

Approved Minutes – November 8, 2010

University of Wisconsin-Fox Valley
Board of Trustees

Trustees Present: Tom Widener, Nancy Barker, Richard Gosse, Susan Locke, Nick Hofacker

Others Present: Jim Perry, Jim Eagon, Dave Staerkel, Rex Hieser, Juli McGuire

- 1) Chairman Widener called the meeting to order at 10:00 a.m.
- 2) Public comment: None.
- 3) Trustee Gosse moved and Trustee Locke seconded approval of minutes for the meeting held October 11, 2010. The motion was approved unanimously by voice vote (with Trustee Hofacker abstaining).
- 4) Bills for the 2010 budget listed on the summary report to Winnebago County dated 11/07/2010 were reviewed. Trustee Gosse moved and Trustee Hofacker seconded to approve payment of the bills totaling \$12,318.78. The motion was approved unanimously by voice vote.
- 5) Budget report: The Trustees reviewed the UW-Fox Valley County Budget Expenditure Report for 2010 of 11/8/10.
- 6) Budget for 2011: Both counties approved the budget proposal for 2011 without changes.
- 7) Facilities report:
 - Mr. Staerkel reported that all boilers and grounds have been readied for winter.
 - Work is underway to proceed with the roof maintenance projects included in the current year budget.
 - Mr. Eagon reported that the new parking lot is completed for the most part with remaining landscaping getting laid out. The lot has been built and striped, new lot lights have been energized and timers appear to be working.
 - Mr. Staerkel reported that the current phase of electronic access has been completed and that he is in the process of replacing old keys with new key fobs.
- 8) Improvements at 1655 University Drive:
 - Mr. Eagon asked the Trustees for approval of the Winnebago County Budget Transfer Form "Requesting authorization to start the capital project to remodel and renovate the 1655 University Ave building." Trustee Barker moved and Trustee Gosse seconded the motion. The motion was approved unanimously by voice vote.
 - Trustee Gosse requested that Mr. Eagon contact Ed Czaja to better understand the process that Outagamie County must take to release funds for the total project. Trustee Widener indicated that he recalled that Winnebago County already authorized borrowing of \$45,000 for its portion of the design work needed to request bids so that the project could be started in advance of the first of the year. Mr. Gosse indicated that members of the Board would like to see funding from the private sector to which Dr. Perry reminded the Trustees that the private sector has already provided \$400,000 for the engineering program.
 - Much discussion related to the type of building and location of construction coming up. Mr. Eagon indicated that the building can be considered as three areas – the front office area which is two stories, the middle area which is also two stories and sided on the south with block wall and on the north with masonry, and the rear open area which has poured cement flooring and structural steel. As currently planned, remodeling and renovation will take place mostly in the middle area and include the addition of a restroom to the rear area as required by code, and provide renovation of the existing engineering lab to make it functional and thus not require additional funds from the counties.
- 9) Dean's report:
 - Dean Perry reported that the Wisconsin DOT will replace the campus' Highway 441 sign it removed earlier this year. When it comes time to reconfigure 441 in 5-7 years, it is anticipated that the campus will bear the cost of a replacement sign at that time.
 - Dean Perry reminded the Trustees that the opening reception at UWFox for Western Nevada College's The Exhibit Tour of "ALWAYS LOST: A Meditation on War" will be Veteran's Day, this Thursday, November 11, at 7:30 p.m. in the Community First Credit Union lobby on the second floor of the Communication Arts Center. He believes this exhibit is an important one and encourages people to attend.
 - Dean Perry reported that planning is currently underway for the CAC's green roof. The UW-Fox Valley Foundation has donated \$1000 to match the campus investment in the project which is expected to take place this spring.

10) The next meeting of the Trustees is to be held December 13, at 10:00 a.m.

11) Trustee Gosse moved and Trustee Barker seconded a motion to adjourn. The motion was approved unanimously by voice vote. The meeting adjourned at 10:50 a.m.

T. Widener, Chair; J. McGuire, Recorder