

**NOTICE OF PUBLIC MEETING
ELISHA D. SMITH PUBLIC LIBRARY
440 1st St., Menasha, WI 54952
BOARD OF TRUSTEES
TUESDAY, NOVEMBER 23, 2021, AT 4:30PM
COMPANY E ROOM**

AGENDA

- A. CALL TO ORDER
- B. INTRODUCE NEW TRUSTEE
- C. ROLL CALL
- D. PUBLIC COMMENT/COMMUNICATION
- E. CONSENT BUSINESS
 - 1. Approve Library Board meeting minutes from October 26, 2021
- F. AUTHORIZATION OF BILLS: Authorize payment of the November 2021 list of bills
- G. UPDATES
 - 1. Building & Grounds Committee Update
 - 2. Ad Hoc Organization of Friends Group Update
- H. NEW BUSINESS
 - 1. Director's Report
 - 2. October Statistics
 - 3. 2021 Budget Status Report
 - 4. 2022 Budget Status Report
 - 5. Staff Reports
- I. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building, and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

UPCOMING MEETINGS & ACTIVITIES:

Elisha D. Smith Public Library Board of Trustees Meeting – December 28, 2021