

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: December 21, 2022

TIME: 9:00 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Doug Nelson, Vice Chairman
Mike Easker (9:01 a.m. – 10:03 a.m.)
Gerry Konrad
Kevin Konrad
Howard Miller

PRESENT BY ZOOM: Shanah Zastera

EXCUSED: Paul Eisen
Jim Wise, Secretary

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor
Kathy Hutter, Operations Manager
Jessica Hanson, Communication & Program Development Specialist
(9:00 a.m. – 9:27 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the December 21, 2022 agenda, made by K. Konrad and seconded by D. Nelson. Motion carried 5-0. S. Zastera couldn't vote due to County Board Rule 11.6.
3. Public Comments on Agenda Items: None.
4. Communications Shared by Solid Waste Management Board Members: None.
5. Approval of Minutes – December 7, 2022, Open Session: Motion to approve the December 7, 2022 Open Session, made by D. Nelson and seconded by G. Konrad. Motion carried 6-0. S. Zastera couldn't vote due to County Board Rule 11.6.

6. Discussion/Action – 2021 Solid Waste Management Board Annual Report: K. Hutter and J. Hanson presented the draft 2021 Solid Waste Management Board (SWMB) Annual Report to the Solid Waste Management Board (SWMB) and explained that it included:
- An introduction page that included a summary of solid waste and recycling programs offered by the Solid Waste Department and a brief synopsis of the Tri-County Regional Partnership.
 - Individual articles that highlight Landfill/Transfer Operations, Diversion Programs, Closed Landfill Environmental Monitoring & Maintenance, Landfill Gas Collection & Utilization, Ken Robl Conservation Park, Enhanced Recycling Services, Holiday String Lights Recycling Program, Household Hazardous Waste Facility, Sharps Disposal Program, Community Recycling Updates, Is That Really Recyclable? and Contamination Concerns.
 - 2020-2021 Financial Reports (Comparative Statement of Revenues, Expenses and Changes in Net Position and Retained Earnings Reservation).
 - 2020-2021 Tonnage Summary
 - A list of SWMB Members and the 2021 Organizational Chart.
 - Facility contact information.

Discussion ensued amongst the SWMB.

Motion to approve the 2021 Solid Waste Management Board Annual Report made by, D. Nelson and seconded by G. Konrad. Motion carried 6-0. S. Zastera couldn't vote due to County Board Rule 11.6.

7. Discussion/Action – Power Purchase Agreement Extension with Wisconsin Public Service Corporation: J. Rabe presented the Power Purchase Agreement Extension with Wisconsin Public Service Corporation to the SWMB as follows:
- J. Rabe reviewed the final version of the Wisconsin Public Service Corporation (WPSC) Power Purchase Agreement (PPA) extension with the SWMB
 - On-Peak = \$0.06939/kWh and Off-Peak \$0.03283/kWh
 - Combined \$0.04929/kWh (45% On-Peak/55% Off-Peak)
 - Allows SWMB to terminate if no longer economically feasible with 10-day notice
 - Foth/EcoEngineers will develop strategy for marketing our Landfill Gas-to-Energy (LFGTE) renewable attributes

Discussion ensued amongst the SWMB.

Motion to approve the Power Purchase Agreement Extension with Wisconsin Public Service Corporation made by, D. Nelson and seconded by H. Miller. Motion carried 6-0. S. Zastera couldn't vote due to County Board Rule 11.6.

8. Discussion/Action – Recodification Project Update for Chapter 15 Sanitary Landfill: J. Rabe presented the Recodification Project Update for Chapter 15 Sanitary Landfill to the SWMB as follows:
- J. Rabe and C. Stadtmueller met with Corporation Counsel, County Executive, Director of Administration and County Board Chairman on December 15, 2022 to review the

- proposed changes to Chapter 15 of the General Code. Minor changes as proposed are acceptable.
- Section 15.04 (4) – Compensation: will be eliminated since compensation for SWMB and other committee members (Supervisors and Citizen members) will be addressed in a separate general section of the general code that will apply to all Chapters.
 - An updated Exhibit "A" figure will be developed by the GIS Department (SWMB areas for members within the County).

Discussion ensued amongst the SWMB.

No action taken at this time.

9. Director's Report on Department Operations: J. Rabe presented the Director's Report on Department Operations to the SWMB as follows:
- Revenue Summary = \$38,538 for November 2022; \$1.105 Million Year-to-Date (\$1.52 Million Budget)
 - LFGTE operations continue running two engines when landfill gas is available; November LFG system repairs in GW-132/CO-4L area have improved LFG quality in this area of the site; periodic flare operation continues when necessary
 - Engine #4 ignition module replacement/testing/commissioning was completed by Clarke Energy the week of December 5, 2022; Engine #4 back online on December 12, 2022
 - Engine #3 rebuild/repairs are in progress as time permits
 - The WI Integrated Resource Management Conference will be February 22-24, 2023 at the Hyatt Regency in Green Bay
 - If you would like to attend please contact C. Stadtmueller and she will provide you with the required documents and reservation information
 - There are two additional AROW memberships available for our group if any SWMB members would like to become an AROW member
 - Contact C. Stadtmueller if interested
10. Future Agenda Items: J. Rabe would like to discuss the 2023-2027 CIP, 2022/2023 Budget Carryovers and possibly a Snell Road Legal update with the SWMB at a future meeting.
11. Set Next Meeting Date: The next SWMB meeting date is scheduled for January 18, 2023 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by D. Nelson and seconded by M. Easker. Motion carried 6-0. Meeting was adjourned at 10:03 a.m. S. Zastera couldn't vote due to County Board Rule 11.6.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – January 18, 2023