

**Approved Minutes – July 12, 2010**  
University of Wisconsin-Fox Valley  
Board of Trustees

Trustees Present: Nancy Barker, Richard Gosse, Susan Locke, Tanya, Rabec, Tom Widener  
Others Present: Jim Perry, Jim Eagon, Dave Staerkel, Rex Hieser, Steven Behnke, Juli McGuire

- 1) Chairman Widener called the meeting to order at 9:00 a.m.
- 2) Trustee Barker moved and Trustee Rabec seconded approval of minutes for the meeting held June 14, 2010. The motion was approved unanimously by voice vote (Gosse abstained as he was absent from the meeting of June 14).
- 3) Bills for the 2010 budget listed on the summary report to Winnebago County dated 07/09/10 were reviewed. Trustee Gosse moved and Trustee Barker seconded approval of payment of the bills totaling \$4,903.69. The motion was approved unanimously by voice vote.
- 4) Budget report
  - Mr. Eagon reported that good progress is being made on current year projects and anticipates the west parking lot work to begin in 3-4 weeks.
- 5) Budget proposal for 2011
  - Mr. Eagon distributed the 2011 budget proposal showing an increase in liability insurance which was not known at the time of the last Trustee's meeting and asked Trustees how they wished to proceed. Trustee Widener moved and Trustee Gosse seconded the motion to have the campus revise the budget to reflect a maximum of a 2% increase over last year as directed by the Winnebago County Executive while keeping full funding for the maintenance-building line items.
- 6) Facilities report:
  - Mr. Staerkel indicated that his department has been busy on current year projects, for example making repairs to grounds equipment and installing carpet.
  - A fire alarm upgrade will be completed in the next few weeks.
  - Additional doors will be connected to the electronic locking system by the end of August.
- 7) Improvement of 1655 University Drive
  - No new information to report.
- 8) Capital Improvement Project planning chart:
  - Mr. Eagon distributed a copy of the Capital Improvements Program–Project and Funding Scheduled dated 7/6/2010.
- 9) Dean's report:
  - Dr. Perry answered questions on how enrollment and tuition were calculated. Enrollment is reported in FTE where a student taking 15 credits would be 1 FTE and actual headcount. Tuition rates are the same per credit up to 12 credits. Tuition for 12 to 18 credits is currently charged at 12 credits, and credits over 18 are an additional per credit charge.
  - Dr. Perry indicated that enrollment is up slightly but that he had not checked the figure today.
  - Trustee Gosse asked if the campus was watching to see if lands abutting the campus property would come up for sale. Dr. Perry indicated that there are two in holding properties and that one of them was recently listed as being for sale.
  - Dr. Perry talked about the new way-finding signs around the Fox Valley that direct people to campus and also to the planetarium and museum. He would also like to have

electronic signage on Midway Road that may be possible through a Visitor's Bureau grant opportunity established to assist in identifying destinations.

- The campus will have a booth at the Winnebago County fair this year and plans to have one at the Outagamie County fair next year.
- Dr. Perry will be visiting Lawrence University to view and discuss its recently installed green roof.
- Dr. Perry indicated that the Communication Arts Center is used heavily with bookings already out 1-1/2 years.

10) The next meeting of the Trustees was scheduled for August 4, 9 a.m.

11) Trustee Gosse moved and Trustee Barker seconded a motion to adjourn. The motion was approved unanimously by voice vote. The meeting was adjourned at 10:06 a.m.

T. Widener, Chair; J. McGuire, Recorder