

**WINNEBAGO COUNTY
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE**

MEETING MINUTES

DATE: October 12, 2020

TIME: 3:00 p.m.

PLACE: VIRTUAL- Zoom Meeting

Members Present: Paul Janty, Susan Locke, Harold Singstock, Pete Christianson, Kate Pfaendtner, Tanisha Alvarado, Jan Olson, Don Hansen, Michael Norton, Nicole Neuhoff

Members Excused: Rob Paterson, Elizabeth Jones

Staff Present: Beth Roberts, Bryn Ceman and Julienne Gohde

Others Present: Alana Erickson

Paul Janty called the meeting to order at 3:01 p.m.

1. **Public Comments:** No public comments given at this time.

2. **Approve Minutes of the September 14, 2020 ADRC Meetings:**

Kate Pfaendtner motioned to approve the minutes as written; Mike Norton seconded the motion and was approved by all.

3. **ZOOM training- any follow up questions:**

No questions on the ZOOM training. It was mentioned that it was very helpful.

- Future ADRC meetings
Follow up to the discussion on meetings being held at the building:
Because our department is not open to the public at this time, we cannot have meetings in the building. If a person needs to come into a conference room for assistance with the meeting, we can accommodate that. We are trying to limit our contact as much as possible to others at this time to only absolutely dire situations.

4. COVID Updates- Public Health:

Alana Erickson from the Winnebago County Public Health Department shared COVID updates with the committee. Please stop gathering in person if possible. Many of the public schools have gone to virtual online schooling. Omro is the only public school that has in person instruction at this time in the area. The public can use the website for the latest updates, www.winnebagopublichealth.org. There is a regional COVID-19 testing site at Sunny View Expo Center which is open 6 days per week. There has been a large administrative burden on the testing sites as schools and employers would like to see documentation of test results. The local public health department has forms on their website to fill out forms for your employer or school if you need documentation of quarantine or isolation dates.

Contact tracing is currently being prioritized for ages 65 and older and those that live and work in a congregate setting. With a positive case, they will be the ones getting the first call of a full interview which takes about 1-1/2 hours per interview.

Why are we #1 in the nation? Alana stated that there is not a great consensus on what could help. The Public Health Department in Winnebago County does not have the authority to shut down businesses, however Milwaukee and Dane Counties do have this authority.

How many public institutions have outbreaks? Major strain is being seen on congregate settings, such as institutions and long-term care facilities. These are much more serious cases and much more serious illness. Hospital capacity has reached its max in this area.

Weekly Data summaries on the website gives a good snap shot of what the statistics have looked like in the past 2 weeks, what the health department is advising and what they are most concerned with. These are published every Thursday.

What if a person needs services at the hospital when they are already at max capacity? Staffing is an issue, beds are not available. The State fairgrounds site that is opening in the next week to help with this issue. Many non-essential surgeries and preventative services will be postponed.

Helping people realize the severity of COVID without instilling fear is starting to help with the response of schools and businesses voluntarily closing.

5. APS Self Neglect due to being a caregiver-Beth:

There have been situations where someone in our community is being neglectful of their own health care needs due to taking care of someone else. They are seeing even more of it due to neglecting one's own nutrition, health, safety, mental health, due to taking care of others. If you see or hear of any of these situations of this happening, please encourage them to contact the ADRC. There are support programs available for caregivers (the National Family Caregiver Support accounts).

6. Scope of Services Changes- Beth and Brian:

The Scope of Services is updated every year, however going into 2021 there are not many changes. It was proposed that an ADRC director can only be that and have no other responsibilities, however WCHSA and the LTS PAC were opposed to this and it got shot down. The other controversial topic is that SAMS is to be used for computer client generated program for their reporting. The State was going to force ADRCs to use SAMS, unless they are currently using a different system. If the system will be changed going forward, it needs to be changed to SAMS. We are compliant in all ways and nothing will be changing. There is language in the Scope of services about having preventative programs, for example Walking with Ease, Stepping On, and Living well programs. They were never required in the Scope of Services but was controversial because there is a lot of value in these programs. The State is looking at reallocating funds to give the ADRCs more funds, but this would not take effect in 2021. There is change as to who is prohibited to serve on the ADRC board. The individual who is or has a family member employed by or, has a financial interest in or serving on a governing board of any of the following organizations is prohibited from serving on the ADRC: Family Care, Pace, Family Care partnerships or any of the IRIS consulting agencies. A new conflict of interest was sent out to each board member to be updated and sent back to Julienne.

The Scope of Services will be sent out to the ADRC committee members when it becomes available, which will probably next month.

7. Reports:

- a. Manager Report – Beth Roberts
Please sign and send in the Conflict of Interest form that was sent to you.
- b. Complaints / Grievances – Beth Roberts
A lady has filed a complaint with people higher up at the State that the ADRC is not assisting her. It is very complicated as they are doing an Adult Protective Services investigation and she is the alleged perpetrator. The State is not asking the ADRC to do anything further at this point. The ADRC is currently assisting her mother, the alleged victim.

8. “Community Beat” – Sharing of Compliments / Complaints from Community, Consumers, Providers – Committee Members

Harold Singstock questioned if the APS staff had the fall trainings with the law enforcement officers regarding dementia trainings as was stated in the previous month's minutes. Bryn gave an update that these started at the end of September and go through the end of this year. One of the four APS staff have been attending the training with Rebecca (Dementia Care Specialist). There is also a member of the crisis team attending as sometimes situations are not cut and dry. It may be unknown whether the situation that they are responding to is due to dementia or a mental health issue. These trainings are currently going on with another training taking place this week with small groups of about 5-6 officers at a time. Oshkosh Police Department has also recorded these trainings so they have them available to review and to share with new staff.

Bryn Ceman- Open enrollment begins on October 15th for the benefits specialists. Appointments will be virtual and telephonic so it will be much more work for the staff. APS cases are coming up to close to 80 different court actions this year. These court hearings are also being held virtually. This can be helpful to some and create anxiety for others, so a lot of work is being done at this time to feel compassionate to others. About 60% of the staff are telecommuting at this time to minimize risk for customers and staff.

Pete Christianson- The Lions Locker supervisor has an immune deficiency disorder so they are working without him at the moment. They received about 30 boxes of glasses that will be shipped to Haiti.

9. Next Meeting – November 9, 2020 VIRTUAL ZOOM meeting

With no further business, Paul Janty adjourned the meeting at 3:54 p.m.

Respectfully submitted: Julienne Gohde, Recorder