

WINNEBAGO COUNTY BOARD OF SUPERVISORS – PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, April 6, 2023

TIME: 9:00 a.m.

PLACE: Winnebago County Administration Building
112 Otter Avenue, Oshkosh, WI 54901
Room 120

COMMITTEE MEMBERS PRESENT: Morris Cox
David Albrecht
Steve Binder
Betsy Ellenberger
Donald Nussbaum

PRESENT:

Michael Collard, Administration
Tori Kinderman, Corporation Counsel
Mary Anne Mueller, Corporation Counsel
Tom Egan, County Board Supervisor District 33
Jon Doemel, County Executive
Carol Blackmore, Finance
Mike Elder, Facilities

Paul Kaiser, Finance
Andy Maracini, Land & Water Conservation
Adam Breest, Parks Department
Linzi Gazga Parish, Park View Health Center
John Matz, Sheriff
Amber Hoppa, Treasurer

VIA ZOOM: Conley Hanson – District 26

**Meeting was called to order at 9:00am by Chairman Morris Cox.
Followed by a moment of silence for County Board Supervisor Michael Norton.**

1. Public Comments

Amber Hoppa introduced herself as the County Treasurer.

Conley Hanson commented on Agenda Item #9 and suggested to amend the limits to equipment, building repair, or necessary equipment; not just a blank amount.

2. Approval of March 2, 2023 Personnel & Finance Committee Meeting Minutes

Betsy Ellenberger moved to approve the March 2, 2023 Minutes; seconded by Dave Albrecht. Carried 5-0.

3. Report from the Finance Department regarding the General Fund Balances & Portfolio Analysis

Carol Blackmore went through the December 31, 2022 General Fund Balances which does not include the DHS transfer yet. Paul Kaiser went through the Investments. Bonds are strong. Funds are in CDs, bonds, money market, etc. The market is very volatile right now. Paul is authorized, and licensed, to move money for investing purposes and does keep the County Executive informed. ARPA funds are not moved, that stays in a money market account. The County Treasurer does see any transfers of funds for "checks-and-balances". The committee would like monthly reports, with more detailed quarterly reports, to keep up-to-date on the County's financials and will review as needed.

4. Resolution: Request Authority to Apply For and Accept WDNR Runoff Management Grant

Andy Maracini mentioned to apply for a grant, the DNR requires a Resolution. This is more for urban runoff, for municipal storm/sewer permits along the County roadway system. Betsy Ellenberger moves to request authority to apply for and accept WDNR Runoff Management Grant, seconded by Don Nussbaum. Carried 5-0

5. Resolution: Approve a Budget Transfer in the amount of \$30,500 for replacement of three water heaters at Park View Health Center to be Funded from the Unassigned General Fund Balance and Project Funding will either Reduce the Unassigned General Fund or will later be Reimbursed by a Subsequent Bond Issue

Dave Albrecht moves to approve a budget transfer in the amount of \$30,500 for replacement of three water heaters at Park View Health Center to be Funded from the Unassigned General Fund Balance and Project Funding will either Reduce the Unassigned General Fund or will later be Reimbursed by a Subsequent Bond Issue, seconded by Betsy Ellenberger. Carried 5-0

- 6. Resolution: Request Authority to Apply For and Accept Grant Funds for Maintenance of County-Owned and Leased Snowmobile Trails**
Adam Breest stated Winnebago County is the pass-through to the snowmobile clubs. Betsy Ellenberger so moves, seconded by David Albrecht. Carried 5-0
- 7. Approve Budget Carryover for Sheriff's Boat House Project**
John Matz stated the current boathouse location has contaminated soil, and water would need to be removed. The current boathouse needs to be demolished. Leasing at Pioneer now and will work with them regarding sides and a top for privacy. Pioneer has been very accommodating. Security is a concern and will secure what they can. This project may end, due to the cost, and he doesn't want to impose too much of a financial burden on the taxpayers. Betsy Ellenberger moves to approve the budget carryover for the Sheriff's boat house project; seconded by Don Nussbaum. Carried 5-0
- 8. Resolution: Approval of Additional Funding for a Capital Improvement Project in the Amount of \$48,000 for the Replacement of the Oshkosh Human Services Building Public Elevator Controls and Necessary Building Modifications, Funded from the Unassigned General Fund Balance and Project Funding will either Reduce the Unassigned General Fund or will later be Reimbursed by a Subsequent Bond Issue**
Mike Elder stated the bid came in higher than estimated. Betsy Ellenberger moved to approve; seconded by David Albrecht. Carried 5-0
- 9. Resolution: Amend Rule 24.9(5)(b) of the Rules of the Winnebago County Board of Supervisors to Increase Limit on Contingency Fund Transfers Which May Be Authorized by Personnel & Finance Committee.**
Morris Cox stated the current amount to transfer, that doesn't have to go to the Board, is \$15,000. He recommended increasing the amount to \$40,000, that it would limit the amount of paper going to the County Board for approval. Betsy Ellenberger thought the amount should be increased, that the \$40,000 was too low. David Albrecht moves to put the Resolution on the floor; seconded by Don Nussbaum. Mike Collard stated that the last time the limit was raised was in 2015. Steve Binder stated there is less buying power every year and the increase would help to reduce project delays due to waiting for meetings and this would help to streamline meetings. Carried 5-0
- 10. Resolution of Commendation for: Cindy Krimmel, Mary E. Krueger, Thomas Matczynski**
Betsy Ellenberger moved to approve the commendations for Cindy Krimmel, Mary E. Krueger and Thomas Matczynski; seconded by Dave Albrecht. Carried 5-0
- 11. Resolution to disallow the claim for: Casey Haen & Luke Gehl**
Betsy Ellenberger moves to disallow the claims for Casey Haen and Luke Gehl; seconded by Don Nussbaum. Carried 5-0
- 12. Set Next Meeting Date**
Thursday, May 4, 2023 at 9:00 a.m.
- 13. Adjournment**
Motion by David Albrecht; seconded by Betsy Ellenberger. Carried 5-0.
The meeting was adjourned at 10:11 a.m.

Submitted by:
Jenny Sonnleitner
Secretary