

**NOTICE OF PUBLIC MEETING**  
**ELISHA D. SMITH PUBLIC LIBRARY BOARD OF TRUSTEES**

Gegan Board Room  
Elisha D. Smith Public Library  
440 First St., Menasha  
Wednesday, September 26, 2018 at 4:00 pm

**AGENDA**

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT/COMMUNICATION

Wisconsin Library Association 2018 Trustee of the Year Award  
City of Menasha Director of Administrative Services

COMMITTEE ASSIGNMENTS: Finance & Investments, ad hoc Strategic Planning

CONSENT BUSINESS

Approve Library Board meeting minutes from August 22, 2018  
Accept Marketing & Resource Development Committee minutes from September 4, 2018  
Accept ad hoc Strategic Planning Committee minutes from August 29 and September 20, 2018

AUTHORIZATION OF BILLS: Authorize payment of September 2018 bills from library budget, endowment fund, & WAL account

UNFINISHED BUSINESS

WALS budget item for 2019

NEW BUSINESS

August statistics  
2018 budget status  
Committee/staff reports  
2019 budget request

ACTION ITEMS

Next meeting date/time

ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

**UPCOMING MEETINGS & ACTIVITIES:**

Next meeting of the Elisha D. Smith Public Library Board of Trustees: TBD  
2018 Wisconsin Library Association Annual Conference, Radisson La Crosse Convention Center: October 23-26  
Elisha D. Smith Public Library Board Marketing & Resource Development Committee: November 13 at 4:45pm