

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: December 15, 2010

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Pat Brennand
Mike Easker
Gerald Konrad
Jerry Finch (9:01 a.m. – 10:30 a.m.)
Paul Eisen, Secretary (9:11 a.m. – 10:51 a.m.)
David Albrecht (9:39 a.m. – 10:51 a.m.)

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Kumbier, Solid Waste Secretary
Kurt Pernsteiner, Financial Analyst
John Fink, County Executive Assistant
Jennifer Semrau, Recycling Specialist (9:01 a.m. – 9:46 a.m.)
Jim Morris, Landfill Manager (9:01 a.m. – 10:44 a.m.)
Doug Zellmer, Oshkosh Northwestern (9:01 a.m. – 9:13 a.m.; 9:41 a.m. – 10:51 a.m.)
Brian Tippetts, Applied Ecological Services (9:41 a.m. – 10:51 a.m.)
Jacob Blue, Applied Ecological Services (9:41 a.m. – 10:51 a.m.)
Bruce Woods, Representative of Foth Infrastructure & Environment,
(9:41 a.m. – 10:51 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the December 15, 2010 agenda, made by K. Robl and seconded by J. Finch. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: None.
5. Approval of Minutes – December 1, 2010 Open Session: Motion to approve the December 1, 2010 open session minutes made by G. Konrad and seconded by K. Robl. Motion carried 6-0.

6. Discussion – Fox Valley Energy Center Update: J. Rabe informed the Solid Waste Management Board (SWMB) that Fox Valley Energy Center (FVEC) made their final not payment today in the amount of \$41,988.05. FVEC brought in small amounts of waste in November 2010, and paid their \$678.36 invoice on December 8, 2010 to replenish the \$15,000 security deposit in the required timeframe. J. Rabe stated that the security deposit will remain in place throughout the agreement term (ends December 31, 2012). J. Rabe informed the SWMB that they will need to decide to extend the agreement or look at different options.
7. Discussion – Special Pay Adjustment for Recycling Specialist: J. Rabe updated the SWMB on the special pay adjustment for Recycling Specialist as follows:
 - Combined two (2) positions and additional job duties for Recycling Specialist began on June 19, 2009.
 - Human Resources (HR) requested a 6 to 12 month “trial” period to judge performance and justify special pay adjustment. Began formal special pay adjustment discussions with HR in January 2010.
 - Presented initial request to Personnel & Finance Committee on July 1, 2010 – no special pay adjustment granted (miscommunication with HR).
 - Highlighted new position description to summarize additional duties. HR performed Hay Guide Chart – Profile Analysis and Salary Range remained the same (not eligible for reclassification in accordance with Administration Salary Plan).
 - On November 22, 2010, HR and County Executive recommended a 1.5% special pay adjustment retroactive to January 1, 2010.
 - Recycling Specialist position will be eligible for a 2011 across-the-board cost of living salary increase if approved by County Board on December 21, 2010.
8. Closed Session – Pursuant to 19.85 (1)(e), Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - a. 2011 Container Rental & Lease Program Rates

Motion made by K. Robl and seconded by P. Brennand at 9:13 a.m. to convene into closed session. Motion carried 7-0 by a roll call vote.
9. Return to Open Session to Resume Regular Business: Motion to return to open session at 9:41 a.m. made by J. Finch and seconded by K. Robl. Motion carried 8-0 by roll call vote.
10. Discussion/Action – Consider Authorization of 2011 Container Rental & Lease Program Rates: Motion to keep the 6 and 8 cubic yard container pricing the same and increase the 20 and 30 cubic yard container reset fees to \$200, made by M. Easker and seconded by J. Finch. Motion carried 7-1 (P. Brennand – nay).
11. Discussion – Sunnyview Landfill End Use Plan Options Report: J. Rabe reviewed the current Sunnyview Landfill end use plans (approved by WDNR in 2003) with the SWMB.

J. Rabe introduced B. Tippetts and J. Blue from Applied Ecological Services (AES) and B. Woods, a representative of Foth Infrastructure & Environment (Foth) to the SWMB.

B. Tippetts and J. Blue presented the SWMB with their backgrounds and informed them about AES and the services they provide. J. Blue presented a PowerPoint presentation to the SWMB on Landfill Aesthetics, and stated that passive recreational uses (walking trails, cross country skiing, and possible sledding/tubing) would be best for a closed landfill site.

B. Woods presented the SWMB with 3D examples of our current WDNR approved end use plans.

B. Woods discussed successful tree plantings at landfill sites, other end use ideas at landfills and also discussed some WDNR issues he has encountered.

J. Rabe reminded the SWMB that these ideas could be used at the Snell Road Landfill.

P. Eisen stated that the Parks Department (Parks) should be included in this process to help integrate the landfill(s) into the Parks.

Discussion ensued amongst the SWMB.

General consensus of the SWMB was to further discuss this topic at a future meeting.

12. Future Agenda Items: None.

13. Set Next Meeting Date: The next meeting date will be January 5, 2011 at 9:00 a.m.

14. Adjournment: Motion to adjourn made by P. Brennand and seconded by M. Easker. Motion carried 7-0. Meeting was adjourned at 10:51 a.m.

Respectfully Submitted,

Adrienna Kumbier
Solid Waste Secretary