

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**  
**In person & via Zoom/Telephone**

DATE: DECEMBER 5, 2022

TIME: 6:00 P.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BRYAN STAFFORD  
JACOB FLOAM  
PAUL EISEN  
BRIAN DEFFERDING  
CONLEY HANSON

ALSO PRESENT: JOHN MATZ – SHERIFF'S  
TODD CHRISTOPHERSON – SHERIFF'S  
DAVE MACK – SHERIFF'S  
ROSS JOHNSON – SHERIFF'S  
QIAUNA ROSS – SHERIFF'S  
LARA VENDOLA-MESSER – SHERIFF'S  
MIKE SEWALL – SHERIFF'S  
MICHAEL COLLARD – COUNTY ADMINISTRATION  
CHERYL BREHMER – CORONER  
MARY ANNE MUELLER – CORPORATION COUNSEL  
ADAM DORN – GIS  
ERIC SPARR – DISTRICT ATTORNEY  
JON DOEMEL – COUNTY EXECUTIVE  
JONATHAN KRAUSE – CITIZEN  
KAY HORAN – COUNTY SUPERVISOR  
MIKE NORTON – COUNTY SUPERVISOR  
CHRIS ALLEN - CITIZEN

**Call to order.**

Chairman Stafford called the meeting to order at 6:00 p.m. and it was verified that the meeting was properly noticed.

**1. Consideration of Minutes of November 7, 2022 meeting.**

A motion to approve the November 7, 2022 minutes was made by Supervisor Floam, seconded by Supervisor Eisen. Carried 5-0

**2. Chair comments on meeting and agenda organization by Supervisor Stafford.**

Chairman Stafford again reminded everyone of the two different public comment sections and their purpose.

**3. Public comments on agenda items.**

None

4. **Communications shared by Committee Members**

Supervisor Defferding spoke about the number of committees Winnebago County has and reached out to others inquiring about possibly doing committee rightsizing in the near future. He also spoke about attending the upcoming Wisconsin Counties Association meeting in February in Washington DC in which he will be in attendance.

Supervisor Eisen offered his congratulations to Supervisor Floam on his recent engagement.

Supervisor Hanson thanked everyone at the Sheriff's Office for the tour he had today and it answered a lot of questions he had and said it was very insightful.

5. **District Attorney Office Update – Eric Sparr**

District Attorney Sparr discussed office updates to include recent jury trials and upcoming jury trials for various cases. District Attorney Sparr stated last week they had 5 individuals graduate from the Drug Court program. He encouraged everyone to attend a future graduation ceremony for Drug Court as it shows the success of the program and how it impacts individuals lives. District Attorney Sparr spoke about his staffing shortages and stated there has been no change since the last time he spoke with the committee.

6. **Consideration/Vote: Discuss the increase for the cremation permit fee from \$150 to \$160 – Coroner/Medical Examiner's Office – Cheryl Brehmer**

Cheryl Brehmer spoke about increasing the cremation fee from \$150 to \$160. This fee has not been increased since 2012. It was recently discovered that the cremation fee is able to be increased yearly. She found surrounding counties already raise them on a yearly basis and she would like Winnebago County to be in line with surrounding counties cremation permit fees.

A motion to approve the increase for the cremation permit fee from \$150 to \$160 was made by Chairman Stafford, seconded by Supervisor Defferding. Carried 5-0.

7. **Consideration/Vote: CIP Project Presentation: Subscriber unit radios – Sheriff John Matz**

Captain Lara Vendola-Messer gave a presentation on the Subscriber Unit project for the radios. The radios are used by every public safety agency throughout Winnebago County. The radios have a 7-10 year life span and are now due to be replaced. There are currently 80 mobile radios, 325 portable radios and 12 consolettes that need to be replaced. Additional costs would be for programming the radios, installing the mobiles in the squads, accessories like earpieces, etc., and bank chargers. In 2023, the cost would be \$2,426,129.00 which is an increase of \$325,000 since fall of 2021.

This item is for discussion only, no vote.

8. **Consideration/Vote: CIP Project Presentation: Comm Center Consoles – Sheriff John Matz**

Captain Lara Vendola-Messer gave a presentation on the Comm Center Consoles. Winnebago County Sheriff's Office is the only entity that takes 911 phone calls for the entire county. The Winnebago County Comm Center takes over 175,000 phone calls a year. Console workstations must be ergonomic and suitable for 24/7/365 use. Current consoles are obsolete and were top of the line consoles in 2003 when originally purchased. Current consoles currently support 7 monitors but the number of monitors will increase due to the amount of work the dispatchers have to do. There are currently 9 comm center consoles in the 911 center and all 9 need to be replaced. Rough estimate is \$28,000 per console. CIP request total is \$260,000.

This item is for discussion only, no vote.

9. **Consideration/Vote: CIP Project Presentation: Jail Wiring and camera – Sheriff John Matz**

Lieutenant Ross Johnson gave a presentation regarding the jail wiring and camera system. Currently there are 101 cameras throughout the facility and 4 different types of cameras. All of the cameras run out of the master control area within the jail and are constantly monitored by staff. The cameras protect the county from liability and protects the staff and inmates. If the cameras fail, they must replace those cameras with staff. The camera system is currently being operated by Avigilon 6 software which is no longer supported. The new camera system would be supported by Avigilon 8. CIP project includes replacing all of the end of life wiring and other components. It would add 13 cameras and 12 additional cameras for the most vulnerable inmates. In 2022, there has been \$18,000 spent in repairs. The wiring upgrade would be \$275,000. They would need to add 13 cameras which would be an additional \$75,000 bringing the total to \$350,000. There has been a 15% increase in price each year.

This item is for discussion only, no vote.

10. **Consideration/Vote: Resolution - Authorize the Sheriff's Office to accept a \$3,200 WEM HS Alert Swat equipment grant – Sheriff John Matz**

Sheriff Matz spoke about the grant and stated the equipment is for the SWAT team. All of the equipment could be used by any surrounding agency if requested. The Sheriff's Office will purchase two tripods, camouflage tripod covers, high magnification monocular or spotting scope, laser range finder, and polarized lens caps with the grant money.

A motion to authorize the Sheriff's Office to accept a \$3,200 WEM HS Alert Swat equipment grant was made by Chairman Stafford, seconded Supervisor Floam. Carried 5-0.

11. **Consideration/Vote: Resolution – Amending the Table of Organization for the Sheriff's Office – Sheriff John Matz**

Sheriff Matz is asking to eliminate the full-time Crime Analyst & Internet Crimes Investigator position and replace it with a full time Detective Lieutenant position which would oversee a Special Victims Unit. The elimination of the position and adding another position is an increase in labor of \$9,252, which will be absorbed in the Sheriff's Office existing budget.

Current Crime Analyst & Internet Crimes Investigator Michael Sewall gave a presentation on his current role with the ICAC investigations at the Sheriff's Office and outlined the success of his position and the importance of his position within the department.

A motion to amend to the Table of Organization for the Sheriff's Office was made by Supervisor Floam, seconded by Supervisor Eisen. Carried 5-0.

12. **Sheriff's Report**

Sheriff Matz discussed the last COVID outbreak in the jail.

Sheriff Matz stated there are currently 13 inmates participating in the Vivitrol program.

Sheriff Matz stated there are 4 retirements upcoming at the Sheriff's Office and 3 interns starting internships with the Sheriff's Office after the new year.

Sheriff Matz turned it over to questions regarding NG911. Captain Lara Vendola-Messer and Adam Dorn from GIS answered questions the committee had regarding the NG911 system.

**13. Consideration/Vote: Resolution: Amend County Board Rule 6.0 Order of Business to Replace 6.1 (E) "Approval and Correction of Minutes of the Previous Meeting" with a "Consent Calendar"**

Chairman Stafford brought this back and asked for more information from Corporation Counsel before moving forward with this resolution.

Mary Anne Mueller of Corporation Counsel provided a handout regarding Consent Calendars. Mary Anne reviewed the handouts with the committee members and explained how other counties currently use the Consent Calendar for their meetings. She stated a Consent Calendar is used to group agenda items under one umbrella. It would be the Chair that decides what would be included with the Consent Calendar. Before the adoption of the agenda, you can request items be pulled off of the Consent Calendar.

Chairman Stafford asked how to go about presenting this idea to the full board. Supervisor Defferding suggested bringing it up at the Special Orders meeting in January. Mary Anne stated she thinks it is a good idea to present this to the full board at the Special Orders meeting in January.

Supervisor Eisen asked Chairman Stafford to bring it up during the December county board meeting and also mention the Special Orders meeting in January to allow for all county board members to do their research on Consent Calendars before the Special Orders meeting. Chairman Stafford agreed with this idea.

A motion to amend County Board Rule 6.0 Order of Business to replace 6.1 (E)"Approval and Correction of Minutes of the Previous Meeting" with a "Consent Calendar" with approval today to be put on the January County Board agenda was made by Supervisor Defferding, seconded Supervisor Floam. Carried 5-0.

**14. Public comments on non-agenda items but within jurisdiction of committee**

None

**15. Next Meeting Date: Monday, January 9, 2023 at 6:00 pm**

- **Deadline for agenda items due *Thursday, December 22, 2022*. Please forward those requests to Chairman Bryan Stafford for approval. Thank you.**

**16. Adjourn**

A motion to adjourn at 8:26 p.m. was made by Supervisor Floam, seconded by Supervisor Hanson. Carried 5-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office