

SUSAN T. ERTMER
Winnebago County Clerk
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(920) 236-4888

NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

NAME OF COMMISSION,
BOARD OR COMMITTEE: Local Emergency Planning Committee

TIME OF MEETING: 9:30 AM

DATE OF MEETING: November 2, 2017

PLACE OF MEETING: *Bemis Oshkosh North
3550 Moser Street
Oshkosh, WI 54901

***Special Instructions:**

- *Safety Shoes are required. If you do not have steel-toed shoes, Bemis will provide slip-ons, but they do not work with high heel shoes or open-toed shoes, so please do not wear those.*
- *Arrive by 9:30 AM, park in the Visitor Lot and enter the front entrance (Door #1). Check in with Receptionist (Barb).*
- *The tour will take place first (ending at approximately 10:30 AM)*

SUBJECT MATTER OF MEETING

1. Tour of Bemis Oshkosh North facility
2. Roll call and approve minutes of the May 4, 2017 meeting
3. Public comment period
4. Approval of nominations for three year term (January 1, 2018-December 31, 2020)
 - discussion/motion
5. Designation of LEPC Compliance Inspector – discussion/motion
6. Update of LEPC Bylaws – discussion/motion
7. Update of “Policy & Procedures for the Handling of Hazmat Response Claims”
 - discussion/motion
8. Spill reports
9. Subcommittee reports
 - a. Education/Outreach
 - b. Exercising
10. EPCRA Report
11. Adjournment – *remember to check out with the receptionist when leaving*

"Upon request", provisions will be made for people with disabilities
24- Hours prior notice to the Office of the County Clerk.
Phone Number: 236-4888