logic Controller System	1	24,000	24,000
	Body Scanner	1	100,000	100,000
Sheriff Jail Improvements Fund -	Washer	1	21,500	21,500
	Dryer	1	9,500	9,500
	Body Scanner	1	30,000	30,000
Human Services -	Van	1	35,000	35,000
Parks Admin -	Trail Groomer	1	25,000	25,000
	Landscape Trailer	1	10,000	10,000
Parks Expo -	Sunnyview Expo Floor Scrubber	1	20,000	20,000
Parks Boat Landing -	Eureka Boat Landing Repairs	1	125,000	125,000
Total General Funds Capital Outlay		43		1,481,720

Executive Capital Improvement Capital Outlay 2024

WINNEBAGO COUNTY BUDGETED CAPITAL OUTLAY - 2024

Department	Description	Quantity	Unit Cost	Capital Outlay
Airport -	Skid Steer	1	80,000	80,000
	Vehicle	1	50,000	50,000
Park View Health Center -	Bladder Scanner	1	10,000	10,000
Highway -	Winter Equipment	1	935,625	935,625
	Dump Truck	1	489,000	489,000
	Skid Steer w/ Mill	1	188,000	188,000
	Mowing Equipment	1	200,000	200,000
	Hot Box	1	60,000	60,000
	Foreman Truck	1	150,000	150,000
	Patrol Truck	1	75,000	75,000
	Construction Bucket	1	7,500	7,500
	Total Proprietary Funds Capital Outlay Less SW	11		2,245,125
Solid Waste -	Equipment Storage Building	1	80,000	80,000
	Office Renovation	1	120,000	120,000
	40 cu. Yd. Roll-Off Container	2	12,000	24,000
	Track Loader with Accessories	1	100,000	100,000
	Vehicle	1	40,000	40,000
	Track Loader Trailer	1	25,000	25,000
	10' x 80' Truck Scale & Kiosk	1	250,000	250,000
	UTV	1	25,000	25,000
	Total Solid Waste Capital Outlay	9		664,000