

WINNEBAGO COUNTY CHILD DEATH REVIEW TEAM  
Meeting Minutes  
November 21, 2023

**PRESENT:** Belinda DeGoey (Winnebago County Health Department); Erin Roberts (Winnebago County Health Department); Marissa Meagher (Winnebago County Health Department); Linda Palmbach (Menasha City Health Department); Kelly Hinz (Parent Connection – Family Services); Kathi Hegrans (Thedacare Regional Medical Center – Neenah); Chou Xiong (Winnebago County Human Services); Melissa Petersen (Winnebago Count Human Services); Susan Szabo (Ascension Pediatrics); Amy D'Addario (Samaritan Counseling); Jessica Aruizu (UW-Oshkosh College of Nursing Student); and Chelsea Schubert (UW-Oshkosh College of Nursing Student).

**MEETING CALLED TO ORDER:** 12:20 pm by Marissa Meagher.

**INTRODUCTIONS:** Team members introduced themselves.

**APPROVAL OF OCTOBER 17, 2023 MINUTES:** Motion by Susan Szabo to approve minutes. Second by Chou Xiong. Motion carried with no opposition.

**MOTION FOR CLOSED SESSION:** Motion by Susan Szabo to move the meeting into closed session. Second by Chou Xiong. Motion carried with no opposition.

**MOTION TO RECONVENE TO OPEN SESSION:** Motion by Susan Szabo to reconvene to open session. Second by Chou Xiong. Motion carried with no opposition.

**FOLLOW UP:** WI Funeral and Cemetery Aids Program brochure for help with funeral costs for those on Badgercare: <https://www.dhs.wisconsin.gov/publications/p03123.pdf>

In 2024, Child Death Review Team virtual option will change to Teams.

**ADJOURNMENT:** Meeting adjourned at 1:30 pm.

**NEXT MEETING:** Tuesday January 16, 2024.

Respectfully submitted by: Belinda DeGoey RN, Winnebago County Health Department