

## Neenah Public Library Board of Trustee Meeting Minutes – August 23, 2023

### **Call to Order**

Board President Koller, in the chair, called the Neenah Public Library Board of Trustees meeting to order at 4:00 p.m. Members present: Michael Koller, Beth Irish, George Scherck, Tami Erickson, Jenn McMahon, Carol Codner, Lisa Hemes, Randy Fieldhack, Joshua Kutney, and Pat Rickman.

Members excused: Harrison Flint and Alivia Haller.

Present Nicole Hardina-Wilhelm, director and Nancy Baird, circulation services manager.

### **Ratify rescheduling the regular Library Board meeting**

On motion of Codner, seconded by Erickson, the Board approved rescheduling the regular Library Board meeting to Wednesday, August 23.

### **Minutes**

On the motion of Scherck, seconded by Codner, the Board approved the Library Board meeting minutes of July 19, 2023.

On the motion of Irish, seconded by Codner, the Board approved the Finance and Personnel Committee meeting minutes of August 10, 2023.

### **Statistical report**

Year to date circulation is up 4%, customer count is up 18% and meeting room use is 10% year to date.

### **Director's Report**

Mehta Hess has accepted the adult services manager position. The annual Friends of the Library Book Sale raised \$8,408.

### **Department reports**

Adult and Technical Services Report, Nicole Hardina-Wilhelm

226 people registered for the 150<sup>th</sup> Reading Challenge through Beanstack, and 12 individuals returned completed bookmarks.

172 adults registered for the 2023 Adult Summer Reading Program on Beanstack, with 3,359 reading days logged.

Tech Services Staff are assisting Winnefox staff with assigning subject headings to libraries Library of Things collections to make them discoverable in the online catalog.

Youth Services Report, Nicole Hardina-Wilhelm

2,2669 kids signed up for the Summer Reading Challenge. Footloose Fridays returns this fall.

Circulation Services Report, Nancy Baird

Volunteer Coordinator Laux Robak is training more volunteers and giving refresher training to current staff.

**Bills for consideration**

On the motion of Fieldhack, seconded by Rickman, the Board approved payment of the August bills.

**Consideration of Public Comments from July 19, 2023**

The Board discussed the comments made at the previous board meeting. It was decided to keep the current Customer Code of Conduct policy.

**Budget request: 2024 Operating Budget and 2024 Capital Improvements Program Budget**

On motion of Fieldhack, seconded by Rickman, the board approved the 2024 Operating Budget and the 2024 Capital Improvements Program Budget as presented.

Next regularly scheduled meeting

Wednesday, September 20, 4:00 p.m.

Adjournment

On motion of Irish, seconded by Erickson, the Library Board adjourned at 5:28 p.m.

Respectfully submitted,

A handwritten signature in blue ink, reading "N. Hardina-Wilhelm". The signature is written in a cursive, flowing style.

Nicole Hardina-Wilhelm