

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

Date: January 5, 2022
Time: 8:30 am (in person and virtual)
Present: Maribeth Gabert, Thomas Konetzke
Virtual: Koby Schellenger, Bryan Stafford, Larry Lautenschlager, Justin Rust, Basler Flight Service; Mike Norton, Supv. Dist. 20
Also Present: Jim Schell, Airport Director; Cameron Hallock, Deputy Airport Director; Jim Busha, EAA; Fred Stadler, tenant

Meeting was called to order at 8:30 am

1. **Approve Minutes of December 1, 2021:** Supv. Kontetzke moved to approve the minutes from December 1, 2021, seconded by Supv. Lautenschlager. Motion carried 5/0
2. **Public Comment on agenda items or any item under the jurisdiction of this committee:** None
3. **Airport Director's Report:**
 - a) *Operations & Maintenance Manager Status:* Mr. Schell reported that we posted for this position back in November, 2021. One candidate was offered the position, however we were unable to come to terms with that candidate. This position has been reposted through January 13, 2022 with postings through other job sites as well. We have received interest from beyond this area and Mr. Schell will continue to keep everyone updated on this process. Supv. Konetzke questioned if the first candidate declined the position due to salary. Mr. Schell answered that salary was part of the reason.
4. **Discuss & Approve renewal of Airport User Agreement with Basler Turbo Conversions:** Mr. Hallock presented the renewal of the Airport User Access Agreement with Basler Turbo Conversions stating that Basler Turbo has been an aeronautical user and business on our field, in good standing, since the early 1990's. Mr. Hallock proposed a five (5) year term to increase annually by the CPI-U per the lease. Supv. Konetzke made a motion to approve the renewal of the Airport User Agreement between Basler Turbo Conversions, LLC and Winnebago County, seconded by Supv. Lautenschlager. Motion carried 5/0
5. **EAA Report:** Mr. Busha advised that EAA had about 4,000 attendees to their Christmas In the Air event and they are looking forward to other events coming up soon. Mr. Schell attended EAA's Christmas In the Air event and spoke to what a great event it is. Supv. Konetzke asked Mr. Busha about the atmosphere of Christmas In the Air event. Mr. Busha replied that Santa stayed until the very end, so every child got to sit on his lap and that EAA has received mail thanking them for the Christmas In the Air event. Very positive feedback.
6. **Chairman's Report:** Supv. Gabert didn't have anything to report.
7. **Committee Member Statements/Suggestions/Items for Future Agenda:** Supv. Konetzke enquired about an increase cost of Office Supplies. Mr. Schell stated that he would look into this and advised that something could have been miscoded.
8. **Set Next Meeting Date:** February 2, 2022
9. **Adjourn:** Motion to adjourn was made by Supv. Konetzke, seconded by Supv. Lautenschlager. Motion carried 5/0. Meeting adjourned at 08:41 a.m.

Respectfully submitted,

Kim Maki
Administrative Associate
Wittman Regional Airport