

**Approved Minutes – August 4, 2010**  
University of Wisconsin-Fox Valley  
Board of Trustees

Trustees Present: Nancy Barker, Richard Gosse, Nicholas Hofacker, Susan Locke, Tom Widener  
Others Present: Jim Perry, Jim Eagon, Dave Staerkel, Rex Hieser, Steven Behnke, Juli McGuire

- 1) Chairman Widener called the meeting to order at 9:00 a.m.
- 2) Trustee Gosse moved and Trustee Barker seconded approval of minutes for the meeting held July 12, 2010. The motion was approved unanimously by voice vote.
- 3) Bills for the 2010 budget listed on the summary report to Winnebago County dated 08/03/2010 were reviewed. Trustee Gosse moved and Trustee Barker seconded approval of payment of the bills totaling \$2,889.55. The motion was approved unanimously by voice vote.
- 4) Budget report  
The trustees reviewed the monthly budget report.
- 5) Budget proposal for 2011
  - Mr. Eagon has nothing new to report. Dean Perry and he will meet with the county executives later in the month.
- 6) Facilities report:
  - The campus is working with the counties for parking lot milling work and asphalt application. The existing north lot will be completed before the start of fall semester classes. The City of Menasha may require concrete curbing in the lot that will connect the north lot with the 1655 University Drive property.
  - Mr. Staerkel reported that the campus is completing HVAC upgrades which allow for enhanced control for comfort and energy savings.
  - Mr. Eagon reported that video screens have been funded by Student Technology Fees. The monitors provide event information and campus announcements at various locations on campus. Remodeling of some existing monitor shelves is needed to accommodate a larger screen size. Information to be displayed will be controlled from the campus Information & Instructional Technology office.
  - Wiring of the electronic access system is underway. With the current year project and one scheduled for next year, most outside entrances will be automated for locking and unlocking and provide additional information such as where a door may be ajar. The security project also includes interior doors.
  - Mr. Staerkel indicated that he is getting price quotes for carpet replacement jobs.
  - Mr. Staerkel reported that the fire alarm system is being tested with planned upgrades on a device by device basis. Enhanced reporting will be available to show where alarms are set off. Pre-recorded audio messages will provide announcements to the campus in emergency situations.
  - Building & Grounds is in the process of painting offices and continues to work on equipment prevention and maintenance issues.
  - The former Bohrod Art Gallery is being transformed by campus bookstore revenue to a new bookstore and meeting space. The bookstore plans to relocate from its current location after the start of the fall semester. The old bookstore office space will be used by the food service operation for office space, and the former bookstore area will be used as a large group dining/meeting space.

- 7) Improvement of 1655 University Drive
- No new information to report. This semester the TRIO high school outreach program and mental health counselors are utilizing space at this location. This fall the drama club is using the large open space formerly used for industrial work to build a haunted house to raise money for local non-profit organizations and club activities.
- 8) Capital Improvement Project planning chart:
- Trustee Widener reiterated the desire to have both counties aligned with projects scheduled 5 years out and further. Trustee Widener suggested that safety be an issue to keep in mind.
  - In response to a question, Dr. Perry indicated that to his knowledge there is one property abutting the campus that is currently for rent. He said properties vary as to when they are for sale.
- 9) Dean's report:
- Dr. Perry reported on an increase in enrollment – approximately 1764 students at this time. He estimated the campus is currently at 94% capacity. The Colleges currently has about a 25% aggregate increase in enrollment. The dean indicated this was to be expected with the continued freeze on tuition at UWFox. UWFox has the lowest tuition rate of the 26 UW campuses.
  - Dr. Perry reported that the Communication Arts Center was in use for 83% of calendar days in the past academic year. A brochure of current year programs is coming out shortly.
  - Dr. Perry announced that later this fall the campus will host a traveling tribute to the Iraq/Afghanistan war veterans. Its first stop in Wisconsin will be UW-Marinette and it is expected to open at UWFox on Veteran's Day.
  - Dr. Perry mentioned that the Wisconsin Department of Transportation's green highway sign near Racine Street, Menasha, directing people to UWFox/Barlow Planetarium has been taken down for merge/exit ramp construction and expects the sign will return once construction has been completed.
  - The campus is researching what is required to install plantings on roof areas of the CAC. The "green roof" deters storm water and snow melt from going into stormwater systems, the beddings serve to provide additional insulation year-round, and the plant generate oxygen. A green roof will be used as a teaching and learning environment and planted with native plant species that are resistant to both draught and saturation conditions.
  - Dr. Perry indicated he will visit with UW-Stout/Menominee administration and faculty to talk about the possibility of collaborating on an electrical/mechanical engineering technology degree.
  - Dr. Perry announced that a four-part series showing the past, present and future of food begins at UWFox on September 7.
  - The Wisconsin Academy of Sciences, Arts and Letters will hold its series on graceful aging at the UWFox Communication Arts Center this fall starting September 13. Dr. Perry is the current president of WASAL.
- 10) The next meeting of the Trustees was scheduled for September 13, 9 a.m.
- 11) Trustee Gosse moved and Trustee Barker seconded a motion to adjourn. The motion was approved unanimously by voice vote. The meeting was adjourned at 10:12 a.m.

T. Widener, Chair; J. McGuire, Recorder