

1 **141-122010**

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RESOLUTION: Authorize the General Services Department to Upgrade the Mail Machine Lease and Replace the Neopost IJ90 with a Neopost IS5000, and Extend the Lease for One Additional Year at the Same Cost as the IJ90 Machine

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

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WHEREAS, the Winnebago County Board of Supervisors authorized the General Services Department to enter a new lease for an IJ90 Mail Machine for a 5-year period at an annual cost of \$6,510; and

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WHEREAS, the software for the machine does not provide enough information for accumulating mail costs by General Services Department which is needed to charge departments for their share of the monthly mail costs; and

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WHEREAS, as a result of this shortcoming, the General Services Department is forced to spend a considerable amount of extra time allocating mail charges; and

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WHEREAS, a higher end machine, the IS5000 has the software necessary to accumulate department charges for monthly charge backs; and

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WHEREAS, because of the shortcoming of the IJ90 machine, the manufacturer has agreed to lease us the higher end machine for the same price if we extend the lease one year.

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NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the General Services Department to replace the IJ90 machine with the IJ5000 machine, and extend the lease one additional year at a cost of \$6,510 for the additional year.

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Fiscal note: We are one year into the current lease so extending the lease will mean it is a 5-year lease. The additional year will cost the General Services

1 Department \$6,510. This cost will be recouped from mail charges to individual user
2 departments. We would still need to lease a mail machine at the end of the current
3 lease term so there is really no impact.

4 Submitted by:

5 **PERSONNEL & FINANCE COMMITTEE**

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12 Committee Vote: **5-0**

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14 Vote Requirement for Passage:
15 **Two-thirds of Membership**

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18 Approved by Winnebago County Executive this _____ day of
19 _____, 2010.

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21 _____
22 County Executive