

Minutes – Approved

**The Trustees of the University of Wisconsin Oshkosh-Fox Cities Campus**

Monday August 28, 2023, 1:00 p.m.

1478 Midway Road, Menasha

Trustees Present: Yvonne Monfils (OC), Steve Binder (WC), Tom Swan (WC), Chris Croatt (OC), Tom Borchardt (WC-Alt), John Cuff (OC–Alt),

Others Present: Martin Rudd, Paul Farrell, Pam Massey, Mike Elder, Renee Anderson (recorder), Rebecca Nichols (Winnebago County Board Supervisor-District 2), Paul Rothe (WC Facilities Superintendent)

1. *Call to Order.* BoT Chair Monfils called the meeting to order at 1:00 p.m.
2. *Public comment on agenda items.* There were none.
3. *Approval of June 5, 2023 minutes.* Chris Croatt made a motion to approve the minutes as presented. Seconded by Steve Binder. Following discussion an amendment was required to clarify that there were two separate votes taken under agenda item #7. Chris Croatt made a motion to approve the amended minutes. Seconded by Steve Binder. Amended minutes were approved unanimously. Motion carried.
4. *Fall enrollment and parking passes numbers for Fall 2023.* Compared to this same time last year, the Fox Cities Campus is about at the same enrollment (we are up 2 students). There are about 497 enrolled students not including High School Special students. It is a bit premature to report numbers of parking pass sales. Martin will bring an update to the next meeting.
5. *UWO-FC plan for managing budget short fall for 2024.* UWO plans were made public on August 3<sup>rd</sup> and are available on the Institutional Realignment Plan (IRP) webpages of the UWO website. UWO is entering this year with an \$18M structural deficit. With frozen tuition for the last decade and static state funding along with declining enrollments, UWO plans to instate a volunteer retirement program (VRIOP) alongside hiring scrutiny and layoffs to take place as early as October. Under the new Provost, UWO is looking at a new academic master plan and a realignment within our academic colleges. Furloughs will begin in September. Martin informed the Trustees that the UW System is the only state agency whose pay plan is not fully funded by the legislature. Chris Croatt asked what changes might be realized on the Fox Cities Campus. Martin stated that some positions as we know them may not exist in the future and our campus will need to realign departments with reduced staffing. Steve Binder asked whether this new information would impact the progress of rewriting the MOU. That is a difficult process due to the lack of universal terminology. Martin has been working to provide the past 5 years of county invoices at Yvonne's request to help evaluate contributions toward the operating budget by each party (UWO vs. county).
6. *UWO-FC current budget expenditure for 2023.* The campus is on track with its annual budget being in the eighth month of the year and having just under 62% of our budget spent.
7. *UWO-FC 2024 Budget request to counties.* The budget has been submitted to both counties as part of the usual annual process and we are waiting to hear for the schedule from Outagamie County.
8. *Update for scheduling a joint meeting between the counties and Chancellor Leavitt.* No meeting has been scheduled.

9. *Presentation of bills [Martin Rudd]*. Bills were presented for the months of May to August. Steve Binder has requested that the snow removal contract be renegotiated to include a full-size snowplow.
10. *New Business and Standing Reports*
  - a. *2021 - 2023 Capital Projects: Status of approvals, rollovers and process [Martin Rudd]*. Winnebago County asked for a revised request of the budget to include \$20,500 for the county-wide facilities feasibility study. Liability insurance rates continue to increase and eat away at the buying power of the operating dollars. An additional amount of \$16-20K is needed to evaluate the Fume Hoods. Paul has not heard of any progress updates. The counties have approved the Barlow Planetarium updates.
  - b. *Condition Report for Campus [Martin Rudd]*. We incurred a portion of the costs of a new water heater due to the flooding of the basement in July. In May we planted 11 new trees to replace those removed by ash borer damage. The new asphalt project was completed. Landscaping in front of the Daycare was completed. Crack filling on both the small & large lots along with restriping was completed. Fruit trees were donated to UWO as part of a grant from the Fruit Tree Planting Foundation and 25 trees are to be planted on the Fox Cities Campus. A water main break occurred last week with repair costs of approximately \$3K.
11. *Report from the Assistant Chancellor for Access Campuses [Martin Rudd]*. There was a recent staff realignment in the Student Affairs Office across the Oshkosh/FOX/FDL campuses. More than 30 International Students transferred out to top universities in the nation.
12. *Future Agenda Items*. Martin suggested Amber Evans-new Vice Chancellor for Enrollment Management be considered as a potential future guest. There was trustee interest in having her speak as well as having Joe Frederickson from the Weis Museum or the director of the Barlow speak at a future meeting.
13. *Schedule next meeting and 2023-2024 meeting dates*. The next meeting date was set as Monday October 2<sup>nd</sup>.
14. *Adjournment*. Trustee Swan made a motion to adjourn the meeting. Seconded by Chris Croatt. Meeting adjourned at 2:11 p.m.

Respectfully submitted,

Renee Anderson