

**NOTICE OF PUBLIC MEETING  
ELISHA D. SMITH PUBLIC LIBRARY  
440 1<sup>st</sup> St., Menasha, WI 54952  
BOARD OF TRUSTEES  
TUESDAY, AUGUST 24, 2021, AT 4:30PM  
COMPANY E ROOM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
  - 1. Approve Library Board meeting minutes from July 27, 2021
  - 2. Accept minutes of the 125<sup>th</sup> Anniversary Committee from July 30, 2021
  - 3. Accept minutes of the Policies and Personnel Committee from August 5, 2021
- E. AUTHORIZATION OF BILLS: Authorize payment of the August 2021 list of bills
- F. UNFINISHED BUSINESS:
  - 1. Building & Grounds Committee Update
  - 2. 125<sup>th</sup> Anniversary Celebration Update
  - 3. Ad Hoc Organization of Friends Group Update
- G. NEW BUSINESS
  - 1. Director's Report
  - 2. July Statistics
  - 3. 2021 Budget Status Report
  - 4. Staff Reports
  - 5. Approve recommendations by the Policies & Personnel Committee regarding changes to the library's Personnel and Selection of Materials Policies
  - 6. Recommendations by the Policies & Personnel Committee regarding changes to the library's organizational structure
- H. ADJOURN INTO CLOSED SESSION

Adjourn into closed session pursuant to §19.85(1)(c), Wis. Stats., Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Changes in the organizational structure and employee's compensation.
- I. RECONVENE INTO REGULAR SESSION
- J. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building, and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

**UPCOMING MEETINGS & ACTIVITIES:**

Elisha D. Smith Public Library Board of Trustees: Tuesday, September 28, 2021, at 4:30pm (Board Meeting)

Wisconsin Library Association Conference: November 16 - 19, 2021, Hyatt Regency & KI Convention Center, Green Bay

*A quorum of trustees may attend this event. No official business will be discussed or decided.*