

Minutes – Approved
The Trustees of the University of Wisconsin Oshkosh-Fox Cities Campus

Monday October 24, 2022, 1:00 p.m.

1478 Midway Road, Menasha

Trustees Present: Chris Croat (OC), Steve Binder (WC), Tom Swan (WC), Tom Borchardt (WC-Alt), John Cuff (OC-Alt)

Trustees Absent: Yvonne Monfils (OC)

Others Present: Martin Rudd, JoAnn Rife, Paul Farrell, Craig Moser, Tracy Schwartz, Pam Massey, Mike Elder, UWO Chancellor Andrew Leavitt, Mike Thomas (as an Appleton concerned citizen), Renee Anderson (recorder)

1. *Call to order.* The meeting was called to order at 1:00 p.m. by acting chair (in Yvonne's absence), Steve Binder Public comment on agenda items.
2. *Approval of Sept 26, 2022, minutes.* Chris Croat made a motion to accept the minutes as presented in the materials. Seconded by Tom Swan. 0 Opposed. 0 Abstentions.
3. *Guest: UWO Chancellor Andy Leavitt update.* Chancellor stated that current UWO enrollments across all campuses make this university the third largest in the UW System. Our biggest competitor is not other universities, but rather, the current job market. We are the only institution that has continued to honor a lower tuition price and mission of access and transfer at our Fox Cities and Fond du Lac campuses. In addition to our Fox Cities campus headcount students, there are hundreds of students that are utilizing our courses and services from different campuses other than their assigned home campus. The Chancellor shared that UW Madison's current admission practices are affecting enrollments of other universities throughout the state, and except for Madison, most universities are down 1-8 % in year over year enrollments. UWO tuition has not increased, but segregated fees have, yet those may only change by approval of the Board of Regents. A Green Wave will be affecting our state over the next couple of decades. As a result, the university is anticipating more students looking for degrees in the sciences and STEM areas. We are developing agreements with the technical colleges to partner in completion degrees. If we don't develop these agreements, other universities will.
4. *Presentation and discussion of bills.* There were no questions following Tracy Schwartz's sharing of two pages of bills.
5. *New Business and Standing Reports*
 - a. *2022 Operational Budget Update and YTD Spending.* JoAnn Rife shared that we are at 51% of annual budget spent. We are cautious to not spend too early in the year and the lag in invoicing will self-correct what appears to be underspending.
 - b. *2021 and 2022 Projects: Status of 2021 CIP and small capital projects. Status of approvals, rollovers and process [JoAnn Rife].* The Childcare Center is the only 2020 project remaining incomplete. The Science Fume Hood project awaits a third-party evaluation. The Building and Land purchase bids are due soon. Four appraisals have been requested.
 - c. *2021 and 2022 Projects: Status of budget and capital approval and project bids [JoAnn Rife].* Food Service and Union AE services are due soon. Planetarium updates & blacktop repairs

were both approved at the Winnebago County Board meetings last week. Steve Binder recommends coming to the first meetings in January, so projects are ready to go out for bid in April. It was shared that we cannot come to the counties before we have received bids. John Cuff pointed out an error on the Fume Hood "status". JoAnn will make the correction for next month's updates.

- d. *Condition Report for Campus.* Tracy Schwartz reported that there is underground utility work going on near Midway Rd (the reason for flags). Recently acquired used furniture has updated almost all of the 1960s desks in classrooms. Fall grounds clean-up is taking place. Wires & controls are being placed for the Science Wing HVAC project. A new snowplow contractor, Loof Landscaping, of Fond du Lac has been secured. The Childcare is waiting on siding and FEMA rated doors & windows. New paint colors will be extended into the old Childcare sections. The four new MBA classrooms are almost completely updated. Bleachers are being repaired in the Field House. November 9th at 5:30 p.m. was agreed upon as a Safety Walk date by Trustees. An invitation will go out soon.

6. *Old Business*

- a. *Report on Fall 2022 parking permits and balances.* Martin Rudd indicated that we are now through most of the fall semester collection period. This is the first permit collection in a non-covid environment. Balance is approx. \$32,000. We sold 195 yearly passes, and 257 fall semester passes. Last spring, we sold 222 passes. The requested budget for the two parking lot projects is \$123,000.

7. *Report from the Assistant Chancellor for Access Campuses.* Martin Rudd indicated that College of Business Dean candidates toured the Fox Cities campus as part of their UWO visits. As an International Student update, Kings staff are touring the Fox Cities to determine how students can stay in the area for internships and other co-op experiences for an additional two years. This will hopefully bring additional recruiting opportunities.

8. *Future Agenda Item.* Martin provided suggestions for areas that could provide updates to the board: Director of Sponsored programs or Sustainability Institute Directors. It was decided to have the latter directors, Stephanie Spehar and Brad Spanbauer, present at a future meeting.

9. The next meeting was confirmed as Monday November 28, at 1.00pm.

10. Chris Croat made a motion to adjourn the meeting. Seconded by John Cuff. Meeting was adjourned at 2:20 p.m.

Respectfully submitted,

Renee Anderson