



Park View Health Center  
Over a Century of Quality Care

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, March 21st at 3:30pm

Location: Coughlin Center, Room C

**Present:** PV Committee Members

Supervisor Koby Schellenger- Chair  
Supervisor Maribeth Gabert, Vice Chair  
Supervisor Morris Cox, Secretary  
Supervisor James Ponzer  
Supervisor Thomas Swan

Administration:

Linzi Gazga Parish, NHA Administrator  
Taylor Diedrich, Social Wellness Manager  
Doug Petraszak, Financial Services Manager

**1. Call to Order**

The meeting was called to order at 3:30 p.m. by Supervisor Koby Schellenger. It was verified the meeting was properly noticed.

**2. Approval of PVHC Minutes**

Supervisor Morris Cox moved for approval of the February 15<sup>th</sup>, 2024, PVHC Committee Meeting. Supervisor Maribeth Gabert seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

**3. Public Forum-** no one from the public present or online.

**4. Financial Report-**

Doug Petraszak, Financial Services Manager, reported on the current Financial Status Report of Park View Health Center. 2024 February percentage should be at 17%. Total Revenue is 16.08%. Wages are at 13.55% and total labor at 13.19%. Travel is at 7.88%, which will start being used more in May when conferences are in session, we also have a nurse that will be completing a wound care certification course. Capital Outlay Equipment is budgeted with \$36,319 for a bladder scanner and now shows the carry over for the returned lifts from 2023. All operating, repairs, and utilities all under 17%. Professional Service is part of our contracted nurses running at 12.05%. Total other operating is down at 13.47%. Total expenses at 13.25%. PVHC in a surplus of \$267,004.

**5. Administrator's Report-**

(a) Facility Census Update: Linzi Gazga Parish, Administrator provided an update on status of the Park View Health Center current census, admission, discharges and waiting list numbers.

(b) Staffing Update: Administrator reported on the current open staffing FTE and positions within Park View Health Center.

(c) Incentive Usage: Administrator reported on current incentive usage, indicating it is lower than last year at this time, comparing payroll to payroll.  
Administrator gave an update on Baker Tilly. Currently have requested a lot of information the center is providing to them. Baker Tilly and Park View are working on a date for them to come onsite.  
Annual Survey was completed in March for Park View, no citations were given. Park View will continue to be a 5- star building.

**7. Suggested Topics**

**8. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Thursday, May 16th, 3:30 p.m. at the Coughlin Center, Meeting Room C, and will be available via zoom, as well.

9. **Adjournment**

Supervisor Maribeth Gabert motioned for adjournment and Supervisor James Ponzer seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

Meeting adjourned at 3:53 p.m.

*Respectfully submitted by:*

*Linzi Gazga Parish, Administrator*

A handwritten signature in blue ink, appearing to read "Koby Schellenger", is written over a horizontal line.

Supervisor Koby Schellenger – PVHC Committee

Date