

WINNEBAGO COUNTY
ARPA Strategy and Outcomes Commission
Amended Minutes

DATE: Friday, May 3, 2023

TIME: 1:00 p.m.

PLACE: Winnebago County Sheriff's Office
Richard Meyer Community Resource Room
4311 Jackson Street
Oshkosh, WI 54901

PRESENT: Co-Chair Tom Egan, County Board Chairman
Co-Chair Jon Doemel, County Executive
Morris Cox, Personnel and Finance Chair
Chuck Farrey, County Board Vice-chair
Tom Borchart, County Board Member
Andy Buck, County Board Member
Tom Belter, Public Member
Beth Oswald, Public Member
Paul Kaiser, Director of Finance (non-voting member)

EXCUSED: Tim Galloway, Public Member

ALSO PRESENT:	Ethan Hollenberger, County Executive Assistant	Doug Gieryn (via Zoom)
	Cassie Smith-Gregor, Deputy County Clerk	Heidi Keating (via Zoom)
	Mary Anne Mueller, Corporation Counsel	Ellen Skerke (via Zoom)
	Andrew Kaspar, Corporation Counsel	Supervisor Rebecca Nichols
	Lara Vendola, Sheriff's Office	(via Zoom)
	Dustin Heideman, Sheriff's Office	Bob Schmeichel (via Zoom)
	Tony Daley – Journalist	

Co-Chair Jon Doemel called the meeting to order at 1:13 p.m.

1. Public Comments

Supervisor Rebecca Nichols, Menasha, Wisconsin, spoke regarding agenda item 5, "Discuss/Action on Resolution Approving \$150,000 from the Spirit Fund to be Used to improve Meeting Room Virtual Capabilities and other Technology Upgrades to Support Higher Quality Streaming with Paperless Agenda Packet Options". The County Department of Administration is a newly created department that has already added two members/staff to it over the last two years. And already from the ARPA funds, about \$500,000 have been allocated to this office, to this department through the strategic plan and priority budgeting initiative and the facilities evaluation that is happening. The challenges that face Winnebago County aren't much different than those around us, they include childcare, housing, work force challenges, mental health care and our county nursing homes, which have been devastated by Covid and continue to struggle to this day. Supervisor Rebecca Nichols would like the commission to consider that and in the coming weeks and months lead the conversation into how the county can get this money out to our community and working for our citizens.

Supervisor Andy Buck asked and it was confirmed with Executive Doemel that the 33 million in ARPA funds is in our bank account. Supervisor Buck wanted to notify and make the commission aware that there has been talk about some ARPA fund clawbacks taking place.

Paul Kaiser responded from what he understands is that the clawbacks are for ARPA funds that have not already been spent or have been encumbered. All Winnebago County ARPA funds have been spent so legally they should not be able to clawback any funds from Winnebago County.

2. Approval of 4/14/2023 meeting minutes.

Motion by Farrey, seconded by Cox to approve the 04/14/2023 meeting minutes. CARRIED BY VOICE VOTE.

3. Updates on County Government Projects on the Spirit Fund Planning Document

The County Board passed an amended Resolution 167-022823 which removed the third category,

25% of funds for non-governmental community projects and added that percentage of funds to the category, County Government Projects. Executive Doemel provided a new planning document to the commission that he would like to propose. Some items haven't changed, some have already been allocated, and some have already gone through. Doemel discussed and updated the commission on the items and projects that are listed on this planning document which are just recommendations. Any of these projects would have to be approved by this commission and then the County Board.

Motion made by Belter, seconded by Farrey to move agenda item #6 as the next item up to discuss. CARRIED BY VOICE VOTE.

6. Discuss/Action on request for funding proposals in the Government Identified Community Projects Category

Motion made by Farrey, seconded by Buck to amend the "Spirit Fund Project Funding Opportunities" document; remove and replace verbiage on the second and third paragraphs. Remove "Grants" and replace with "Awards" in title; remove "grant" and replace with "project"; and strike out "40%" and replace with "50%". Should state, "**Minimum and Maximum Grants Awards**: For planning purposes, a minimum ~~grant~~ **project** award is \$50,000 with a maximum ~~grant~~ **project** award of \$500,000. The commission upon review may choose to increase the maximum awards. Proposals seeking more than \$500,000 should include a section on why more funding is needed.

Match Dollars: Matching funds are required. No ~~grant~~ **award** may exceed ~~40%~~ **50%** of the total project cost. Other government funds are eligible for match. All government funds should not exceed 75% of the total project unless the proposal is for a government project. Private and foundation matching dollars are preferred." CARRIED BY VOICE VOTE.

Motion made by Doemel, seconded by Cox to amend the "Spirit Fund Project Funding Opportunities" document and add a section on project completion. Add, "**Project Completion: It is expected that all projects which receive awards are completed by December of 2026**". CARRIED BY VOICE VOTE.

Motion by Doemel, seconded by Farrey to approve the document as amended. AYES: 8; NAYS: 0; ABSTAIN: 0; ABSENT: 1 – Galloway. MOTION PASSED 8-0.

Motion by Belter, seconded by Buck to appoint Beth Oswald (citizen member) as the Chairman of the Review and Scoring committee. CARRIED BY VOICE VOTE.

4. Discuss/Action on Resolution Approving \$150,000 from the Spirit Fund to be Used to improve Meeting Room Virtual Capabilities and other Technology Upgrades to Support Higher Quality Streaming with Paperless Agenda Packet Options

Motion by Farrey, seconded by Egan to approve resolution and forward to the County Board. CARRIED BY VOICE VOTE.

5. Discuss/Action on Resolution to Allow for 10% Deviation in Spirit Fund Category Requests for Innovation and to Create a Sunsetting Innovation Analyst Position within the County Department of Administration

Motion by Farrey, seconded by Doemel to approve resolution and forward to the Personnel & Finance Committee. AYES: 6; NAYS: 0; ABSTAIN: 2 – Cox and Borchart; ABSENT: 1 – Galloway. MOTION PASSED 6-2.

Co-Chair Egan asked Ethan Hollenberger when the appropriated funds for municipalities and towns would receive their funds? The County Board approved the resolution to fund \$145,000 for each municipality and town primarily located within Winnebago County on March 21, 2023. Ethan Hollenberger stated that the towns will receive an agreement document that the commission approved within a week or two. Mr. Hollenberger will also meet with Paul Kaiser and Michael Collard to be sure the municipalities and towns are in compliance and get those funds disbursed.

7. Set next meeting date and time.

The next meeting date will be Thursday, June 29, 2023 at 1:00 p.m. at the Winnebago County Sheriff's Office, Richard Meyer Community Resource Room.

8. Adjournment.

Motion made by Buck, seconded by Farrey to adjourn at 3:30 p.m. MOTION CARRIES.

Submitted by:
Cassie Smith-Gregor
Winnebago County Deputy Clerk