

## **Parks & Recreation Committee Meeting Minutes**

Date & Time of Meeting: Tuesday, December 27, 2022 at 3:30 p.m.

Location: J.P. Coughlin Center

Present: Mike Norton, Jim Ponzer, Karen Powers, Steve Binder, Josh Belville

Also Present: Adam Breest, Justin DeJager

1. Call to order:

Mike Norton called the meeting to order at 3:31 p.m.

2. Approval of Agenda:

Steve Binder moved to approve the agenda and Karen Powers seconded.  
Motion carried 5-0.

3. Approval of December 13, 2022 Minutes:

Steve Binder moved to approve the minutes and Karen Powers seconded. Motion carried 5-0.

4. Public Comment:

Dave Kane – Spoke about the upcoming park survey and suggested giving away prizes to people who fill out the survey. Concerned about Grundman Boat Landing being closed for an extended period and would like the dredging done in the fall.

5. **Discussion/Decision** – Nominate Vice Chair of Parks Committee

Karen Powers nominated Josh Belville and it was seconded by Steve Binder. Karen Powers made a motion to nominate Josh Belville as the Vice Chair. It was seconded by Jim Ponzer. Motion carried 5-0.

6. **Discussion** – Changes to Parks and Recreation Ordinance 19.23 Camping, Overnight Mooring

Adam Breest discussed changes and edits to the Camping/Overnight Mooring Ordinance. The Parks Department would like to rent the Expo grounds for AirVenture camping in 2023 and other future events.

Committee wants to make sure the Expo is at least breaking even. Some things are hard to monitor due to staff limitations. Questioned whether or not we need a fire permit.

7. **Discussion/Action** – Waukau Dam Capital Project 2023-2024

Adam Breest reviewed the Waukau Dam project. It will be on the upcoming CIP and Adam will be presenting. Engineering in 2023, construction in 2024. There are possible grants available for this

project, which the Parks Department will apply for. The Parks Department has been in contact with the local organization taking care of the bike trial.

8. **Discussion/Possible Action** – Soccer Shelter Fee Discussion

Adam Breest discussed potential changes to the price charged for soccer shelter rentals. Compared it to other similar shelters in the local area and would like to lower the rental fee to be more competitive with area shelter fees. Discussed resident/non-resident fee and number of people fee.

9. **Discussion/Action** – Tables and Chairs Budget Adjustment – Sunnyview Exposition Center

Requesting \$15,000. Just taking a few chairs off the original request. The P&F meeting is next week.

Karen Powers made the motion to support the purchase of new tables and chairs for the Sunnyview Expo Center from the County Contingency Fund. It was seconded by Jim Ponzer. Motion carried 5-0.

10. **Update** - Parks Director on Potential International Pyrotechnics Guild (PGI) Conference

Adam Breest discussed the PGI event possibly coming this summer. The Parks Department is working on the MOU to define the terms of the contract. The Town of Oshkosh will vote on approving the firework permit in a few weeks.

Committee thinks it would be a good idea to have the entire Expo grounds annexed into the City of Oshkosh.

11. **Parks Director Update:**

Working on RFP for the Comprehensive Outdoor Rec Plan. The Grundman bid is opening in January – work can start in March, the landing cannot be started mid-May, the dredging permit should be approved soon, the work in the water can start around mid-June, would hopefully open the landing in mid-to-late August. Moving dredging later in the season will cost more. Doing everything at one time will save money. New part-time parks caretaker for the weekends.

12. **Staff Updates:**

Justin – Winnebago County Community Park shelter reservations open January 3. Boat landing parking permits will also be available online.

13. **Committee Member's Updates:**

Mike Norton – If bad weather happens on days when committee meetings are scheduled, the meeting will be rescheduled for the following week on the same day. Would like more information about the upcoming Bago event and wondered if the Health Department could somehow be involved.

Josh Belville – No comment.

Steve Binder – Flowers/vines around the arch at the park did not come up, would like some work done on it next season. Apologized for getting upset, just wants to make sure everyone can give their thoughts.

Jim Ponzer – No comment.

Karen Powers – No comment.

14. Next Meeting Date:

January 24 at 9 a.m. at the J.P. Coughlin Center, meeting room B.

15. Future Agenda Items:

Camping  
Shelter fees  
Event promoters coming to speak to the committee  
User group meeting  
Park tour – June  
Incentive program for survey

16. Adjournment

Karen Powers made the motion to adjourn and it was seconded by Jim Ponzer. Motion carried 5-0. Meeting adjourned at 5:05 p.m.

Respectfully Submitted,  
Justin DeJager