



Park View Health Center
Care a Tradition of Quality Since 1911

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, April 20th, 2023, 3:30 p.m.

Location: Coughlin Center, Volunteer Room

Present: PV Committee Members

Supervisor Koby Schellenger – Chair
Supervisor Maribeth Gabert – Vice Chair
Supervisor Morris Cox
Supervisor Tom Swan
Supervisor James Ponzer

Administration:

Linzi Gazga Parish, Administrator
Doug Petraszak, Financial Services Manager
Haley Gardner, Social Wellness Manager
Maria Scheuermann, Social Worker

1. Call to Order

The meeting was called to order at 3:30 p.m. by Supervisor Koby Schellenger. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Koby Schellenger moved for approval of the March 16th, 2023 PVHC Committee Meeting. Supervisor Morris Cox seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

3. Public Forum – There were no comments from the public.

4. Financial Report-

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center. Budget should be at 25%; Current total revenue is 23.77% at \$4,054,202. Total labor was 17.98%, which was consistent with lower census at \$2,745,840. Current total expenditure is at \$3,593,966 or 18.20%.

5. Administrator's Report-

(a) Facility Census Update: Linzi Gazga Parish, provided update on status of the Park View Health Center current census, admission, discharges and waiting list numbers. Admissions are currently on hold as PVHC is limited on beds due to staffing concerns.

(b) Staffing Update: Linzi Gazga Parish, reported on the current open staffing FTE and positions within Park View Health Center. In March 2023, there were 3 changes in positions; 1 R.N. dropped their status from 90% to 10%, 1 C.N.A. dropped their status from full time to 60%, and 1 C.N.A. dropped their status from full time to 80%. There was 1 retirement of a C.N.A., as well as 2 resignations and 3 terminations – 1 R.N. Shift Supervisor, 1 C.N.A., and 1 Hospitality Aide. The turnover rate for March was 3%; 8 staff were hired in March 2023.

6. Discussion & Vote: Revised Incentive Resolution: 65-062022

Linzi Gazga Parish, Administrator, provided information on the Revised Incentive Resolution and the current roadblocks Payroll is facing, such as issues with the payroll-based journal (PBJ) and inadequate payroll processing time due to manual manipulation. Current incentive program is as follows: Staff who are 80% or higher, are offered time and a half for incentive shifts, and staff whose status is less than 80%, receive a \$25 bonus for every 4 hours worked. Due to staffing concerns, salaried employees who work the floor are receiving up to \$68/hour. Through discussion, it was suggested to switch to flat rates specific per discipline. For example: When shifts need to be filled, if staff pick up four hours, they will receive \$25, every 6 hours picked up, staff will receive \$40, and every 8 hours picked up, staff will receive \$60. Linzi Gazga Parish will it completed and ready to present to the committee at May's PVHC Committee Meeting.

7. **Suggested Topics**

10. **Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Thursday, May 18th, 3:30 p.m. at the Coughlin Center, Meeting room A, and will be available via zoom, as well.

11. **Adjournment**


Supervisor Maribeth Gabert motioned for adjournment and Supervisor James Ponzer seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

Meeting adjourned at 4:13 p.m.

Respectfully submitted by:

Linzi Gazga Parish, Administrator



Supervisor Koby Schellenger – PVHC Committee

5-18-23

Date