

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, October 6, 2022

TIME: 9:00 a.m.

PLACE: Winnebago County Administrative Building  
112 Otter Ave, Oshkosh WI 54901  
Room 120

PRESENT: Morris Cox  
David Albrecht  
Steve Binder  
Donald Nussbaum

EXCUSED: Betsy Ellenberger

ALSO PRESENT: Jon Doemel, County Executive  
Michael Collard, Director of Administration  
Mark Habeck, Director of Human Resources  
Mary Krueger, Treasurer  
Mary Anne Mueller, Corporation Counsel  
Melanie Boelter, Corporation Counsel's Office  
Mike Elder, Director of Facilities  
John Matz, Sheriff  
Linzi Gazga Parish, Administrator Park View Health Center  
Adam Breest, Director of Parks & Expo Center  
Carol Blackmore, Assistant Finance Director  
Doug Gieryn, Director of Public Health  
Sarahjean Schluechtermann, Epidemiologist  
JoAnn Rife, UWO Fox Cities

Morris Cox called the meeting to order at 9 a.m. and asked that items 16 and 17 on the agenda be moved to immediately follow item 4.

**Public Comments**

None

David Albrecht moved to approve the minutes of Sept. 1, 2022, seconded by Donald Nussbaum. Carried 4-0.

David Albrecht moved to approve the minutes of Sept. 20, 2022, seconded by Steve Binder. Carried 3-0-1. Nussbaum abstained.

**Resolution: Approve airport hangar lease amendment between NewView Technologies, Inc. and Winnebago County.** NewView Technologies wishes to amend its agreement for hangar K-819. NewView Tech. has leased 4,500 square feet of greenspace on the north side of the hangar for potential expansion. NewView is looking into other options for expansion and no longer desires to lease the 4,500 sq. ft. A 9,500 sq. ft. first right of refusal is also being vacated by NewView as part of this amendment. Only 5,750 sq. ft. of ground lease remains on this amendment and this is the paved apron area in front of their hangars. Steve Binder moved to approve the lease amendment, seconded by Donald Nussbaum. Carried 4-0.

**Review and Discussion of Executive Budget for the Treasurer's Office.** Mary Krueger discussed her department's 2023 budget proposal. The presentation was informational and provided members the opportunity to ask questions prior to the budget hearings.

**Review and Discussion of Executive Budgets for Human Resources, Self-Funded Health Insurance, and Self-Funded Dental Insurance.** Mark Habeck presented his 2023 budget proposals and answered the committee's questions.

**Resolution: Approve a budget transfer in the amount of \$29,600 for replacement of an industrial dishwasher at Park View Health Center.** The price of the dishwasher was higher than the original quote so an additional \$29,600 from the undesignated fund balance is needed. Donald Nussbaum moved for approval, seconded by David Albrecht. Carried 4-0.

**Resolution: Approve a budget transfer in the amount of \$87,924 for replacement of three water heaters at Park View Health Center.** Two of three water heaters have reached the end of their life expectancy and one water heater is nonfunctioning at Park View Health Center. It has been recommended to replace all three water heaters as replacement parts are no longer available and if the remaining heaters would fail there wouldn't be any hot water within the facility. Steve Binder moved for approval, seconded by Donald Nussbaum. Carried 4-0.

**Resolution: Authorize the Winnebago County Parks Department to submit a letter of intent to the Wisconsin Department of Transportation to acquire a parcel located adjacent to the WIOUWASH Trail.** The Parks Department wishes to submit a letter of intent to the Wisconsin Department of Transportation to acquire a parcel of land located adjacent to the WIOUWASH Trail in the Town of Oshkosh for development of a parking lot allowing users better access to the trail. The letter of intent does not commit the county to purchase the parcel, and does not include a purchase price. Steve Binder moved for approval, seconded by Donald Nussbaum. Carried 4-0.

**Resolution: Authorize 5-Year renewal agreement between the Winnebagoland BMX Inc. and Winnebago County.** Steve Binder moved to approve the Resolution to authorize a five-year agreement with Winnebagoland BMX, Inc., seconded by Donald Nussbaum. Carried 4-0.

**Resolution: Accept Grant Funding of \$10,575 and Approve Budget Amendment to Study the Implications of Transportation Access to and from School in Oshkosh.** The grant from Wisconsin Health Services will fund a position which will analyze survey data from students and parents who were part of a two-year pilot program that provided free bus rides on the GO public transit service during COVID-19. Donald Nussbaum moved for approval, seconded by Steve Binder. Carried 4-0.

**Resolution: Approve the extension of current project employees working for Winnebago County Health Department past their two-year limit.** Currently, county policy states that a regular project employee can't be employed for more than two years without the position being added to the table of organization. Doug Gieryn asked that an extension be given to seven project employees whose assignments would end next year. The loss of the employees would burden the department, which is still dealing with COVID-19 issues. Grant funding for the position extensions is set to expire in October of 2024. Steve Binder moved for approval, seconded by David Albrecht. Carried 3-1. Albrecht voted against.

**Resolution: Authorize the Sheriff's Office to accept a \$113,209.00 Local Law Enforcement Agency Initiative Grant from the State of Wisconsin to be used for specialized training, equipment, and recruitment incentives.** Sheriff John Matz requested acceptance of a State of Wisconsin Law Enforcement Agency Initiative Grant, which would cover costs associated with recruitment incentives, and provide training programs to help reduce violence and improve community safety. Steve Binder moved for approval, seconded by Donald Nussbaum. Carried 4-0.

**Resolution: Authorize the Sheriff's Office to re-accept a \$15,250.00 Aligned Law Enforcement Response Teams Special Weapons and Tactics (ALERT SWAT) Grant from the Department of Homeland Security for a February 2022 SWAT Commander course that was originally approved under Resolution No., 235-112021.** The grant of \$15,250 was approved in 2021 for services that were

provided in 2022. The funds need to be re-appropriated since they did not carry over into the new year. Donald Nussbaum moved for approval, seconded by David Albrecht. Carried 4-0.

**Resolution: Authorize a budget transfer in the amount of \$12,000.00 for a feasibility study to determine appropriate funding for renovation of the projection system at the Barlow Planetarium and other requests identified in a pre-study.** The University of Wisconsin Oshkosh-Fox Cities campus intends to complete a feasibility study for the renovation of the Barlow Planetarium. The county's share is \$6,000, with remaining costs funded by Outagamie County. Steve Binder moved for approval, seconded by David Albrecht. Carried 4-0.

**Resolution: Approval of a budget transfer in the amount of \$80,000.00 for the UWO-Fox Cities main entrance and parking lot repair.** The \$80,000 transfer would cover costs for resurfacing the main entrance driveway and adjoining parking lot at UWO-Fox Cities. The county's share is \$40,000 with the remaining costs funded by Outagamie County. The Winnebago County Highway Department will complete the project. Donald Nussbaum moved for approval, seconded by David Albrecht. Carried 4-0.

**Resolution: Approval of a Budget Transfer in the amount of \$43,000.00 for the UWO- Fox Cities Engineering and North Parking lots maintenance work.** The transfer of \$43,000 is the total cost of repairing two North parking lots on the UWO-Fox Cities campus. The county's share is \$21,500, with remaining costs funded by Outagamie County. An outside agency will seal coat and re-stripe the parking lots since neither county is able to do the work. Steve Binder moved for approval, seconded by Donald Nussbaum. Carried 4-0.

**Review and Discussion of Executive Budgets for Administration, Finance, General Services, Property & Liability Insurance, and Workers' Compensation Fund.** Mike Collard presented his proposed budgets and answered the committee's questions. The presentation was informational only and to give committee members the opportunity to ask questions prior to the budget hearings.

David Albrecht moved to disallow the claim of Brian Kumbier, seconded by Donald Nussbaum. Carried 4-0.

The next scheduled Personnel & Finance Committee meeting is Nov. 4, 2022, at 9 a.m.

David Albrecht moved to adjourn at 10:58 a.m., seconded by Donald Nussbaum. Carried 4-0.

Submitted by  
Joan Lowe