

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: June 16, 2010

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Pat Brennand
Mike Easker
Jerry Finch
Roger Jaeger
Gerald Konrad

EXCUSED: David Albrecht

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Kumbier, Solid Waste Secretary
Kurt Pernsteiner, Financial Analyst
John Fink, County Executive Assistant
Warren Shuros, Foth Infrastructure & Environment

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the June 16, 2010 agenda, made by K. Robl and seconded by J. Finch. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Approval of Minutes – June 2, 2010 Open Session: Motion to approve the June 2, 2010 open session minutes made by K. Robl and seconded by J. Finch. Motion carried 8-0.
5. Discussion – Fox Valley Energy Center Update: J. Rabe updated the Solid Waste Management Board (SWMB) on Fox Valley Energy Center (FVEC) as follows:
 - Made a \$100,000 payment on June 15, 2010. Five (5) more \$100,000 monthly payments, followed by the final December 15, 2010 payment of ~\$42,000 remain.
 - Security deposit continues to work well, FVEC replenishes back to \$15,000 monthly.
 - FVEC appreciates the SWMB working with them on the settlement agreement/amendment and fully intend to meet all obligations on time.

- FVEC continues to operate the plant using paper pellets and sludge – working well.
 - Coal continues to be the backup fuel; tire-derived fuel permit is not being pursued.
 - Pugmill being used for bottom/fly ash – used as quarry reclamation fill.
 - FVEC modified controls for steam usage to maximize turbine use/power generation.
 - FVEC is still working on possible water/steam line to Neenah Paper/KC-X.
6. Discussion – Landfill Gas Project Updates: J. Rabe updated the SWMB on the landfill gas projects as follows:
- Engine/Generator #5 Installation
 - Operational since May 25, 2010 when new compressor came on-line – running at full load.
 - Punchlist walkthrough completed on June 8, 2010. The contractor is working to complete the identified items and submit final contract documents to reach final completion.
 - Stack testing was completed the week of June 7, 2010.
 - SCADA upgrade is completed but still working through some issues.
 - Working with Inland to automate waste heat recovery loop pump system.
 - Compression System Installation
 - Operational since May 24, 2010. A successful startup punchlist was issued on June 4, 2010 and the contractor is working to complete the identified items.
 - Greenhouse Gas (GHG) equipment has been ordered and awaiting delivery. Contractor will schedule installation by the August 31, 2010 deadline.
 - SCADA upgrade is completed but still working through some issues.
 - Engine #2 Rebuild
 - Waiting for short block replacement cost estimate from Inland (\$150,000 – \$200,000). This will need to be done in 2010.
 - Oshkosh Correctional Institution
 - Will continue to pursue direct use LFG project opportunity. Requested meeting with Department of Administration/Department of Corrections personnel to discuss the current status of this possible project.
- Discussion ensued amongst the SWMB.
7. Discussion – Regional Landfill Operations Report: J. Rabe updated the SWMB on the regional landfill operations as follows:
- Continue operating as the regional landfill site and are on pace for ~543,000 tons in 2010 (based on 5-month totals – tonnage is down ~5%).
 - Completing refuse screening berm construction to elevation 888 in Phases 1-3, then will begin refuse screening berm and filling to elevation 870 in Phases 4-6.
 - Landscape contractors on-site first 2 weeks in June 2010 seeding exterior intermediate cover areas. Grass is coming in nicely in most areas.
 - Will install final layer of horizontal gas wells in Phases 1-6 in Fall 2010. Foth Infrastructure & Environment (Foth) to prepare construction plans and specifications for public bidding.

- Working with Brown County (BC) and Outagamie County (OC) to develop a regional landfill 2011/12 transition plan. OC is building a 20 acre expansion this year and will need ~200,000 cy of refuse for the fluff lift by December 2011.

Discussion ensued amongst the SWMB.

8. Discussion – Operational Cash Flow Analysis Update: J. Rabe informed the SWMB that this topic will be discussed at the July 7, 2010 SWMB meeting.
9. Discussion/Action – Review of Retained Earnings Fund and Consider Modifications to Allocation Items/Amounts: W. Shuros stated that Foth was again asked to review the SWMB's retained earnings allocation and recommended any changes. W. Shuros reviewed Foth's 2010 Retained Earnings Analysis recommendation letter with the SWMB as follows:

Regulatory Compliance	Increase from \$1,000,000 to \$1,250,000
Remediation	No change
Litigation	No change
Interim Construction	Set new line item at \$500,000
Operational	No change
Capital Outlay	Increase from \$300,000 to \$500,000
Rate Stabilization – Trash	Increase from \$1,800,000 to \$2,000,000
Rate Stabilization – Recycling	Increase from \$400,000 to \$600,000
Surplus for Future Transportation	No change
Research & Development Planning	Increase from \$200,000 to \$750,000
Snell Road Long-Term Care Over 20 Years	Increase from \$3,600,000 to \$4,000,000
Sunnyview Long-Term Care Over 40 Years	No Change
Preventative Maintenance at Snell Road	No Change
Preventative Maintenance at Sunnyview	No Change

W. Shuros stated these increases would change the reserved goal to \$18,300,000 (from \$16,000,000).

Discussion ensued amongst the SWMB.

M. Easker asked for clarification of the required WDNR escrow accounts as compared to the retained earnings account. J. Rabe stated that the SWMB has three (3) WDNR escrow accounts: Snell Road Long-Term Care (balance drawn from annually – 2 years remain), Sunnyview Closure (money set aside for when the landfill closes) and Sunnyview Long-Term Care (future costs reviewed annually and amount is required by the WDNR). J. Rabe added that all WDNR escrow accounts currently have adequate balances.

P. O'Brien stated he would like to see how the WDNR escrow accounts will affect the tipping fees when the landfill closes. M. Easker added that he would like to see the WDNR escrow accounts combined with the retained earnings account in a year-by-year format.

P. Brennand recommended that the current pollution liability insurance policy should be reviewed as part of this analysis.

Discussion ensued amongst the SWMB. Further analysis and discussion on this topic is necessary and will be added as a future agenda item.

10. Future Agenda Items: None.

11. Set Next Meeting Date: The next meeting date will be July 7, 2010 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by J. Finch and seconded by G. Konrad. Motion carried 8-0. Meeting was adjourned at 10:19 a.m.

Respectfully Submitted,

Adrienna Kumbier
Solid Waste Secretary

Approved by SWMB – July 7, 2010