

# Winnebago County Land Records Council Minutes

Tuesday, October 3, 2023, 1:00 PM  
Winnebago County Administration  
Building  
112 Otter Ave, Oshkosh, WI

**Members Present:** LIO/County Planning & Zoning Director-Jerry Bougie, Emergency Management Director-Eric Rasmussen (Secretary), County Treasurer-Amber Hoppa, County Property Lister-Liz Nichols, Realtor-Paul Schmidt, County Register of Deeds-Natalie Strohmeyer (Chairperson), Public Member-Michael Zuege (ECWRPC), Daryl Lehman (Martenson & Eisele)

**Others Present:** Adam Dorn

The meeting was called to order by Natalie Strohmeyer at 1:00 PM.

## 1. **Introductions**

Those present introduced themselves.

## 2. **Approval of minutes from July 26, 2022 meeting:**

Motion to approve minutes as written was offered by Jerry Bougie, second by Amber Hoppa.

All vote in favor; motion carried.

## 3. **Council review and discussion on Winnebago County Land Information program updates, proposed 2024 Budget and Council action to recommend proposed 2024 Land Records Modernization Budget to the County for its consideration.**

GIS Program Updates

Funding

- Reduction in Revenue
- Reduction in Land Records Grant
- Applied For NG911 Grant

Projects

- Re-establish PLSS monuments - Deferred
- LiDAR - Deferred
- NG911
- Collaboration with Outagamie and Calumet
- Vendor selected with Outagamie and Calumet
- Historic Photo - 1981
- Near Map – May 2023 with assistance from ECWRPC for data processing
- Survey Document Cleanup and Access
- Working on new method for providing surveys online with IT
- Survey document for all surveys Appleton, Menasha, Neenah, Omro, Village of Winneconne. Parts of Town of Neenah, Vinland, Oshkosh, Winneconne.

Internal Projects for other departments

- Culvert data conversion project
- Parking lot data creation
- Human Services – Child Protective Services
- Parks Asset Inventory
- Emergency Temporary Shelters - Emergency Management

#### Property Lister Updates

- 2023 2 municipalities with re-evaluation Clayton and Nekimi
- All other statements of assessment submitted to State

#### Treasurer Updates

- Online payments, over \$2,000,000
- Audits for lottery and gaming credit complete
- Text / email notifications for property owners

#### ROD Updates

- Recordings are down, should continue into 2024 with high interest rates
- Pintegrity project to verify tax parcel numbers – goal of completion end of October 2023

### **Land Records Budget**

#### Revenue

- Grants – Land Records Grant – anticipated reduced from \$51k to \$11k due to reduction in recording fees.
- Interest on reserves – estimated increase from \$3k to \$9k
- NextGen 911 Grant – 5% match by county. Estimated \$62k

#### Expense – Replace 3 GIS workstations

- Reducing section corners, have supplies on hand
- GIS offset determined by Exec and P&Z Director
- Using \$134k of reserve fund for this budget. Reserve should be over \$400k by this time next year.

Motion by Jerry Bougie to approve and recommend proposed budget, Paul Schmidt seconded.  
Motion carried unanimously.

#### **4. Adjourn:**

Motion was made by Paul Schmidt and seconded by Jerry Bougie to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 2:10.

Respectfully Submitted,

**Eric Rasmussen**

Recording Secretary