

DRAFT Minutes

Trustees of the University of Wisconsin Oshkosh-Fox Cities Campus

Monday, April 1, 2024, 1:00 p.m.

1478 Midway Road, Menasha

Trustees Present: Yvonne Monfils (OC), Steve Binder (WC), Tom Swan (WC), John Cuff (OC- Alt), Tom Borchardt (WC – Alt)

Others Present:, Tracy Schwartz, Paul Farrell, Mike Elder, Pam Massey (recorder), Chancellor Leavitt, Provost Martini, Alex Humel, Ron Klemp, Kris Kissling, Jim Perry.

1. *Call to order* by Chair Monfils at 1:00pm.
2. *Roll call*. Trustee Chris Croatt is excused, so Trustee John Cuff (Alt) will be in his place.
3. *Public participation*: Ron Klemp from Outagamie County Property committee commented on what he has been hearing in the county regarding the future of the Fox Cities campus. Where are things regarding the MOU? Where are things going with the campus? Can the county allocate the money earmarked for the Fox Cities campus to other areas?
4. *Approval of February 26, 2024 minutes*. Trustee Binder made a motion to approve the minutes as presented. Seconded by Trustee Swan. 0 opposed; 0 abstentions. Motion carried.
5. *Presentation of bills*. Tracy Schwartz went through the various invoices for the past month of March.
6. *Review of current maintenance projects*. Tracy Schwartz reported that outdoor spring cleaning has begun. They are doing spot repairs on the lawn across campus. The membrane replacement in the Weis roof will extend the life of the roof about 10 years. Quotes for concrete repairs to sidewalks across campus are being gathered. He will be working on getting RFPs for the engineering study for boiler replacements. Design for the windows in the science wing and quotes for the penthouse repairs in the library are currently occurring. There has been some painting of exterior doors to cover erosion. One tower shower in the locker room will be repaired, rather than replaced.
7. *Review of CIP projects*. Tracy Schwartz stated the following projects are ongoing: 1) specs for the boilers in the 1800 wing; 2) Replacement of tile and carpet in the CAC; 3) RT replacement in the art and music wing; and 4) Security upgrades/cameras will be installed at various points on campus with funding through IT. The LED lighting project is on hold. The food service project is on hold, but it's recommended that the project continue to be included in the report.
8. *Review of need for campus parking permits and enforcement position*. Discussion around whether parking permits is needed and/or feasible? How much money is brought in through the parking permits vs how much it costs for personnel to monitor the tickets. Information regarding the amount of money made from the permits will be brought to the May meeting and discussed again as an agenda item.
9. *"Plan to Grow" and MOU information*. Chancellor Leavitt and Provost Martini stated that the "plan to grow" was now due to system President Rothman by May 1. So the university continues to look at different options for the Fox Cities campus to determine need and feasibility. More information should be known after the May 1 deadline.

9. *Agenda items for May 20, 2024 meeting:* 1) Update and revenue generated from parking passes sold; and 2) Update on “Plan to Grow” and MOU; 3) What is the role of the Trustees regarding the campus?

11. *Adjournment:* Trustee Swan made a motion to adjourn. Seconded by Trustee Cuff. Meeting adjourned at 3:00pm.

Respectfully submitted,

Pam Massey