

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE
COMMITTEE

DATE: Thursday, September 2, 2010

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline
Jeanette Diakoff
Claud Thompson
Ron Eichman
David Albrecht

ALSO PRESENT: Mark Harris, County Executive
Karon Kraft, Director of Human Resources
Chuck Orenstein, Finance Director
Mike Elder, Director of Facilities & Property Mgmt
Peter Moll, Airport Director
John Haese, Highway Commissioner
Brad Viegut, Robert W. Baird & Co.
Bill Wingren, County Board Supervisor
David Meier and Mindy McNab, United States Post Office

1. Stan Kline called the meeting to order at 8:00 a.m.
2. Ron Eichman moved to approve the minutes of the August 5, 2010 meeting, seconded by Claud Thompson Albrecht. Carried 5-0.
3. **Budget Transfer-Airport, \$5,000.** Two commercial charters at EAA Air Venture 2010 required a FAA Part 139 Certificate, which is live firefighter training. The \$5,000 covers the cost of that training. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
4. **Budget Transfer-Airport, \$58,000.** An additional \$58,000 is needed for the additional paving done on the Runway 9/27 Project. Ron Eichman moved for approval, seconded by David Albrecht. Carried 5-0.
5. **Budget Transfer-Highway Department, \$25,000.** For design services for a new satellite highway facility to be constructed in Winchester. Funding will come from the highway fund balance. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
6. **Budget Transfer-Parks Department, \$68,000.** This proposal was withdrawn.
7. **Budget Transfer-UW Fox Valley, \$5,900.** This proposal was withdrawn.
8. **Resolution: Amend the Table of Organization for Winnebago County Facilities Department.** A grievance was filed by the courthouse association prior to the County Board meeting on August 17, 2010. The resolution is being referred back to the Personnel and Finance Committee. Mike Elder requested that a full-time, represented, Secretary II position be reclassified as a full-time, non-represented Administrative Coordinator (H-2) position due to the handling of confidential assignments. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
9. **Resolution: Authorize the borrowing of \$125,000 and lending the funds to the East Central Regional Planning Commission for the purpose of refinancing their past service pension liability.** This resolution authorizes Winnebago County to loan the East Central Regional Planning

Commission \$125,000 to repay the state its unfunded pension liability. Winnebago County is a member of the commission and the loan would have little impact on the county's debt. East Central will repay the loan within 10 years. Claud Thompson moved for approval, seconded by Ron Eichman. Carried 5-0.

10. **Resolution: Authorize the borrowing of \$1,057,500 and lending the funds to the Winnebago County Housing Authority to make improvement to low income housing units, one in the Village of Winneconne and one in the Town of Omro.** The resolution would allow Winnebago County to borrow from the Trust Funds of the State of Wisconsin \$1,057,500 for the purpose of remodeling two Winnebago county housing Authority low income housing properties. The loan will be repaid in annual installments over 15 years. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
11. **Resolution: Authorizing the borrowing of not to exceed \$12,875,000; and providing for the issuance and sale of general obligation promissory notes therefor.** The resolution would allow the county to raise funds for the cost of demolition work, acquiring and improving property, and roads, highways and buildings; and acquiring and installing equipment, furnishings and fixtures. All projects are part of the county's 10-year capital plan. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
12. **Resolution: Requesting U.S. Congress not to move its facility for processing mail originating in the 549 and the processing of 549 mail from the Oshkosh WI processing and distribution center to the Green Bay processing and distribution center.** Bill Wingren, David Meier and Mindy McNab asked the committee to support the resolution requesting the United States Postal Service keep the Oshkosh mail processing and distribution center open, and seek a feasibility study to substantiate the need for any further changes. David Albrecht moved for approval, seconded by Ron Eichman. Carried 5-0.
13. **Approval of CGI Communications, Inc. contract.** Mark Harris said that the National Association of Counties (NACo) has a new member, CGI Communications, Inc. which will provide custom-design marketing for three years at no cost to the county. A link would be set up on the county's website offering a video showing various aspects of the county. The committee questioned if this would not be in the county's best interest. David Albrecht moved to deny approval of the contract, seconded by Ron Eichman. Denied 5-0.
14. The next scheduled meeting of the Personnel & Finance Committee is Thursday, October 7, 2010 at 8 a.m.
15. Jeanette Diakoff moved to convene into Closed Session pursuant to exemption provided in section 19.85(1) (e), Wis. Stats., for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies and for purposes of establishing a salary offer, in that competitive and bargaining reasons require at 9:10 a.m. Motion seconded by Stan Kline. Roll call vote: Thompson, aye; Eichman, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 5-0.
16. At 9:45 a.m. David Albrecht made a motion to reconvene to open session, seconded by Ron Eichman. Roll call vote: Thompson, aye; Eichman, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 5-0.
17. Ron Eichman moved to adjourn the meeting at 9:45 a.m., seconded by Jeanette Diakoff. Carried 5-0.

Submitted by,
Joan Lowe