



PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, February 16, 2023, 3:30 p.m.

Location: Coughlin Center, Volunteer Room

Present: PV Committee Members

Supervisor Maribeth Gabert, Co- Chair
Supervisor Morris Cox, Secretary
Supervisor Tom Swan
Supervisor Tom Egan, County Board Chair

Administration:

Linzi Gazga Parish, Administrator
Doug Petraszak, Financial Services Manager
Haley Hall, Social Wellness Manager
Maria Scheuermann, Social Worker

Other:

Peg Raugh – HR Manager
Jon Doemel – County Executive
Mark Habeck – Director of HR

1. Call to Order

The meeting was called to order at 3:30 p.m. by Supervisor Maribeth Gabert. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

It was suggested by Supervisor Maribeth Gabert that January 19th, 2023 PVHC Committee Meeting Minutes be postponed for approval to next month's meeting. Supervisor Morris Cox seconded the motion.

Resolved: Motion carried by voice vote, 4-0.

3. Public Forum – There were no comments from the public.

4. Introduction of New Committee Member, Supervisor Tom Swan

PV Committee Members welcomed new committee member, Supervisor Tom Swan.

5. Discussion & Vote – New Committee Secretary

Supervisor Maribeth Gabert nominated Supervisor Morris Cox as Secretary; Morris Cox seconded the motion.

Resolved: Motion carried by voice vote, 4-0

6. Financial Report-

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center. Budget should be at 8%; Current total revenue is 7.85% at \$1,338,833. Total labor was 6.22%, which was consistent with lower census at \$950,385. Current total expenditure is at \$1,123,738 or 5.71%. Contractor secured for water heater; Bids due 3/2/2023. Discussed ongoing projects (dishwasher, water heater and screened in porch).

7. Discussion – Retention and Recruitment Efforts

Linzi Gazga Parish reported on current retention efforts at the center. Peg Raugh, Human Resources Manager offered information to the committee regarding the turnover rates for the nursing department in January 2023. The turnover rate for January was 2%; There was 4 resignations – one was a retirement, one individual was promoted, and two. County Executive, Jon Doemel, and Director of Human Resources, Mark Habeck, discussed already existing benefits available for employees and tuition reimbursement would be looked at for the county as a whole, instead of only for Park View Health Center.

8. Administrator's Report-

(a) COVID- 19 Update: Linzi Gazga Parish, provided an update on the COVID-19 status of Park View Health Center as of February 15th, 2023. Currently the facility is in Outbreak Status due to positive COVID residents residing on more than one neighborhood. 4 COVID positive residents and 1 COVID positive staff member. Positive residents reside on both Lakeside 1 and Prairieside 2.

(b) Facility Census Update: Linzi Gazga Parish, provided update on status of the Park View Health Center current census, admission, discharges and waiting list numbers. Admissions are currently on hold for 10 days as long as there are no more COVID positive residents.

(c) Staffing Update: Linzi Gazga Parish, reported on the current open staffing FTE and positions within Park View Health Center.

(d) PVHC Training Center: Linzi Gazga Parish, reported on training center update. Most recent CNA class rescheduled to a later date that allows for more applicants to participate.

9. Suggested topics

10. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Thursday, March 16, 3:30pm at the Coughlin Center, Meeting room A, and will be available via zoom, as well.

11. Adjournment

Supervisor Morris Cox motioned for adjournment and Supervisor Tom Swan seconded the motion.

Resolved: Motion carried by voice vote, 4-0.

Meeting adjourned at 5:05 p.m.

*Respectfully submitted by:
Linzi Gazga Parish, Administrator*

Supervisor Maribeth Gabert – PVHC Committee

Date