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**RESOLUTION: Amend the Table of  
Organization for  
Winnebago County  
Facilities Department**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the current Table of Organization for the Winnebago County Facilities Department identifies one (1) full-time Secretary II position, which is currently vacant due to an internal transfer; and

**WHEREAS**, the Facilities Director desires to eliminate one (1) full-time Secretary II position and add one (1) full-time Administrative Coordinator (H-2) to meet increased management and supervisory demands as a result of the Facilities Department assuming property management responsibility in additional departments and buildings; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that the Table of Organization for the Winnebago County Facilities Department is amended to eliminate one (1) full-time Secretary II position and add one (1) full-time Administrative Coordinator (H-2).

Submitted by:

**PERSONNEL AND FINANCE COMMITTEE**

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Vote requirement for passage: **Two-thirds of membership**

Committee Vote: **5-0**

**FISCAL NOTE (SAVINGS):**

Wages.....	\$ (2,500)
Fringes.....	\$ (325)
<u>Total.....</u>	<u>\$ (2,825)</u>

1 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_,  
2 2010.

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Mark L. Harris