

**NOTICE OF PUBLIC MEETING
ELISHA D. SMITH PUBLIC LIBRARY
BOARD OF TRUSTEES**

Tuesday, December 22, 2020 at 4:30 pm

Join this online meeting from your computer, tablet or smartphone. Go to:

<https://global.gotomeeting.com/join/909341157>

Or join by phone: (Toll Free): 1 877 568 4106, Access Code: 909-341-157

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
 - Approve Library Board meeting minutes from November 24, 2020
 - Accept minutes of 125th Anniversary Committee from November 18, 2020
 - Accept minutes of Director Search Committee from December 4, 2020
 - Accept minutes of 125th Anniversary Committee from December 9, 2020
 - Accept minutes of Personnel & Policies Committee from December 11, 2020
- E. AUTHORIZATION OF BILLS: Authorize payment of December 2020 bills
- F. STAFF REPORTS
 - November statistics
 - 2020 budget status report
 - Unique Management statistics
 - Library report
- G. COMMITTEE REPORTS
 - Anniversary Committee
 - Building & Grounds Committee
 - Library Director Search Committee
 - Personnel & Policies Committee
- H. ADJOURN INTO CLOSED SESSION
 - Adjourn into closed session pursuant to §19.85(1)(c), Wis. Stats., Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Director's annual performance review, 2021 library staff members' salary steps and merit increases, guidance on director's salary range and benefits, relocation expenses.
- I. RECONVENE INTO REGULAR SESSION
 - Results of closed session.
- J. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

UPCOMING MEETINGS & ACTIVITIES:

Elisha D. Smith Public Library Director Search Committee: Wednesday, January 13, at 2:00pm

Elisha D. Smith Public Library Board of Trustees: Tuesday, January 28, 2020, at 4:30pm (Board Meeting)