

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

Date: October 5, 2022
Time: 8:00 am (in person and virtual)
Present: Koby Schellenger, John Hinz, Maribeth Gabert
Virtual: Cameron Hallock, Deputy Airport Director
Also Present: Jason Stuker, Maintenance & Operations Manager; Sandy Forsgren, tenant; Terry Novak, tenant; Terry Rushing, Wings as Eagles; Jim Busha, EAA

Meeting was called to order at 8:00 am

1. **Approve Minutes of September 8, 2022:** Supv. Schellenger moved to approve the minutes from September 8, 2022, seconded by Supv. Hinz. Motion carried 3/0
2. **Public Comment on agenda items or any item under the jurisdiction of this committee:** None
3. **Deputy Director's Report:**
 - a) *Airport Zoning Code Update:* Supv. Gabert shared that she believes another month is needed to go through the code updates and mentioned the meeting at the city coming up on October 12th. Mr. Hallock advised that the zoning code update was started six months ago, the city initiated a project to update the airport zoning code which is a county code. Mr. Hallock announced that there will be a public meeting a week from today, October 12th, at City Hall in room 404 at 6:00 pm. If more information is needed, Airport Staff, City Planning, and County Planning and Zoning will be there to answer questions. Mr. Hallock believes it will be open house style. Supv. Gabert stated that she has a number of questions and that is why she wants to bring it back next month. She stated that she will speak to Mr. Schell, Airport Director, before that time with her questions. Supv. Gabert has been receiving phone calls from residents with questions. She is advising residents with questions to show up at the open house at City Hall.
 - b) *East GA Hangar Project Update:* Mr. Hallock advised that bids have been opened on our East GA Hangar Project and wanted to give results. For the civil portion of the project we will be awarding the base bid and alternate A that are highlighted in the packets provided to the committee. The lowest bidder was R&R Wash Materials located in Ripon, WI. On the building side, the low bidder was Cardinal Construction. Cardinal Construction did call after they placed their bid and stated that they had made errors. We are currently in discussion with BOA about what to do next. The BOA is our agent on this project, so the state is working directly with Cardinal. We will keep the committee posted on the progress.
4. **Operations & Maintenance Report:**
 - a) *Tower Windows:* Mr. Stuker advised that two windows in the tower are being replaced today. The work started at 6:30 am this morning. The installation is being done by Omni Glass and Paint. As long as no strong winds come along, the installation should only take one day.
 - b) *Self-serve Fuel Pump:* Concrete base has been installed. Once the base is cured, the light post can go in. This should be in about another month. It takes concrete twenty-eight (28) days to cure. Supv. Gabert questioned if the fuel pump would be operational in another month. Mr. Stuker answered that our part will be complete, he couldn't speak for Basler Flight Service. The light will be there, Mr. Stuker is unsure about the timeline for operability of the new self-serve location. Ultimately that is up to Basler.

- c) *Hangars A, B, and C Repainting*: Mr. Stuker advised that Michael Johnson Painting is the contractor for this project that is scheduled to start today.
5. **EAA Report**: Mr. Busha stated that Space Day is coming up at EAA this weekend. Now they're into AirVenture planning mode. Yesterday, the dorm rooms opened up at UWO and it crashed their system. It's a good indicator that people are excited for another year of AirVenture.
 6. **Chairman's Report**: Supv. Gabert stated that she knows they have all received packets regarding the new zoning, but she has questions that she would like to talk to Mr. Schell about. This was presented to the committee before, but now we have a new committee, so she would like to place this on the November agenda.
 7. **Committee Member Statements/Suggestions/Items for Future Agenda**: None
 8. **Set Next Meeting Date**: November 9, 2022
 9. **Adjourn**: Motion to adjourn was made by Supv. Hinz, seconded by Supv. Schellenger. Motion carried 3/0. Meeting adjourned at 08:11 a.m.

Respectfully submitted,

Kim Maki
Administrative Associate
Wittman Regional Airport