

Approved Minutes – February 8, 2010
University of Wisconsin-Fox Valley
Board of Trustees

Trustees Present: Wayne Defferding, Nancy Barker, Dick Gosse, Susan Locke, Tom Widener
Others Present: Jim Perry, Jim Eagon, Dave Staerke, Juli McGuire, Rex Hieser, Greg Handel

- 1) Chairman Defferding called the meeting to order at 9:01 a.m.
- 2) Trustee Gosse moved and Trustee Barker seconded approval of minutes for the meeting held January 22, 2010, as corrected. The motion was approved unanimously by voice vote.
- 3) Bills for the 2010 budget listed on the summary report to Winnebago County dated 2/3/2010 were reviewed. Trustee Barker moved and Trustee Gosse seconded approval of payment of the bills totaling \$1,813.70. The motion was approved unanimously by voice vote.
- 4) Budget report:
 - The Trustees reviewed the UW-Fox Valley County Budget Expenditure Report for 2010 through 03-Feb-10.
- 5) Facilities report:
 - Mr. Eagon reported that work has begun on 2010 budget items.
 - Mr. Eagon reported that there is nothing new to report on either the Communication Arts Center or 1655 University Drive.
- 6) Dean's report:
 - Dr. Perry reported that UW System intends to examine UWS degree offerings at the comprehensive and doctoral campuses with an eye toward discontinuing those majors programs which may be outdated or not attracting a sufficient number of students to warrant continuing. With only one degree, the UW Colleges does not have any degrees in this category.
 - Dr. Perry reported that the UW Colleges has been approved by UW System Administration to develop curriculum for a Bachelor of Arts and Science Degree. This degree is intended to be initially offered on the UW Colleges campuses where neighboring comprehensive universities are willing to be participants. UWFox is not one of the initial campuses planning to offer this degree. The curriculum plan will be reviewed by UW System before going to the Board of Regents for UW Colleges to receive final authorization to proceed offering its own bachelor degree program.
- 7) Capital improvements and Renovation of Property at 1655 University Drive:
 - The Trustees discussed difficulties of coordinating timing of approval of projects or phases of projects. Mr. Eagon will provide a long-term list of potential projects for the next meeting. The Board of Trustees will review the projects and develop a process and timeline to keep respective county committees, boards and county executives apprised for planning purposes. At the appropriate time, projects will be submitted for inclusion in the counties' capital improvement plans and annual budgets. Projects will be listed in priority order, with timing indicated for each phase of information and approval (as needed) including needs analysis and concept design, final design and cost projection, and construction – all within the counties' process for considering and approving capital projects. It was agreed that final design funding would be most beneficial in the year preceding the actual construction or renovation.
 - Renovation of 1655 University Drive:
 - The elevator project is complete except for site work to be completed in the spring.
 - Winnebago County has budgeted for design documents for the building renovation project. The Trustees suggested that matching support from Outagamie County

needs to be included in its 2010 budget in order to have any work completed before the end of 2011. Trustee Defferding has requested a meeting with Outagamie County officials on February 23 to discuss.

- Trustee Widener moved and Trustee Barker seconded approval of a budget transfer request for use in Winnebago County for capital projects included in the county's capital improvement plan for 2010. The budget transfer is for the project to acquire the final engineering and architectural design for the renovation of the property at 1655 University Drive, with a budget of \$90,000. Half of the amount will be billed to Outagamie County (which has not yet authorized funds for 2010); the Winnebago County share will be funded by bond proceeds as indicated on the budget transfer request form. Funding by Winnebago County will likely be contingent upon equal funding by Outagamie County. Completion of the final design work will enable the campus to get a project cost projection based on final design, which will provide reliable budget cost information. The motion to approve the transfer request was approved unanimously by voice vote.
 - Trustee Widener moved and Trustee Barker seconded approval of a budget transfer request for use in Winnebago County for capital projects included in the county's capital improvement plan for 2010. The budget transfer is for the project to reconstruct the North parking lot, with a budget of \$322,000. Half of the amount will be billed to Outagamie County (which has the funds in its authorized budget for 2010); the Winnebago County share will be funded by bond proceeds as indicated on the budget transfer request form. The motion to approve the transfer request was approved unanimously by voice vote.
 - Chairman Defferding authorized Vice-Chair Widener to sign the budget transfers on behalf of the Board of Trustees.
- 8) The next meeting of the Trustees was scheduled for March 8. Future meetings were previously scheduled for April 12 and May 10. All meetings are to begin at 9 a.m.
- 9) Trustee Widener moved and Trustee Gosse seconded a motion to adjourn. The motion was approved unanimously by voice vote. The meeting was adjourned at 10:20 a.m.

W. Defferding, Chair; J. McGuire, Recorder