

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: August 16, 2023

TIME: 9:01 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Jim Wise, Secretary
Jerry Konrad
Kevin Konrad
Howard Miller

PRESENT BY ZOOM: Doug Nelson, Vice Chairman (9:01 a.m. – 10:08 a.m.)

EXCUSED: Mike Easker
Paul Eisen
Shanah Zastera

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Operations Manager
Cassie Stadtmueller, Office Supervisor

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the August 16, 2023 agenda, made by J. Konrad and seconded by K. Konrad. Motion carried 5-0. D. Nelson couldn't vote due to County Board Rule 11.6.
3. Public Comments on Agenda Items: None.
4. Communications Shared by Solid Waste Management Board Members: None.
3. Approval of Minutes – August 2, 2023, Open and Closed Session: Motion to approve the August 2, 2023 Open and Closed Session, made by J. Konrad and seconded by J. Wise. Motion carried 5-0. D. Nelson couldn't vote due to County Board Rule 11.6.

6. Discussion – 2024 Budget Workshop: J. Rabe presented the Solid Waste Management Board (SWMB) with the draft 2024 Budget as follows:

- August 15, 2023 Memorandum summarizing the draft 2024 Budget
- Budget Detail
- Significant Changes
- Financial Summary
- Capital Outlay

J. Rabe explained that Table of Organization/Classified Positions changes include: eliminating (2) Solid Waste Associate and add (2) Administrative Associate IV; add (1) Solid Waste Associate - Grounds (18 FT employees)

J. Rabe explained that the draft 2024 Budget as presented includes new tiered solid waste tipping fees as follows:

- Out of County Rate = \$58.00/ton (increase of \$6.00/ton)
- Gate Rate = \$56.00/ton (increase of \$4.00/ton)
- RUG Rate = \$53.00/ton (increase of \$4.00/ton)

J. Rabe explained the the tiered tipping fees will align us with Outagamie County solid waste disposal rates.

Discussion ensued amongst the SWMB.

J. Rabe explained that projected 2024 landfill gas power sales are \$600,000 (increase of \$200,000) due to higher power generation than expected and possible new opportunities for power sales in 2024.

J. Rabe explained that the interest income is projected at \$605,000 (increase of \$198,000) based on interest rates provided by the Finance Department.

J. Rabe explained that Signing Municipalities (RUGs) recycling refund is projected at \$75,000 (decrease of \$125,000) due to projected recycling commodity revenues.

Discussion ensued amongst the SWMB.

J. Rabe explained that Capital Outlay Purchases are projected at \$664,000 based on the Capital Outlay summary.

J. Rabe stated that the draft 2024 Budget as presented includes a \$4.00/ton increase in the solid waste tipping fee (\$56.00/ton gate rate) and no changes to the recycling tipping fee (RUG rate of \$5.00/ton). This results in a net deficit of (\$639,089), which would be covered by retained earnings account funds to balance the 2024 Budget.

Discussion ensued amongst the SWMB.

7. Closed Session:
 - a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to the 2023/2024 Tonnage & Revenue Report and 2024 Tipping Fees.

Motion made by J. Wise and seconded by K. Konrad at 10:19 a.m. to convene into closed session. Motion carried 5-0 by roll call vote.
8. Return to Open Session and Resume Regular Business: Motion to return to open session at 11:08 a.m. made by J. Wise and seconded by J. Konrad. Motion carried 5-0 by roll call vote.
9. Discussion/Action – Consider Authorization of Proposed 2024 Budget and Submit to the County Executive: Motion to authorize the proposed 2024 Budget and submit to the County Executive, made by H. Miller and seconded by J. Konrad. Motion carried 5-0.
10. Future Agenda Items: None at this time.
11. Set Next Meeting Date: The next SWMB meeting date is scheduled for September 20, 2023 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by J. Konrad and seconded by K. Konrad. Motion carried 5-0. Meeting was adjourned at 11:12 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – September 20, 2023