

## Neenah Public Library Board of Trustee Meeting Minutes – July 19, 2023

### **Call to Order**

Board President Koller, in the chair, called the Neenah Public Library Board of Trustees meeting to order at 4:00 p.m. Members present: Michael Koller, Beth Irish, George Scherck, Tami Erickson, Jenn McMahon, Carol Codner, Lisa Hemes, and Harrison Flint. Members excused: Randy Fieldhack, Joshua Kutney, Pat Rickman, and Alivia Haller.

Present Nicole Hardina-Wilhelm, director; Nancy Baird, circulation services manager; and Katrina Wulff, youth services manager. Members of the public Sean Shaw and Todd Zellmer.

### **Public Comments**

Sean Shaw spoke to the board about recent updates to the library's code of conduct policy. He asked the Board to consider allowing concealed carry in the library. Irish asked that the board consider his comments at the August board meeting.

### **Minutes**

On the motion of Codner, seconded by McMahon, the Board approved the Library Board meeting minutes of June 21, 2023.

### **Statistical report**

Overall circulation is up 5% for the year. Customer Count is up 22% and program attendance up 82%.

### **Director's Report**

Interviews for the adult services manager position will be the first week in August.

### **Department reports**

Adult and Technical Services Report, Nicole Hardina-Wilhelm

Thursday night programs, Ukes, Mah Jongg, and Chess, are popular for all ages. Volunteers are needed to help set up and staff the Friends of the Neenah Public Library. Tech Services is ordering material using 9xx and requesting ILL's using Wiscat.

Circulation Services Report, Nancy Baird

We served 2,598 lunches during the month of June. June circulation was the highest month since January 2020.

Youth Services Report, Katrina Wulff

New London Public Library is emulating our Fresh Pages program and Pine River Library our Take & Create Kits. Fall programming schedule planned, and schedules distributed.

### **Bills for consideration**

On the motion of Hemes, seconded by Irish, the Board approved payment of the July bills.

**Customer Code of Conduct policy revision**

On motion of Erickson, seconded by Irish, the Board unanimously approved revising the Customer Code of Conduct policy.

On motion of Koller, seconded by Irish, the Board approved adding *dialing 6000* to the policy. The approved revised policy is as follows:

*Concealed or openly carried firearms are prohibited unless carried by authorized law enforcement personnel. If staff become aware, whether by report or observation, that someone in the building may be carrying a firearm, they are directed to contact the Neenah Police Department by dialing 6000 or 911, and the responding officer(s) will determine the appropriate response. Any person found to be carrying a firearm in violation of this policy will be suspended from the library for a period to be determined by the library director. (Exceptions to this policy for a Library Program require written authorization from the library director.)*

**Community Displays policy revision**

On motion of Erickson, seconded by McMahon, the board approved the revisions proposed.

*The Library will display works of art or writing from local schools. Those displays will be coordinated by Library staff and school officials. The Library is not responsible for lost or damaged display items.*

Next regularly scheduled meeting  
Wednesday, August 16, 4:00 p.m.

**Adjournment**

On motion of Scherck, seconded by Hemes, the Library Board adjourned at 4:49 p.m.

Respectfully submitted,



Nicole Hardina-Wilhelm