

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: January 24, 2024

TIME: 9:00AM

PLACE: 1221 Knapp Street, Oshkosh and virtually via Zoom

PRESENT: Tom Egan, Thomas Swan, Jim Wise

ALSO PRESENT: Mike Elder – Facilities Director, Paul Rothe – Facilities & Property Management, Scott Schaefer – UW O Weis Earth Science Museum, Pam Massey – UW O Fox Cities, Steve Binder – District 13 Supervisor, Ashley Conner via Zoom

ABSENT: Andy Buck, E. Mike Robinson

1. Approval of Minutes of the December 27, 2023, Facilities and Property Management Committee

Andy Buck and Mike Robinson were excused. Upon recommendation from Jim Wise and Tom Egan agenda items 16 and 17 were rescheduled until the next meeting. A motion to approve the minutes was made by Tom Swan, seconded by Jim Wise; motion passed 2-0 with Tom Egan abstaining.

2. Correspondence – Shared by Committee Members

None. Mike Elder took the opportunity to introduce Paul Rothe who would fill in for him for the rest of the meeting.

3. Public Input on Agenda Items

Pam Massey and Scott Schaefer took this opportunity to introduce the committee to their concept for a rock garden at UW Fox Cities campus. They are in the information gathering phase and as such are meeting with Outagamie and Winnebago Counties.

4. Discussion and Action on the Installation of a Rock Garden at UW-Fox Cities Campus

The committee asked questions of the UW Fox Cities visitors and were presented with the current plan and model. There was some question of it being designated as a park and snow removal responsibility.

5. Discussion and Possible Action on the Tri-County Ice Arena

The committee briefly discussed and decided to move this item to next month.

6. Discussion and Possible Action on Veterans Housing in Winnebago County

Committee member Mike Robinson was absent and there were no updates.

7. Discussion and Action on naming the Highway department conference rooms after Paul DeLap and John Schnyder

The Highway committee hadn't met in December so there was no update at this time.

8. Discussion and Action of a County Appraisal Policy

Tom Swan had submitted the draft to Corporation Counsel in December, but they haven't had a chance to review it yet.

9. Discussion of Responsible Bidders/ Contractors and County Role

Nothing new to report.

10. Discussion of Building Assessment Study

No movement on this yet.

11. Discussion of 980 Housing Project

Paul Rothe updated the committee and answered their questions. The project should be completed late February/early March.

12. Discussion on Boathouse Project

Paul Rothe updated the committee. The roof should be on within the week, with completion in late February.

13. Director Report on Department Operations

Paul Rothe updated the committee and answered questions about snow removal and staffing. Highways has resumed snow removal in County parking lots and with the increase in staffing at Facilities next winter it's expected they will resume snow removal on the sidewalks.

14. Suggestions for Items for the Next Meeting Agenda

The committee discussed the timing of touring the Tri County Ice Arena. The committee would like to return to items 6 through 13.

15. Set next meeting date and time

The next committee meeting will be February 28th at 9:00AM.

16. Adjourn to tour Tri County Ice Arena, 700 E Shady Lane, Neenah WI at approximately 11:00 AM

This item was slotted for rescheduling.

17. Reconvene at Tri County Ice Arena and tour the facility

This item was slotted for rescheduling.

18. Adjourn

A motion to adjourn was made by Tom Egan, seconded by Tom Swan; motion passed 3-0.

Respectfully submitted,

Alyssa Lockhart, Accounting Associate – Facilities

01/29/2024