

## MEETING NOTICE

### STEERING COMMITTEE MEETING East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *Jeff Nooyen (Chair), Alice Connors (Vice Chair), Steven Abel, Dick Koeppen, Thomas Kautza, Jeremy Johnson, Dave Albrecht*

**Place:** East Central Offices(400 Ahnaip Street, Suite 100; Menasha)

**Date:** Wednesday, April 19, 2023

**Time:** 1:30 p.m. (In-Person)

*Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.*

### AGENDA

#### 1. Welcome and Introductions

#### 2. Roll Call

A. Introduction of Alternates, Staff and Guests

#### 3. Approval of the Agenda/Motion to Deviate

#### 4. Public Comment

#### 5. Special Order of Business/Action Item

A. **Presentation and Approval of the Draft 2022 Annual Audit – Ms. Leah Lasecki, Director, Clifton Larson Allen** *(attached separately)*

#### 6. Approval of the Minutes of the March 15, 2023 Steering Committee Meeting

#### 7. Announcements and Discussion Items

A. Director's Report

B. Main Street Bounceback Report

C. Nominating Committee Communication

#### 8. New Business/Action Items

A. First Quarter, 2023 Financial Report

B. First Quarter, 2023 Work Program Performance Report

C. Proposed Resolution 16-23: Amending Resolution No. 08-90 and Subsequent Resolutions Specifying the Personnel Policies, now referred to as the Employee Manual, for the Staff Employed by East Central Wisconsin Regional Planning Commission

D. Proposed Resolution 17-23: Amending the Bylaws of the East Central Wisconsin Regional Planning Commission

- E. Proposed Resolution 18-23: Amending the 2023 Work Program and Budget for the East Central Wisconsin Regional Planning Commission
- F. Proposed Resolution 19-23: Authorizing the Executive Director to Enter into a Contract for Professional Services with SRF Consulting Group for the GO Transit – Transit Development Plan
- G. **CLOSED SESSION:** The Committee will convene, if needed, into closed session pursuant to Sections 19.85(1)(c) of the Wisconsin Statutes to consider personnel matters, compensation, and the 2023 staffing plan.
- H. **RECONVENE INTO OPEN SESSION:** The Committee will reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes to act, if necessary, on the above matters.
  - i. Action from closed session discussions

## 9. Informational/Discussion Items

- A. County Roundtable Discussion (*as time permits*)

## 10. Establish Time and Place for Next Commission Meeting

- A. **Steering Committee Meeting:** *The next Steering Committee meeting will be Wednesday, April 19, 2023 at 1:30 p.m. at the Commission Offices (400 Ahnaip Street, Suite 100; Menasha).*
- B. **Commission Meeting:** *The next Commission meeting will be held on Friday, April 28, 2023 at 10:00 a.m. To be held at Calumet County (Courthouse) 206 Court Street – Chilton, WI 53014. An agenda and meeting materials will be forthcoming.*
- C. **Annual Meeting:** *The Annual Meeting will immediately follow the Quarterly Commission Board Meeting on Friday, April 28<sup>th</sup>, 2023 at Calumet County Courthouse (206 Court Street, Chilton). Further details will be forthcoming.*

## 11. Adjourn

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*