

**WINNEBAGO COUNTY  
AGING & DISABILITY RESOURCE CENTER (ADRC) COMMITTEE**

**MEETING MINUTES**

**DATE:** November 11, 2019

**TIME:** 3:00 p.m.

**PLACE:** Oshkosh Human Services Building, Room 33

**Members Present:** Rob Paterson, Jan Olson, Claire Steger, Kate Pfaendtner, Don Hansen, Susan Locke, Mike Norton, Pete Christianson, Paul Janty, Tanisha Alvarado (via phone) and Elizabeth Jones (via phone)

**Members Excused:**

**Staff Present:** Beth Roberts, Brian Nagler, Bryn Ceman and Julienne Gohde

**Others Present:** Alana Erickson

Paul Janty called the meeting to order at 3:00 p.m.

1. **Public Comments:** No public comments.
2. **Approve Minutes of the October 14, 2019 ADRC Meeting:** Kate Pfaendtner motioned to approve the minutes, seconded by Mike Norton and approved by all.
3. **Review Statistics About Referrals- Beth and Brian:** Beth handed out statistics of the number of people over the age of 65 that the ADRC had served last year. The number listed under "Total Contacts" is an unduplicated number, meaning, for example, if they received 6 phone calls on one person, it would count as 1 for the statistics. Then out of that number, some contacts could be listed in multiple categories so the numbers won't all add up accordingly for the categories of "Over age 65", "Physical Disability" and "Dementia". Paul Janty questioned why there were substantial increases in contacts during the months of October and November. Beth stated that part of the increase was due to the start of the Dementia Care Specialist position in the ADRC in September. Also, she feels that the ADRC receives more calls for transportation when the weather gets cold, which would increase the contacts for the physical disability column. Brian Nagler feels that there is historically an increase in referrals after the holidays when relatives come home to visit and notice that help is in need. Beth stated that she will provide data on a regular basis from this point. Brian reported on the statistics on the people that the ADRC serves west of Interstate

41. He stated that only recently has the ADRC had to start putting address into their monthly data exports to the State. He noticed in the data collection that was completed for Omro and Winneconne area, the contact numbers were low, which was expected for being a smaller community, however they were very low. He will be looking at this data on a monthly basis to see if outreach efforts to those communities are helping. There is a new expectation, that the ADRC will be trained on, to collect more identifying information on each contact. The ADRC averages about 1240 calls per month. About 13 calls originate from Omro and about 8 calls from Winneconne. He indicated that there is a need for more proactive programming in these areas. Tanisha Alvarado said that she would like to see data on ethnicity and diversity being reported. Bryn Ceman will be coordinating outreach using this data. Beth stated that there are about 23,000 people over the age of 65 in the county. The ADRC is serving about 1% of this population. They will be able to track numbers to see if the percentage is going up with more outreach. Claire Steger inquired 1) if the ADRC is required to export data for ethnicity and race to the State and 2) can the actual number of contacts be reported and not the number of people. Brian indicated that yes they do export data to the State on a monthly basis. Beth said that the data originally comes to them in the number of contacts verses the number of people served.

4. **Vice Chairperson- Paul:** Paul may be gone over the next few months and is looking for a Vice Chairperson. Please contact him if interested.
5. **Emergency Protective Placement Facilities Update- Bryn Ceman:**  
Beth is wondering if the committee would like to keep this on the agenda each month or to have it on as needed. Paul Janty and Elizabeth Jones both stated to add it as needed. Bryn did not have anything to report this month...which is good news!
6. **Next Meeting Agenda- Specific Budget Information- Beth:** Next month Beth would like to speak about where we are at with spending the respite money and the ADRC budget. She won't have final numbers but can share where they are at for the year. Beth inquired which legislators the committee would like to see in January. Ideas included Gordon Hintz, Mike Schraa, someone from the Governor's office to give updates on current projects such as the dementia taskforce and transportation, departments that deal with the ADRC, Developmental Disabilities Board member and a discrimination attorney. Tanisha will contact a member of the Developmental Disabilities Board to see if they can attend the January meeting.
7. **Reports:**
  - a. Manager Report – Beth Roberts  
2020 ADRC State Conference will be September 23-25<sup>th</sup> at the Kalahari in Wisconsin Dells. Registration is not available yet, but save the date! More information will come when registration is open. Please let Beth know if there are any topics that you would like included in the conference as they are open for input right now as they are in the planning stages.
  - b. Complaints / Grievances – Beth Roberts  
No complaints or grievances at this time.

8. **“Community Beat” – Sharing of Compliments / Complaints from Community, Consumers, Providers – Committee Members**

**Bryn Ceman** presented to the Committee on Aging last week on food security for seniors. Her work with the food and nutrition program is in tandem with Advocap, who works to secure meal sites and home delivered meals. Bryn also shared that the two ADRC Disability Benefits Specialists were reviewed last week by the program attorney. He reviewed the cases, identified if they are charting appropriately and using good critical thinking in complex situations and following up appropriately. He stated that they are spot on with case analysis, notes are easy to follow, they are perfect within the scopes of services and he is amazed with the knowledge of the specialists. Mike Norton would like this information to be shared with the County Board.

**Brian Nagler** shared that they rehired the MA (Medical Assistant) position and that it is going very well. This position is the liaison between the ADRC and the Economic Support department and helps navigate the financial eligibility and physical eligibility for Family Care. He also shared that the ADRC in conjunction with the Public Health Dept. has rolled out the ability for the Oshkosh Fire Dept. to make referrals to the ADRC for people who are “frequent fallers”. They trained the Fire Dept. on what the ADRC is and how they can help. The emergency care workers can put the “fallers” information in an app and the information goes to the ADRC for a referral. The first referral just came in!

**Alana Erickson (Winnebago County Public Health Department)** shared they are trying to promote that through the Basic Needs Funding grant they have the opportunity to talk about why falls resources aren’t being accessed and utilized. She is sharing a poster that will be emailed to members on listening sessions that are going on throughout Oshkosh in the next few weeks. The Public Health Dept. has a Policy and Equity Coordinator position that is new this year. They can aid as a resource to help the community make connections. There is a grant going on for adult care products. They don’t want to be the holder of supplies but looking for places to give them out to. Lastly, Wellness Plus (coalition that coordinates all of the evidence based classes) is at a standstill for evaluating data for last year. The classes have really grown and are in many communities, they are making sure that they can sustain and fill the classes. The one new course that they are looking at is MOM (Mind Over Matter) which is about incontinence for women.

**Mike Norton** spoke about a group that he heard about at a conference called “Walkie Talkie” which is a walking group for older adults to interact with others while they are walking to help fight off dementia. Beth will follow up with Becca Groleau, Dementia Care Specialist, to coordinate this. Elizabeth Jones shared that there is a walking path at FVTC (Fox Valley Technical College) and will send Beth information on this.

**Pete Christianson** would like the resource guide to be distributed to ministers. He also stated that the Lion’s go across county lines and it would be nice to trade some of these with other neighboring communities.

**Tanisha Alvarado** shared that there is a taskforce that is taking place from October through May of next year all over the United States. The taskforce is performing an in person survey for long term care participants.

**9. Next Meeting – December 9, 2019 Oshkosh Human Services Building, Room 033, Downstairs**

With no further business, Paul Janty adjourned the meeting at 4:10 p.m.

Respectfully submitted: Julienne Gohde, Recorder