

## **Neenah Public Library Board of Trustee Meeting Minutes – December 21, 2022**

### **Call to Order**

With Fieldhack, board president, in the chair, the Neenah Public Library Board of Trustees meeting was called to order at 4:03 p.m. Members present: Randy Fieldhack, Carol Codner, George Scherck, Tami Erickson, Pat Rickman, Michael Koller, Jenn McMahon, and Harrison Flint. Members excused: Nikki Winieck, Beth Irish, Lisa Hemes, and Ellie Mertes.

Present also, Gretchen Raab, director, Nicole Hardina-Wilhelm, deputy director, Katrina Wulff, youth services manager, and Amy Fairchild, city human resources director.

On motion of Fieldhack, seconded by Rickman, and unanimously approved, the Board agreed to invoke Article 4, Section 5 of its bylaws, in accordance with Wis. Stats. 43.54(1)(e) and proceed with a five-person quorum.

### **Minutes**

On motion of Rickman, seconded by Codner, the Board approved the minutes of the Library Board meeting of November 16, 2022.

### **Statistical report**

Physical and electronic circulation is up 11% for the year.

Koeller arrived at 4:07 p.m.

### **Bills for consideration**

On motion of Codner, seconded by McMahon, the Board approved payment of the December bills.

### **Director's Report**

The Friends of the Neenah Public Library will hold a Magazine and AV sale February 25.

Erickson arrived at 4:14 p.m.

### **Department reports**

Youth Services Report, Katrina Wulff

Youth staff are offering Stay and Play drop-in programs for caregivers and their children in the Shattuck Room through the month of December. Teen Study Night will return January 8 from 5:00 p.m. – 9:00 p.m. Wonderbooks have circulated over 10,000 times so far this year.

Technical and Adult Services Report, Nicole Hardina-Wilhelm

40 community members received the Bivalent vaccine, with over 80 patrons visiting community organizations' booths on December 14. Library staff adopted a family through Brigade's Christmas Giving.

### **New Director Selection Committee report**

Committee Chair Codner reported there are seven candidates for the Library Director's position, and the board will discuss the applications during closed session at the end of regular business.

**Nominating Committee**

President Fieldhack nominated Kohler and McMahon to the Nominating Committee.

**Next regularly scheduled meeting**

Wednesday, January 18, 4:00 p.m.

**Closed Session**

On motion of Fieldhack, seconded by Rickman, the board moved into closed session as provided for in 19.85(1)(c) Wisconsin Statutes to discuss candidates for the position of Library Director.

Raab, Hardina-Wilhelm, Wulff, and Flint left the meeting at 4:51 p.m.

In closed session, the board discussed the individual candidates for the position of Library Director and the next steps in the hiring process.

**Adjournment**

On motion of Codner, seconded by Erickson, the Library Board adjourned at 5:36 p.m.

Respectfully submitted,

Nicole Hardina-Wilhelm