



Agenda-Executive Committee Meeting

Tuesday October 10, 2023, 8:00 AM (CDT)

Location: 1008 Augustine Street, Kaukauna, WI 54130

<https://global.gotomeeting.com/join/781018437>

United States: +1 (646) 749-3122 Access Code: 781-018-437

Members: Jeff Feldt (Chair), Ron Van De Hey (Vice Chair), Tim Short (Treasurer), Jean Rombach-Bartels (Secretary)

Attending:
Start: End:

1. Review and approval of past meeting minutes
 - a. Discussion
 - i. Items carried over from previous meeting for follow-up and to verify completion of tasks:
 1. City of Kaukauna Lease
 - a. Verify complete
 - i. Review and discuss
 1. Lease from, Attorney, Andy Rossmeissl
 - a. Regarding property along Kaukauna Lock 1
 - b. Update
 2. Meeting with Mark Otto of Endries Otto
 - a. Update and discuss
 - i. Donation
 - ii. Timely billings
 3. Menasha cost estimate from Kleinschmidt
 - a. Review and discuss
 4. Executive Summary from Kleinschmidt to delineate changes from 2019 vs 2023
 - a. Verify complete
 - i. Review and discuss
 5. UWGB representative invited for September Board of Directors meeting
 - a. Follow up
 6. Phil Ramlet and Mary Schmidt put a plan together on how to “package” Menasha project to public
 - a. Verify Complete
 - i. Present at September Board of Directors meeting for input

- ii. List of talking points drafted
 - iii. Reach out to media in October
 - iv. Reach out to federal/state legislators
 - 1. Verify complete
 - a. Schedule meetings with them, not staffers
 - v. Kleinschmidt report submitted to DNR for review
 - 1. Discuss DRN response if any
7. Ahlstrom Lease
- a. Review and discuss
 - i. Verify complete
 - 1. Mutual access agreement from attorney, Andy Rossmeyssl
8. 2014 Financial Procedure manual to Hawkins-Ash
- a. Verify complete
9. Beth Taubel to submit 2014 Financial Procedure manual to all Executive Committee members
- a. Verify complete
2. Executive Director
- i. Fundraising
 - 1. Discussion
 - ii. Menasha Update
 - 1. Discussion
 - iii. Ahlstrom Lease
 - 1. Discussion
 - iv. Financial Policies
 - 1. Discussion
 - v. Payroll Error
 - 1. Discussion
 - vi. Fall Project
 - 1. Update
 - vii. Westwood Proposal
 - 1. Discuss
3. Adjournment:

