

WINNEBAGO COUNTY BOARD OF SUPERVISORS  
AVIATION COMMITTEE

**Date:** February 1, 2017

**Time:** 8:30 a.m.

**Present:** Robert Warnke, Kenn Olson, Thomas Konetzke & Harold Singstock

**Excused:** Maribeth Gabert

**Also Present:** Peter Moll, Airport Director; Mark Harris, County Executive; Chuck Orenstein, Finance Director; Mike Elder, Facilities and Property Management Director; Robert Keller, Supv. Dist. 32; Guy Hegg, Supv. Dist. 27; Jennifer Jensen, NextJen Studios; Fred Stadler and Jim Busha, Tenants.

Meeting was called to order by Chairman Warnke at 8:31 a.m.

1. Public Comment on Agenda Items: None
2. Approve Minutes of January 4, 2017: Mr. Konetzke moved to approve the minutes of January 4, 2017, seconded by Mr. Singstock. Motion carried 4/0.
3. Airport Director's Report:
  - a. Aviation Business Center Update: Finance Director, Chuck Orenstein provided a revised and condensed analysis of the potential cash flow of the leased space of Basler Flight Service and Hertz Car Rental. Negotiations continue with Basler Flight Service. Mr. Moll met with representatives of the local Hertz franchise and they appear ready to sign a letter of intent for space rental. Discussion revolved around the need for Basler consensus prior to the February 14 board meeting.
  - b. Discuss/Approve Budget Transfer for depreciation: Mr. Moll explained that the depreciation of \$146,000 for the recently-closed perimeter road project was not considered in the 2016 budget. Mr. Singstock moved to approve the budget transfer, seconded by Mr. Olson. Motion carried 4/0.
4. GO-EDC Aviation Business Park Update – Audra Hoy from GO-EDC was unable to attend the meeting. No report.
5. Airport Marketing Report – Jennifer Jensen reviewed with the committee members a summary of the airport's marketing efforts for 2016 and proposed plans for 2017.
6. Old Business: Mr. Olson noted that he will be attending a UAS/Drone session at the National Association of Counties meeting.
7. Chairman's Report: Mr. Warnke emphasized the need to keep the approvals for the Aviation Business Center moving forward. He also reported on his meeting with EAA CEO Jack Pelton, noting that EAA is embarking on an updated economic impact study of EAA AirVenture.
8. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Singstock requested a review of the airport's capital improvement plan projects. Mr. Olson requested an update on the airport building issues.
9. Set Next Meeting Date: Next meeting will be March 8, 2017 at 8:30 a.m.
10. Adjourn: Mr. Konetzke motioned to adjourn, seconded by Mr. Olson. Motion carried 4/0. Meeting adjourned at 10:11 a.m.

Respectfully submitted,  
Peter Moll  
Airport Director  
Wittman Regional Airport