

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Philip Ramlet, Executive Director
Telephone: 920-850-1677
Jeremy Cords, Operations Director
Telephone: 920-309-4501



AGENDA

FRNSA Board of Directors Meeting

Tuesday, January 23, 2024 – Board Meeting 3:00PM PROMPTLY

Meeting Location: 1008 Augustine Street, Kaukauna, WI 54130

Virtual: <https://global.gotomeeting.com/join/412495285>

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 412-495-285

Members: Ron Van De Hey (Chair), Jeff Feldt (VP), Tim Short (T), Bruce Enke, John Vette, Jean Romback-Bartels (Board Secretary, DNR), Tom Buchholz (DOT), Daina Penkiunas (SHPO), Dean Haen

Attending:

Start: End:

Agenda:

1. Introduction
2. Jean Romback-Bartels Last meeting
3. Review and approval of previous board meeting minutes
 - a. Discuss
 1. Items carried over from previous meeting for follow-up
 1. Revised proposal: Westwood Schedule A – Scope of Work and Fee Proposal for Inspection, Operation and Maintenance Plan (IOMP) and Emergency Action Plan (EAP)
 - a. Get revised/clarified proposal as per October 2023 Board meeting, concerns were as follows:
 - i. Terms are unclear
 - ii. Currently reads as though the hourly fee would be \$23.5K
 - iii. Not specified as to how many hours are included in proposal for specific scope of work
 - iv. Should be “time and material, not to exceed”
 1. Review and discuss
 - a. Motion to approve
 2. Phil Ramlet met with the Community Foundation of the Fox Valley Region (CFFVR) on December 14, 2023 to discuss:
 - a. 501(c)(3) representation
 - b. Begin developing list for 2024 fundraising

- i. Update
 3. Revised Kleinshmidt 60% design/proposal for Menasha Lock, dated December 7, 2023
 - a. No velocity and flow has always been a concern, never addressed
 - b. Should address (9) points put forth by the WIDNR that have not yet been addressed
 - c. Biological concerns need to be addressed in proposal
 - i. Review and discuss
 1. Motion to accept
4. Hawkins Ash Audit
 - a. Draft audit presented by Chuck Krueger
5. Review and approval of Treasurer's Report – Tim Short
 - a. Financial Summary
 - b. Unlock the Fox monthly summary from Associated Bank
 - c. Monthly expense details
 - d. Endries Otto, LLC Invoice
 1. Backup report not received, currently not a priority for Endries Otto
 1. Motion to approve payment or wait until report is received
6. Executive Director – Phil Ramlet
 1. Menasha Lock
 1. Update
 2. Election of Executive Committee Secretary
 1. Discuss
 - a. Motion to approve
 3. UWGB Testing
 1. Review and discuss
 - a. Motion to approve
 4. Clarification of minutes related to the "Closed Session" from December 12, 2023, meeting
 1. Beth Taubel is unable to utilize leave effectively due to intensive training and four times weekly webinars for benefit administrative changes that will take effect in 2024. There are approximately 10-12 audits completed a year at this time.
7. Closed Session; Under Wisconsin State Statute 19.85(1)(g) "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved".
 - a. Discuss

Fox River Navigational System Authority

1008 Augustine St
Kaukauna, WI 54130

Philip Ramlet, Executive Director

Telephone: 920-850-1677

Jeremy Cords, Operations Director

Telephone: 920-309-4501



8. Capital Projects Committee – Tom Buchholz
 - a. Motion to approve to pay the following invoices
 1. Kleinschmidt Invoice 000202311204
 2. Kleinschmidt Invoice 000202311205
 3. Kleinschmidt Invoice 000202312293
 4. Kleinschmidt Invoice 000202312384
 5. UWGB Invoice 13220
 6. Westwood Invoice 1231201070
9. Executive Committee – Jeff Feldt
 - a. Update
10. DNR – Jean Romback-Bartels -
 1. Update - ACOE Dry Dock –
11. Fundraising Committee – John Vette
 - a. Update
12. Rapide Croche Committee – Bruce Enke
 - a. Discuss
13. Adjournment