

1 **103-82010**

2 **RESOLUTION: Amend the Table of Organization for**
3 **Winnebago County Facilities Department**

4
5
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7
8 **WHEREAS**, the current Table of Organization for the Winnebago County
9 Facilities Department identifies one (1) full-time Secretary II position, which is currently vacant
10 due to an internal transfer; and

11
12 **WHEREAS**, the Facilities Director desires to eliminate one (1) full-time Secretary II
13 position and add one (1) full-time Confidential Secretary (H-2) to meet increased management
14 and supervisory demands as a result of the Facilities Department assuming property
15 management responsibility in additional departments and buildings.

16
17 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of
18 Supervisors, that the Table of Organization for the Winnebago County Facilities Department is
19 amended to eliminate one (1) full-time Secretary II position and add one (1) full-time
20 Confidential Secretary (H-2).

21 **FISCAL NOTE (SAVINGS):**

22		
23	Wages.....	\$ 2,500.00
24	Fringes.....	<u>325.00</u>
25		
26	Total	<u>\$ 2,825.00</u>

27
28 Submitted by:

29 **PERSONNEL AND FINANCE COMMITTEE**

30 _____
31 _____
32 _____
33 _____
34 _____
35 _____
36 _____

37 Committee Vote:

38 **5-0**

39
40 Vote Requirement for Passage:

41 **Two-Thirds of Membership**

42
43
44 Approved by the Winnebago County Executive this _____ day of
45 _____, 2010.

46
47 _____
48 Mark L Harris
49 Winnebago County Executive