



PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, June 15th, 2023, 3:30 p.m.

Location: Coughlin Center, Meeting room A

Present: PV Committee Members

Supervisor Koby Schellenger – Chair
Supervisor Maribeth Gabert – Vice Chair
Supervisor Morris Cox
Supervisor Tom Swan
Supervisor James Ponzer

Administration:

Linzi Gazga Parish, Administrator
Doug Petraszak, Financial Services Manager
Raissa Krajnik, Social Worker
Haley Gardner, Social Wellness Manager

1. Call to Order

The meeting was called to order at 3:29 p.m. by Supervisor Koby Schellenger. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Koby Schellenger moved for approval of the May 18th, 2023 PVHC Committee Meeting. Supervisor Morris Cox seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

3. Public Forum – There were no comments from the public.

4. Financial Report-

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center. Budget should be at 42%. Current total revenue is 39.94% at \$6,813,697. Total labor was 32.37%, which was consistent with lower census at \$4,942,812. Capital Outlay includes new scrubber machine. Total Travel was 17.95% at \$3,729, several staff attended conferences May and should see this reflected in June. Other Electrical Products included replacing current Atrium lightbulbs with LEDs. Current heat is at 67.61% at \$50,705; this is expected to be less during summer months and increase in fall, so that will keep us within budget for the year. Building Repairs are at 17.20% due to replacing down stairs receiving doors with a fire door. Door replacement was a budget add on request last year and was denied, however during Life Safety Code inspection PVHC was given a citation from those doors being propped open. It was then realized the door needed to be a fire door due to the size of the receiving room. Air Handler machines also needed to be replaced on Prairie and wood side neighborhoods. All three water heaters are being replaced in June; one was broken and one was leaking. Professional Service consists of contracted staff at 28.32%. Current total expenditure is at \$15,046,886 or 59.92%. After APRA funds that were transferred out are removed, facility is \$1.4 million ahead of where budget was predicted.

5. Administrator's Report-

(a) Facility Census Update: Linzi Gazga Parish, provided update on status of the Park View Health Center current census, admission, discharges and waiting list numbers. PVHC is open for admissions, however, there remains limited amount of short-term rehab beds. Approximately 21 staff are needed to re-open a neighborhood (6 RNs, 15 CNAs).

(b) Staffing Update: Linzi Gazga Parish, reported on the current open staffing FTE and positions within Park View Health Center. At present the following positions are open: 14 RNs, 53 CNAs, 13 Hospitality Aides, 2 Food and Nutrition Workers.

6. Discussion & Vote: Revised Incentive Resolution: 65-062022

Linzi Gazga Parish, Administrator, presented Resolution to Authorize Park View Health Center, Emergency Staffing Incentive Proposal. The initial proposal was approved June 2022 and updated in November of

2022; suggested changes reported to Committee. Discussion held re: incentive pay rates, which staff qualify, how it is budgeted, how staff are notified, method of signing up for extra shifts, and how far in advance facility is aware of staffing needs.

Supervisor Maribeth Gabert motioned to vote and Supervisor Morris Cox Seconded the motion.

Motion carried by voice vote, 5-0

7. Suggested Topics

Incentive Staffing updates.

8. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Thursday, July 20th, 3:30 p.m. at the Coughlin Center, Meeting room A, and will be available via zoom, as well.

9. Adjournment

Supervisor Maribeth Gabert motioned for adjournment and Supervisor James Ponzer seconded the motion.

Resolved: Motion carried by voice vote, 5-0.

Meeting adjourned at 3:59 p.m.

Respectfully submitted by:

Linzi Gazga Parish, Administrator

Maribeth Gabert V-Chair
Supervisor Koby Schellenger – PVHC Committee

7-20-23
Date