

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, January 5, 2011, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Bill Wingren, Chair
Dr. Shiloh Ramos, Vice-Chair
Maribeth Gabert, Secretary
Al Jacobson
Tom Ellis

Administration
Tom Geske, Business Manager
Margie Rankin, Administrator
Mike Elder, Facility and Properties Mgmt Dir.

Guests: Larry and Debbie Last

1. **Call to Order** - The meeting was called to order at 3:45 p.m. by Bill Wingren, Chair. It was verified that the meeting was properly noticed.

2. **Approval of PVHC Minutes –**

It was moved and seconded to approve the December 1, 2010 PVHC Committee minutes.

Resolved: Motion carried by voice vote, 5-0.

3. **Public Forum** – None.

4. **Communications** – None.

5. **Discussion and Action: Authorize the hiring of Engberg Anderson to perform architectural engineering work for a Park View storage/therapy addition.**

There was an overview of the December 1st interviews with three architectural engineering firms. As a result of the interviews, one firm was unanimously agreed upon by the interview committee. Chair Wingren explained that of the three firms interviewed, Engberg Anderson was the recommendation on the basis of their experience with senior environments and designs for rehab areas. Their bid is within industry standards and it is felt will contribute to the best overall design and most efficient/economical end product. The architectural fees are included in the overall cost of the project. More discussion followed.

It was moved and seconded to hire Engberg Anderson to perform architectural engineering work for the Park View storage/therapy addition.

Resolved: Motion carried by voice vote, 5-0.

6. **Budget Transfers/Grants/Donations**

There were none to report this month.

7. **Financial Report –**

- The income statement through December 2010 was distributed. Discussion followed.

8. **Discussion and Action: Fundraising permit for “Friends of Park View”.**

Following a brief explanation of the “Friends of Park View” fundraising permit, it was moved and seconded to approve the 2011 fundraising permit for “Friends of Park View”.

Resolved: Motion carried by voice vote, 5-0.

9. **Administrator’s Report –**

- The Resident Census Report for December 2010 was distributed and reviewed. Also provided were census statistics for year-end 2010. Comparison census statistics for years 2008, 2009, and 2010 will be provided at next month’s meeting.

- Update on facility cell phone issue – Due to dead zones and dropped calls occurring within the building, the Information Systems Department has recommended the installation of additional repeaters throughout the building for utilizing cordless phones.
- Butler Avenue update – Per the City's clarification, Butler Avenue between County Trunks A and Y is the County's maintenance responsibility. The Butler Avenue project has been added to the County five-year Capital Improvement Plan.
- Snowplowing has been transferred from the Facilities Department to the County Highway Department. Their bigger equipment has been able to move the snow out of the area without the loss of parking space.
- It was noted that there were many dedicated staff who stayed long hours throughout the recent blizzard to provide continuity of care.
- Senator Hopper will be touring the facility on Friday.

10. Suggested Topics for the Next Meeting

- Census statistics comparison between years 2008, 2009, and 2010.

11. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, February 2nd, at 3:45 p.m. in the PVHC Board Room.

12. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 5-0.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted by:

Kathy Glander, Administrative Coordinator

Bill Wingren, Chair – PVHC Committee

Date