

Parks & Recreation Committee Meeting Minutes

Date & Time of Meeting: Monday, August 22, 2022 at 3:30 p.m.

J.P. Coughlin Center, meeting room B

Present: Mike Norton, Jim Ponzer, Karen Powers, Steve Binder, Rachael Dowling

Also Present: Adam Breest, Rick Helms, Justin DeJager, Supervisor Cox

1. Call to order:

Mike Norton called the meeting to order at 3:34 p.m.

2. Approval of Agenda:

Jim Ponzer moved to approve the agenda and Rachel Dowling seconded.
Motion carried 5-0.

3. Approval of July 26, 2022 Minutes:

Steve Binder moved to approve the minutes and Jim Ponzer seconded.
Motion carried 5-0.

4. Public Comment:

Tom Egan – Spoke about the Pepsi and ATM agreement. Concerned about Park's Committee citizen member.

5. **Discussion/Action** – 4H Use of Sunnyview Exposition Center Agreement

Discussed changes to the agreement, which include allowing 4H to use the Expo free of charge for three horse shows a year. This eliminates the \$480 one-time fee 4H had been paying to use the facility each year for the horse shows.

Steve Binder made a motion to approve the Winnebago County 4H Sunnyview Exposition Center Policy Statement as written. Rachael Dowling seconded. The motion carried 5-0.

6. **Update** – Access to Lake Butte des Morts - Town of Oshkosh

The Parks Department reached out to the DOT and inquired about the land parcel located along the Wiouwash Trail and lake Butte des Morts Road. It will be about five to nine months for the DOT to process the request. Concerns about ATVs driving on the trail, maintenance, and funding were discussed.

7. **Discussion/Action** – Grundman Boat Landing Capital Project Request

Design items that have changed include larger septic tank, well, and dredging the inner channel. Discussed project budget and DNR grant.

Karen Powers made a motion to authorize the Winnebago County Parks Department to execute the Grundman Boat Landing improvement and renovation project in the amount of \$1,791,500 with Winnebago County providing \$548,187.50 to be funded with either a transfer from the undesignated general fund balance, or with a subsequent bond issue. Jim Ponzer Seconded. The motion carried 5-0.

8. **Discussion/Action** – Parks Committee Citizen Member

Discussed pros and cons of a citizen member. Could be difficult to find, six is not an ideal number of members. No action was taken

9. **Discussion/Action** – 2022 – 2027 Pepsi Agreement

Discussed updates to the agreement, which included: donation to Parks increased, product pricing decreased, prices increases capped at 5%. Discussed the free 100 cases of water.

Rachel Dowling made a motion to approve the five-year agreement between Pepsi and the Winnebago County Parks Department. Steve Binder seconded. The motion carried 5-0.

10. Staff Updates:

Adam Breest – Staff had a good summer. Seasonal staff is now down to two. Highway Department is shouldering areas at the Community Park. The southern parking lots have been paved. Parking lot work will continue next year. Wiouwash Trail resurfacing is almost complete. Waukau Dam parking lot has been chip-sealed. August storm damage is fully cleaned up. Asylum bridge approach nearly complete. Wayfinding signs and lighting has been installed at Jerry Finch Dog Park. Met with County Executive on 2023 budget.

Rick Helms – Summer season slowing down. Construction project pretty much wrapped up, just a little landscaping needs to be completed. Highway paving around barns and doing draining/ditch work, which will help with clean-up. New event coming next year with Oshkosh Corp.

Discussed milk house at the expo.

Justin DeJager – Commercials are running on Cumulus stations. Starting monthly radio interviews next month. a \$5,000 sponsorship from Lapham-Hickey Steel for next year's park programs. County-wide Facebook page set to launch September 1.

11. Committee Member's Updates:

Mike Norton – Mentioned sharing a lawnmower with Parkview. Questioned when expo arch is going up, maybe in 2024. Health Department is being charged weekly to rent the Expo for testing/vaccinations.

Rachael Dowling – No comment.

Jim Ponzer – No comment.

Karen Powers – No comment.

Steve Binder – Asked about paving at Finch Dog park, will not be paved this year. Areas near parking lots in Community Park need crack sealing.

12. Next Meeting Date:

September 26 at 3:30 p.m. beginning at Winnebagoland BMX, then moving to Coughlin Center.

13. Future Agenda Items:

- 2023-2024 Sunnyview Exposition Center Utility Fee
- BMX Five-Year Contract
- Survey results
- Milk house update

14. Adjournment

Steve Binder made the motion to adjourn and it was seconded by Rachel Dowling. The motion carried 5-0. Meeting adjourned at 5:10 p.m.

Respectfully Submitted,
Justin DeJager