

Minutes – Approved

The Trustees of the University of Wisconsin Oshkosh-Fox Cities Campus

Monday March 20, 2023 2:00 p.m.

1478 Midway Road, Menasha

Trustees Present: Yvonne Monfils (OC), Steve Binder (WC), Tom Swan (WC), Tom Borchardt (WC-Alt), John Cuff (OC-Alt),

Excused: Chris Croat (OC)

Others Present: Martin Rudd, JoAnn Rife, Paul Farrell, Tracy Schwartz, Pam Massey, Amanda Doperalski, Mike Elder, Renee Anderson (recorder), Craig Moser, Paul Farrell, Mike Norton (Winnebago Cty Supvr)

1. *Call to Order [Chair]*. The meeting was called to order by chair, Yvonne Monfils, at 2:01 p.m.
2. *Public comment on agenda items*. There were none.
3. *Approval of February 27, 2023, minutes [Voting Trustees]*. Steve Binder made a motion to approve the minutes as presented. Seconded by John Cuff. 0 Opposed. 0 Abstentions. Motion carried.
4. *Presentation and discussion of bills [Tracy Schwartz]*. There were no questions following the presentation of the bills.
5. *New Business and Standing Reports*
 - a. *2023 Operational Budget Update and YTD Spending [JoAnn Rife]*. There were no questions on the operating budget as presented.
 - b. *2021 - 2023 Capital Projects: Status of approvals, rollovers, and process [JoAnn Rife]*.
 - i. 2021 CIP: Appraisal costs due next week for the 1428 Midway Rd. Property. Duesterbeck & Associates was awarded the bid and we are working with Zach Fenton. The cost of the appraisal will be paid out of operating funds.
 - ii. 2022 CIP: The pause continues for the A&E design services for the Food Service & Student Development Center project. Funding for the design and engineering work has been carried over to 2023. Craig Moser of Outagamie County provided an update on the hold status as a communication is expected from the county executives of branch campus locations soon. Martin stated that UWOC is ready to meet again to examine the fiscal responsibilities of each partner when the counties are ready. The Barlow feasibility study bid is awaiting finalization. Funding for the following projects has been approved for 2023: Barlow renovations, front entrance blacktop repairs, and the parking lot maintenance.
 - iii. 2023 CIP: The Library (penthouse) roof replacement is on hold. Fume Hood, HVAC Controls, and Library & Science Wing Window replacements have been approved.
 - c. *Condition Report for Campus [Tracy Schwartz]*. Spring clean-up occurs during the snow & ice thaws. Repair of a broken sewer pipe in front of the daycare and a deep cleaning of bathrooms to take place. Maintenance is short one custodian and a current custodian is moving into another campus position. Due to upcoming renovations, Maplewood

Middle School has requested to use the soccer field at the north end of campus. UWO hired a new project manager, Chad Shaw. Tracy also provided an update on noted Safety Walk items.

6. *Report from the Assistant Chancellor for Access Campuses [Martin Rudd]*. This campus served as a voting site for the February elections. Campus will serve in this capacity under a nine-year MOU. Amanda Doperalski was recognized with a Two-Year College Professional Service Award. Professor Tammy Ladwig will be receiving the Teacher of the Year award offered at the Fox Cities Chamber, Excellence in Education event. A Higher Learning Commission (HLC) visit took place last week. This was the first time they used a hybrid mode during a multi-campus university visit. Journalist Rich Kraemer attended the last BoT meeting. He wrote an article on the county branch campuses. Martin summarized a recent article [Washington County News] that described early conversations of creating a community college between UWM Washington County and MPTC-West Bend Campus. A new partnership at FDL Campus includes the UWO Small Business Development Center and Envision Greater FDL which is to begin next FY. The Office of Continuing Education continues to offer very popular cultural-based travel which is serving an area demand.
7. *Future Agenda Items. There were no new agenda items.*
8. *Schedule next meeting [May 1, 1.00pm]*. Martin is attending a conference in FL on April 23rd. Martin would like to start bringing guests to the meetings again. The group agreed to inviting the OCE director or as a more-timely presenter, someone from UMC that can talk about enrollment marketing initiatives.
9. *Adjournment.* John Cuff made a motion to adjourn. Seconded by Tom Swan. Meeting adjourned at 3:09 p.m.

Respectfully submitted,

Renee Anderson